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April 22, 2002

Department of Consumer and Regulatory Affairs
Office of General Counsel
Freedom of Information Act Unit
941 N. Capital Street, NE –Suite 9400
Washington DC 20002

Dear Freedom of Information Officer:

This is a formal request by J. Brendan Herron Jr. under the District of Columbia Freedom of Information Act for all records held by Department of Consumer and Regulatory Affairs and all its offices or subdivisions (including without limits, departments responsible for building permits and permit enforcement) (hereby referred to collectively as "DCRA") pertaining to any and all applications for subdivision, building permits, raze permits and any correspondence relating to any such applications filed for 2900 Albemarle Street NW and/or 2902 Albemarle Street NW as well as any other correspondence to or from the DCRA regarding 2900 Albemarle Street NW and/or 2902 Albemarle Street NW, for the period from November 1, 2001 to the present. These records should include (but shall not be limited to) all contracts, drafts, plans, approval sheets, notes, emails, telephone records, memoranda, staff memoranda, and internal and external correspondence, as well as any other papers.

Under the terms of the D.C. Code, Section 1-1522(c) and (d), I or my authorized representative expect to be able to inspect these records within ten working days, unless there are unusual articulable circumstances under which the Department would require more than ten days to locate these files. Under Section 1-1522 (b), I request that these documents be furnished without charge on the grounds that such a waiver of the fee "is in the public interest because furnishing the information can be considered as primarily benefiting the general public."

When these records are available, you may call me at (202) 248-9837.

Thank you for your cooperation in this matter.

J. Brendan Herron Jr.

Case No. 16982
Exhibit No. 35

Board of Zoning Adjustment
District of Columbia
CASE NO. 16982
EXHIBIT NO. 35