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OF COUNSEL
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ADMITTED IN NEW YORK
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December 10, 2002

RECEIVED
D.C. OFFICE OF ZONING
2002 DEC 10 PM 3:51

By Hand Delivery

Ms. Sherri M. Pruitt
Secretary
D.C. Board of Zoning Adjustment
441 Fourth Street, N.W.
Suite 210
Washington, D.C. 20001

Re: BZA Application for Scott R. Gillis;
Square 991, Lot 25; 301 12th Street, S.E.

Dear Ms. Pruitt:

Enclosed please find the original and twenty (20) copies of the above-referenced Application for filing with the Board. Enclosed with the Application are the following as required under the Board's Rules:

1. Completed Application form (BZA Form 120);
2. Statement In Support of the Application;
3. $2,000.00 Application Fee;
4. Letter of Authorization from Applicant;
5. Completed Zoning Self-Certification Form (BZA Form 135);
6. Surveyor's Plat with the improvements shown thereon;
7. List (together with mailing labels) of property owners within 200 feet of the subject property;

BZA
Case No. 16980
Exhibit No. 11

Board of Zoning Adjustment
District of Columbia
CASE NO. 16980
EXHIBIT NO. 11

8. Site photographs;

9. Certificate of Occupancy; and

10. Architectural drawing.

Thank you for your assistance in this matter. If you have any questions, please do not hesitate to contact either of us.

Very truly yours,

GREENSTEIN DELORME & LUCHS, P.C.

By: _____
Jacques B. DePuy

By: _____
Lyle M. Blanchard

195769
Enclosures