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January 28, 2003

By Hand Delivery

Mr. Geoffrey Griffis
Chairperson
District of Columbia Board of Zoning Adjustment
441 4th Street, NW, Room 210
Washington, DC 20001

Re: The National Child Research Center – BZA Application No. 16970
Pre-Hearing Statement of the Applicant

Dear Mr. Griffis:

Enclosed please find the pre-hearing statement of The National Child Research Center, the applicant in the above-mentioned BZA application. The applicant looks forward to presenting its case to the BZA at the public hearing on February 11, 2003.

Respectfully submitted,

Maureen E. Dwyer

Paul A. Tummonds, Jr.

Enclosures

cc: ANC 3C
Arthur Jackson, OP

Document #: 1302503 v.1

BZA
Case No. 16970
Exhibit No. 87

Board of Zoning Adjustment
District of Columbia
CASE NO.16970
EXHIBIT NO.87A1



South Elevation, Main House

NCRC
National Child
Research Center

SUBMISSION TO THE

BOARD OF ZONING ADJUSTMENT

NATIONAL CHILD RESEARCH CENTER

3209 HIGHLAND PLACE, NW WASHINGTON, DC 20008

January 28, 2003

BEFORE THE BOARD OF ZONING ADJUSTMENT
OF THE DISTRICT OF COLUMBIA

NATIONAL CHILD RESEARCH CENTER **BZA Application No. 16970**
Public Hearing: February 11, 2003
ANC 3C

STATEMENT OF THE APPLICANT

I.
NATURE OF RELIEF SOUGHT

The National Child Research Center ("NCRC" or "school") seeks special exception approval for the continued operation of a child development center with morning and afternoon programs for 120 children at any one time, ages 2-1/2 to 5 years and for construction of an addition to the existing main building and construction of a new accessory building in an R-1-B district at premises 3209 Highland Place, N.W. (Square 2072, Lot 30.) No variance relief is requested as part of this application.

II.
BACKGROUND

A. The NCRC's History of Use of the Property

Founded in 1928, NCRC provides a collaborative approach to preschool education in an environment that nurtures the whole child, fosters partnerships with families and is committed to the inclusion of children with special needs. A highly trained, multi-disciplinary faculty employs developmentally appropriate practices, supported by ongoing professional development and sound research. Essential to its role as a model of early childhood education is the creation of a diverse, respectful community. Both within and beyond the school community, NCRC seeks opportunities to advocate for all children and their families. (See the attached Exhibit A.)

NCRC moved into its current buildings (a large house and small outbuilding known as the Playhouse) in 1930. (See the plat, plans, and photographs attached hereto as Exhibits B and F.) In 1986, the neighborhood was designated the Cleveland Park Historic District, which is listed in the D.C. Inventory of Historic Sites and the National Register of Historic Places. Therefore, any new development on the site is subject to the review and approval of the Historic Preservation Review Board ("HPRB") and the Mayor's Agent for Historic Preservation.

Since NCRC's use of the property predated the Zoning Regulations, its use was grandfathered even though it is located in a residential zone. (Attached as part of Exhibit B is the relevant potion of the D.C. Zoning Map.) In 1998, however, when NCRC applied for an increase in its certificate of occupancy from 90 to 120 children, it was directed to obtain special exception approval from the BZA. The BZA granted special exception relief subject to several conditions, all which have been complied with by NCRC. (See the attached Exhibits C and D.)

B. Current School Operations on the Property

For the last 73 years, NCRC has provided its excellent preschool program within the same amount of space. The school has six classrooms, all of which are located in the main house, on all three floors. The Playhouse is used for multiple purposes, including the library/reading room and optional programs (early arrival, lunch, after-school programs), motor skills room, teacher/parent meeting space, music room and occupational and speech therapy spaces. The school has a large outdoor play area for use by the school and also by the community when the school is not in session

NCRC has morning and afternoon programs for children ages 2-1/2 to 5 years of age. Although its certificate of occupancy permits it to have 120 children at any one time (see the attached Exhibit E), its licensing capacity is for 108 children at any one time, based on the

quantity and size of its classrooms and the number of its staff. (See NCRC's Department of Health license attached as part of Exhibit E.) Since NCRC is a preschool offering morning and afternoon programs as well as a full-day program, and some children do not attend school all day and/or every day of the week, the total number of children presently enrolled in the school is 171, although no more than 108 attend school at any one time. NCRC meets all DC licensing requirements for its child development center. NCRC also operates a summer camp program called Rainbow Camp. This is an eight week program that follows the operation hours and staff patterns of the school year. Enrollment is approximately 80% of the school year enrollment and admission is open to NCRC students and the community.

NCRC is before the BZA seeking permission to construct an addition to the existing main building and construct a new accessory building in order to add classroom capacity as well as meeting space and work space for its teachers and parents. The plans showing the proposed construction are included in Exhibit F. The new construction will add two classrooms and enables the school to improve its teacher/student ratios and provide classrooms that better accommodate the ages of the students. Other new spaces will include a multipurpose room suitable for indoor play, development of motor skills, and gatherings of children an parents, as well as a combined music room/library. The staff will increase from the present level of 32 full-time equivalent ("FTE") staff to 38 FTE staff[1].

Since NCRC is located within the boundaries of the Cleveland Park Historic District, an application was filed with the Building and Land Regulation Administration of the Department of Consumer and Regulatory Affairs for conceptual design review by HPRB of its building

[1] The proposed number of full-time equivalent staff members refers to traditional child development center teachers, staff, and administrators. It does not include security guards that may be hired for a specific occasion or traffic enforcement personnel.

plans. That application was reviewed by the HPRB at its January 23, 2003 public meeting. The HPRB adopted its Staff Report recommending approval (see the attached Exhibit G.) As a contributing building in the Cleveland Park Historic District, NCRC qualifies for a waiver from the parking and loading requirements under Subsection 2100.5 of the Zoning Regulations.

III.
PROPOSED CONSTRUCTION

A. Background

The Board of Trustees of NCRC recently undertook a study of the school's current and future space needs and determined that changes were needed in order to continue to provide the exemplary preschool environment for which it is known. (See the attached Exhibit H.) These changes include two additional classrooms as well as indoor motor space to meet the needs of its students. Recent studies have clearly demonstrated the correlation between motor activity and intellectual development and NCRC wants to ensure that its students have adequate indoor play space in order to promote their intellectual development. (See the attached Exhibit I.) In developing its plans, NCRC hired Charles E. Anthony, an architect known for his design talent and sensitivity to, and extensive experience with, historic sites to help with their planning process.

B. Changes Made in Response to Community Comments

Approximately one year ago, NCRC presented its plans to the community and asked for its input. The school has spent the last year working to respond to community concerns and suggestions about the project. (Attached as Exhibit J is a chronology of community meetings.) As a result, many changes and improvements were made to the proposed design. These include:

i. A reduction in the square footage of the project, including a 40% reduction in the new building's footprint and the elimination of one classroom space and another room designed for work with children in small groups.

ii. Increased separation between the new building and the existing Playhouse.

iii. Elimination of proposed on-site paved parking areas.

iv. Elimination of a covered walkway linking the new building to the Playhouse.

v. Moving the mechanical equipment to the roof of the addition of the main building, away from the existing location near the neighbors, and adding a mansard roof to conceal that mechanical equipment both visually and acoustically.

vi. Reducing the height and size of the maintenance building.

vii. Revising the Ordway Street elevation with regard to the size and design of the windows.

As noted, at its January 23, 2003 public meeting, HPRB gave conceptual approval to these plans. Because the HPRB asked the architect to look at several other design elements of the building and the project will be reviewed again by HPRB for final permit approval, flexibility is required in order to incorporate any final design changes recommended by HPRB.

C. Description of Proposed Construction

The goal of the project is to meet the school's needs and at the same time maintain the park-like setting of the site and respect the character of its existing buildings and the Cleveland Park Historic District. The plans include an addition to the existing Main House, the replacement of the existing shed with a larger maintenance facility/bike shed, and the addition of a new building – the Carriage House – next to the existing Playhouse.

Specifically, the proposed changes will do the following:

Create an indoor motor space. Currently, NCRC has groups of as many as 20 children doing motor activity in a room that doubles as its library, music room, and community gathering space. The existing room is extremely small, with three walls lined with books and

musical instruments, and the fourth wall with two sets of double glass doors. It is not an appropriate space for small children to throw balls, run, learn balance, etc.

Enable NCRC to eliminate classrooms on the third floor of the main house. While these classrooms meet code requirements, it is difficult to require the children to climb the stairs, particularly when each classroom has two or three children with special needs. The new spaces will allow NCRC to eliminate any classrooms on the third floor of the house (the space vacated by children will be made available to school administrators, who currently work in very cramped quarters.) Also, it is better practice to place preschool children on lower floors. With the additional space, NCRC will eliminate all classrooms on the third floor of the house.

Enable NCRC to reduce group sizes. NCRC meets all DC licensing requirements; however, in order to continue to be a model preschool, NCRC wants to reduce its group sizes. Because of its unparalleled inclusion program, it has at least two children with special needs in each classroom, and it needs to have smaller numbers of children ("group sizes") in each classroom to create learning conditions that are optimal for each child. (Attached as Exhibit K is a chart showing the number of children NCRC turns away each year, including children with special needs.) Adding new classrooms for this purpose – instead of cutting back on enrollment to make for smaller groups - will ensure that NCRC continues to serve children in the community by providing needed space in its program; this also enables NCRC to carry out its mission of maintaining a diverse student body. NCRC proposes to reduce the existing group sizes by creating two new classrooms – one for younger children and one for older children. To do this, it will move eight children from existing classrooms for older children into one of the new classrooms; and it will move eleven children from existing classrooms for younger children into the other new classroom. The groups in these newly-created classrooms would ironically,

be smaller than the optimal group size; therefore, in order to bring group sizes in the new classrooms to the optimum level, the school proposes to enroll eight new children for the older group, to make a total of 16, and two new children for the younger group, to make a total of 13. Thus, the school's total enrollment would increase by 10 children. (Attached as Exhibit L is a chart showing how the six classrooms will become eight.)

Even though the existing BZA order does not limit the number of children on the site at any one time, nor the school's total enrollment, NCRC is willing to accommodate concerns expressed by neighbors about the potential for NCRC's future growth by agreeing to two new conditions. One would clearly limit the number of children on the site at any one time to the 120, which is the same number currently permitted under the Certificate of Occupancy. The second would limit the base enrollment at the school to 181; however, because the private school admissions process is not an exact science, NCRC requests in its proposed conditions of approval the flexibility to add 4 students (2%), for a maximum enrollment of 185[2]. Since presently the school has no limitation on either the number of students at any one time or the total enrollment, both of these new conditions are offered as substantial concessions to community concerns. (Attached as Exhibit M is a complete list of draft conditions of BZA approval.)

IV.
THE APPLICANT IS ENTITLED TO SPECIAL EXCEPTION RELIEF UNDER THE ZONING REGULATIONS

As the Board is aware, uses that are allowed by special exception are deemed compatible with other uses permitted in that particular zoning classification provided certain requirements

[2] These enrollment numbers do not include the Rainbow Camp participants from the community.

are met. Also, in reviewing applications for a special exception under the Zoning Regulations, the Board's discretion is limited to determining whether the proposed exception satisfies the relevant zoning requirements. If the prerequisites of the requirements are satisfied, the Board ordinarily must grant the application. See, e.g., *Nat'l Cathedral Neighborhood Ass'n v. D.C. Board of Zoning Adjustment*, 753 A.2d 984, 986 n.1 (D.C. 2000). Granting special exception relief in this case is in harmony with the general purpose and intent of the Zoning Regulations and map, and will not adversely affect the use of neighboring properties.

V.
THE APPLICANT MEETS THE STANDARDS FOR THE USE OF THE PROPERTY AS A CHILD DEVELOPMENT CENTER

Section 205 of the Zoning Regulations provides that a child development center shall be permitted in the R-1-B Zone District if the Board of Zoning Adjustment finds that the following requirements are met. As discussed below, NCRC's proposed construction and use satisfy all requirements of Section 205.

A. The Center Shall Be Capable Of Meeting All Applicable Code And Licensing Requirements (205.2).

NCRC has been in continuous operation as a licensed child development center since its last Board approval in 1998. The current license from the DC Department of Human Services authorizes NCRC to have 108 children in its morning program and 108 children in its afternoon program. With the two additional classrooms, NCRC will have additional licensing capacity. In its proposed conditions of approval, however, NCRC agrees to limit the maximum occupancy by children at any one time to 120.

B. The Center Shall Be Located And Designed To Create No Objectionable Traffic Condition And No Unsafe Condition For Picking Up And Dropping Off Children (205.3).

In the 1998 BZA case, the surrounding community raised concerns about perceived objectionable traffic conditions. As a result, the Board included in its order a series of conditions, which Advisory Neighborhood Commission ("ANC") 3C recommended, to address traffic concerns. As the attached Exhibit D demonstrates, all of these conditions have been complied with by NCRC. Further, from 1998 until January of 2002, when NCRC presented its plans for the new buildings to the community, NCRC had received very few complaints or calls from the community regarding traffic. Attached as Exhibit N is a list of calls received since 1998 regarding traffic or parking problems, which have averaged approximately two per semester, related to NCRC. In every case, NCRC immediately responded with changes or improvements to its Traffic Management Program in order to address community concerns.

Beginning in January of 2002, when NCRC announced its plans for the community, additional changes were made to its Traffic Management Program ("TMP") in order to respond to community concerns. These changes are described in Exhibit O. These changes were in place when NCRC held its annual Halloween Pumpkin Party in the fall of 2002. As the attached photographs demonstrate, NCRC's TMP works. (See Exhibit B.) With these changes and with the additional changes NCRC is proposing, NCRC submits that there will be no objectionable traffic resulting from the continued operation of the school. (See, also, the Traffic Report attached hereto as Exhibit P.)

C. The Center Shall Provide Sufficient Off-Street Parking Spaces To Meet The Reasonable Needs Of Teachers, Other Employees, And Visitors (205.4).

Since NCRC is located within the boundaries of the Cleveland Park Historic District and the main building is a contributing building within that historic district, NCRC is exempt from

the parking and loading requirements pursuant to Subsection 2100.5 of the Zoning Regulations. Further, as the attached Traffic Report demonstrates (see the attached Exhibit P), there is ample on-street parking to accommodate staff and the transportation management program ensures that parents comply with all on-street parking requirements.

D. The Center, Including Any Outdoor Play Space Provided, Shall Be Located And Designed So That There Will Be No Objectionable Impacts On Adjacent Or Nearby Properties Due To Noise Or Activity, Or Visual Or Other Objectionable Conditions (205.5).

NCRC has the advantage of being located on an unusual site that is a significant site that is larger than an acre, and includes a substantial amount of outside play area. This more than meets the zoning requirements, and also provides a community amenity, in that the playground is available for use by neighborhood residents and their children from 3:30 in the afternoon on weekdays, and all day Saturdays, Sundays and holidays. No amplification equipment is permitted outside on the NCRC property and potential noise impacts from the new mechanical equipment have been mitigated by locating the equipment within the mansard roof walls on the new addition and in a well at the rear of the main building. NCRC is not aware of any objectionable impact from the outdoor play space.

E. The Board May Require Special Treatment In The Way Of Design, Screening Of Buildings, Planting And Parking Areas, Signs, Or Other Requirements As It Shall Deem Necessary To Protect Adjacent And Nearby Properties (205.6).

The subject property is of significant size, with substantial open space and has adequate screening. There is therefore no need for the Board to require special treatment to protect adjacent or nearby properties.

In designing the new structures on the site, NCRC has taken care to provide for the screening of mechanical equipment, the siting of the new addition and the new accessory building to comply with side and rear yard requirements, and roof treatments and height in

keeping with the existing and adjacent structures and the character of the historic district. Even with the new construction, the site will only be at 19.8% lot occupancy whereas the Zoning Regulations permit a lot occupancy of 40%. Thus, over 80% of the site will continue to be devoted to open space.

F. Any Off-Site Play Area Shall Be Located So As Not To Result In Endangerment To The Individuals In Attendance At The Center In Traveling Between The Play Area And The Center Itself (205.7).

NCRC does not use an off-site play area.

G. The Board May Approve More Than One (1) Child Development Center In A Square Or Within One Thousand Feet (1,000 Ft.) Of Another Child Development Center Only When The Board Finds That The Cumulative Effect Of These Facilities Will Not Have An Adverse Impact On The Neighborhood Due To Traffic, Noise, Operations, Or Other Similar Factors.

To NCRC's knowledge there are no other child development centers within one thousand feet (1,000 ft.) of the school.

VI.

COMMUNITY CONTACTS

NCRC is sensitive to the concerns of the community and has a history of few or no complaints from neighboring residents regarding its operation. Beginning in January of 2002, when it formally announced its plans for the new building, NCRC began a process of community meetings that included more than 20 meetings with neighboring residents and community organizations. (See the attached Exhibit J.) As a result of community input, the plans have been revised several times and the public hearing process was postponed in order to allow additional opportunity for community input. At this point in time, the community is divided over NCRC's plans, with many residents supporting the proposal, and many in opposition. Numerous petitions

in support of the application, as well as individual letters of support, have been filed in the record of this case.

At its public meeting on January 27, 2003, ANC 3C adopted a resolution in opposition to this application. At that same public meeting, members of ANC 3C proposed conditions of approval, in the event that the BZA approved NCRC's application. The proposed conditions that ANC 3C discussed are attached as Exhibit S. NCRC believes that with the conditions it is proposing (attached as Exhibit M), it can respond to community concerns and ensure that its proposed use will continue to provide a community resource and will not create objectionable impacts on neighboring properties.

VII.

WITNESSES

In support of its application, NCRC expects to call the following witnesses:

A. Susan Piggott, Director of NCRC

B. Alexa Halaby, Representative of Board of Trustees of NCRC

C. Keenan Keller, Representative of Board of Trustees of NCRC

D. Michael Gewirz, Representative of NCRC

E. Charles E. Anthony, Architect of the Project

F. Osborne George, Traffic Consultant

Outlines of their testimony are attached hereto as Exhibit Q.

VIII.

EXHIBITS IN SUPPORT OF THE APPLICATION

The applicant submits the following Exhibits in support of the application:

Exhibit A	Photographs of NCRC students and materials describing NCRC's mission and program.

Exhibit B	Portion of the Sanborn Atlas showing the subject property outlined in red, photographs of the Traffic Management Plan in operation, and a portion of the DC Zoning Map showing the subject property outlined in red.
Exhibit C	BZA Order No. 16307, dated March 3, 1999.
Exhibit D	History of compliance with prior BZA conditions.
Exhibit E	Copies of NCRC's Certificate of Occupancy and DOH License.
Exhibit F	Set of plans for the proposed addition and new building, as well as photographs of the site and the surrounding properties.
Exhibit G	HPRB staff report recommending approval of concept design.
Exhibit H	Strategic plan recommendations for current and future space needs, teacher/student ratios and group size.
Exhibit I	Article by Paul Dennison on the need for motor activity.
Exhibit J	Chronology of community meetings.
Exhibit K	Chart showing the number of children turned away each year.
Exhibit L	Chart showing how the six classrooms become eight.
Exhibit M	Proposed draft conditions for consideration by the Board.
Exhibit N	History of community complaints.
Exhibit O	Traffic Management Program improvements
Exhibit P	Traffic report.
Exhibit Q	Outlines of witness testimony.
Exhibit R	Precedent cases and BZA Order from 1963 denying new construction on the site. (At that time, the zoning regulations required preschools to serve children primarily from the neighborhood and the BZA denied it on that basis. Subsequently, in 1982, the regulations were changed to eliminate the neighborhood requirement and to allow preschools to serve the larger community.)
Exhibit S	ANC 3C conditions of approval proposed at January 27, 2003 public meeting.

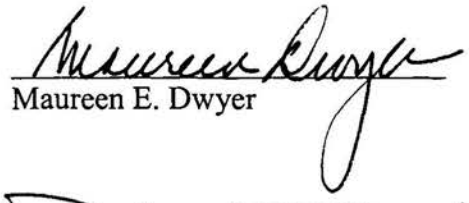
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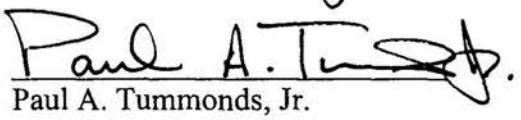
CONCLUSION

As demonstrated above, the application meets the criteria set forth in Section 205 for special exception approval and is, therefore, in harmony with the general purpose and intent of the Zoning Regulations. In compliance with Section 3104.1 of the Zoning Regulations, the school has demonstrated that the relief sought is in harmony with the general purpose and intent of the Zoning Regulations and will not adversely affect neighboring properties. The NCRC respectfully requests that the Board of Zoning Adjustment approve this Application.

Respectfully submitted,

SHAW PITTMAN, LLP

By: 
Maureen E. Dwyer

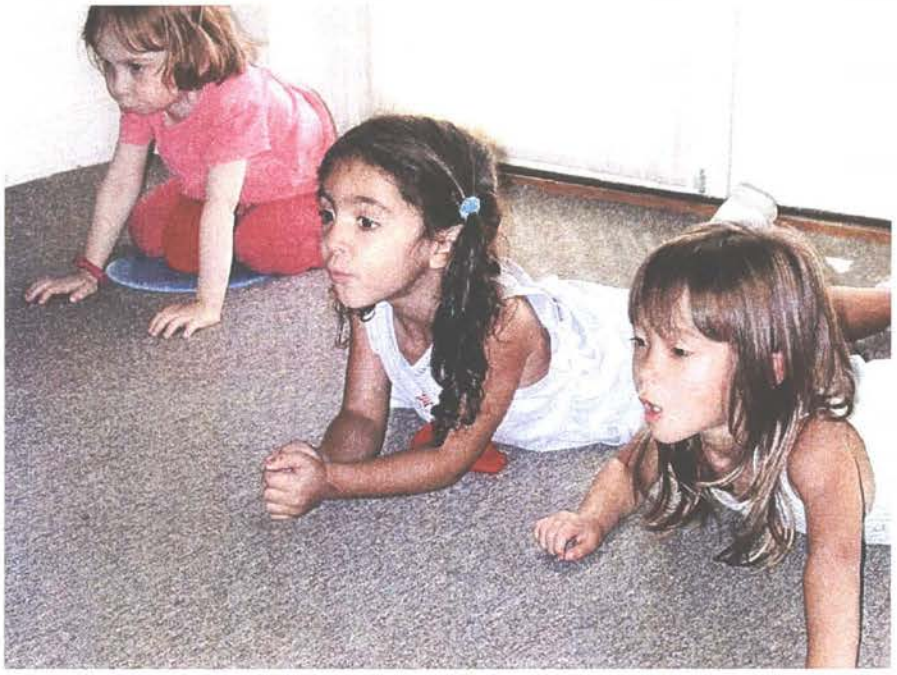
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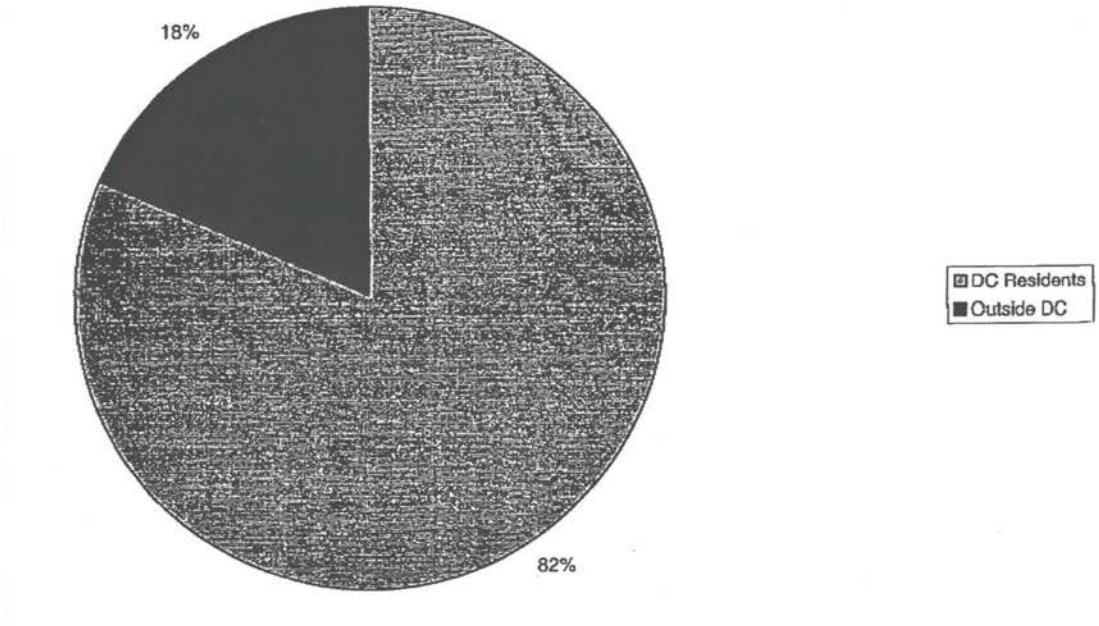




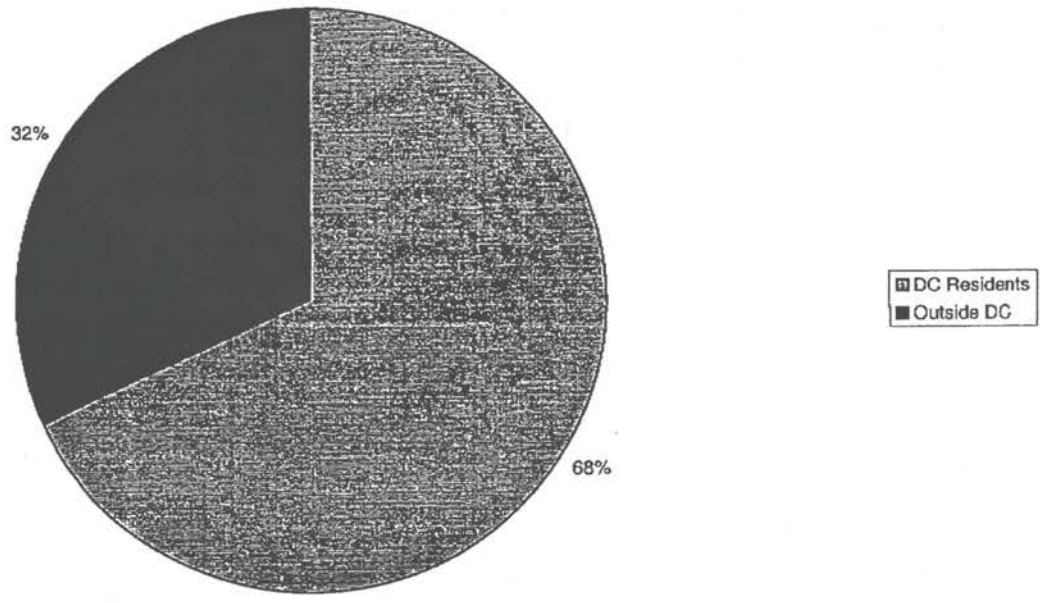




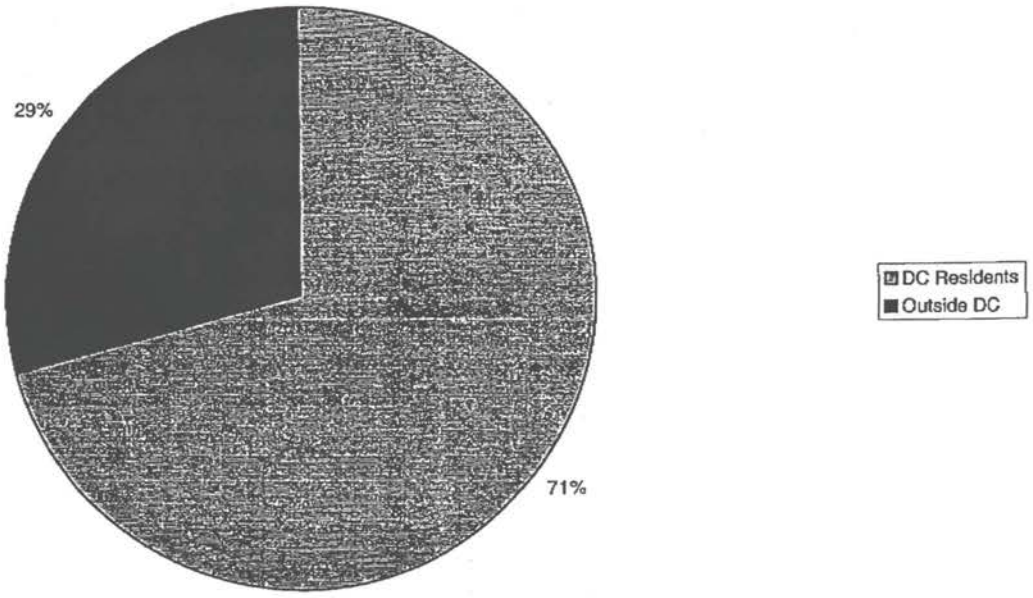
NCRC Families 1961-1962 by Residence



NCRC Families 1991-1992 by Residence



NCRC Families 2002-2003 by Residence



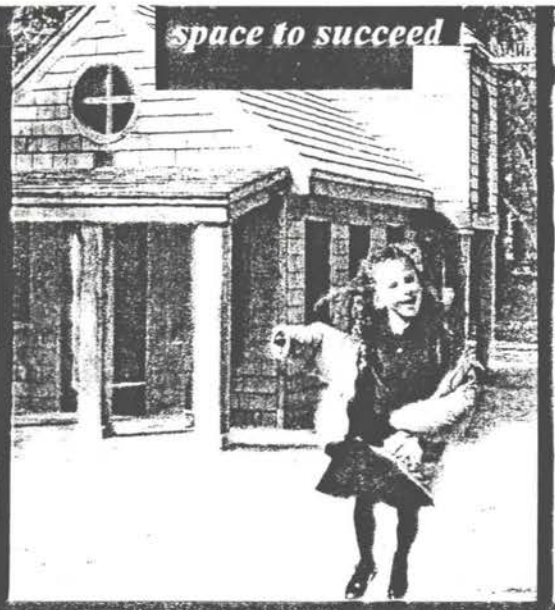
Strategic Plan

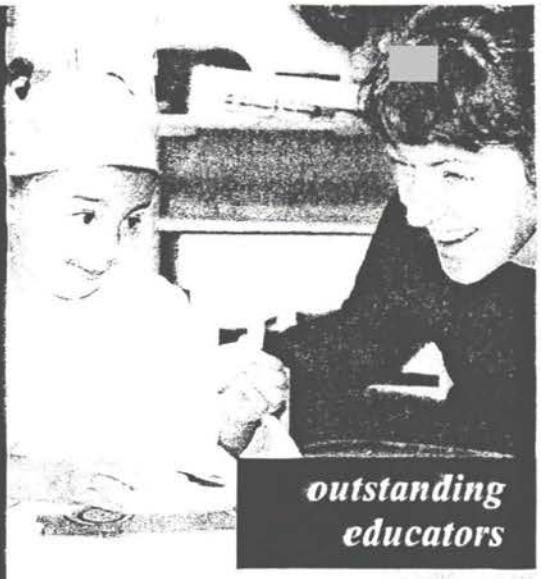
Spring, 2000

NCRC

National Child
Research Center







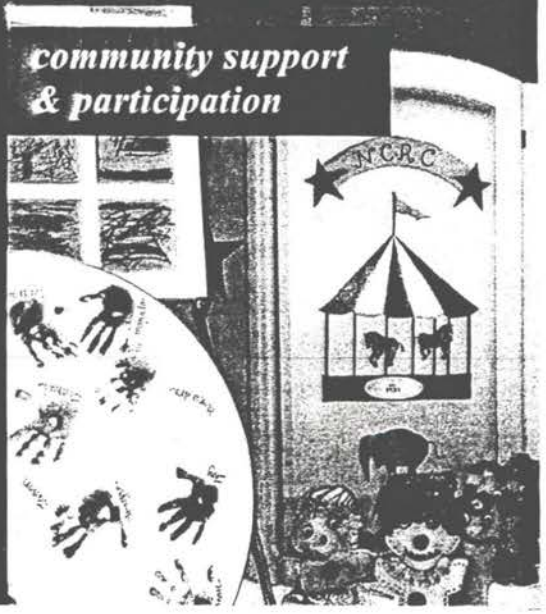
Strategic Plan

Spring, 2000

NCRC
National Child
Research Center









Susan Piggott, DIRECTOR

Dear NCRC Community,

In our 72 year history, NCRC has undergone significant growth and change. We began as a research project and became a preschool, moved from Columbia Road to Highland Place, participated in a variety of research initiatives, created a state-of-the-art playground, and developed an Early Intervention program for two-year-olds.

Throughout, our mission has remained constant in its core values. Great care has been taken to stay true to our philosophy while we move forward. Whether you ask a 1934 graduate, a former Director, a current teacher, or a new parent, they are all able to articulate the elements that make NCRC a unique preschool.

Our mission is an important one. We have the opportunity to make a profound impact on the lives of children and families. Our children live in a complex and confusing world. We must continue to be a dynamic, evolving organization, always seeking to be the best NCRC that we can be.

During the coming year we will become an accredited institution. Over the next three to five years, we will evaluate our program to ensure that it best accommodates the varying needs of our families. Curriculum will be refined to better reflect our multicultural community, and we will improve our library, art, and science programs. A new research component will add to existing knowledge in our field of early childhood education. We will broaden our community outreach initiatives. We will proceed thoughtfully, prioritizing our goals. NCRC's extraordinary staff and parent body have the desire, determination and creative energy to carry this plan forward.

I am deeply committed to the future of NCRC. It is an honor to have the opportunity to contribute to the school's long and proud history. I invite you to join me in the exciting work we are about to undertake.

Susan L. Piggott

Susan L. Piggott
Director
National Child Research Center

Christina McHenry, BOARD PRESIDENT



Dear NCRC Families and Friends,

For more than seven decades, many Boards of Trustees have planned for the future of NCRC. In every case, they based their vision on the strong foundation they inherited. We are the beneficiaries of their foresight and it is our responsibility to carry on this tradition.

As the school moves into a new century, we have adopted a new strategic plan to guide our actions for the next three to five years. This plan includes all major facets of work: our educational program, our physical space, staff salaries and benefits, our diverse community, board education and development. The plan shows, in broad terms, where we want to be in the coming years and some of the steps – or strategies – for getting there. Specific actions to implement these strategies will be developed each year.

The process of creating the strategic plan has been invigorating and enlightening – hard work infused with excitement about our shared goals and love of the school. We began with a Strategic Planning Retreat on October 2, 1999, attended by faculty, staff, parent representatives and Board members. Subsequently, the Strategic Planning Committee of the Board wove together recommendations from the retreat participants and numerous special committees to create this strategic plan. It was unanimously approved by the Board of Trustees in April, 2000.

We look forward to implementing the plan, step by step. We will evaluate our work and report to the community on our initiatives and progress. I feel privileged to be part of NCRC as we reaffirm our roots and continue to flourish. We count on all members of the NCRC community – past, present and future – to help make our dreams a reality.

Christina McHenry
President
Board of Trustees

Mission

Founded in 1928, the National Child Research Center provides a *collaborative approach* to preschool education in an environment that nurtures *the whole child*, fosters *partnerships with families* and is committed to the *inclusion* of children with *special needs*. A *highly trained, multi-disciplinary* faculty employs *developmentally appropriate practices*, supported by ongoing *professional development* and *sound research*. Essential to its role as a *model* of early childhood education is the creation of a *diverse, respectful community*. Both *within and beyond* the school community, NCRC seeks opportunities to *advocate for all children* and their *families*.

Educational Program



GOAL

Be a *model* preschool program.

RATIONALE

Since its founding in 1928, NCRC has sought to provide the best possible preschool education. In today's world, we believe this to mean a child-centered program based on developmentally appropriate practices, commitment to an equitable education for all children, sound research, child advocacy, family education and community outreach.

STRATEGIES

- ❑ Complete the process through the NAEYC (National Association for the Education of Young Children) to make NCRC an accredited institution.
- ❑ Explore ways to reduce the number of children in all classrooms without decreasing the current enrollment, to provide a developmentally appropriate program for all students and to accommodate children with special needs more fully.
- ❑ Explore ways to provide program flexibility to meet the individual needs of children and families.
- ❑ Continue to refine supplementary programs, including Rainbow Camp, Early Birds and Lunch Bunch. Consider the addition of a developmentally appropriate After School Program.
- ❑ Encourage interested faculty in developing a research component that is a good "fit" with NCRC philosophy and program.
- ❑ Improve curriculum in the following areas:
  - multicultural issues
  - art
  - library program
  - science
- ❑ Evaluate and improve the assessment process for children. Explore the possibility of providing on-site evaluation.
- ❑ Explore possibilities for developing indoor programs for children that include indoor play in inclement weather, indoor large group activities and an enhanced motor program.
- ❑ Foster community building through various activities, including all-school gatherings of children, families and/or parents.
- ❑ Increase and improve our community resource and outreach initiatives.



Program Site/Space

GOAL

Provide *adequate* and *appropriate* space for the program.

RATIONALE

The physical plant must provide adequate space for the program to carry out the mission of the school successfully. The physical plant must be maintained at the level that ensures the safety, security and health of children, staff and families.

STRATEGIES

- ❑ Consider and plan for the physical space requirements necessary for a successful model preschool program, to include:
  - adequate rooms to accommodate classes and supplementary programs
  - storage for program materials
  - work and conference areas required for professional activities of teachers, support staff, parents
  - office space necessary to support the program
  - space in the reception area to accommodate visitors.
- ❑ Within one calendar year (by May 2001), assess the current site's ability to provide adequate and appropriate space for a successful model preschool program.
- ❑ Establish a task force to investigate options and develop plans to provide for adequate and appropriate space.

Staff Salaries and Benefits



RATIONALE

The mission of the school is implemented by the faculty, administrators and staff. To accomplish the mission, there must be appropriate compensation and sufficient professional development. Strong financial management and planning are critical to maintaining the stability necessary to carry out the mission and achieve the strategic objectives of the school.

STRATEGIES

- ❑ Achieve and maintain faculty salaries at the median of the AISGW schools weighted by years of teaching experience.
- ❑ Monitor teacher turnover and declined teaching offers to assess competitiveness of compensation package.
- ❑ Review and improve benefits including support for professional development.
- ❑ Maintain financial security by continued development and practice of sound financial planning and management, and by creation of an endowment.

GOAL

Increase staff salaries and benefits to a level that will *attract* and *retain outstanding* early childhood *educators, administrators* and *staff*; maintain the *financial security* of the school consistent with achieving the strategic objectives of the school; and *support the mission* of the school and the strategic plan through the budget process.



Our Diverse Community

RATIONALE

NCRC's mission is, in part, grounded in the notion that a diverse community enriches the learning experience for students, families and faculty. NCRC is proud of its longstanding effort to be a diverse community. Continuing to build and nurture our diversity will place NCRC in a unique position to serve as a model to the greater community.

GOALS

Continue to build a *school community* that includes *children*, their *families*, *faculty* and *staff* who bring *diversity* to NCRC.

Ensure that *all members* of the NCRC *community* feel welcome, *included* and comfortable in the *classroom* and at all *school activities*.

STRATEGIES

- ❑ Define what we mean by a diverse community. NCRC currently seeks to have a school community that reflects diversity of race, culture, ethnicity, gender, learning style, religion, socioeconomic situation and sexual orientation.
- ❑ Educate parents, teachers and staff about the value and importance of children receiving a multicultural education in a diverse school community.
- ❑ Create a school environment that reflects our goals for diversity.
  - Hold sensitivity training for staff, parents and board members.
  - Celebrate the varied culture of our community through, for example, all-school assemblies, enriched classroom curriculum and special projects.
  - Review all existing school publications, classroom materials, and the library collection to ensure that they best reflect and respect our diverse community.
  - Evaluate the policies and practices of the Parents Association to ensure that its activities reflect our goals. Inform the community of the policies and practices.
- ❑ Survey the NCRC community on issues of diversity.
- ❑ Review our admission policies and practices to ensure that they reflect our values about community composition, inclusion, and equity and convey these values to potential applicants. Continue to strive to attract a diverse group of applicants.
- ❑ Explore whether expanding our program to include an After School Program and adding flexibility to our existing program would help increase diversity.
- ❑ Increase diversity of the staff.
- ❑ Continue commitment to provide financial aid for all families that express the need and qualify.
- ❑ Continue to develop relationships with organizations, institutions and agencies in the broader community that will enrich our children's learning experience and educate the community about NCRC.

Board Education



RATIONALE

Effective governance provides the foundation for a healthy school. Increasing the effectiveness of the Board is the best way for NCRC to achieve the goals set forth in our strategic plan.

STRATEGIES

- ❑ Define the role of the Board, including the Board/Head relationship, the Board Chair/Head relationship and the role of the Executive Committee.
- ❑ Provide guidance for managing Board meetings.
- ❑ Describe Board committee structure, clearly differentiating the role of committees from the role of the Board itself.
- ❑ Improve Board education and orientation.
- ❑ Refine the nomination and selection process for Trustees.
- ❑ Develop a Board evaluation process, including evaluation of the Board as a whole as well as self-assessment by individual Trustees.

GOAL

Build the *strongest possible* NCRC Board of Trustees.



Development

GOAL

Increase *economic support* and *community participation* for NCRC through giving programs to ensure that the school provides a model early childhood program.

RATIONALE

Program goals require significant funding beyond tuition; strong development efforts will be required to build and maintain a model preschool program.

Building an NCRC community that values and educates its members will increase overall stewardship for the school.

STRATEGIES

- ❑ Build Annual Fund giving each year striving for full parent participation, increased funding, more volunteers and expanded constituencies.
- ❑ Increase restricted gifts to current program needs and endowment through donor cultivation and publicity about needs.
- ❑ Enhance foundation relationships to expand program funding sources.
- ❑ Increase endowment through outreach and publicity.
- ❑ Support the annual scholarship auction and other initiatives for scholarship funds.
- ❑ Build a larger and stronger NCRC community through special events, education and communication efforts.
- ❑ Prepare for and carry out a major fund-raising and community building campaign based on Board-established priorities derived from the strategic plan.
- ❑ Ensure adequate development staff and resources are available to support these goals and strategies.
- ❑ Implement development policies and practices that reflect the mission and program of the NCRC community.

Board of Trustees, 1999 - 2000

EXECUTIVE COMMITTEE

Christina McHenry '68, *President*

Elizabeth Ulmer, *Vice President*

Abby Strongin Cherner '68, *Secretary*

Daniel Korngold, *Treasurer*

Susan Piggott, *Director*

Carolyn Martin, *Member at Large*

MEMBERS

Juan Cameron

Mitchell Delk

Alexa Halaby

Stephen Hills

Sydney Hoffmann

J. William Koegel, Jr.

Jeanne Meserve

Andrew Plepler

Randy Plummer

Jacqueline Watson Price

Sudhir Rajkumar

Alison Shulman

Paul Thaler

COUNSEL TO THE BOARD

Diana de Brito

Strategic Planning Retreat Participants, OCT. 2, 1999

Colleen Bane, *Sunshine Teacher*

Katy Bauer, *Director of Admission*

Diana de Brito, *Counsel to the Board*

Juan Cameron, *Board Member*

Abby Strongin Cherner, *Board Secretary*

Carolee Clay, *Explorer Teacher*

Mitchell Delk, *Board Member*

Alexa Halaby, *Parents Association Chair*

Gretchen Hall, *Director of Development*

Peggy Hamrick, *NCRC Parent*

Catherine Heffron, *Developmental Specialist and Counselor*

Sydney Hoffmann, *Board Member*

J. William Koegel, Jr., *Board Member*

Daniel Korngold, *Board Treasurer*

Louise Laboon, *Executive Assistant*

Carolyn Martin, *Board Member*

Christina McHenry, *Board President*

Jeanne Meserve, *Board Member*

Dr. Alceste Pappas, *Consultant*

Cathy Parker, *Motor Teacher*

Maryann Pavetto, *Business Manager*

Susan Piggott, *Director*

Andrew Plepler, *Board Member*

Randy Plummer, *Educator Representative*

Jacqueline Watson Price, *Board Member*

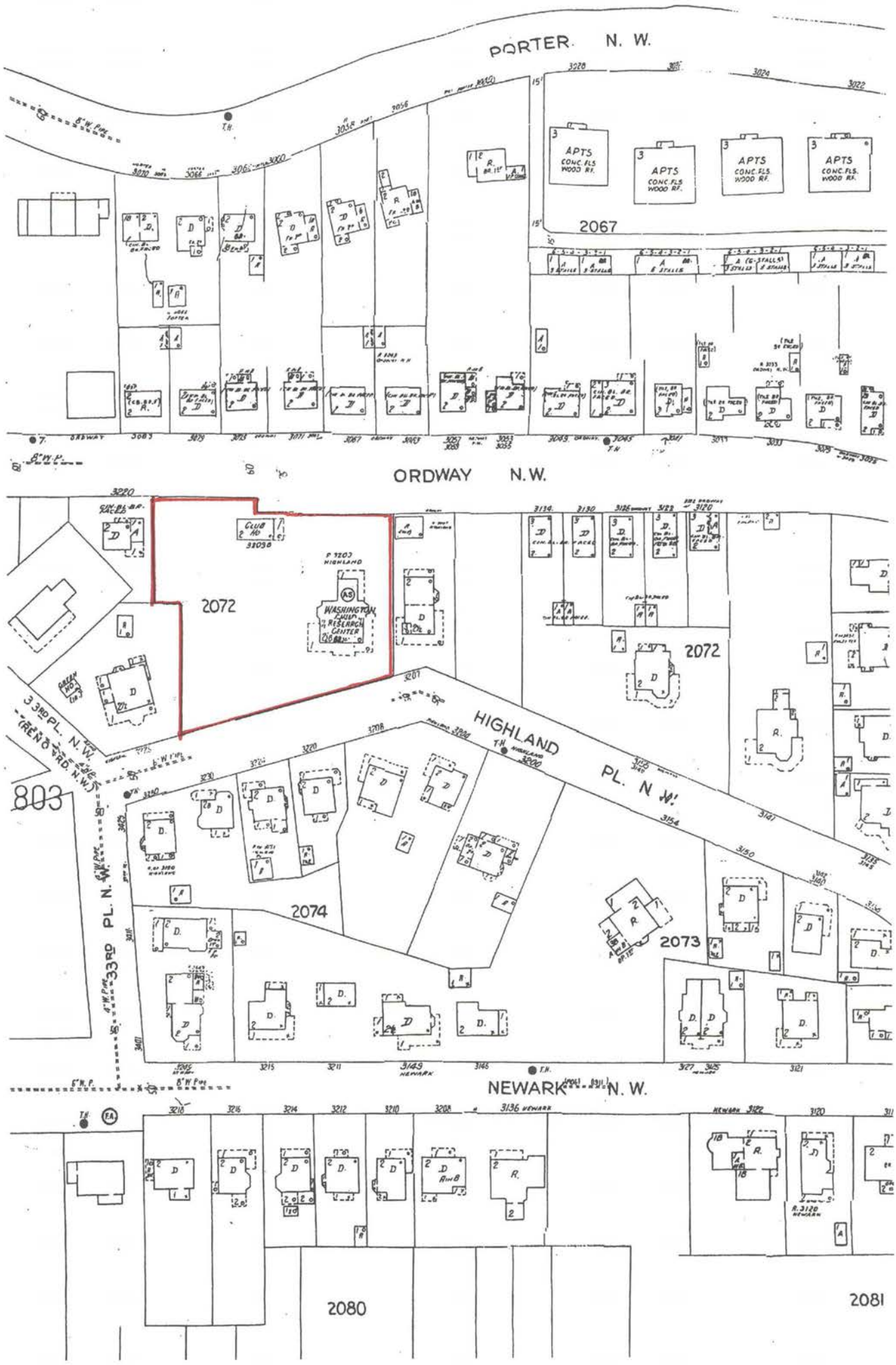
Alison Shulman, *Board Member*

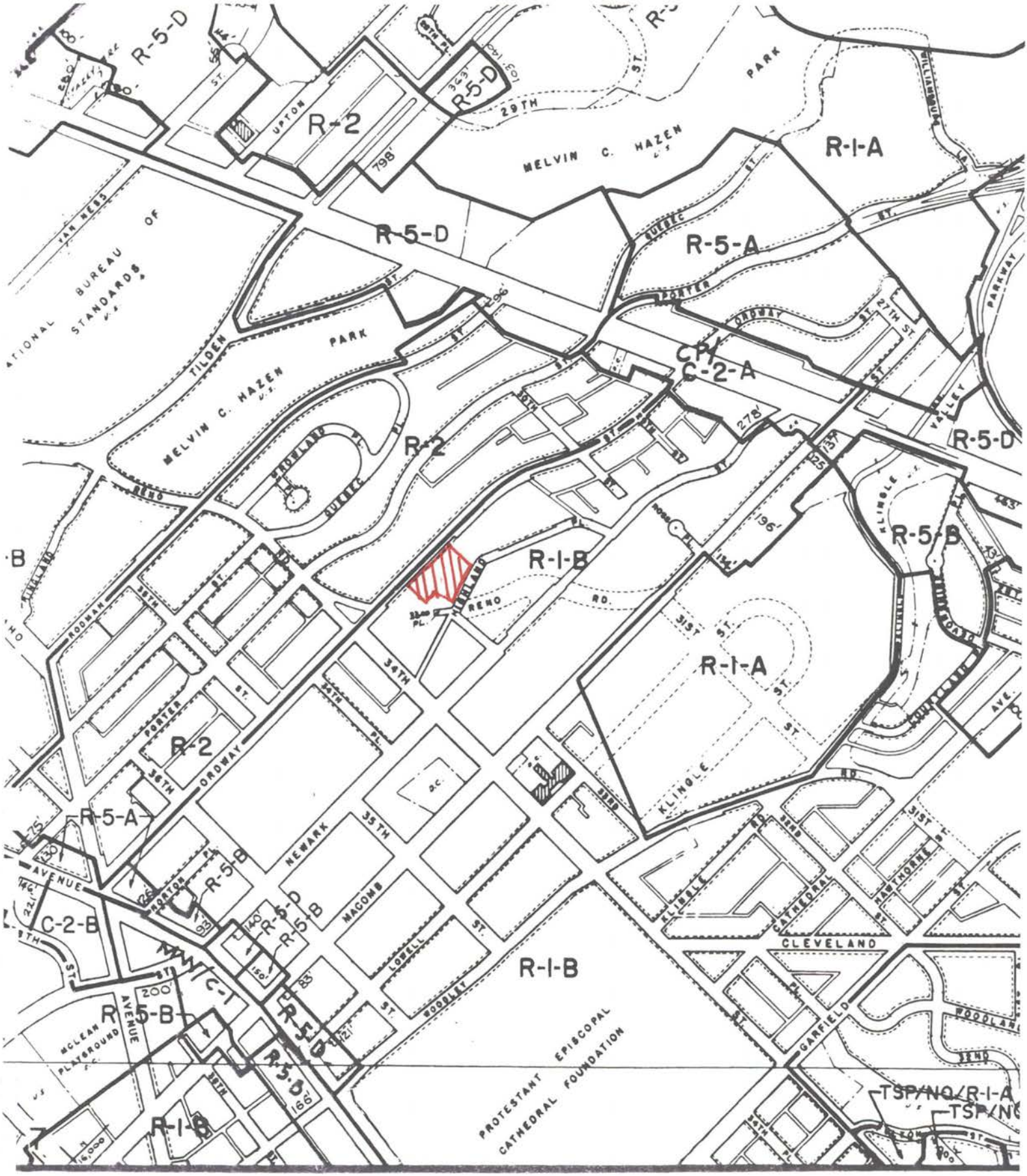
Elizabeth Ulmer, *Board Vice President*

Tiffany Williams, *Beehive Teacher*





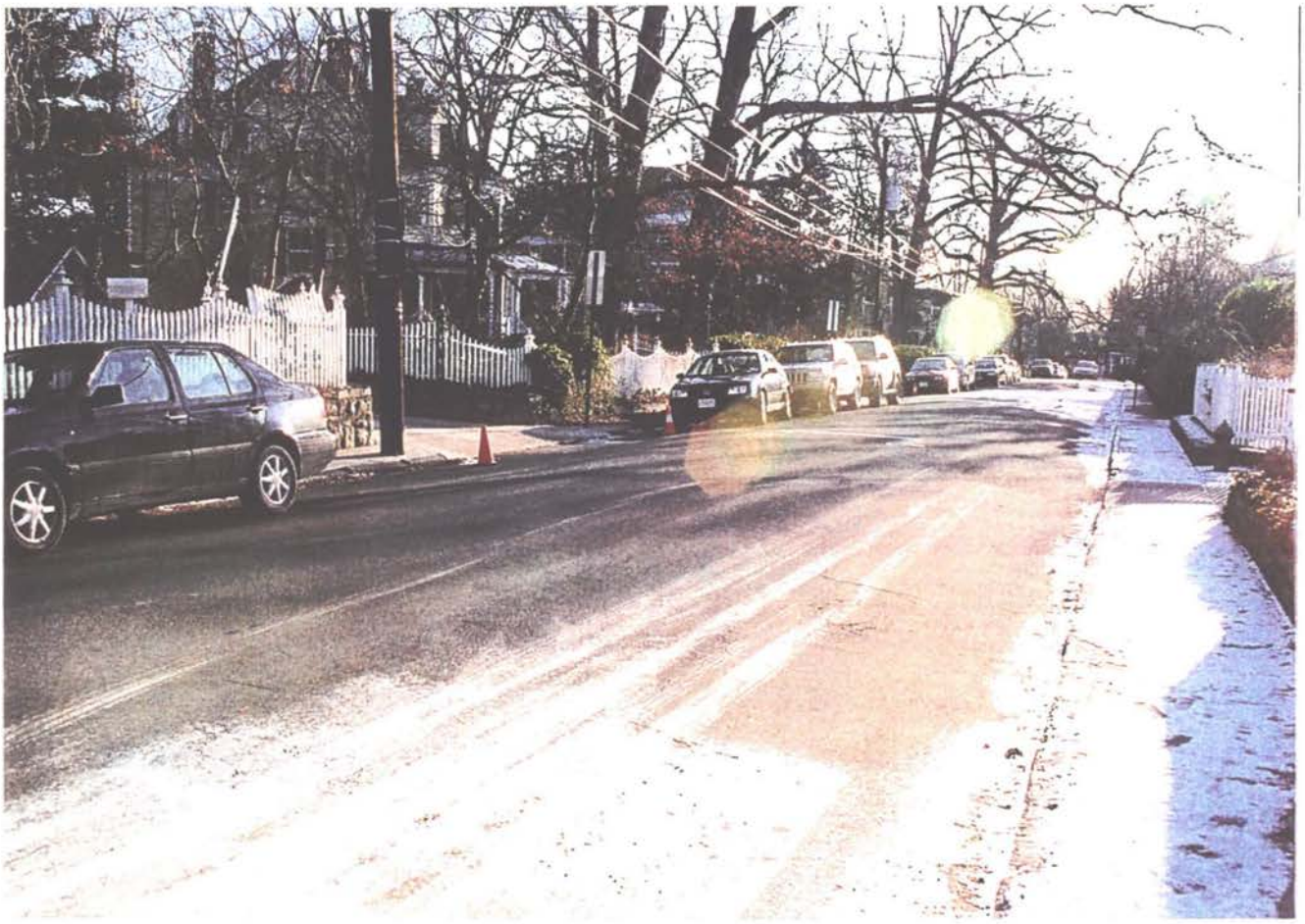

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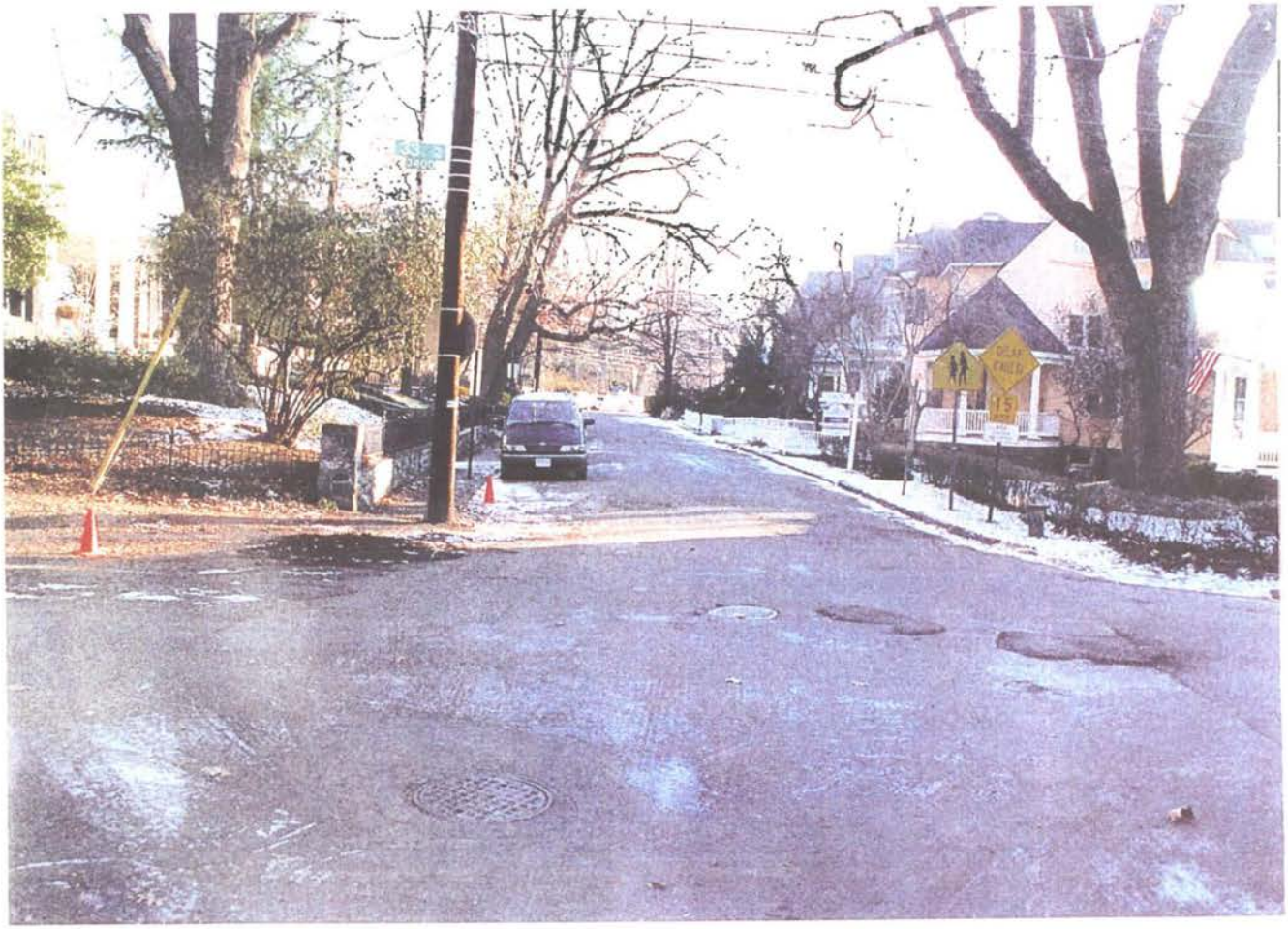


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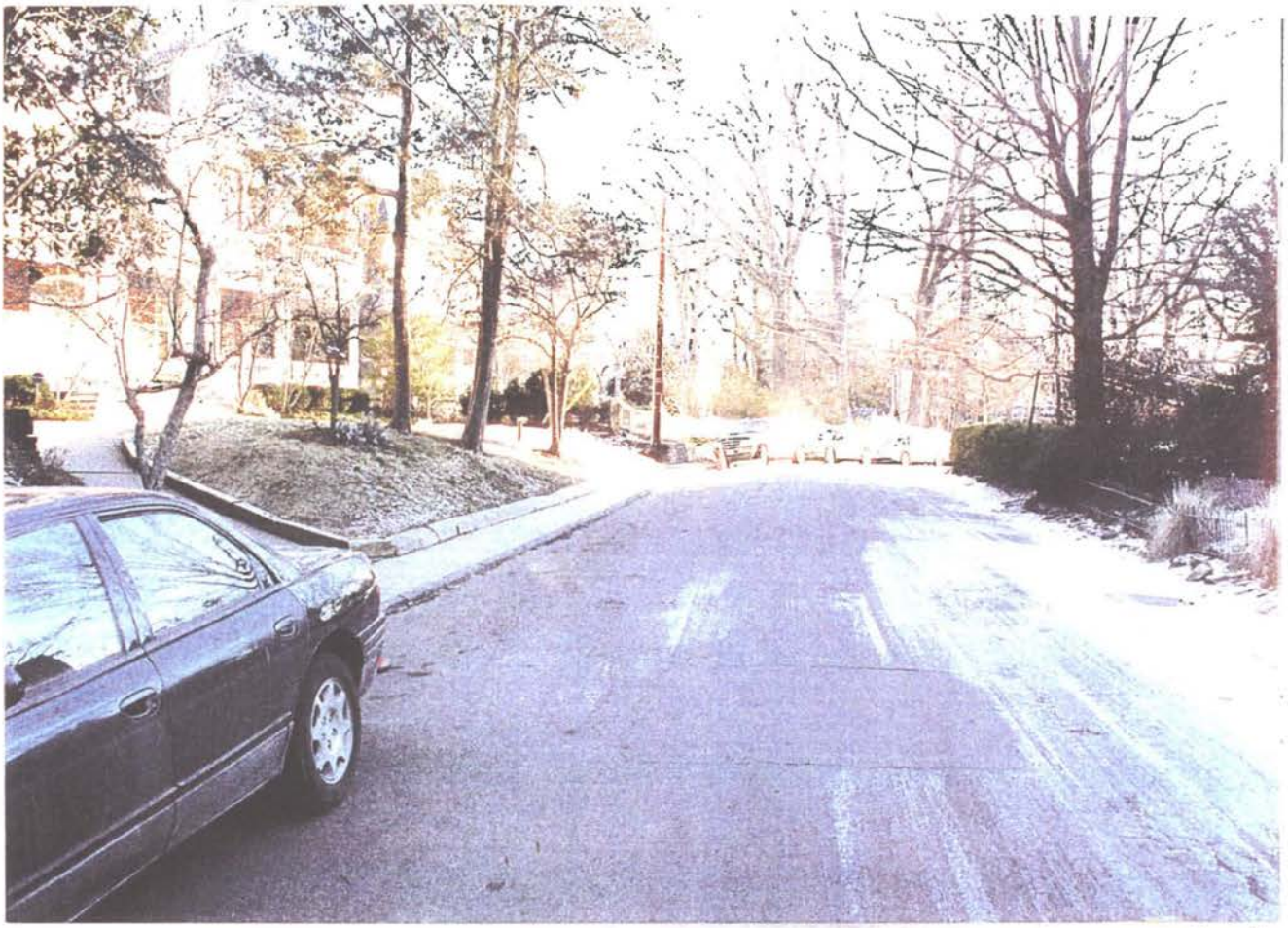
MAP

ION 4





01/27/03 PHOTOS PRIOR TO CARPOOL OPERATION



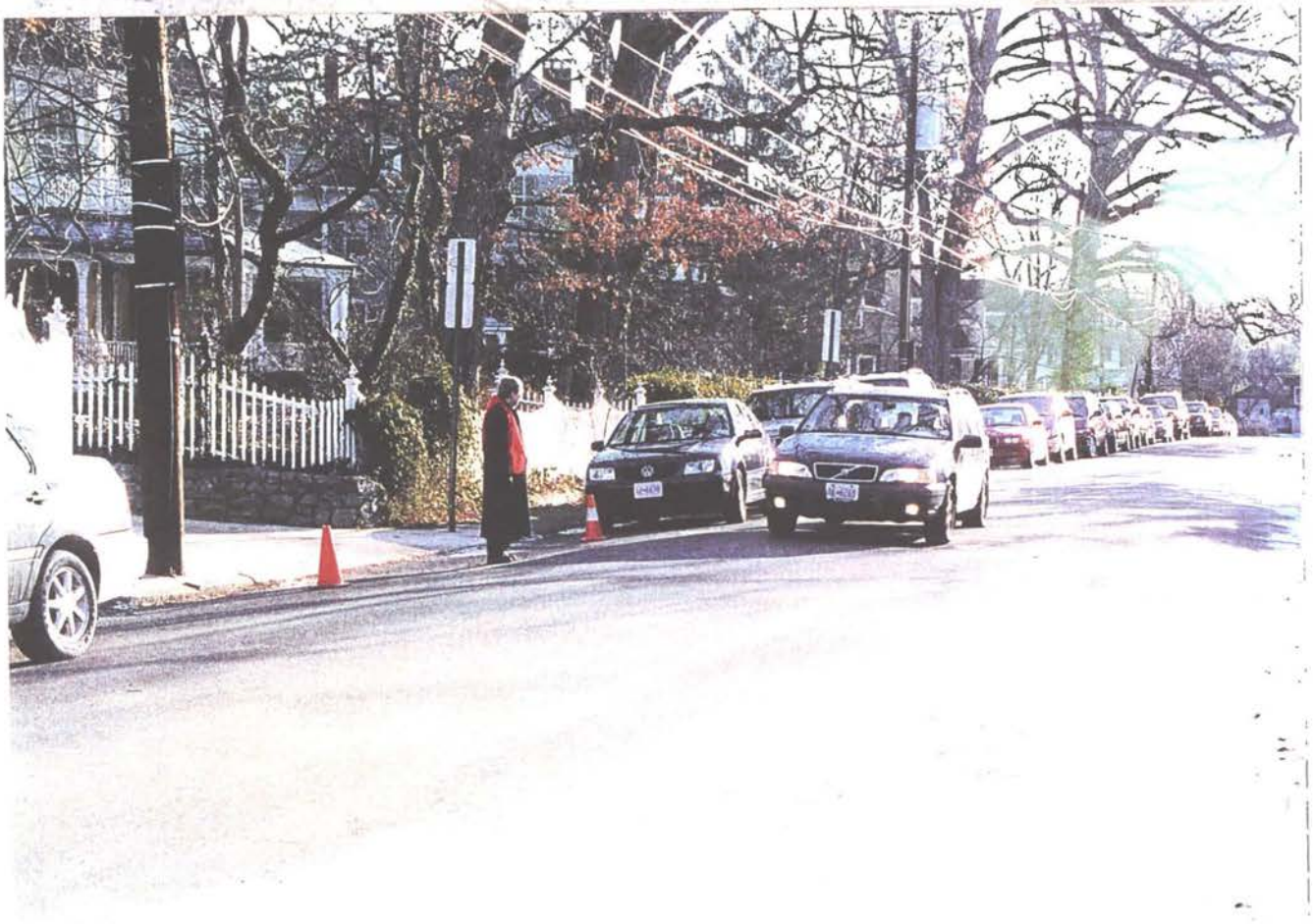


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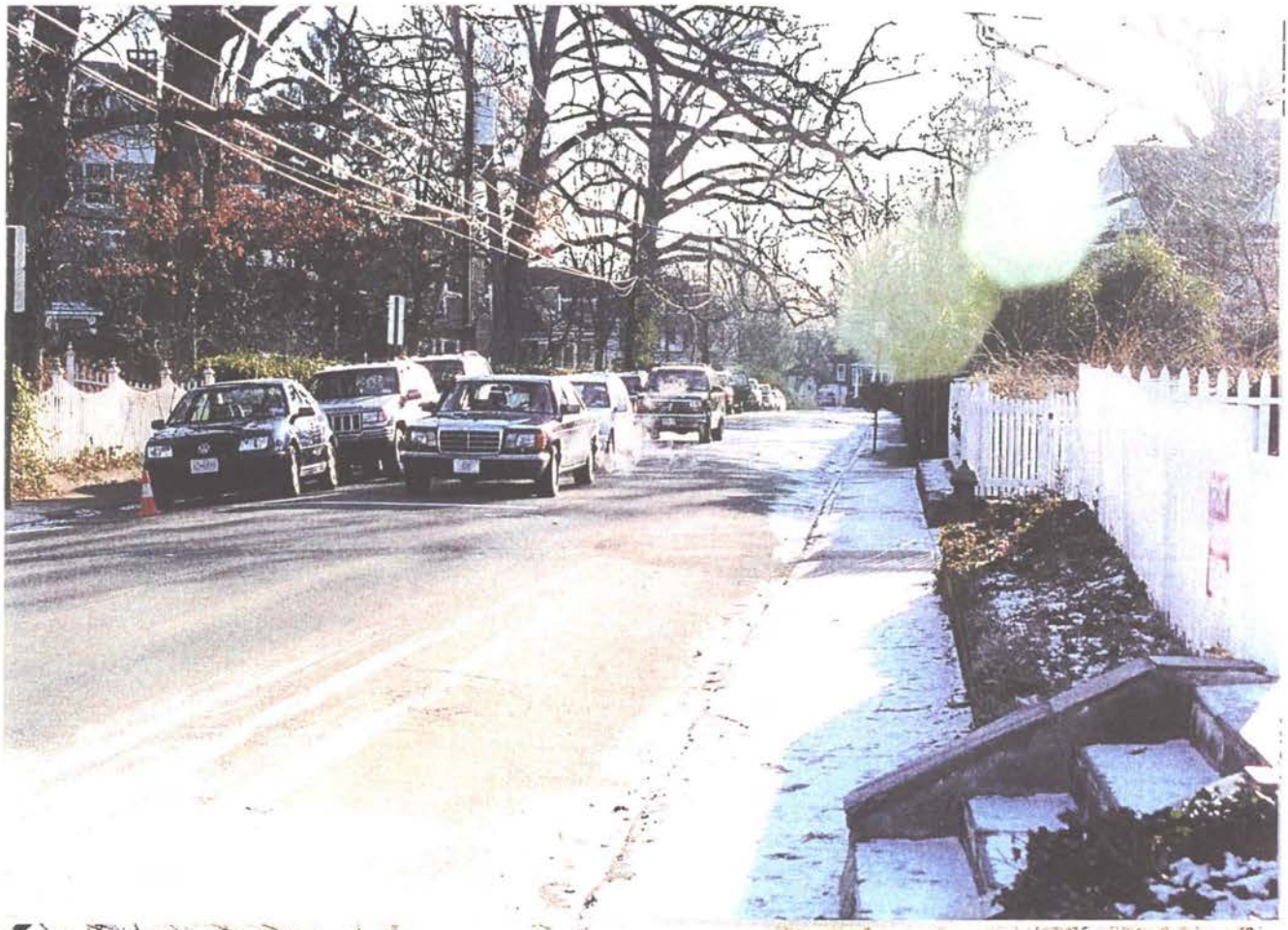


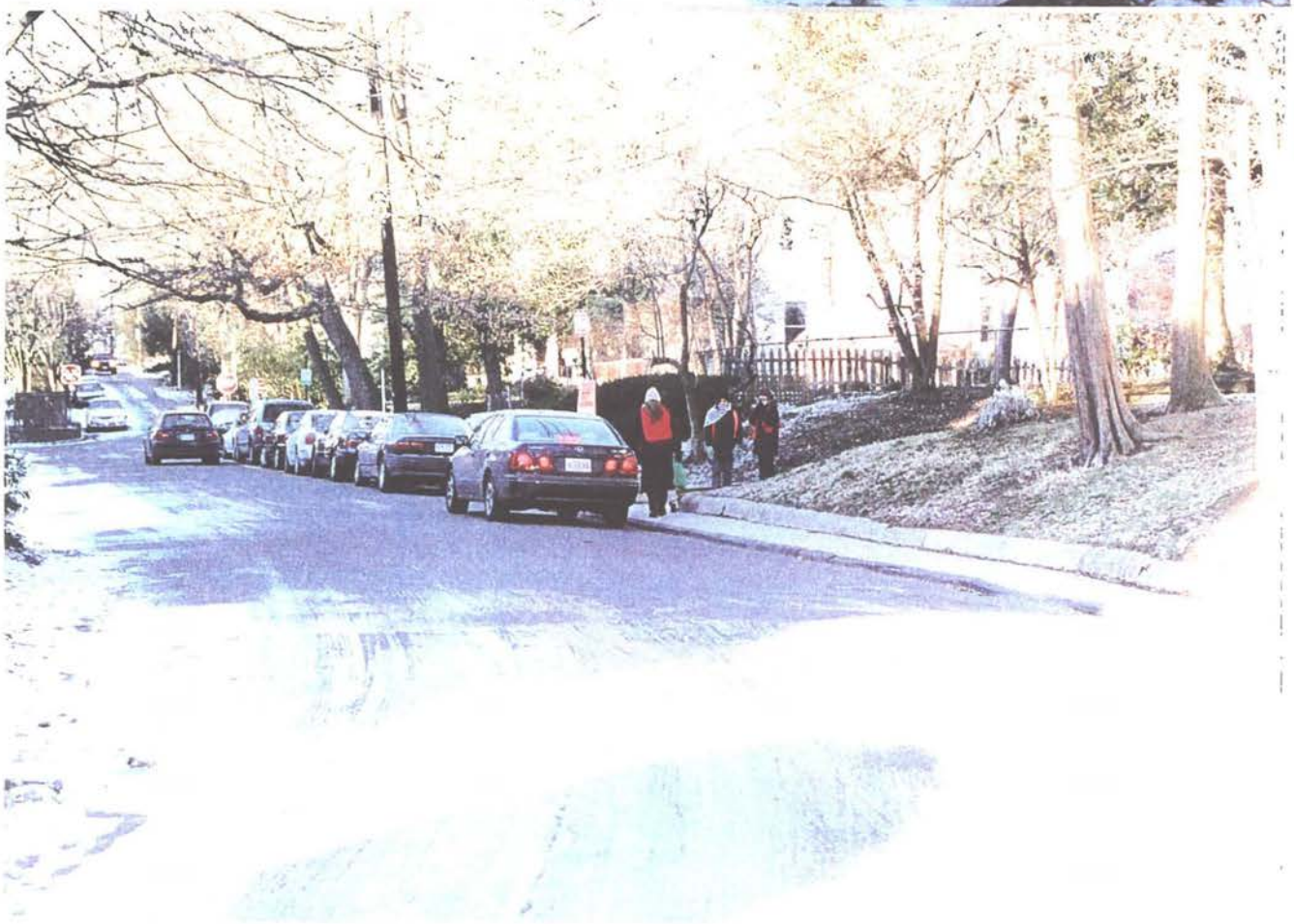
01/27/03 PHOTOS PRIOR TO CARPOOL OPERATION





01/27/03 PHOTOS DURING CARPOOL OPERATION





01/27/03 PHOTOS DURING CARPOOL OPERATION



01/27/03 PHOTOS DURING CARPOOL OPERATION



SUMMARY OF ACTION TAKEN WITH ANC 3C
TO COMPLY WITH PRIOR BZA CONDITION ON PARKING

CONDITION:	One of the BZA conditions was that NCRC "jointly with the ANC 3C ***request*** that DPW mark no parking areas on all corners of Highland and 33rd Places with signs and pavement markings to indicate the limit of parking and to request that parking adjacent to the school property along Ordway be limited to 15 minutes on school days between 7:30 and 8:30 a.m."
ACTION TAKEN:	**NCRC complied.** The request was made. DPW put up the signs. They were later taken down at the request of the Ordway residents.
January, 1999:	NCRC contacted DPW and requested that the parking signs and Markings be done in order to comply with the BZA condition.
October 21, 1999	NCRC sent a letter to Mr. Larry Brown, Parking Specialist at DPW, Requesting their assistance in complying with the BZA condition. (A copy of the letter went to ANC 3C.) There was no response.
November 18, 1999:	In a telephone conversation, Mr. Brown advised NCRC that the Signs had been ordered and that installation was planned for the End of November.
March 7, 2000	NCRC sent a second letter after several phone calls to DPW were Not returned. (A copy was sent to ANC 3C and Lindsley Williams assisted NCRC to support compliance with the BZA condition.)
March 7, 2000	NCRC sent a letter to Councilmember Schwartz asking for her Assistance with DPW.
March 10, 2000	NCRC sent a letter to Councilmember Schwartz thanking her for Her help in getting the parking signs installed along Ordway and Asking for her help in getting the "no parking" areas marked On Highland.
April 12, 2000	Letter from Councilmember Patterson to DPW asking that DPW Assist NCRC in complying with the BZA condition.
May 10, 2000	Letter from NCRC to Councilmember Patterson letting her know That the Ordway signs were installed but not the "no parking"

	Markings on Highland.
May 26, 2000	Letter from Councilmember Patterson to DPW letting DPW know That the pavement markings still need to be made.
July 3, 2000	Response from DPW that the signs are sufficient and that no Pavement markings are needed.
January 24, 2001	Meeting with Ordway Neighbors and DPW at which everyone agreed that the 15-minute time limit parking signs would be removed and DPW recommended a "Slow-Down School" sign be posted.
February 2001	NCRC followed up with DPW to find out when the school traffic signal signs could be installed.

NATIONAL CHILD RESEARCH CENTER
3209 Highland Place, N.W. Washington, D.C. 20008
Telephone (202) 363-8777
Fax (202) 244-3459

Susan L. Piggott
Director

October 21, 1999

Mr. Larry Brown
Parking Specialist
Department of Public Works
1725 - 15th Street NW
Washington, DC 20002

Dear Mr. Brown:

The National Child Research Center is a preschool operating at 3209 Highland Place NW for 71 years. In order to update our Certificate of Occupancy to meet changes in child care licensing requirements, NCRC applied to the Board of Zoning in 1998 for a special exception related to parking. This exception was granted in November 1998 with the understanding that NCRC would work jointly with ANC 3-C (Advisory Neighborhood Commission 3-C) to request that the Department of Public Works:

- limit parking adjacent to the school property on Ordway Street to 15 minutes on school days from 7:00 am to 8:15 am, Monday through Friday

- mark "no parking" areas at the corner of Highland and 33rd Places with both signs and markings on the pavement (parking "L's") to clearly indicate parking restrictions close to the corners.

As per our conversation today, I understand that you are resubmitting the shop order request originally made in January 1999 and expect that the signs will be ready for installation within the next few weeks. Please let me know as soon as possible when the signs will be installed and when the markings will be completed.

Please also note that existing signs at the corner of Highland and 33rd Places have been mysteriously removed and are lying along the side of the alley at the end of the street. These signs should be reinstalled. Since workers are installing signs along Ordway Street, I hereby request that the Highland and 33rd Places signs be reinstalled at the same time.

Please contact me at 202-363-8777. Thank you for your service.

Sincerely,

Maryann Pavetto
Business Manager

cc: Anne Likow, ANC 3-C Chairperson
Lindsley Williams, 3307 Highland Place NW



National Child Research Center
3209 Highland Place NW, Washington. DC 20008
Telephone 202-363-8777 Fax 202-244-3459

Susan L. Piggott
Director

March 7, 2000

Mr. Larry Brown
Parking Specialist
Department of Public Works
1725 - 15th Street NW
Washington, DC 20002

Dear Mr. Brown:

Since my attempts to reach you over the last two months by phone have not been successful, I am writing to remind you that we are still waiting for new parking signs to be installed on Ordway Street NW at the rear of our property. Enclosed is a copy of the October 21, 1999, letter that outlines the request to the Department of Public Works.

As per our phone conversation on November 18, 1999, you indicated that a special order request was made to the sign shop and that installation was planned for the end of November. The signs are not installed and now that the winter weather is not a deterrent, I again request that these signs be installed.

In regards to the markings for "no parking" areas at the corners of Highland and 33rd Places with both signs and markings on the pavement (parking "L's") to clearly indicate parking restrictions close to the corners, you indicated in November that these would be done in the spring. Please contact me regarding the scheduling of this work.

The original request for parking signs and markings was made in January 1999 and was initiated as a result of a special exception granted to our preschool by the Board of Zoning with the understanding that we would request that these signs and markings be placed in the area to help with parking control. Since the District of Columbia through the Board of Zoning incorporated the signs and markings as a condition of the special exception, it seems that the District of Columbia through the Department of Public Works should accommodate this condition expeditiously.

Please note that existing signs at the corner of Highland and 33rd Places which were mysteriously removed have been reinstalled. Thank you.

I can be contacted at 202-363-8777 x27. Thank you for your service.

Sincerely,

Maryann Pavetto
Business Manager

cc: Anne Likow, ANC 3-C Chairperson
Lindsley Williams, 3307 Highland Place NW
Kathleen Patterson, Council Member Ward 3
Carol Schwartz, Council Member at Large



National Child Research Center
3209 Highland Place NW. Washington. DC 20008
Telephone 202-363-8777 Fax 202-244-3459

Susan L. Piggott
Director

March 7, 2000

Carol Schwartz
Council Member at Large
441 - 4th Street NW Suite 706
Washington, DC 20001

Dear Council Member Schwartz:

The National Child Research Center, a preschool located in the Cleveland Park area of Northwest Washington, DC, is attempting to have parking signs and markings placed in the area of the school in response to a condition of our special exception granted by the Board of Zoning. I have attached recent correspondence concerning efforts to accomplish this task through the Department of Public Works. Your assistance in this matter would be helpful.

Sincerely,

Maryann Pavetto
Business Manager

cc: ANC 3
Lindsley Williams

National Child Research Center
3209 Highland Place NW, Washington, DC 20008
Telephone 202-363-8777 Fax 202-244-3459

Susan L. Piggott
Director

March 10, 2000

Carol Schwartz
Council Member at Large
441 - 4th Street NW Suite 706
Washington, DC 20001

Dear Council Member Schwartz:

The National Child Research Center, a preschool located in the Cleveland Park area of Northwest Washington, DC, sent a letter on March 7 requesting your assistance to get parking signs installed along Ordway Street NW. These signs were needed to meet the conditions of a special exception granted by the Board of Zoning. We are pleased to report that the signs have been installed. Thank you for your quick response and your support to get this job done.

We are still waiting for markings for "no parking" areas at the corners of Highland and 33rd Places. Signs are in place there. The markings on the pavement (parking "L's") to clearly indicate parking restrictions close to the corners are still needed. Your continued assistance to accomplish this zoning requirement is appreciated.

Sincerely,

Maryann Pavetto
Business Manager

cc: ANC 3
Lindsley Williams
Paul Thaler
Susan Piggott

COUNCIL OF THE DISTRICT OF COLUMBIA
WASHINGTON, D.C. 20001

KATHY PATTERSON
COUNCILMEMBER, WARD 3

CHAIRPERSON
COMMITTEE ON GOVERNMENT OPERATIONS

OFFICE: (202) 724-8062
FAX: (202) 724-8118

April 12, 2000

Vanessa Dale Burns, Director
Department of Public Works
6th Floor
2000 14th Street N.W.
Washington D.C. 20009

By facsimile

Dear Ms. Burns,

I have been contacted by the National Child Research Center in my jurisdiction regarding parking signs and markings that have been promised by Mr. Brown over a year ago but have not yet been installed. (correspondence attached) My staff spoke with Ms. Pavetto today to inquire on the status and learned that not only were signs not installed but a staff member from Councilmember Schwartz office and the Chair of the ANC had spoken with Mr. Brown March 27, 2000. Mr. Brown again promised them that the requested signs would be installed within two weeks.

Please have the signs installed as requested by Ms. Pavetto. I look forward to your response.

Sincerely yours,

Kathy Patterson

cc: OIR
Maryann Pavetto
National Child Research Center
3209 Highland Place N.W.
Washington D.C. 20008

National Child Research Center
3209 Highland Place NW, Washington, DC 20008
Telephone 202-363-8777 Fax 202-244-3459

Susan L. Piggott
Director

May 10, 2000

Kathleen Patterson
Council Member Ward 3
441 - 4th Street NW Suite 709
Washington, DC 20001

Dear Council Member Patterson:

The National Child Research Center, a preschool located in the Cleveland Park area of Northwest Washington, DC, sent a letter on March 7 requesting your assistance to get parking signs installed along Ordway Street NW. These signs were needed to meet the conditions of a special exception granted by the Board of Zoning. We are pleased to report that the signs have been installed. Thank you for your quick response and your support to get this job done.

We are still waiting for markings for "no parking" areas at the corners of Highland and 33rd Places. Signs are in place here. The markings on the pavement (parking "L's") to clearly indicate parking restrictions close to the corners are still needed. Your continued assistance to accomplish this zoning requirement is appreciated.

Sincerely,

Maryann Pavetto
Business Manager

cc: ANC 3
Lindsley Williams
Paul Thaler
Susan Piggott

COUNCIL OF THE DISTRICT OF COLUMBIA

WASHINGTON, D.C. 20001

KATHY PATTERSON
COUNCILMEMBER, WARD 3

CHAIRPERSON
COMMITTEE ON GOVERNMENT OPERATIONS

OFFICE: (202) 724-8062
FAX: (202) 724-8118

May 26, 2000

Vanessa Dale Burns, Director
Department of Public Works
2000 14th Street NW 6th Floor
Washington DC 20009

By facsimile

Dear Ms. Burns:

I have been contacted again by the National Child Research Center's business manager, Maryann Pavetto, regarding pavement markings at the corners of Highland and 33rd Places NW (letter enclosed). Although the "No Parking" signs have been posted, the pavement markings that indicate how close to the corner a car may park have not been done.

Please paint the pavement markings on the road at your earliest convenience. Thank you for your attention to this matter. I look forward to your reply.

Sincerely yours,

Kathy Patterson

Enclosure

cc: OIR
Maryann Pavetto, Business Manager
National Child Research Center
3209 Highland Place NW
Washington DC 20008

MC

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF PUBLIC WORKS

'00 JUL 10 P5:01

Office of the Director

July 3, 2000

The Honorable Kathy Patterson
Councilmember, Ward 3
Council of the District of Columbia
414 4th Street, N.W.
Washington, D.C. 20001

Dear Councilmember Patterson:

This is response to your letter dated May 26, 2000, on behalf of the National Child Research Center regarding pavement markings at the corners of Highland and 33rd Places, N.W.

Parking Services has reviewed your request and has determined that the intersection of Highland and 33rd Places, N.W. is adequately signed so that the forty feet (40') "No Standing or Parking Anytime" area is protected. Parking L's are normally installed in lieu of parking signs. In this case, now that parking signs are in place, parking L's are unwarranted.

This opportunity to have been of service is appreciated.

Sincerely,

Vanessa Dale Burns
Director

DS/gsb

Parks Services - Parking management
541-6065 Parking analyst.
Larry Browne.
Regulate & residential
discretion of DW
has authority to

MEMORANDUM

To: Parking File
From: Maryann Paveto
CC: Susan, CindyTruitt
DATE: 2/9/01
RE: Ordway Street

Spoke with Sam Jones, Department of Public Works, Traffic Operations, regarding:

School signs on Orday Street - Mr. Jones states that two signs have been installed. One of these signs is near 34th St. and is turned away from traffic. I did not locate the other sign and assume it is closer to the stop sign before Connecticut Ave. Mr. Jones states that the signs are positioned based on a zone measurement. I asked if the signs could be moved closer to the entrance of the school. He states that the zone distance is necessary for drivers to slow their vehicles. I expressed my opinion that the sign near 34th St. is not effective. He will review the placement of the signs.

School Traffic Signal: School signals are handled by the Traffic Signal Branch. The city has criteria that must be met. Street must have high volume of traffic in excess of 5000 cars per day. Citizens must make the request and the city puts a counter on street. The signal signs are very expensive ($30,000) because of requirements for manufacturing and insulation.

Angle parking on Ordway - Street is too narrow. It must be at least 38 ft. wide for angle parking. Ordway Street is 30-32 ft. wide. 34 ft. is needed to paint yellow line down the center of a city street (10 ft. lanes and 7 ft. parking lanes on each side).



GOVERNMENT OF THE DISTRICT OF COLUMBIA
BOARD OF ZONING ADJUSTMENT

Application No. 16307 of National Child Research Center, pursuant to 11 DCMR 3108.1 and 3107.2 for a special exception under Section 205 to establish a child development center for 120 students ages 2 ½ to five years and 28 staff in the basement through third floor of an existing building, and a variance from the provisions of Section 2101 for off-street parking in an R-1-B District at premises 3209 Highland Place, N.W. (Square 2072, Lot 30 (855 & 866)].

HEARING DATE: January 21 and April 1, 1998
DECISION DATE: January ~~21~~, February ~~4~~ and May 6, 1998

SUMMARY ORDER UPON REHEARING

The application was amended at the public hearing to eliminate the variance from 11 DCMR 2101 for off-street parking. The applicant submitted into the record a letter dated November 12, 1997, from the State Historic Preservation Officer for the District of Columbia stating that the subject building is either a historic landmark in the D.C. Inventory of Historic Sites or is located within a historic district and contributes to the character of the historic district. The Board determined that a parking variance is not needed based on Subsection 2100.5 of the Zoning Regulations which exempts such historic structures from providing additional parking when the use is changed.

For the January 21, 1998 hearing, the Board provided notice of public hearing on this application by publication in the D.C. Register, and by mail to Advisory Neighborhood Commission (ANC) 3C and to owners of property within 200 feet of the site.

The site of this application is located within the jurisdiction of ANC 3C. ANC 3C, which is automatically a party to this application, submitted a written statement of issues and concerns in support of the application. However, on, February 3, 1998, ANC 3C submitted a letter dated January 27, 1998 protesting the inadequate public notice in the application and requested that a new public hearing be held after proper notice has been given. The ANC noted that the notices were received very late due to the holiday season and new hearing would allow for a full discussion about parking and child drop-off and pick-up.

The Board considered the request at its public meeting of February 4, 1998 and granted the rehearing. The new hearing was held on April 1, 1998.

For the April 1, 1998 hearing, the Board provided proper and timely notice of public hearing on this application by publication in the D.C. Register, and by mail to Advisory Neighborhood Commission (ANC) 3C and to owners of property within 200 feet of the site.

As directed by 11 DCMR 3324.2, the Board has required the applicant to satisfy the burden of proving the elements which are necessary to establish the case for a special exception pursuant to 11 DCMR 205. No person or entity appearing as a party to this case testified in opposition to the application. Accordingly, a decision by the Board to grant this application would not be adverse to any party.

Based upon the record before the Board, the Board concludes that the applicant has met the burden of proof, pursuant to 11 DCMR 3108, that the requested relief can be granted as being in harmony with the general purpose and intent of the Zoning Regulations and Map. The Board further concludes that granting the requested relief will not tend to affect adversely the use of neighboring property in accordance with the Zoning Regulations and Map. It is therefore **ORDERED** that this application be **GRANTED, SUBJECT** to the following **CONDITIONS:**

1. Approval shall be for **EIGHT (8) YEARS.**

2. The applicant shall prepare a pamphlet, separate from other school notices, which will define clearly the school's policies and regulations with regard to traffic and parking. The pamphlet will recognize specifically the interests and concerns of neighbors regarding school-related traffic and parking. The pamphlet will be distributed at the start of the school year and three additional times during the school year to parents and child care providers. In addition, the pamphlet will be given to families that change caregivers, and the applicant will further distribute the pamphlet at such other times to individual drivers if violations of the policy are noted by the monitors or neighbors.

3. The applicant shall clearly define the carpool waiting line on Highland Place and any carpool waiting line, and the location of its starting point shall be marked with a traffic cone placed in the street at each scheduled pick-up time to minimize blocking of traffic, particularly at the curve on Highland Place. In this instance, "carpool" refers to any automobile used to pick up one or more NCRC students.

4. Formation of the carpool waiting line shall not be permitted prior to 10 minutes before dismissal time.

5. Clearly identifiable NCRC staff using walkie-talkies (or other communication technology) shall monitor drop-off and pick-up points on Highland Place and Ordway Street with specific attention to ensuring that driveways and traffic is not blocked.

6. The applicant and ANC 3-C shall jointly request that the Department of Public Works mark no-parking areas at all the corners of Highland and 33rd Places with both signs and pavement markings to indicate clearly the limit of parking close to these corners. They will further request that parking adjacent to the school property along Ordway Street be limited to 15 minutes on school days between 7:00 a.m. and 8:30 a.m. with appropriated signage and pavement markings.

7. The applicant's staff shall warn violators of traffic regulations and shall request enforcement by the Metropolitan Police if violations persist.

8. The applicant shall not object to or in any way discourage any extension of residential permit parking on streets within the area of the school (except with regard to the actual frontage of NCRC on Highland Place and Ordway Street, N.W.).

9. The hours and days of operation shall be between 8:00 a.m. and 5:00 p.m., Monday through Friday.

Pursuant to 11 DCMR 3301.1, the Board has determined to waive the requirement of 11 DCMR 3331.3 that the order of the Board be accompanied by findings of fact and conclusions of law. The waiver will not prejudice the rights of any party, and is appropriate in this case.

DECISION DATE: February 4,1 998

VOTE: **4-0** (Susan Morgan Hinton and Sheila Cross Reid to **APPROVE** the request to **REHEAR** the application; Betty King and Maybelle Taylor Bennett to approve by absentee vote).

DECISION DATE: May 6, 1998

VOTE: **3-0** (Betty King and Sheila Cross Reid to grant; Herbert M. Franklin to grant by absentee vote).

BY ORDER OF THE D.C. BOARD OF ZONING ADJUSTMENT

ATTESTED BY: Sheri M Pruitt-Williams
SHERI M. PRUITT-WILLIAMS
Interim Director

Final Date of Order: MAR - 3 1999

PURSUANT TO D.C. CODE SEC. 1-2531 (1987), SECTION 267 OF D.C. LAW 2-38, THE HUMAN RIGHTS ACT OF 1977, THE APPLICANT IS REQUIRED TO COMPLY FULLY WITH THE PROVISIONS OF D.C. LAW 2-38, AS AMENDED, CODIFIED AS D.C. CODE, TITLE 1, CHAPTER 25 (1987), AND THIS ORDER IS CONDITIONED UPON FULL

COMPLIANCE WITH THOSE PROVISIONS. THE FAILURE OR REFUSAL OF APPLICANT TO COMPLY WITH ANY PROVISIONS OF D.C. LAW 2-38, AS AMENDED, SHALL BE A PROPER BASIS FOR THE REVOCATION OF THIS ORDER.

UNDER 11 DCMR § 3103.1, "NO DECISION OR ORDER OF THE BOARD SHALL TAKE EFFECT UNTIL TEN DAYS AFTER HAVING BECOME FINAL PURSUANT TO THE SUPPLEMENTAL RULES OF PRACTICE AND PROCEDURE BEFORE THE BOARD OF ZONING ADJUSTMENT.

THIS ORDER OF THE BOARD IS VALID FOR A PERIOD OF TWO YEARS AFTER THE EFFECTIVE DATE OF THIS ORDER, UNLESS WITHIN SUCH PERIOD AN APPLICATION FOR A BUILDING PERMIT OR CERTIFICATE OF OCCUPANCY IS FILED WITH THE DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS.

16307ord/twr/ljp



Form ED-P-601 **CERTIFICATE OF OCCUPANCY** No. B101503

Washington, D.C., 3/11/81, 19

Permission is hereby granted to National Child Research Center

to use the All floor(s) of the building located on Lot 855&866 Square 2072

known as premises 3209 Highland Place N.W. for the following

purpose(s): Nursey School & Kindergarten & Elementary School

)90 students)

THIS CERTIFICATE SHALL BE POSTED CONSPICUOUSLY ON THE ABOVE PREMISES AT ALL TIMES. IT IS VALID INDEFINITELY, unless an expiration date is stated, ONLY for the premises, or part thereof, and for the purpose(s), indicated above, and IS NOT TRANSFERABLE to another person or premises under ANY conditions. ANY CHANGE in the type of business, ownership of business, or part of premises used therefor, will render this Certificate VOID and a NEW Certificate must be obtained.

DEP'T. OF ECONOMIC DEVELOPMENT, GOV'T. OF DIST. OF COL.

ZONE R1B

FEE $ 20.00

Chief, Permit Branch

By N. Francene McDaniel

Permit Clerk

DIST

'97 NOV 12 P3:49

#5
16307

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HEALTH

HEALTH REGULATION ADMINISTRATION
CHILD & RESIDENTIAL CARE FACILITIES DIVISION

LICENSE FOR CHILD DEVELOPMENT FACILITY

License Number: CDC-906778

Type of Facility: Child Development Center
Maximum Capacity: 108

Date Issued: June 3, 2002
Date Expires: June 2, 2003
Hours of Service: 8:00am - 5:00pm

PERMISSION IS GIVEN TO: NATIONAL CHILD RESEARCH CENTER
FACILITY ADDRESS: 3209 HIGHLAND PL NW

To establish, operate and maintain a Child Development Facility, subject to the following conditions, in accordance with Title 29 of the District of Columbia Municipal Regulations, Chapter 3, Child Development Facilities.

1: AGES: TWO AND ONE-HALF (2 1/2) THROUGH FIVE (5) YEARS OF AGE.

CONDITIONS:

1. The standards of care described in this regulation should be provided at all times in order to protect the health, welfare, and safety of the children.
2. The holder of this license shall, at all times, keep a register or records showing the children's names, ages, date admitted and discharged, the reason for discharge, as well as the names of parents or guardians and their addresses and telephone numbers.
3. The Director of Health or his designee shall have the right to inspect the above-named child development facility and the register or records kept.
4. If at any time there is evidence that the health, welfare, or safety of the children is threatened, the Director of Health shall, after a hearing, order this license revoked.
5. This license and the Certificate of Occupancy shall be posted at a conspicuous place on the licensed premises.

For the Director of Department of Health

By _____
Administrator, Health Regulation Administration

JUN 3 2002
Date

THIS PERMIT APPLIES ONLY TO THE LICENSEE AND ADDRESS GIVEN HEREIN AND IS NOT TRANSFERABLE