2000 14th Street, NW 7th Floor
Washington, DC 20009

District Department of Transportation

Fax

To:	Board of Zoning Adjustment	**From:**	Colleen Smith
Fax:	202-727-6072	**Pages:**	7, including cover sheet
Phone:		**Date:**	November 14, 2003
Re:	BZA Application No. 16970/ National Child Research Center		

☐ **Urgent** ☐ **For Review** ☐ **Please Comment** ☐ **Please Reply** ☐ **Please Recycle**

A representative from the District Department of Transportation has been to the NCRC site to evaluate the effectiveness of the Transportation Management Plan. These unannounced site visits occurred on three separate occasions – October 29, November 7 and November 13.

Following is an evaluation of the TMP for each visit.

Feel free to contact me with any questions.

Colleen Smith Hawkinson

Ward 3 Neighborhood Transportation Planner

BZA
Case No. 16970
Exhibit No. 306A

Board of Zoning Adjustment
District of Columbia
CASE NO.16970
EXHIBIT NO.306

District Department of Transportation's
Evaluation of NCRC TMP operation

BZA 16970

Date of Field Observation: October 29, 2003

Time of Field Observation: 8:40 – 9:05

Representative: Colleen Smith Hawkinson

NCRC cars outfitted with school sticker:

__X__ **Yes**

_____ **No**

NCRC cars using one-way approach to school:

__X__ **Yes**

_____ **No**

If no, number of cars: _____

Presence of school personnel in orange vests:

__X__ **Yes; Number:** ____3___

_____ **No**

Two uniformed officers during a.m. peak:

__X__ **Yes** – One uniformed officer was stationed in front of the school during the am peak. I did not leave the drop off area during this visit so I cannot confirm the presence of the uniformed officer at the Newark Street/33rd Street intersection.

_____ **No**

Double standing on Highland Place:

_____ **Yes**

__X__ **No**

If yes, number of cars observed: 1 2 3 4 5 more_____

BZA
Case No. 16970
Exhibit No. 306A

Time period that cars were double standing:

Number of vehicles:

_____ **1 minute or less**

_____ **3 minutes or less**

_____ **5 minutes or less**

_____ **7 minutes or less**

_____ **10 minutes or more**

NCRC cars blocking driveways on Highland:

_____ **Yes**

___X_ **No**

If yes, number of cars: _____

NCRC cars blocking driveways on Ordway:

_____ **Yes**

___X_ **No**

If yes, number of cars: _____

NCRC cars making illegal U-turns on Highland:

_____ **Yes**

___X_ **No**

If yes, number of cars: _____

Other Observations/ Notes:
The TMP operations proceeded smoothly during this visit.

District Department of Transportation's
Evaluation of NCRC TMP operation

Date of Field Observation: November 7, 2003

Time of Field Observation: 8:20 AM – 9:00 AM

Representative: Colleen Smith Hawkinson

NCRC cars outfitted with school sticker:

__X__ **Yes**

_____ **No**

NCRC cars using one-way approach to school:

__X__ **Yes**

_____ **No**

If no, number of cars: _____

Presence of school personnel in orange vests:

__X__ **Yes; Number:** ____6____

_____ **No**

Two uniformed officers during a.m. peak:

__X__ **Yes** - One uniformed officer was present in front of the school throughout the am peak, and after. I did not leave the drop off site during this visit and therefore cannot confirm the presence of the second officer at the Highland/Newark intersection. However the uniformed officer located in front of NCRC informed me that there is a second uniformed officer at the Newark Street/33rd Street intersection daily.

__ __ **No**

Double standing on Highland Place:

__X__ **Yes**

____ **No**

If yes, number of cars observed: 2 before the peak period, 2 during the peak period

Time period that cars were double standing:
I noted two cars that were double standing just before 8:25. This is before the official drop-off time period began. The uniformed officer signaled the cars to the queue line in front of NCRC at 8:25 – about one minute after their arrival.

During the peak AM period, there were two additional cars that were double standing – each at different times. This was due to the drop off queue line being full. Both occurrences lasted less than 1 minute before the uniformed on-duty officer waved them to the drop off queue line in front of NCRC.

Number of vehicles:

__X__ **1 minute or less**

_____ **3 minutes or less**

_____ **5 minutes or less**

_____ **7 minutes or less**

_____ **10 minutes or more**

NCRC cars blocking driveways on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

NCRC cars blocking driveways on Ordway: N/A

_____ **Yes**

_____ **No**

If yes, number of cars: _____

NCRC cars making illegal U-turns on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

Other Observations/ Notes:

The AM peak drop-off operated in a very safe and efficient manner. The staggered arrival of students was working very well. The six school personnel that were present efficiently helped students from the cars at the drop off area in front of the school and walked them to the building. After the drop-off period ended, orange cones were place in front of the school and the remaining parents parked in the available spaces and walked their child or children into the school.

District Department of Transportation's
Evaluation of NCRC TMP operation

Date of Field Observation: November 13, 2003

Time of Field Observation: 8:20 AM – 8:45 AM

Representative: Colleen Smith Hawkinson

NCRC cars outfitted with school sticker:

__X__ **Yes**

_____ **No**

NCRC cars using one-way approach to school:

__X__ **Yes**

_____ **No**

If no, number of cars: _____

Presence of school personnel in orange vests:

__X__ **Yes; Number:** ____6____

_____ **No**

Two uniformed officers during a.m. peak:

__X__ **Yes**

_____ **No**

Double standing on Highland Place:

__X__ **Yes**

_____ **No**

If yes, number of cars observed: 1

Time period that cars were double standing:
During my visit, I noted one car that was standing. This is because the drop off queue lane in front of NCRC was filled. The standing car was further east of the bend in the

road, so any oncoming traffic would be able to see it (there was no oncoming traffic during this time). In less than a minute the queue line opened and that car was waved through by the uniformed guard.

Number of vehicles:

__X__ **1 minute or less**

_____ **3 minutes or less**

_____ **5 minutes or less**

_____ **7 minutes or less**

_____ **10 minutes or more**

NCRC cars blocking driveways on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

NCRC cars blocking driveways on Ordway: N/A

_____ **Yes**

_____ **No**

If yes, number of cars: _____

NCRC cars making illegal U-turns on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

Other Observations/ Notes:

The AM peak drop-off continued to operate in a very safe and efficient manner.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DISTRICT DEPARTMENT OF TRANSPORTATION

Transportation Policy and Planning Administration

MEMORANDUM

TO: Jerrily R. Kress, Director
Office of Zoning

FROM: Kenneth Laden, Associate Director
Transportation Planning and Policy Administration

DATE: November 14, 2003

SUBJECT: BZA Application No. 16970- Special Exception Approval for The Continuation of a Child Development Center Located at 3209 Highland Place, NW, Lot 30, Square 2072.

A representative from the District Department of Transportation (DDOT) has made several unannounced visits to the National Child Research Center (NCRC) during peak AM drop off times. These visits occurred on three separate occasions: October 29, November 7 and November 13.

Attached is the completed evaluation form for each NCRC visit.

District Department of Transportation's
Evaluation of NCRC TMP operation

Date of Field Observation: October 29, 2003

Time of Field Observation: 8:40 – 9:05

Representative: Colleen Smith Hawkinson

NCRC cars outfitted with school sticker:

__X__ **Yes**

_____ **No**

NCRC cars using one-way approach to school:

__X__ **Yes**

_____ **No**

If no, number of cars: _____

Presence of school personnel in orange vests:

__X__ **Yes; Number:** ____3___

_____ **No**

Two uniformed officers during a.m. peak:

__X__ **Yes** – One uniformed officer was stationed in front of the school during the am peak. I did not leave the drop off area during this visit so I cannot confirm the presence of the uniformed officer at the Newark Street/33rd Street intersection.

_____ **No**

Double standing on Highland Place:

_____ **Yes**

__X__ **No**

If yes, number of cars observed: 1 2 3 4 5 more_____

Time period that cars were double standing:

Number of vehicles:

_____ **1 minute or less**

_____ **3 minutes or less**

_____ **5 minutes or less**

_____ **7 minutes or less**

_____ **10 minutes or more**

NCRC cars blocking driveways on Highland:

_____ **Yes**

___X_ **No**

If yes, number of cars: _____

NCRC cars blocking driveways on Ordway:

_____ **Yes**

___X_ **No**

If yes, number of cars: _____

NCRC cars making illegal U-turns on Highland:

_____ **Yes**

___X_ **No**

If yes, number of cars: _____

Other Observations/ Notes:
The TMP operations proceeded smoothly during this visit.

District Department of Transportation's
Evaluation of NCRC TMP operation

Date of Field Observation: November 7, 2003

Time of Field Observation: 8:20 AM – 9:00 AM

Representative: Colleen Smith Hawkinson

NCRC cars outfitted with school sticker:

__X__ **Yes**

_____ **No**

NCRC cars using one-way approach to school:

__X__ **Yes**

_____ **No**

If no, number of cars: _____

Presence of school personnel in orange vests:

__X__ **Yes; Number:** ____6____

_____ **No**

Two uniformed officers during a.m. peak:

__X__ **Yes** - One uniformed officer was present in front of the school throughout the am peak, and after. I did not leave the drop off site during this visit and therefore cannot confirm the presence of the second officer at the Highland/Newark intersection. However the uniformed officer located in front of NCRC informed me that there is a second uniformed officer at the Newark Street/33rd Street intersection daily.

__ __ **No**

Double standing on Highland Place:

__X__ **Yes**

____ **No**

If yes, number of cars observed: 2 before the peak period, 2 during the peak period

Time period that cars were double standing:
I noted two cars that were double standing just before 8:25. This is before the official drop-off time period began. The uniformed officer signaled the cars to the queue line in front of NCRC at 8:25 – about one minute after their arrival.

During the peak AM period, there were two additional cars that were double standing – each at different times. This was due to the drop off queue line being full. Both occurrences lasted less than 1 minute before the uniformed on-duty officer waved them to the drop off queue line in front of NCRC.

Number of vehicles:

__X__ **1 minute or less**

_____ **3 minutes or less**

_____ **5 minutes or less**

_____ **7 minutes or less**

_____ **10 minutes or more**

NCRC cars blocking driveways on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

NCRC cars blocking driveways on Ordway: N/A

_____ **Yes**

_____ **No**

If yes, number of cars: _____

NCRC cars making illegal U-turns on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

Other Observations/ Notes:

The AM peak drop-off operated in a very safe and efficient manner. The staggered arrival of students was working very well. The six school personnel that were present efficiently helped students from the cars at the drop off area in front of the school and walked them to the building. After the drop-off period ended, orange cones were place in front of the school and the remaining parents parked in the available spaces and walked their child or children into the school.

District Department of Transportation's
Evaluation of NCRC TMP operation

Date of Field Observation: November 13, 2003

Time of Field Observation: 8:20 AM – 8:45 AM

Representative: Colleen Smith Hawkinson

NCRC cars outfitted with school sticker:

__X__ **Yes**

_____ **No**

NCRC cars using one-way approach to school:

__X__ **Yes**

_____ **No**

If no, number of cars: _____

Presence of school personnel in orange vests:

__X__ **Yes; Number:** ____6____

_____ **No**

Two uniformed officers during a.m. peak:

__X__ **Yes**

_____ **No**

Double standing on Highland Place:

__X__ **Yes**

____ **No**

If yes, number of cars observed: 1

Time period that cars were double standing:
During my visit, I noted one car that was standing. This is because the drop off queue lane in front of NCRC was filled. The standing car was further east of the bend in the

road, so any oncoming traffic would be able to see it (there was no oncoming traffic during this time). In less than a minute the queue line opened and that car was waved through by the uniformed guard.

Number of vehicles:

__X__ **1 minute or less**

_____ **3 minutes or less**

_____ **5 minutes or less**

_____ **7 minutes or less**

_____ **10 minutes or more**

NCRC cars blocking driveways on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

NCRC cars blocking driveways on Ordway: N/A

_____ **Yes**

_____ **No**

If yes, number of cars: _____

NCRC cars making illegal U-turns on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

Other Observations/ Notes:

The AM peak drop-off continued to operate in a very safe and efficient manner.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DISTRICT DEPARTMENT OF TRANSPORTATION

Transportation Policy and Planning Administration

MEMORANDUM

TO: Jerrily R. Kress, Director
Office of Zoning

FROM: Kenneth Laden, Associate Director
Transportation Planning and Policy Administration

DATE: November 14, 2003

SUBJECT: BZA Application No. 16970- Special Exception Approval for The Continuation of a Child Development Center Located at 3209 Highland Place, NW, Lot 30, Square 2072.

A representative from the District Department of Transportation (DDOT) has made several unannounced visits to the National Child Research Center (NCRC) during peak AM drop off times. These visits occurred on three separate occasions: October 29, November 7 and November 13.

Attached is the completed evaluation form for each NCRC visit.

BZA
Case No. 16970
Exhibit No. 306B

District Department of Transportation's
Evaluation of NCRC TMP operation

Date of Field Observation: October 29, 2003

Time of Field Observation: 8:40 – 9:05

Representative: Colleen Smith Hawkinson

NCRC cars outfitted with school sticker:

__X__ **Yes**

_____ **No**

NCRC cars using one-way approach to school:

__X__ **Yes**

_____ **No**

If no, number of cars: _____

Presence of school personnel in orange vests:

__X__ **Yes; Number:** ____3___

_____ **No**

Two uniformed officers during a.m. peak:

__X__ **Yes** – One uniformed officer was stationed in front of the school during the am peak. I did not leave the drop off area during this visit so I cannot confirm the presence of the uniformed officer at the Newark Street/33rd Street intersection.

_____ **No**

Double standing on Highland Place:

_____ **Yes**

__X__ **No**

If yes, number of cars observed: 1 2 3 4 5 more_____

Time period that cars were double standing:

Number of vehicles:

_____ **1 minute or less**

_____ **3 minutes or less**

_____ **5 minutes or less**

_____ **7 minutes or less**

_____ **10 minutes or more**

NCRC cars blocking driveways on Highland:

_____ **Yes**

___X_ **No**

If yes, number of cars: _____

NCRC cars blocking driveways on Ordway:

_____ **Yes**

___X_ **No**

If yes, number of cars: _____

NCRC cars making illegal U-turns on Highland:

_____ **Yes**

___X_ **No**

If yes, number of cars: _____

Other Observations/ Notes:
The TMP operations proceeded smoothly during this visit.

District Department of Transportation's
Evaluation of NCRC TMP operation

Date of Field Observation: November 7, 2003

Time of Field Observation: 8:20 AM – 9:00 AM

Representative: Colleen Smith Hawkinson

NCRC cars outfitted with school sticker:

__X__ **Yes**

_____ **No**

NCRC cars using one-way approach to school:

__X__ **Yes**

_____ **No**

If no, number of cars: _____

Presence of school personnel in orange vests:

__X__ **Yes; Number:** ____6____

_____ **No**

Two uniformed officers during a.m. peak:

__X__ **Yes** - One uniformed officer was present in front of the school throughout the am peak, and after. I did not leave the drop off site during this visit and therefore cannot confirm the presence of the second officer at the Highland/Newark intersection. However the uniformed officer located in front of NCRC informed me that there is a second uniformed officer at the Newark Street/33rd Street intersection daily.

__ __ **No**

Double standing on Highland Place:

__X__ **Yes**

____ **No**

If yes, number of cars observed: 2 before the peak period, 2 during the peak period

Time period that cars were double standing:
I noted two cars that were double standing just before 8:25. This is before the official drop-off time period began. The uniformed officer signaled the cars to the queue line in front of NCRC at 8:25 – about one minute after their arrival.

During the peak AM period, there were two additional cars that were double standing – each at different times. This was due to the drop off queue line being full. Both occurrences lasted less than 1 minute before the uniformed on-duty officer waved them to the drop off queue line in front of NCRC.

Number of vehicles:

__X__ **1 minute or less**

_____ **3 minutes or less**

_____ **5 minutes or less**

_____ **7 minutes or less**

_____ **10 minutes or more**

NCRC cars blocking driveways on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

NCRC cars blocking driveways on Ordway: N/A

_____ **Yes**

_____ **No**

If yes, number of cars: _____

NCRC cars making illegal U-turns on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

Other Observations/ Notes:

The AM peak drop-off operated in a very safe and efficient manner. The staggered arrival of students was working very well. The six school personnel that were present efficiently helped students from the cars at the drop off area in front of the school and walked them to the building. After the drop-off period ended, orange cones were place in front of the school and the remaining parents parked in the available spaces and walked their child or children into the school.

District Department of Transportation's
Evaluation of NCRC TMP operation

Date of Field Observation: November 13, 2003

Time of Field Observation: 8:20 AM – 8:45 AM

Representative: Colleen Smith Hawkinson

NCRC cars outfitted with school sticker:

__X__ **Yes**

_____ **No**

NCRC cars using one-way approach to school:

__X__ **Yes**

_____ **No**

If no, number of cars: _____

Presence of school personnel in orange vests:

__X__ **Yes; Number:** ____6____

_____ **No**

Two uniformed officers during a.m. peak:

__X__ **Yes**

_____ **No**

Double standing on Highland Place:

__X__ **Yes**

_____ **No**

If yes, number of cars observed: 1

Time period that cars were double standing:
During my visit, I noted one car that was standing. This is because the drop off queue lane in front of NCRC was filled. The standing car was further east of the bend in the

road, so any oncoming traffic would be able to see it (there was no oncoming traffic during this time). In less than a minute the queue line opened and that car was waved through by the uniformed guard.

Number of vehicles:

__X__ **1 minute or less**

_____ **3 minutes or less**

_____ **5 minutes or less**

_____ **7 minutes or less**

_____ **10 minutes or more**

NCRC cars blocking driveways on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

NCRC cars blocking driveways on Ordway: N/A

_____ **Yes**

_____ **No**

If yes, number of cars: _____

NCRC cars making illegal U-turns on Highland:

_____ **Yes**

__X__ **No**

If yes, number of cars: _____

Other Observations/ Notes:

The AM peak drop-off continued to operate in a very safe and efficient manner.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
District Department of Transportation
2000 14th Street, N. W., 7th Floor
Washington, D. C. 20009

Fax # 202-671-0617 Phone # 202-671-2730/40

TRANSPORTATION POLICY & PLANNING ADMINISTRATION

FAX SHEET

Send To: Company name	Jarily R. Kress	**From:**	A. Bak
Attention	Att: Cliff Moy	**Date**	11-14-03
Office location	Office of Zoning	**Office location**	Reeves Center
Fax number	727-6072	**Phone number**	671-0494

If you did not receive all pages, please call 202_____

☐ **Urgent** ☐ **Reply ASAP** ☐ **Please comment** ☐ **Please review** ☑ **For your information**

Total pages, including this cover page 8

COMMENTS BZA - 16970

d.