Law Offices
HOLLAND & KNIGHT LLP

2099 Pennsylvania Avenue, N.W.
Suite 100
Washington, D.C. 20006-6801

202-955-3000
FAX 202-955-5564
www.hklaw.com

Atlanta
Boston
Bradenton
Chicago
Fort Lauderdale
Jacksonville
Lakeland
Los Angeles
Melbourne
Miami
New York
Northern Virginia
Orlando
Providence
St. Petersburg
San Antonio
San Francisco
Seattle
Tallahassee
Tampa
Washington, D.C.
West Palm Beach

International Offices:
Buenos Aires*
Mexico City
Rio de Janeiro
São Paulo
Tel Aviv*
Tokyo

*Representative Offices

October 11, 2002

STEVEN E. SHER
DIRECTOR OF ZONING
AND LAND USE SERVICES
202-663-7278
Internet Address:
ssher@hklaw.com

VIA HAND DELIVERY

D.C. Board of Zoning Adjustment
Suite 210
441 4th Street, N.W.
Washington, D.C. 20001

Re: Application for Special Exception for Property in Square 537
300 block of E Street, S.W.

Dear Members of the Board:

Enclosed, please find an application and supporting materials requesting approval of a special exception for a roof structure not meeting the normal setback requirements for the development of a hotel on lot 809 (part of lot 30) in Square 537. We have enclosed the following:

- A completed BZA Form 120;
- A letter from Southwest Capitol Associates LLC, the owner of the subject property, authorizing Norman M. Glasgow, Jr., and the law firm of Holland & Knight LLP, to file the application:
- Twenty copies of a Building Plat prepared by the D.C. Surveyor showing the subject property;
- Twenty copies of plans and elevations showing the building proposed to be erected on the subject property;
- Twenty copies of a statement of existing and intended use of the subject property;
- Twenty copies of a preliminarily statement outlining how the application meets the required burden of proof;

BZA
Case No. 16957
Exhibit No. 1

Board of Zoning Adjustment
District of Columbia
CASE NO.16957
EXHIBIT NO.1

- Twenty copies of three photographs of the subject property;
- The name and mailing address of the owners of all property within 200 feet in all directions from all boundaries of the subject property, in both list and mailing label format (there are no persons currently having a lease with the owner of the subject property);
- In lieu of a memorandum from the Zoning Administrator, twenty copies of a completed certification form; and
- A check for the filing fee totaling of $2,000.00.

We believe that the application is complete and acceptable for filing, and we request that the Board schedule a public hearing on the application at the soonest available time.

We are prepared to answer any questions or provide such other additional information as you may require. Thank you for your attention to this application.

Sincerely,



Norman M. Glasgow, Jr.

Enclosures