Government of the District of Columbia

OFFICE OF ZONING

441 4TH STREET N.W
SUITE 210
WASHINGTON, D.C. 20001
(202) 727-6311

July 25, 2002

Ivette Basterrechea, Chairperson
Daniel M. Pernell III, Vice Chairperson
Advisory Neighborhood Commission 6A
P.O. Box 76680
Washington, D.C. 20012

Re: BZA Appeal No. 16934 (920-922 Constitution Ave., N.W.)

Dear Chairpersons Basterrechea and Pernell:

The Office of Zoning is in receipt of your filing in regards to the above-cited appeal. In accordance with the BZA Form 125 instructions for filing an appeal this office must receive the following information before further processing of your appeal can proceed:

1. A concise description of each and every exception being made to the administrative decision being appealed. This description must explain why the administrative decision was in error based on the relevant sections of Title 11 DCMR Zoning Regulations and/or the Zoning Map.

2. A detailed explanation of how you intend on proving your case.

3. In the case of an alleged violation of an area requirement of the zoning regulations you must submit all relevant plats and plans from the DCRA permit file including a plat of the property in question drawn to scale and certified by a D.C. licensed survey engineer or D.C. Surveyor's Office. The plat must show boundaries and dimensions of the existing and proposed buildings and accessory buildings. Also required are, if any, architectural plans and elevations in sufficient detail to clearly illustrate any proposed buildings to be erected or altered, proposed landscaping/screens and building materials as they relate to the specifics of the appeal. Submittal of plats and plans shall not exceed 11'x 17" in size.

BZA
Case No. 16934
Exhibit No. 13

Board of Zoning Adjustment
District of Columbia
CASE NO.16934
EXHIBIT NO.13

4. Proof that the owner of the property at 920-922 Constitution Avenue, N.E. was served with the complete application of the appeal filed with this office.

Please call Richard S. Nero, Jr., Special Assistant on (202) 727-6311, if you have any questions about the foregoing.

SINCERELY,

JERRILY R. KRESS, FAIA
Director

cc: Denzil Noble, DCRA
John Casey, JFC Builders LLC

rsn