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D.C. BOARD OF ZONING ADJUSTMENT
2002 JUL -1 AM 11:07

July 1, 2002

VIA HAND DELIVERY

D.C. Board of Zoning Adjustment
Suite 210
441 4th Street, N.W.
Washington, D.C. 20001

Re: Application for Special Exception and Variances
Square 25, Portion of Record Lot 21, A&T Lot 808

Dear Members of the Board:

On behalf of Columbia/2440 Venture, L.L.C., enclosed please find an original and twenty copies of an application and supporting materials requesting approval of a roof structure special exception and two variances to allow for the development of Assessment and Taxation Lot 808, a portion of Record Lot 21 in Square 25. The following materials are enclosed:

- A filing fee totaling $3,600.00;
- A completed BZA Application (Form 120);
- In lieu of a memorandum from the Zoning Administrator, a completed zoning self-certification form;
- A building plat prepared by the D.C. Surveyor showing the subject property and proposed improvements;
- A statement of existing and intended uses of the subject property;

BZA
Case No. 16926
Exhibit No. 1

Board of Zoning Adjustment
District of Columbia
CASE NO.16926
EXHIBIT NO.1

- A detailed statement explaining how the application meets the specific tests for variance and special exception relief;
- Four photographs of the subject property;
- The name and mailing address of the owners of all property within 200 feet in all directions from all boundaries of the subject property, in both list and mailing label format;
- A letter from Columbia/2440 Venture, L.L.C., the owner of the subject property, authorizing Holland & Knight LLP to file this application; and
- Plans and elevations showing the building proposed to be erected on the subject property.

We believe that the application is complete and acceptable for filing, and we request that the Board schedule a public hearing on the application at the soonest available time.

We are prepared to answer any questions or provide such other additional information as you may require. Thank you for your attention to this application.

Sincerely,

Christine Moseley Shiker

Enclosures