Law Offices
HOLLAND & KNIGHT LLP

2099 Pennsylvania Avenue, N.W.
Suite 100
Washington, D.C. 20006-6801

202-955-3000
FAX 202-955-5564
www.hklaw.com

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May 31, 2002

LISA L. JACKSON
202-419-2559
lljackso@hklaw.com

RECEIVED
D.C. BOARD OF ZONING
2002 MAY 31 PM 4:03

VIA HAND DELIVERY

D.C. Board of Zoning Adjustment
Suite 210
441 4th Street, N.W.
Washington, D.C. 20001
Attn: Richard S. Nero

Re: Application for Special Exception and Variance Relief for 700 Brandywine Street, S.E. (Square 6163, Lot 125)

Dear Members of the Board:

Enclosed please find an original and twenty copies of an application and supporting materials pursuant to Sections 3103.2 and 3104.1 of Title 11 of the District of Columbia Municipal Regulations ("Zoning Regulations") for the special exception and variance relief outlined in the attached application.

The following information is included in this application package:

- A completed BZA application (Form 2);
- A letter from the Brandywine Street Association, the owner of the subject property, authorizing Holland & Knight, LLP as its representative in all matters regarding this application;
- A building plat prepared by the D.C. Surveyor outlining the subject property;

BZA
Case No. 16911
Exhibit No. 1

Board of Zoning Adjustment
District of Columbia
CASE NO.16911
EXHIBIT NO.1

- Architectural drawings showing the plans for the subject property;
- A statement of existing and intending use of the property;
- A preliminary statement outlining how the application meets the required burden of proof;
- Photographs of the subject property;
- The names and mailing addresses of the owners of all property within 200 feet in all directions from all boundaries of the subject property, in both list and mailing label format;
- A self-certification form;
- A filing fee in the amount of $5,900; and
- A request for a waiver of required filing fee.

We believe that the application is complete and acceptable for filing; and we request that the Board schedule a public hearing on the application on the soonest available date.

Sincerely,

Lisa L. Jackson

Enclosures

cc: Henry Bowden
Ann Congdon
Whayne S. Quin
Steven E. Sher