ShawPittman LLP

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January 28, 2002

BY HAND DELIVERY

D.C. Board of Zoning Adjustment
Suite 210
441 4th Street, N.W.
Washington, D.C. 20001

Re: Special Exception Application to Modify Condition No. 2 of
BZA Application No. 16424 -- Rock Creek International School
4470 Q Street, N.W. (Square 1363, Lot 980)

Dear Members of the Board:

Enclosed please find a special exception application to modify Condition No. 2 of Order No. 16424 on behalf of Rock Creek International School (the "Applicant") to allow a sixth (6th) grade on the school's campus located at 4470 Q Street, N.W. (the "Subject Property"). Enclosed please find the following documents:

1. A completed BZA Form 2 application;
2. A letter from Rock Creek International School, the long-term lessee of the Subject Property, authorizing Shaw Pittman to file the application and represent the Applicant in all matters before the Board;[1]
3. A building plat, prepared by the D.C. Surveyor, showing the existing school;
4. A completed BZA Zoning Self-Certification Form;
5. A statement of existing and intended use of the Rock Creek International School;
6. Photographs of pertinent portions of the Subject Property;

[1] Rock Creek International School has a long-term lease to use the Subject Property and facilities. The lease allows the school to modify the BZA Order, as appropriate.

BZA
Case No. 16855
Exhibit No. 10
Board of Zoning Adjustment
District of Columbia
CASE NO.16855
EXHIBIT NO.10

7. List of names and mailing addresses of the owners of all property within 200 feet in all directions of the boundaries of the Subject Property;

8. A check for the filing fee in the amount of $500 (20 percent of the original filing fee of $2,500) for the special exception to modify Order No. 16424; and

9. Applicant's January 17, 2002 Motion to Waive Rules and Applicant's Motion for Modification of Approved Plans.

The Applicant does not lease any portion of the buildings located on the Subject Property to any person or entity. We believe that the application is complete and acceptable for filing, and we request that the Board schedule a public hearing on the application as soon as possible. As indicated in the Applicant's prior Motion for Modification, timing is of the essence. We respectfully request that the hearing be scheduled no later than March 26, 2002.

We are prepared to answer any questions or provide such other additional information as you may require. Thank you for your attention to this application.

Sincerely,

Phil T. Feola

John T. Epting

Enclosures

cc: Danny Hollinger (Rock Creek International School)

ShawPittman LLP

Certificate of Service

I hereby certify that a copy of the foregoing Special Exception Application and attachments were hand delivered this 28th day of January, 2002 to the following:

Advisory Neighborhood Commission (ANC) 2E
3265 S Street, N.W.
Washington, D.C. 20007

Pete Ross
Foxhall Community Citizens Association
1712 Surrey Lane
Washington, D.C. 20007

John T. Epting

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