September 7, 2001

Board of Zoning Adjustment for the District of Columbia
441 4th Street, NW, Suite 210
Washington, Dc 20001

RE: 2713 Ontario Road, NW
Square: 2581 Lot: 287
Zoning: C2B

Please note that I authorize Mildred R. Garcia, Deputy Director of the National Hispanic Council on Agir g, to file the attached papers in support of the application regarding the use of the building at 2713 Ontario Road, NW for which the National Hispanic Council on Aging wishes to receive a Certificate of Occupancy. The following forms and supporting documents are being delivered to the 441 4th St., NW, Suite 210, Washington, DC 20001 by Mrs. Garcia.

1. Application made on BZA Form 2. (Fully detailed)
2. Filing fee – We are planning to file as a non-profit (see 3380-4- that says: "The following appellants shall not be required to pay a filing fee: (c) A citizens association, or association created for civic purposes and not for profit).
3. Information required:
   A. A plat
   B. A detailed statement of existing and intended use
   C. Three photographs (8 ½ by 11) and showing pertinent features of building or part of the building.
   D. Name and mailing address of owners of all property within 200 feet in all directions from all boundaries of the property involved in the application. Attached
   E. The National Hispanic Council on Aging occupies the building.
   F. Documentation re Certificate of Occupancy. There are no records that one ever was issued.
   G. Memo from the Zoning Administrator directing applicant to the BZA dated Feb. 22, 2001.

Please feel free to contact me if you have any questions.

Thank you.

Marta Sotomayor, Ph.D.
President and CEO

NATIONAL HISPANIC COUNCIL ON AGING
2713 Ontario Rd. N.W. ● Washington D.C. 20009
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Board of Zoning Adjustment
District of Columbia
CASE NO.16814
EXHIBIT NO.7