July 2, 2002

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D.C. OFFICE OF ZONING
2002 JUL -2 AM 11: 35

Ms. Betty Williams
Government of the District of Columbia
Zoning Commission
441 4th Street NW. Suite 210 South
Washington, DC 20001
Fax: (202) 727 6072

Re: BZA Application No 16814 Community Service Center at 2713 Ontario Rd. NW

Dear Ms. Williams:

The purpose of this letter is to submit the "Zoning self-certification form" in order to proceed with the process.

As I explained to Mr. Nero over the phone, Mrs. Garcia who had been arranged to complete the requirement forms and obtain information to meet the requirements of the D.C. government, left the NHCoA un-expletively. We were in the position of having to reconstruct where the materials, maps and other information were located in order to submit the forms you need.

Mr. Nero permitted us to summit these forms not latter than today July 2, 2002 because we could not contact our architect to sign the required forms as she had gone out of town. Fortunately, we contacted our architect yesterday July 1, 2002 before 4:00 pm. Attached you will find the forms you requested in the letter sent it by Mr. Jerrily R. Kress, FAIA Director.
Please do not to hesitate to contact me if you have any questions or need further information.

Sincerely,

Jose Luis Velasco

Jose Luis Velasco, Project Director (NHCoA)

Cc. Marta Sotomayor, Ph.D.
President and CEO

NATIONAL HISPANIC COUNCIL ON AGING
2713 Ontario Rd. N.W. ● Washington D.C. 20009
(202) 745-2521 (202) 265-1288 FAX (202) 745-2522 E-Mail: nhcoa@worldnet.att.net
Web page: http://www.nhcoa.org

BZA
Case No. 16814
Exhibit No. 22

Board of Zoning Adjustment
District of Columbia
CASE NO.16814
EXHIBIT NO.22

Form 1 - BZA Certification - Side (Revised 03/07/00)

ZONING SELF-CERTIFICATION FORM

Date	Project Address(es)			
JULY 2, 2002	2713 Ontario Rd NW, Washington, DC 20009			
Square	**Lot(s)**	**Zone District(s)**	**ANC(s)/Single Member District(s)**	**Case No.**
2581	287	C-2-B		BZA - No. 16814

CERTIFICATION

The undersigned agent hereby certifies that the following zoning relief is required from the Board of Zoning Adjustment in this matter pursuant to:

☐	Use Variance DCMR 11 §3103	☑	Area Variance DCMR 11 §3103	☐	Special Exception DCMR 11 §3104		

which is provided for by DCMR Title 11 Section No(s).:

Pursuant to 11 DCMR §3113.2, the undersigned agent certifies that:

(1) the agent is duly licensed to practice law or architecture in the District of Columbia;
(2) the agent is currently in good standing and otherwise entitled to practice law or architecture in the District of Columbia;
(3) the applicant is entitled to apply for the variance or special exception sought for the reasons stated in the application.

The undersigned agent and owner acknowledge that they are assuming the risk that the owner may require additional or different zoning relief from that which is self-certified in order to obtain, for the above-referenced project, any building permit, certificate of occupancy, or other administrative determination based upon the Zoning Regulations and Map. Any approval of the application by the Board of Zoning Adjustment does not constitute a Board finding that the relief sought is the relief required to obtain such permit, certification, or determination.

The undersigned agent and owner further acknowledge that any person aggrieved by the issuance of any permit, certificate, or determination for which the requested zoning relief as a prerequisite may appeal that permit, certificate, or determination on the grounds that additional or different zoning relief is required.

The undersigned agent and owner hereby hold the District of Columbia Office of Zoning and Department of Consumer and Regulatory Affairs harmless from any liability for failure of the undersigned to seek complete and proper zoning relief from the Board of Zoning Adjustment.

The undersigned owner hereby authorizes the undersigned agent to act on the owner's behalf in this matter.

Owner's Signature	Owner's Name (Please Print)
	Marta Sotomayor
Agent's Signature	**Agent's Name (Please Print)**
	CAREN YGLESIAS, AIA

D.C. Bar No.		or	Architect Registration No.	3209

OFFICE OF ZONING DETERMINATION

(DCMR Title 11 §3113.2)

Based upon review of the application and self-certification, this application is

☐	Accepted for filing.
☐	Referred to the Office of the Zoning Administrator, Department of Consumer and Regulatory Affairs, for determination of proper zoning relief required.
☐	Rejected for failure to comply with the provisions of ☐ DCMR Title 11 §3113.2; or ☐ DCMR Title 11 Zoning Regulations. Explanation _____

Signature		Date	

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Side 2

INSTRUCTIONS

Any request for self-certification that is not completed in accordance with the following instructions shall not be accepted.

1. All self-certification applications shall be made on Form 135. All certification forms must be completely filled out (front **and** back) and be typewritten or printed legibly. All information shall be furnished by the applicant. If additional space is necessary, use separate sheets of paper to complete this form.

2. Complete one self-certification form for each application filed. Present this form with the Form 120 Application to the Office of Zoning, 441 4th Street, N.W., Suite 210, Washington, D.C. 20001.

C. 2 - B

ITEM	EXISTING CONDITIONS	MINIMUM REQUIRED	MAXIMUM ALLOWED	PROVIDED BY PROPOSED CONSTRUCTION	VARIANCE Deviation/Percent
Lot Area (sq. ft.)	1743.01				
Lot Width (ft. to the tenth)	17.00'				
Lot Occupancy (building area/lot area)	62% 1083.5 SF	80% 130	80% 1394.41		
Floor Area Ratio (FAR) (floor area/lot area)	2.27 3956.0 / 1743.01		1.5 2614.52		
Parking Spaces (number)	2	2			
Loading Berths (number and size in ft.)	N/A				
Front Yard (ft. to the tenth)	N/A				
Rear Yard (ft. to the tenth)	23.6'	15.0'			
Side Yard (ft. to the tenth)	N/A				
Court, Open (width by depth in ft.)	N/A				
Court, Closed (width by depth in ft.)	N/A				
Height (ft. to the tenth)	39'		65'		