Government of the District of Columbia
ZONING COMMISSION

MEMORANDUM

TO: Board of Zoning Adjustment

THRU: Jerrily R. Kress, FAIA
Director

FROM: Richard S. Nero, Jr. RSN
Special Assistant

DATE: January 18, 2002

RE: BZA Application No. 16814 – Marta Sotomayor Revocable Trust

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The above-cited application was filed on November 8, 2001, accompanied by a Zoning Administrator's (ZA) letter (Exhibit 6). The ZA letter noted that without floor plans and a surveyor's plat the degree of variance relief from the floor area ratio provisions could not be determined. On November 13, 2001, the OZ advised the applicant by letter (Exhibit 15) that her application could not be processed further until a Zoning Self-Certification Form was submitted that would verify the degree of variance relief being sought. Since that time, the OZ spoke with the applicant on several occasions to answer questions about this matter. On January 18, 2002, the Office of Zoning (OZ) received a telephone call from Denzil Noble, Department of Consumer and Regulatory Affairs (DCRA). Mr. Noble advise OZ that that he was in a meeting with the applicant, and that DCRA was going to prepare a new memorandum to the Board, including an attached Notes and Computation Sheet, verifying the degree of floor area ratio variance relief needed. OZ will schedule the application for a public hearing immediately upon receipt of the new DCRA referral letter.

BZA
EXHIBIT 18
CASE NO. 16814

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EXHIBIT NO.18