Government of the District of Columbia
OFFICE OF ZONING

441 4TH STREET, N.W.
SUITE 210
WASHINGTON, D.C. 20001
(202) 727-6311

March 13, 2002

BY FAX

Abigail Y. Parker
657 Lebaum Street, S.E.
Washington, D.C. 20032

Re: BZA Application No. 16808
Special Exception Application - Child Development Center
2907 – 7th Street, S.E. (Square 808, Lot 5851)

Dear Mrs. Parker:

At its public meeting on March 5, 2002, the Board of Zoning Adjustment discussed your application for special exception approval of a child development center at 2907 – 7th Street, S.E., in light of the written materials that you had provided in response to the Board's previous request for additional information. You have indicated that the new center would be operated as an extension of your existing center at 657 Lebaum Street, S.E.

At the conclusion of the public hearing on your application on February 12, 2002, the Board requested that you provide the following information:

1. A site plan showing the location of the play area, its relationship to the other features of the site; and how the children would access the play area from the new building (Tr. at 167);

2. The site plan should also show the location of the parking spaces to be provided, and how the cars will access those parking spaces. It should also indicate the location of the parking spaces relative to the property line. (Tr. at 167-69).

3. The site plan should also show the route and drop-off and pick-up locations for those parents who drive their children to the center, as well as the route and drop-off and pick-up location used by the center's van. (Tr. at 169).

BZA
Case No. 16808
Exhibit No. 41

Board of Zoning Adjustment
District of Columbia
CASE NO.16808
EXHIBIT NO.41

4. The site plan should also show the location of the dumpster for the existing building as well as new building. Tr. at 170.

5. A revised floor plan to identify the rooms and facilities that would be used for the proposed child development center.

At its March 5, 2002, public meeting, the Board determined that further clarification of the above information was required, as well as additional information. In addition to clarification of the five items listed above, the Board requested the following additional information:

6. Please state the number of children that will be served by the proposed extension, as well as by the existing center. These numbers should be broken down to show the number of children that will attend the center fulltime and for before and after-school care.

7. Please indicate the number of staff that will serve the proposed extension, as well as the existing center.

8. Please indicate the days the proposed extension and the existing center will operate.

9. Please provide detailed information on your plans for trash removal for both the proposed extension and the existing center. The site plan should show the location of the dumpsters for both the new building and the existing building.

10. Please describe how you will provide food service for the proposed extension, including a description of how and when food will be delivered to the extension.

11. Please provide photographs, clearly labeled, that show all four sides of both the new building and the existing building.

12. Please provide additional detail on the floor plans for the new building that will show the actual construction; for example, the plans should show the diaper changing area, sinks, and other facilities required for a child development center.

13. Please indicate whether the existing child development center ever received special exception approval from the Board of Zoning Adjustment. If so, please provide the BZA case number and date of the approval order.

14. Please provide a copy of the certificate of occupancy for the existing child development center.

15. Please describe in detail the relationship between the existing child development center and the proposed extension, including proposed operations; the extent to which the two buildings would have shared operations (such as the proposed food service, drop-off and pick-up locations, play areas); whether the children, their parents, or staff would use each building separately or whether they would be use both buildings; how children and staff would travel between the two buildings; whether the proposed play area would be shared by children from both buildings and how the children would access the play area; and whether parking spaces are provided for the existing building.

You should file the above information with the Office of Zoning no later than March 26, 2002. If you have any questions regarding the above or require further clarification please call Paul Hart at (202) 727-0348.

Sincerely,

JERRILY R. KRESS, FAIA
Director

cc: Paul Hart

ms

Confirmation Report – Memory Send

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Government of the District of Columbia
BOARD OF ZONING ADJUSTMENT

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Phone:	[Click here and type phone number]	**Phone:**	(202) 727-6311
Re:	BZA Case No. 16808 – BZA Questions	**Date:**	3/13/02
Pages:	3 plus cover	**CC:**	[Click here and type name]

☑ **Urgent** ☐ **For Review** ☐ **Please Comment** ☐ **Please Reply**

Comments: Please call me if you have any questions. Please note that your written response must be filed by March 26, 2002. Thank you.

* MAILED SAME DAY
3/13/02 RSN

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