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BEFORE THE BOARD OF ZONING ADJUSTMENT
OF THE DISTRICT OF COLUMBIA

In re:	:	
Southeast Citizens for Smart Development,	:	Appeal No. 16791
Appellant	:	Public Hearing: February 5, 2002

Praecipe

The District of Columbia, pursuant to the December 4, 2001 Order of the Board of Zoning Adjustment hereby submits its outline of the zoning review process as implemented in the Office of the Zoning Administrator. While the process, as demonstrated in the attached submission, is self explanatory, the Acting Zoning Administrator is available to provide further clarification to the Board. The *Zoning Review Flowchart* is attached hereto as Exhibit One (1). The *Building Permit Review and Environmental Review Process* is attached hereto as Exhibit Two (2).

Respectfully submitted,

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BZA
Case No. 16791
Exhibit No. 39

Board of Zoning Adjustment
District of Columbia
CASE NO.16791
EXHIBIT NO.39

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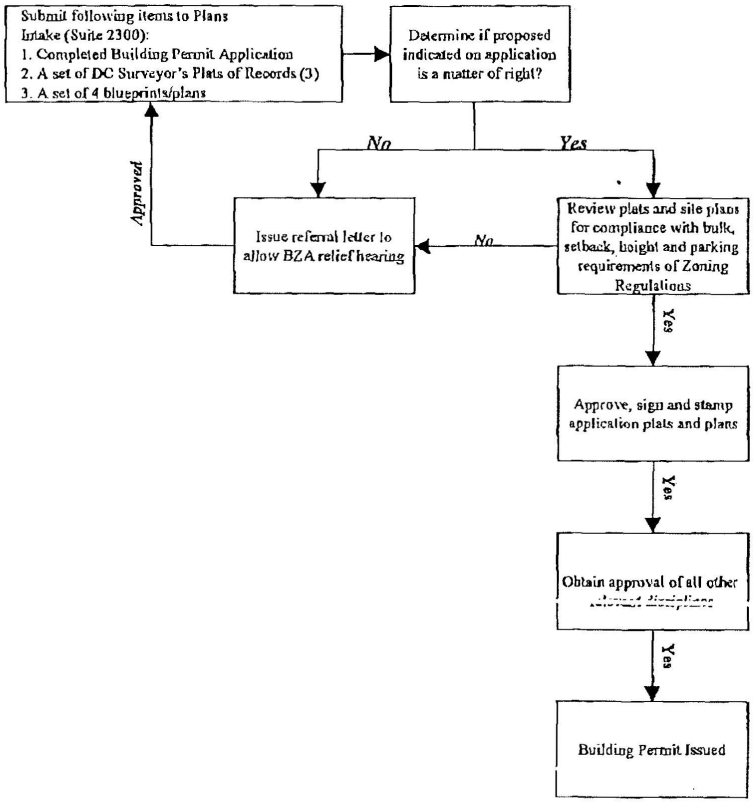
CERTIFICATE OF SERVICE

I hereby certify that copies of the foregoing Praecipe were mailed postage prepaid this 24th day of January, 2002 to Phil T. Feola and Martin P. Sullivan, Shaw Pittman, LLP, 2300 N Street, NW, Washington, DC 20037-1128 and Andrea C. Ferster, Esq., 1100 –17th Street, NW, 10th Floor, Washington, DC 20036.

Marie-Claire Brown
Assistant Corporation Counsel

GOVT./PLTF.
EXHIBIT Dist(1)
CASE# 16791

Zoning Review Flowchart
(New Construction Only)



GOVT./PLTF.
EXHIBIT TWO (2)
CASE# 16791

Building Permit Review and Environmental Review Process'

