MAYS & VALENTINE
L.L.P.

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SUITE 800, TYSONS CORNER
MCLEAN, VIRGINIA 22102-3805

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2525 DOMINION TOWER
999 WATERSIDE DRIVE, SUITE 2525
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E-MAIL: hross@maysval.com
(Not Admitted in VA; admitted in DC and MD only)

FILE NO.

00064.348

July 6, 2000

RECEIVED
D.C. OFFICE OF ZONING
2000 JUL 12 PM 4:32

VIA TELECOPIER (212) 325-8122
Mr. Vinay Pande
75 Husted Lane
Greenwich, CT 06830

Re: Legal Representation

Dear Mr. Pande:

It was a pleasure speaking with you today. This is the "retainer" letter to which I referred when we spoke.

You have asked us to represent you in connection with the citation you have been issued for violation of the side yard requirement under D.C. Municipal regulations. We will not undertake any legal matters unrelated to this matter unless we have been requested to do so by you.

This letter will set forth the scope and the terms of our engagement.

A. Fees and Disbursements. The time expended by attorneys and legal assistants with our firm will be the primary basis upon which our legal fees will be determined. My standard hourly rate is $250 and I will perform most of the substantive work on the matter. Where possible, I will use the firm's paralegals, whose hourly rate is $110, to keep the legal fees down.

Our practice is to bill monthly for services rendered and costs and charges incurred in the previous month. Costs and charges include items such as filing fees, telephone, telecopy and photocopy charges, messenger and courier delivery fees, computerized legal research charges and travel charges. Bills are due and payable when rendered. If payment is not received promptly, we reserve the right to terminate our representation.

BZA
Case No. 16710
Exhibit No. 9

Board of Zoning Adjustment
District of Columbia
CASE NO.16710
EXHIBIT NO.9

B. Deposits, Retainers and Guarantees. Mays & Valentine will require the payment of $1,000 as an initial deposit against our fees for services rendered and disbursements to be made on your behalf. The initial deposit is due and payable upon the return of an executed copy of this letter agreement. The deposit will be placed in our firm's trust account subject to future withdrawals, and you authorize us to withdraw from the sums held in our trust account the amounts necessary to satisfy our statements. The firm may from time to time request that you deposit additional sums against fees and charges which may be reasonably anticipated in connection with these matters and you agree to pay promptly such additional sums upon our request.

Please acknowledge your acceptance and approval of agreements set forth herein by executing and returning to me the enclosed copy of this letter together with a check for the initial retainer.

I appreciate the opportunity to represent you and I look forward to working with you.

Sincerely,

Howard J. Ross

HJR/bn
Enclosure

ACCEPTED AND AGREED TO THIS
7th day of July, 2000

Mr. Vinay Pande