Kress, Jerrily (DCOZ)

BZA 16701

From: Johnson, Michael (DCRA)
Sent: Monday, May 21, 2001 2:12 PM
To: Kress, Jerrily (DCOZ); Bailey, Beverley (DCOZ)
Cc: Parker, Arthur (OCC); Walls, Brenda (OCC); Walls, Steven (DCRA); Pruitt, Sheri (DCOZ); 'Barbara.Kawhlow@mail.house.gov'
Subject: Response to BZA Request for the Zoning Administrator to produce records related to meetings w/ Barbara Kahlow & members of the Foggy Bottom & West End ANC

Importance: High

After checking my calendar, which is kept on the "Microsoft Outlook" system, I am unable to produce any meeting records for the 2000 year. I was informed by Mr. Steven Walls, Director of DCRA's OIS, that all past "Outlook" meeting records are automatically purged, unless programmed to save in archives. Unfortunately apparent, is the fact that the archival process was not set-up for my PC. I was under the impression that OIS either saved or archieved DCRA PC files & information, for at least a year. Not that it will be helpful to this current matter, I did receive a tutorial from Mr. Walls in how to set the syustem rm me how to save and archive for future reference. This will be done immediately.

Accordingly, please convey my regret to the Board and citizens for not being able to produce the requested information. If I can be of additional assistance, please let me know.
Respectfully,

Michael D. Johnson
Zoning Administrator
Building & Land Regulation Administration
941 North Capitol Street, N.E., Suite 2000
Washington, D.C. 20002
(202) 442-4576

BZA
Case No. 16701
Exhibit No. 41

Board of Zoning Adjustment
District of Columbia
CASE NO.16701
EXHIBIT NO.41