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January 22, 2001

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HAND DELVERED

District of Columbia
Board of Zoning Adjustment
441 4th Street, N.W.
Suite 210
Washington, D.C. 20006

Re: 2725 13th Street, N.W. (Square 2859, Lot 844)
BZA Form 2 Application Filing

Dear Members of the Board of Zoning Adjustment:

On behalf of Robert S.E. Schaeffer, the owner/occupant of the above property, we are hereby filing a BZA Form 2 application for special exception relief under Section 223 of the Zoning Regulations. The application includes a check in the amount of $250 to cover the filing fee.

Please feel free to call me or Norman M. Glasgow, Jr. on (202) 457-7800, if we can be of further assistance in this matter.

Sincerely,

Richard S. Nero, Jr.
Director of Zoning Services

Attachments

cc: Robert S.E. Shaeffer
Norman M. Glasgow, Jr.

222181rsn

BZA
Case No. 16695
Exhibit No. 1

Board of Zoning Adjustment
District of Columbia
CASE NO.16695
EXHIBIT NO.1

List of Exhibits

1. BZA Form 2
2. Filing Fee – Check for $250
3. Self Certification form
4. Owner Authorization Letter
5. Surveyor's Plat
6. Property Ownership List
7. Statement of Existing and Intended Use
8. Architectural Plans
9. Photographs

Note: The subject property is located in ANC 1B

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