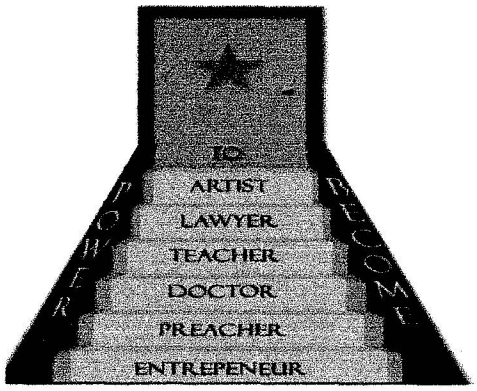
16657

The Power To Become Child Care Center
A.M. Brooks, President & CEO



DISTRICT OF COLUMBIA
BOARD OF ZONING ADJUSTMENT
2009 DEC 13 P 2:49

To all concerned persons:

Regarding the property at 3626 Alabama Avenue, S.E., where the *Power To Become* (*PTBC*) *Child Care Center* will be erected, the following matters are addressed:

Pursuant to Code 205.3

To avoid the bus traffic flowing through Alabama Avenue persons dropping off and picking up their children will do so in the rear of the facility.

Pursuant to Code 205.5

The center will provide an opened outdoor play area in the rear of the facility. Also a public library equipped with playground equipment is located across the street.

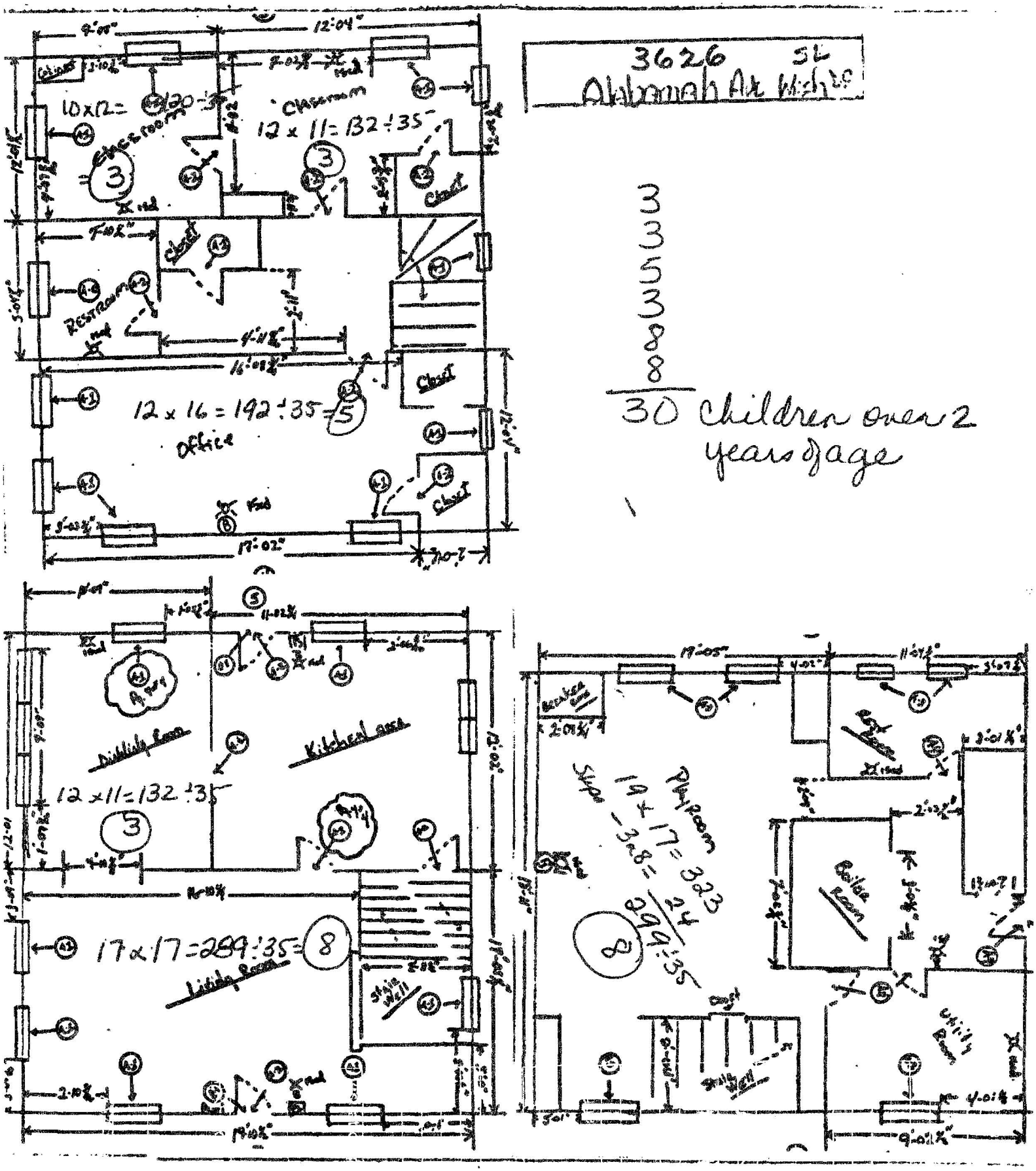
Pursuant to Code 205.5 and 207.7

There is only one street to cross and a guard is at the cross walk. Ample side walk space is available, therefore the children walk not walk in the street. This will provide safe, quick and easy travel.

Per Karen Buster at the *Department of Health and Human Services*, the center will be permitted to service thirty (30) children and not twenty-five (25) as stated initially at the time of application. Please see the attachment for details.

BZA
Case No. 16657
Exhibit No. 21

Board of Zoning Adjustment
District of Columbia
CASE NO.16657
EXHIBIT NO.21


3626 SL
Alabama Ave
8 8 8 3 3 3 3
30 Children over 2 years of age
10x12= 120 ÷ 35 = 3
Classroom
12 x 11 = 132 ÷ 35 = 3
Closet
Restroom
12 x 16 = 192 ÷ 35 = 5
Office
Dishwashing area
Kitchen area
12 x 11 = 132 ÷ 35 = 3
17 x 17 = 289 ÷ 35 = 8
Living room
Playroom
Stage
19 + 17 = 36 - 28 = 8
323 ÷ 35
Child's room
Utility Room

The Power To Become Child Care Center (PTBC)

1. Name and Address of the Center:

   The Power to Become Child Care Center
   3626 Alabama Avenue, S.E.
   Washington, DC 20020

2. Purpose and Goals:

   - What type of care will you strive to give?
     The primary focus of the *Power To Become (PTBC) Child Care Center* is to create excellence in early childhood education. Our goal is to develop well rounded, disciplined children empowered to meet the challenges of the 21st Century and beyond.
   - What will be your philosophy?
     To successfully mold our children beginning at 2 ½-years of age and meticulously instilling a strong foundation consisting of basic academia (reading, writing and arithmetic) biblical principles, loving discipline and the knowledge and heritage of our people. We will endeavor to create a fun, enthusiastic, safe and nurturing environment for their growth and development. Where applicable, we will instruct in both foreign language and American Sign language.
   - Do you conduct field trips?
     In compliance with DCMR Code 317-4, we will conduct field trips twice a month weather permitting, i.e., Sesame place, museums, etc.
   - Will you accept special need children?
     We will not accept children with special needs nor wheelchair bound. The facility nor the staff are equipped to accommodate.

3. Ages of the Children:

   2 ½ - 5 years of age for the full day program and 6-9 years of age for before and after care.

Adult to Child Ratios

Age (in years)	Maximum Size of Group	Child-Adult Ratio
2 ½	8	4 to 1 (+1 - aide rotates)
2 ½ - 3	16	8 to 1 (+1 - aide rotates)
4	20	10 to 1 (+1-aide rotates)
5	25	15 to 1 (+1-aide rotates)

4. Hours of Operation:

Monday thru Friday 6am - 7pm (after care begins at 3:30pm)
Friday Evening/Night 8pm - 8am Saturday morning
Saturday 8am - 12 midnight

5. Fees and Payment Plan:

Category	Rates	Late Fees
All day program	$85.00	late fee $1 per minute. Not to exceed 30 minutes. Payable at time of pickup
Before & Aftercare	$45 (paid one week in advance)	late fee $1 per minute. Not to exceed 30 minutes. Payable at time of pickup
Weekend Care (Friday Night to Saturday Morning)	$30	late fee $1 per minute. Not to exceed 30 minutes. Payable at time of pickup

NO checks or cash accepted. Money orders & credit cards only.
Payments are due every Friday. A $25 late fee will be assessed for all late payments. Four late payments will be allowed per contract cycle. When the center is closed or a child does not attend the same fees apply. If a child is being removed from the facility, a minimum of 1 week notice is required.

6. Enrollment Procedures:
   - Pre-registration. A current health record, including shots and physicals, must be signed the physician and submitted with the application.
   - Each parent will be interviewed and both the parent and child will be required to attend orientation. At the time of orientation each registrant will receive:
     - a PTBC handbook (to be updated and distributed annually or as necessary)
     - all applicable forms
   - Mandatory parent night monthly - dates to be announced

   Facility must be notified in the event of any change in:
   - medical records or medications pertaining to the child. (see code 325.9)
   - Should there be a change in authority for whom the child can be released.
   - Any of the data received at time of registration, i.e., address, phone number, emergency contact number.

7. Illnesses:

- Any illness will be reported to parent(s) immediately. It is mandatory that the parent(s) report any and all illness or signs of illness to the center ASAP.
- Sick children will not be admitted in the center or will be sent home to prevent infecting the other children (see code 325.10 & 11)

In accordance with the aforementioned codes, the center will not administer any medication unless it is an emergency and a matter of basic first aid i.e., band aid, gauze, ice compact. Allergies will be addressed on an individual basis. (medication see items 2 ½ & 7 above)

8. Transportation:

Transportation is not provided initially, the center does however plan to offer pick up and drop off children beginning in the second year of operation. A $10 transportation fee to and from school will be charged in addition to regular fees.

9. Meals and Snacks:

- Initially no hot meals will be provided. Snacks will be served before school and after school. (snacks to include hot cocoa, cookies, milk, fruit, juice, etc.)
- Children in the full day program will be required to bring their lunch. (microwavables will be permitted)

10. Plans for infant care:

No children will be accepted under 2 ½ years of age.

11. Personal Belongings:

Children will not be permitted to bring personal toys and books. The center will not be held liable for personal items brought against policy.

- Parents will be required to bring a change of clothes for each child to change in case of:
  - bathroom accidents
  - spills
  - general mishaps

  See code 317.7

- Parents will be required to label his/her child(ren's) clothing with his/her child(ren's) name in indelible ink to avoid mixups of like garments.

Parents will be discouraged from allowing children to bring money to the center. In the event of a field trip where spending money is required, parents must advise the center staff of any currency in the child's possession and the amount.

12. Naps:

Cots and sheets will be provided by the center. Parents will be required to furnish a blanket and pillow. The pillow and blanket will be sent home every Friday for laundering. Maintenance of the cots will be maintained daily by center staff.

13. Insurance (to be discussed).

14. Pets/Animals:

Personal pets will not be allowed of any species. The center will consider housing a rabbit, guinea pig or hamster at a later date.