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OFFICE OF ZONING
DISTRICT OF COLUMBIA
'00 MAY -1 AM 11:22

April 28, 2000

HAND DELIVERY

D.C. Board of Zoning Adjustment
Suite 210
441 4th Street, N.W.
Washington, D.C. 20001

Re: Application for Special Exception for Property at 3034 Q Street, NW

Dear Members of the Board:

Enclosed please find an application and supporting materials requesting approval of a special exception to allow for an addition to a single family house on Lot 302 in Square 1269. We have enclosed the following:

- A completed BZA application (Form 2);
- A letter from Mr. William Plante and Ms. Robin Smith, owners of the subject property, authorizing Wilkes, Artis, Hedrick & Lane, Chartered, now known as Wilkes Artis, Chartered, to file the application;
- A building plat prepared by the D.C. Surveyor showing the subject property;
- Architectural drawings showing the addition proposed to be constructed on the subject property;
- A statement of existing and intended use of the subject property;
- Photographs of the subject property;
- The names and mailing addresses of the owners of all property within 200 feet in all directions from all boundaries of the subject property, in both list and mailing label format;
- In lieu of a memorandum from the Zoning Administrator, a completed certification form; and
- A check for the filing fee in the amount of $250.00.

BZA
Case No. 16591
Exhibit No. 8

Board of Zoning Adjustment
District of Columbia
CASE NO.16591
EXHIBIT NO.8

We believe that the application is complete and acceptable for filing, and we request that the Board schedule a public hearing on the application at the soonest available time.

We are prepared to answer any questions or provide such other additional information as you may require. Thank you for your attention to this application.

Sincerely,

Allison C. Prince

Allison C. Prince

Dennis R. Hughes

Enclosures
cc: Peter Pulsifer, Chairman ANC 2E
192439