LUTHERAN SOCIAL SERVICES
OF THE NATIONAL CAPITAL AREA
4406 Georgia Avenue, N.W.
Washington, D.C. 20011-7124
Tel. (202) 723-3000 • Fax (202) 723-3303

March 24, 2000

Mr. Edgar Nunley
Zoning Office
D.C.Departent of Regulatory Affairs
941 North Capitol Street NE suite#2000
Washington DC 20002

'00 APR -3 A11:02
OFFICE OF ZONING
DISTRICT OF COLUMBIA

Dear Mr. Nunley;

On January 14, 2000 a meeting was held with you in regards to our project at 4406 Georgia Ave. NW. Lutheran Social Services is the current owner and occupant of this address. We plan to rent out the first floor and part of the basement to Washington Free Clinic. We need a variance from the parking requirements in order to accommodate our tenant – The Washington Free Clinic. In addition, the building as it was built in the 1970's does conform to current FAR standards.

At that meeting you mentioned to my associates, Daphne Scott Monroe, Ken Wells and Katherine Penn that you could get us an expedited hearing. We need an expedited hearing in order to get permits and begin the build-out of the clinic's new space. The Clinic's lease expires on Dec. 31, 2000. Thank you very much for your help in this matter. Please call me if you foresee any problems with this application. My phone number is (202)723-3000X226.

Sincerely,

Karen M. Safer
Director, Real Estate Development

BZA
Case No. 16587
Exhibit No. 4

COMBINED FEDERAL CAMPAIGN
DC One Fund
United Way
Board of Zoning Adjustment
District of Columbia
CASE NO.16587
EXHIBIT NO.4