SPEIGHTS AND MITCHELL
ATTORNEYS AND COUNSELORS AT LAW
SUITE 560
1819 PENNSYLVANIA AVENUE, NORTHWEST
WASHINGTON, D.C. 20006-3603-66
(202) 872-8100
FAX: (202) 296-7844

April 4, 2000

'00 APR -4 P3:11
OFFICE OF ZONING
DISTRICT OF COLUMBIA

HAND DELIVERED

Board of Zoning Adjustment
of the District of Columbia
441 4th Street, N.W.
Suite 220
Washington, D.C. 20001

Re: Application of Kenneth M. Robinson/Demeter Northwest
BZA Application No. 16567
Public Hearing - April 18, 2000

Honorable Members of the Board:

Enclosed for filing in the above-referenced case is the original, and five copies for individual members of the Board, of the Statement of the Applicant. This case is set for public hearing on April 18, 2000.

Very truly yours,

Iverson O. Mitchell, III

Enclosures

BZA
Case No. 16567
Exhibit No. 18

Board of Zoning Adjustment
District of Columbia
CASE NO.16567
EXHIBIT NO.18

Original

BEFORE THE BOARD OF ZONING ADJUSTMENT OF THE DISTRICT OF COLUMBIA

Re: Application of Kenneth M. Robinson/Demeter Northwest

BZA Application No. 16567
ANC 2C

Public Hearing: April 18, 2000

STATEMENT OF APPLICANT

I

Nature of Relief Sought

OFFICE OF ZONING
DISTRICT OF COLUMBIA
'00 APR -4 P3:11

A. Introduction

This is an application of Kenneth M. Robinson/Demeter Northwest ("Demeter") for a special exception under Section 732.1(d) of the Zoning Regulations to continue a substance abusers' home for 10 residents and their children and a rotating staff on the first through third floors in a DD/C-2-C District for property located in Square 527, Lot 800. The premise address is 301 I Street, N.W. This use was first approved by the Board in BZA Application No. 15869. No changes are proposed.

The proposed substance abusers' home will provide treatment for a minimum of 6 to no more than 10 mothers whose children under the age of 7 years will reside with them. No more than a maximum of 18 children can be accommodated.

The subject property is improved by a three-story brick building which formerly housed a law office. The building has eight (8) bedrooms, with one on the first floor and seven on the second floor. The third floor contains the administrative offices. There will be no bedrooms on the third floor.

The subject property is located in the Downtown Development District in a neighborhood just outside of Chinatown. It is a mixed use neighborhood of residential and commercial uses.

The proposed use as a substance abusers' home is permitted in the C-2 District as a special exception for one to 20 persons, not including resident supervisors and their families. Thus a substance-abusers home is pre-deemed compatible with all C-2 uses.

B. Description of Applicant's Program

Demeter is operated by Vanguard Services, Inc. Vanguard is a non-profit community-based organization offering treatment to individuals and their families who are suffering from the effects of substance abuse. It has over 38 years of service to people regardless of their economic status. It operates seven residential substance abuse programs licensed by the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services. To date over 20,000 clients have received treatment and benefitted from the services offered.

In 1993, Vanguard contracted with the Addiction Prevention and Recovery Administration (APRA) to provide a 4-month residential substance abuse treatment program for mothers under the name Demeter Northwest. The program calls for six to ten mothers and/or expectant mothers who would be allowed to bring up to two of their children under age 7 with them. The maximum capacity, women and children together, would be 24 people. The expected breakdown would be 10 mothers and 14 children. This figure could vary but

there would never be more than 18 substance abusers residing in the facility at any given time.

The population that will be served by the program will consist of substance abuser mothers who meet the assessment criteria of APRA. Some may be pregnant, but they all will probably have at least one child. There will be no mothers under the age of 18 or children over the age of 7. The mothers will fit the current profile of the District's drug population.

The mothers will be provided with 24-hour treatment for their substance abuse. This treatment will consist of assessments, individual and group therapy, substance abuse education lectures, case management, life skills training, educational and vocational services, parenting skills, family therapy, social services referrals, psychological/psychiatric evaluations, physical examinations, medical follow-up, and discharge planning.

The children who accompany their mothers are not there to receive treatment. They will be monitored by staff while their mothers participate in treatment activities. At all other times they will be in the care and supervision of their mothers. The interest of the program is not to provide a child care center for these children, but to allow the mothers an opportunity to learn how to care for their children in a home setting.

Rotating staff 24 hours a day will be provided, none of which will reside at the facility.

The staffing pattern will be as follows:

Weekdays (Monday-Friday)

8:00 a.m. - 4:00 p.m.	Clinical Executive Program Director Registered Nurse Primary Counselor Administrative Assistant Residential Specialist Food Service Specialist Child care Specialist Child Care Aide Outreach Coordinator Residential Coordinator
4:00 p.m. - Midnight	Evening Residential Specialist Family Therapist Residential Coordinator

Weekends

7:00 a.m. - 3:30 p.m.	Two Residential Specialists
3:30 p.m. - 11:00 p.m.	Two Residential Specialists
11:00 p.m. -7:00 a.m.	Residential Specialist

II

Board's Jurisdiction

The Board has jurisdiction to grant this application pursuant to 11 DCMR § 3108.1.

III

Exhibits in Support of Application

The following Exhibits are submitted in support of this application:

1. Copy of floor diagram showing layout of the subject property.

2. Cover page of contract between United States Department of Health and Human Services and applicant for residential substance abuse treatment services.

3. Brochure describing Demeter's programs.

4. Letters in support of Demeter's programs.

5. Program schedule.

6. List of available public parking facilities within a one block radius.

7. Outline of testimony of Deborah Volz, President and CEO, Vanguard Services Unlimited.

8. Outline of testimony of Valencia Dillon, Clinical Executive.

In addition to the foregoing exhibits, applicant may introduce additional exhibits at public hearing.

IV

Points in Support of Application

A. Special Exception Relief for Substance Abusers Home

A substance abusers home for one to 20 persons is permitted in the C-2 District by special exception approval of the Board, subject to the conditions of Subsections 358.2 through 358.7. Special exceptions under the zoning regulations are pre-deemed compatible with the matter of right uses in a zone district. If an applicant meets the requirements for a special exception, the Board must grant the application. See, Dupont Circle Citizens Association v. District of Columbia Board of Zoning Adjustment, 390 A.2nd 1009, 1011 (D.C. App. 1978).

1. Subsection 732.1(d). Applicant has requested a special exception for a substance abusers' home not to exceed 20 persons.

2. Subsection 358.2. There is no other property containing a community-based residential facility for five or more persons in the same square.

3. Subsection 358.3. There is no other property containing a community-based residential facility for five or more persons within a radius of 500 feet from any portion of the subject property.

4. Subsection 358.4. An off-street parking pad in the front will provide parking for a van and the clinical executive. As shown on Exhibit 6, there are four public parking lots within a one block radius which are adequate for staff and visitors to the facility, since the residents are not permitted to drive cars. The parking lots are available for all day parking seven days a week. Metrorail service is available on the red, green, and yellow lines. There is also adequate bus service. Third Street also provides adequate metered parking.

5. Subsection 358.5. Vanguard is thoroughly familiar with and meets all applicable code and licensing requirements. No specific District of Columbia license is required to operate a substance abuser's home.

6. Subsection 358.6. The facility will not have adverse impact on the neighborhood because of traffic, noise, operations, or the number of similar facilities in the area:

(a) None of the residents will drive cars.

(b) The facility will not be a traffic generator. The only vehicular traffic other than that of staff will be a monthly food delivery.

(c) Visitation by adult family members will be on Fridays only, and by children on Saturdays only. All visits will be on-site.

(d) During the day the residents will attend classes on-site or be out at various community appointments. The residents will be supervised 24 hours a day. Lights out for all residents will be 11:00 p.m.

(e) There are no similar facilities in the area.

7. Subsection 358.7. This provision does not apply since there are no other community-based residential facilities in the square or within 500 feet of the facility.

8. Subsection 732.2. The applicant understands that the Office of Planning will submit all required reports.

B. A special exception will be in harmony with the general purpose and intent of the zoning regulations and maps and will not tend to affect adversely the use of neighboring property in accordance with the zoning regulations and zoning maps.

Substance abusers' homes are permitted by special exception in the C-2 District. Special exceptions are pre-deemed compatible with matter of right uses, provided the applicant meets all the requirements therefor.

Moreover, a special exception in this case will assist the District of Columbia in meeting its objective of expanding substance abuse treatment programs. The applicant clearly provides a public service in furthering the objectives of District of Columbia by operating the first substance abuse treatment program for mothers with children.

V

Witnesses

1. Deborah Volz, President and CEO, Vanguard Services Unlimited.
2. Valencia Dillon, Clinical Executive, Demeter Northwest.
3. C.E. English-El, Clinical Director of Vanguard Services Unlimited.
4. Ronald Brown, Facility Manager, Demeter Northwest.

VI

Conclusion

For the foregoing reasons, it is respectfully requested that the Board grant the relief requested herein.

Respectfully submitted,
SPEIGHTS AND MITCHELL

By: 

Iverson O. Mitchell, III
DC Bar No. 140079
1819 Pennsylvania Avenue, N.W.
Suite 560
Washington, D.C. 20006-3603
(202) 872-8100

Attorneys for the Applicant

EXHIBIT 1

Floor Diagram
301 "I" St. N.W.

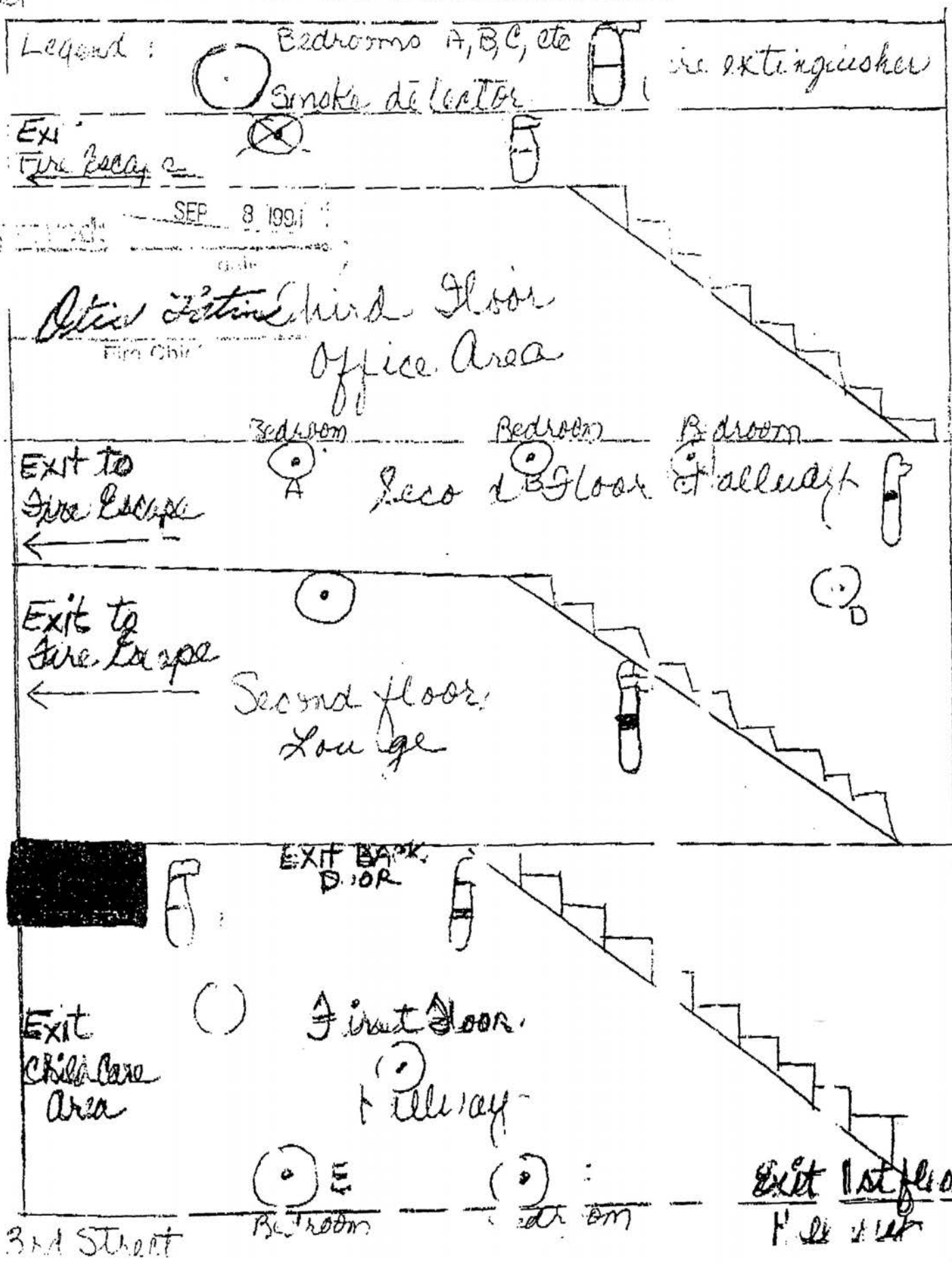


EXHIBIT 2

AWARD / CONTRACT

1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350) ▶ RATING | PAGE OF PAGES 1 | 2

2. CONTRACT (Proc. Inst. Ident.) NO. 213-97-1000

3. EFFECTIVE DATE 08/28/97

4. REQUISITION / PURCHASE REQUEST PROJECT NO. 096570

5. ISSUED BY CODE

HHS/Program Support Center
Division of Acquisition Management, AOS
ADP Acquisitions Branch
Parklawn Building, Room 5-95
5600 Fishers Lane
Rockville, MD 20857

6. ADMINISTERED BY (If other than Item 5) CODE

OMB No. 0990-0109
OMB No. 0990-0115

7. NAME AND ADDRESS OF CONTRACTOR (No., street, city, county, State and ZIP Code)

Vanguard Services Unlimited
506 North Pollard Street
Arlington, VA 22203

TIN: 54-0805530

8. DELIVERY
☐ FOB ORIGIN ☒ OTHER (See below)

9. DISCOUNT FOR PROMPT PAYMENT
NET

10. SUBMIT INVOICES (4 copies unless otherwise specified) TO THE ADDRESS SHOWN IN: ▶ ITEM See Section G.4.

CODE FACILITY CODE

11. SHIP TO, MARK FOR CODE
See Section F.3.

12. PAYMENT WILL BE MADE BY CODE
See Section G.4 ?

13. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION:
☐ 10 U.S.C. 2304(c) ( ) ☐ 41 U.S.C. 253(c) ( )

14. ACCOUNTING AND APPROPRIATION DATA
APP: 75X4552; CAN: 7-F865815; OC: 2538;
AMT: $115,000.00 DC: JAADAT4040926APPR

15A. ITEM NO.	15B. SUPPLIES/SERVICES	15C. QUANTITY	15D. UNIT	15E. UNIT PRICE	15F. AMOUNT
	PURPOSE: Residential Substance Abuse Treatment Services for Substance Abusing Pregnant/Post Partum Women and Their Children **PERIOD OF PERFORMANCE: August 28, 1997 through August 27, 1998** **TYPE OF CONTRACT: Cost Reimbursement**				

15G. TOTAL AMOUNT OF CONTRACT ▶ $ 939,849.00

16. TABLE OF CONTENTS

(X)	SEC.	DESCRIPTION	PAGE(S)	(X)	SEC.	DESCRIPTION	PAGE(S)
		PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES	
X	A	SOLICITATION / CONTRACT FORM	1-2	X	I	CONTRACT CLAUSES	1-5
X	B	SUPPLIES OR SERVICES & PRICES / COSTS	1			PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACH	
X	C	DESCRIPTION / SPECS. / WORK STATEMENT	1-23	X	J	LIST OF ATTACHMENTS	1
X	D	PACKAGING AND MARKING	1			PART IV - REPRESENTATIVES AND INSTRUCTIONS	
X	E	INSPECTION AND ACCEPTANCE	1		K	REPRESENTATIVES, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	
X	F	DELIVERIES OR PERFORMANCE	1-4		L	INSTRS, CONDS, & NOTICES TO OFFERORS	
X	G	CONTRACT ADMINISTRATION DATA	1-7		M	EVALUATION FACTORS FOR AWARD	
X	H	SPECIAL CONTRACT REQUIREMENTS	1-2				

CONTRACTING OFFICER WILL COMPLETE ITEM 17 OR 18 AS APPLICABLE

17. ☒ CONTRACTOR'S NEGOTIATED AGREEMENT (Contractor is required to sign this document and return 004 copies to issuing office.) Contractor agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration stated herein. The rights and obligations of the parties to this contract shall be subject to and governed by the following documents: (a) this award/contract, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.)

18. ☐ AWARD (Contractor is not required to sign this document.) Your offer on Solicitation Number ____ including the additions or changes made by you which additions or changes are set forth in full above, is hereby accepted as to the items listed above and on any continuation sheets. This award consummates the contract which consists of the following documents: (a) the Government's solicitation and your offer, and (b) this award/contract. No further contractual document necessary.

19A. NAME AND TITLE OF SIGNER (Type or print)
Deborah L. Volz, President

20A. NAME OF CONTRACTING OFFICER
Jacqueline R. Jones

19B. NAME OF CONTRACTOR
BY Deborah L. Volz
(Signature of person authorized to sign)

19C. DATE SIGNED 6/25/97

20B. UNITED STATES OF AMERICA
BY Jacqueline R. Jones
(Signature of person authorized to sign)

20C. DATE SIGNED AUG 28 1997

NSN 7540-01-152-8069
PREVIOUS EDITION UNUSABLE

STANDARD FORM 26 (REV. 4-85)
Prescribed by GSA
FAR (48 CFR) 53.214(a)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE | PAGE OF PAGES: 1 2

2. AMENDMENT/MODIFICATION NO: MODIFICATION # 7
3. EFFECTIVE DATE: AUG 28 [illegible]
4. REQUISITION/PURCHASE REQ. NO.: 054362
5. PROJECT NO. (If applicable):

6. ISSUED BY: CODE
DHHS/Program Support Center
Division of Acquisition Management, AOS
ADP Acquisitions Branch
Parklawn Building, Room 5-95
5600 Fishers Lane, Rockville, MD 20857

7. ADMINISTERED BY (If other than Item 6): CODE

OMB No. 0990-0109
OMB No. 0990-0115

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and ZIP Code)

Vanguard Services Unlimited
506 North Pollard Street
Arlington, VA 22203

CODE FACILITY CODE

(X) 9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

X 10A. MODIFICATION OF CONTRACT/ORDER NO.: 213-97-1000

10B. DATED (See Item 13): 08/28/97

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning ____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
Appro. No. 75X4552 CAN: E865815 OBJ. Class: 2538 Net Increase $ 79,254.81

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: See Block 14

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 4 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

This modification is entered into pursuant to FAR 52.217-9 Option to Extend the Term of the Contract (MAR 1989) and FAR 52.243-2 Changes -- Cost-Reimbursement (AUG 1987) Alternate II (APR 1984)

Refer to page 2 of 2 for a description of this modification.

DC Accounting and Appropriation Data: HCO 99 APAPI 0409

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print): Deborah L. Volz, President

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print): Rosanna Browning

15B. CONTRACTOR/OFFEROR: [signature] (Signature of person authorized to sign)

15C. DATE SIGNED: 9/10/99

16B. UNITED STATES OF AMERICA: ____ (Signature of Contracting Officer)

16C. DATE SIGNED: 14

NSN 7540-01-152-8070
PREVIOUS EDITION UNUSABLE

STANDARD FORM 30 (REV. 10-83)

EXHIBIT 3

Demeter Northwest
301 "I" Street, NW
Washington, DC 20001

For Information or Admission
Call the Intake Coordinator
Fax (202) 371-9225
Tel (202) 898-1092

Demeter Northwest is an organization operated by:

VANGUARD SERVICES UNLIMITED
"A Non-Profit Corporation Dedicated to Treatment of the Chemically Addicted"
506 N. Pollard Street
Arlington, Virginia 22203
Fax (703) 841-2316 • Tel. (703) 841-0703

and

Contracted with

A.P.R.A.
Addiction-Prevention & Recovery Administration
District of Columbia

Demeter Northwest
301 "I" Street, NW
Washington, DC 20001
Fax (202) 371-9225
Tel (202) 898-1092

Residential Substance Abuse Treatmen
for Mothers and Children

301 "I" Street, NW
Washington, DC 20001
Tel (202) 898-1092
Fax (202) 371-9225

04/03 '00 11:30 NO.081 09
2028726648
DEMETER NW



Demeter Northwest, a program of Vanguard Services Unlimited is a four month residential substance abuse treatment program for mothers and/or expectant mothers, who can bring a maximum of two of their children (7 & under) with them.

The Demeter Northwest program addresses the barriers that traditionally have interfered with mothers entering and remaining in treatment. This comprehensive approach toward treatment is designed to empower our clients to re-enter the community as responsible parents and citizens, to reduce their reliance upon government support, and to break the cycle of addiction. Rotating staff 24 hours a day will be provided, none of which will be residing at the facility.

The children who accompany their mothers are not there to receive treatment. They will be monitored by staff while their mothers participate in treatment activities. At all other times they will be in the care and supervision of their mothers. The interest of the program is not to provide child care center for these children, but to allow the mothers opportunity to learn how to care for their children in a home setting.

Mothers and/or expectant mothers with a primary diagnosis of chemical addiction.

18 years of age or older.

Must be able to maintain appropriate behavior in an intensive, highly structured, yet unlocked environment.

Other than symptoms of withdrawal, clients should be in good physical health. Must be able to maintain self-care. Can be non-ambulatory.

Prospective clients should be able to communicate in English or Spanish.

All rules for acceptance and participation are the same regardless of race, sex, age, color, national origin, religious practice(s) or handicapped condition.



FUNDING BY

District of Columbia
Department of Human Services,
Addiction Prevention & Recovery
Administration

Four month residential program based on the addictive disease concept which provides a holistic approach to recovery.

Medical evaluation upon entry and ongoing medical services and referrals as necessary, for mother and child.

Psychiatric evaluations and follow-up if necessary.

Comprehensive education about the addictive disease process and recovery.

Exercise supervised by staff.

Self-Help/Twelve-Step groups.

Groups focused on parenting education, communication techniques, nutrition counseling and life skills training.

Child Care Component.

Family education and therapy.

Transition Phase.

Referral for Educational and Vocational Rehabilitation services.

Regular contact with referral sources.

Development of a Continuing Care/Aftercare Plan.

EXHIBIT 4

Mount Carmel Baptist Church

With A Warm Welcome To Strangers & Visitors

901 Third Street, N.W.
Washington, D.C. 20001
202-842-3411 or 202-842-3740
Fax Number 202-682-9423

Reverend Dr. Albert A. Avant, Jr., Pastor

Lee N. Franklin, Sr., Chairman of Deacon Board
James Williams, Chairman Emeritus of Deacon Board
Barbara H. Campbell, Office Manager and Church Clerk
Stella M. Johnson, Church Secretary

John T. Greenwood, Chairman of Trustee Board
Shirley E. Brown, Chairperson of Deaconess Board
Roderick Taylor, III, Treasurer
Edith M. Burton, Bookkeeper

September 24, 1998

To Whom It May Concern:

It is a privilege to write this letter of support on behalf of our neighbor, The Demeter House, NW.

Demeter House, NW has been an exemplary neighbor. We at Mount Carmel have a great relationship with our neighbor organization. Our partnership with the Demeter House includes a parenting ministry and a Friday Family Night.

The Staff of Demeter House, NW, Ms. Proctor and others, as well as former staff persons have worked closely with Mount Carmel Baptist Church. In addition, the Demeter House, Mount Carmel and other organizations have worked and dedicated themselves to continual community empowerment.

The services of Demeter House are greatly needed in our community. We look forward to a continual healthy relationship with Demeter House.

If you desire to speak with us personally, please feel free to call (202) 842-3411.

Sincerely,

(s) Albert A. Avant, Jr.

Dr. Albert A. Avant, Jr.
Pastor

CENTER CITY COMMUNITY CORPORATION
NEIGHBORHOOD DEVELOPMENT CENTER
1190 FIRST PLACE, NORTHWEST
WASHINGTON, DC 20001

Phone (202) 789-0446
Fax (202) 408-5311

Dorothy Akins
President

Edward Nesbitt
Executive Director

BOARD OF DIRECTORS

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Carol Caldwell
Virginia Draughn
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Gonza Hayes
Winston Lewis
Mildred mack
Sarah McPherson
Louise Pastrosa
Fr. Andrew Skotnicki
Carrie Smith

October 7, 1998

Ms. Malissa Thomas Proctor, Director
Demeter Northwest
301 I Street, N.W.
Washington, DC 20001

Dear Ms. Proctor:

Center City Community Corporation (CCCC) met with members of your organization before the establishment of your program and received a briefing on what Demeter Northwest was about and how the community could benefit. Knowing this community as well as the city, we welcomed the program.

Today, I am pleased to write this letter commending you for the fine work being performed. The families who have been touched by your organization are evidence of your effectiveness. Without your help, many of them would still be moving aimlessly from one crisis to the next.

Demeter Northwest is a good neighbor who reaches out to assist in matters not directly related to your mission, but directly relates to uplifting the community. Your participation in the Joshua Group allows the other members to learn and appreciate your services.

On behalf of our board, staff and all the potential clients, I say ***welcome and thank you for your most worthwhile services.***

Don't hesitate to call if we can ever be of service to you.

Sincerely,

Edward Nesbitt

Edward Nesbitt
Executive Director

PERRY SCHOOL COMMUNITY SERVICES CENTER, INC.
1162 First Place, N.W. • Washington, D.C. 20001 • 202-842-1481 • Fax 202-842-5066



August 19, 1998

BOARD OF DIRECTOR OFFICERS
ALVERTA MUNLYN, *President*
ORREN T. COMBS, *Vice President*
EDWARD NESBITT, *Treasurer*
JOYCE JONES, *Secretary*

Ms. Debbie Volz
Vanguard Services, Inc.
301 Eye St., NW
Washington, D.C. 20001

Dear Ms. Volz:

This letter is written in support of Demeter House, NW and in recognition of its positive impact in the community.

Demeter House, NW has been a good neighbor. But being a good neighbor is more than having a clean, safe, well-maintained and quiet facility, which Demeter House NW is. But Demeter House has also involved itself in the life of the community, and in community organizations and institutions. Community residents have assumed positions of leadership on the Board of Demeter House. Staff of Demeter House have participated actively in community groups such as the Joshua Group, and have worked closely with other entities serving the Northwest No.1 community such as Georgetown University. The services of Demeter House are also very much needed in the community.

Demeter House, NW has been a good neighbor in the Northwest No.1 community, and we look forward to them continuing to be an important part of the community.

Sincerely,

Paul McElligott

Paul McElligott
Executive Director

Second Baptist Church

est. 1848

816 Third Street, Northwest, Washington, D.C. 20001
The Reverend Dr. James E. Terrell, Pastor
Home (202) 584-1524 Office (202) 842-0233

Board of Deacons
Emmett V. Saunders, Chairman
Jesse Warrick, Vice Chairman
Henry Spencer, Secretary
Leroy Gary, Treasurer

The Reverend Kip Bernard Banks, asst. to the Pastor
Wandra Wilson Brown, Church Clerk
E. Austin Dandridge, Treasurer
Charles E. Thomas, Supt. of Church School

Board of Trustees
Marian C. Carrick, Chairman
Willie Dunham, Vice Chairman
Lula Belle Kelley, Secy/Treas

September 1, 1998

Ms. Deborah Volz
Vanguard Services, Inc.
301 Eye Street, N.W.
Washington, D.C. 20001

Dear Ms. Volz:

I am writing in support of Demeter House, N.W. It is a very socially responsible organization which has had an extremely positive impact on this community.

From my perspective, Demeter House has been a good neighbor. They maintain an orderly building which clearly is an asset to the community. Members of the Demeter House staff have been actively involved in community activities. They participate in a number of community endeavors thereby earning the reputation of being good neighbors.

In addition to being good neighbors, they provide a much needed social service. They are appreciated and respected for what they do for families.

I know that Demeter House is an asset to this community. Please let me know if I can provide you with additional information.

Sincerely,

James E. Terrell

JET:MRT

EXHIBIT 5

04/05 '00 11:31 NO.081 11
2028726648
DEMETER NW

Demeter Northwest Client Weekday Schedule
As Of November 5, 1999

	Monday	Tuesday	Wednesday	Thursday	Friday
6:30-7:30 a.m.	Wake-Up	Wake-Up	Wake-Up	Wake-Up	Wake-Up
7:30-8:30 a.m.	Breakfast/Clean-Up	Breakfast/Clean-Up	Breakfast/Clean-Up	Breakfast/Clean-Up	Breakfast/Clean-Up
8:30-9:00 a.m.	Daycare Drop Off/ Smoke break	Daycare Drop Off/ Smoke break	Daycare Drop Off/ Smoke break	Daycare Drop Off/ Smoke break	Daycare Drop Off/ Smoke break
9:00-9:45 a.m.	Comm. Meeting/ Residential Spec.	Comm. Meeting/ Residential Spec.	Comm. Meeting/ Residential Spec.	Comm. Meeting/ Residential Spec.	Comm. Meeting/ Residential Spec.
9:45-10:00 a.m.	Medication	Medication	Medication	Medication	Medication
10:00-11:30 a.m.	Primary Group/ Primary Counselor	Individualized Workshop/GM /Residential Spec.	Primary Group/ Primary Counselor	Primary Group/ Primary Counselor	Coping w/Emotional Being/Family Therapist
11:30 a.m.-12:00 p.m.	Parenting Group Childcare Spec.	Department Meet Residential Spec.	Bonding w/kids/walk	Bonding w/kids/walk	Bonding w/kids/walk
12:00-1:00 p.m.	Lunch/Clean-Up	Lunch/Clean-Up	Lunch/Clean-Up	Lunch/Clean-Up	Lunch/Clean-Up
1:00-1:15 p.m.	Smoke break	Smoke break	Smoke break	Smoke break	Smoke break
1:15-2:15 p.m.	Gender Group Primary Counselor	Health Education Group/Nurse	Step Group/Primary Counselor	Nutritional/Food Sanitation/Food Spec.	Primary Group/ Primary Counselor
2:15-3:00 p.m.	Phone Calls	Child Development/ Childcare Spec. (2:15-2:45)	Phone Calls	Food Preparation/ Food Spec.	Life Skills/Residential Spec.

3:00-4:00 p.m.	Substance Abuse Addiction Education/ Residential Coor.	Job Functions (2:45-3:45)	Substance Abuse Education (3:00-3:45)/ Residential Coor.	Job Functions (3:00-4:00) Residential Spec.	Job Functions/ Life Skills/ Residential Spec.
4:30-5:30 p.m.	Dinner/Clean-Up (4:00) Resident. Spec.	Dinner/Clean-Up	Dinner-Clean-Up (4:00)	Dinner/Clean-Up (4:00-4:45)	Dinner/Clean-Up
5:30-5:45 p.m.	G.E.D. Prep Program	Smoke break	G.E.D. Prep Program	Smoke break	Smoke break
6:00-7:00 p.m.	G.E.D. Prep Program	In-House Meeting	G.E.D. Prep Program	Departmental Meet.	Bonding w/kids/Snack
7:00-7:30 p.m.	Snack/Prep for Outside Meeting	Bonding w/kids/Bed prep for kids	Bonding w/kids/Bed prep for kids	NA In-House Meeting	Bonding w/kids/Family Ed./ Family Therapist
7:30-8:30 p.m.	Outside Meeting	Big Group/ Residential Coord.	Big Group/ Residential Coord.	NA In-House Meeting	Visitation (6:30-7:30)
8:45-9:30 p.m.	Bonding w/kids/Bed prep for kids/Residential Spec.	Bonding w/kids/bed prep for kids	Bonding w/kids/bed prep for kids	Bonding w/kids/bed prep for kids	Visitation/Bonding w/kids/bed prep for kids (7:30-8:30)
9:30-9:45 p.m.	Job Functions/Smoke break	Job Function/Smoke break	Job Functions/ Smoke break	Job Functions/ Smoke break	Job Functions/ Smoke break
9:45-10:15 p.m.	Rap Up	Rap Up	Rap Up	Rap Up	Rap Up
10:15-10:45 p.m.	Adult Prep for bed	Adult Prep for bed	Adult Prep for bed	Adult Prep for bed	Adult Prep for bed
10:45-11:00 p.m.	Lights Out	Lights Out	Lights Out	Lights Out	Lights Out

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DEMETER NW

DEMETER NORTHWEST SCHEDULE

SATURDAY

08:00-08:30 a.m.	Wake-up Prepare Children for the day
08:30-09:15 a.m.	Breakfast/Clean-up
09:15-09:30 a.m.	Smoke Break
09:30-09:45 a.m.	Community Meeting
09:45-11:20 a.m.	Women's Rap (Outside Meeting)
11:20-12:00 p.m.	Gender Group
12:00-01:00 p.m.	Lunch/Clean-up/Kids arrive for visitation
01:00-01:15 p.m.	Smoke Break
01:15-04:00 p.m.	Visitation ends for kids off premises Major Clean-up
04:00-05:00 p.m.	Dinner/Clean-up
05:00-05:15 p.m.	Smoke Break
05:15-08:00 p.m.	Bonding w/kids/Prep. in Bed
08:00-9:45 p.m.	Recreation
09:45-10:00 p.m.	Rap Up
10:00-10:15 p.m.	Smoke Break
10:15-12:00 p.m.	Movie
12:00-12:30 a.m.	Bed Prep for Adults/lights Out

DEMETER NORTHWEST SCHEDULE

SUNDAY

07:30-08:30 a.m.	Wake-up/Dress/prepare for the day
08:30-09:30 a.m.	Breakfast/clean-up
09:30-09:45 a.m.	Smoke Break/Meds
09:45-10:45 a.m.	Community Meeting
10:45-02:00 p.m.	Church Services/Meditation/Lunch
02:00-03:00 p.m.	Lunch/Clean
03:00-04:00 p.m.	Employment Search
04:00-06:00 p.m.	Job Function/Dinner/Clean-up
06:00-06:15 p.m.	Smoke Break/Meds
06:15-08:30 p.m.	Bonding w/kids/Prep. in Bed
08:30-8:45 p.m.	Rap Up
08:45-09:00 p.m.	Smoke Break
09:00-10:45 p.m.	Free Time for Clients (making bottles, preparing your clothes and the children's clothes for the next day, Reading, Treatment Plans, Playing games in the lounge area, and pampering of self.
10:45-11:00 p.m.	Adults Prep. for Bed/Lights out

EXHIBIT 6

Public Parking Availability

There are four public parking lots within a one block radius surrounding 301 I Street, N.W.:

Name/Owners	Locations	Availability
F&B Parking Mr. Basilako (202) 737-1915	4th & I Streets, NW	All Day, Monthly $65/mo.
RBI (202) 529-1257	4th & I Streets, NW 4th & K Streets, NW	All Day, Monthly $60/mo.
G&G Parking Mr. Michaels (202) 234-4687	4th & I Streets, NW	All Day, Monthly $50/mo.

Daily Rates for all parking: $3.50

EXHIBIT 7

Outline of Testimony of
Deborah L. Volz, President & CEO

I. Description of Vanguard's operations.

II. District of Columbia's need for substance abuse treatment programs for mothers.

A. Absence of treatment facilities.

B. Summary of agreements for current treatment programs.

EXHIBIT 8

Outline of Testimony of
Valencia Dillon, Clinical Executive

I. Description of Demeter Northwest.

II. Compliance with § 732 of the Zoning Regulations.