ShawPittman LLP

A Limited Liability Partnership Including Professional Corporations

Phil T. Feola
202.663.8789
phil.Feola@shawpittman.com

Paul A. Tummonds, Jr.
202.663.8873
paul.tummonds@shawpittman.com

RECEIVED
D.C. OFFICE OF ZONING
2002 AUG 14 PM 4:05

August 14, 2002

By Hand Delivery

Mr. Geoffrey Griffis
Chairperson
District of Columbia Board of Zoning Adjustment
441 4th Street, NW, Room 210
Washington, DC 20001

Re: Motion for Minor Modification of Approved Plans BZA Order No. 16559
Submission of Materials Requested by the BZA

Dear Mr. Griffis:

At its August 6, 2002, regularly scheduled public meeting, the Board of Zoning Adjustment **("BZA" or "Board")** approved the minor modification request of The Field School **("The School**") to allow an interim modification of Conditions numbered 13-24 of BZA Order No. 16559. The Board agreed to this modification until January 31, 2003, at which time Condition Nos. 13-24 of Order No. 16559 will be reinstated.

The Board asked that The School and the District Division of Transportation **("DDOT")** provide certain information to the Office of Zoning. The Board asked that the following information be provided by The School:

1) Evidence of The School's satisfaction of Condition No. 35 of the Order, which required The School to meet with neighbors and community representatives on a monthly basis to discuss construction activities and resolve objectionable conditions;

2) Provide information regarding details of the School's interim traffic management plan, including details of the proposed shuttle bus staging area and shuttle bus routes, as well as routes to be used by teachers and staff to and from the School property; and

BZA
Case No. 16559
Exhibit No. 501

Board of Zoning Adjustment
District of Columbia
CASE NO.16559
EXHIBIT NO.501

3) Provide evidence of the notification that The School will provide to the affected Advisory Neighborhood Commission's **("ANC")** regarding the shuttle bus pick-up of students at the Foggy Bottom, Cleveland Park and Friendship Heights Metro Stations. The Woodley Park Metro Station may be used for afternoon drop-off of students.

The attached documents include the names of the adjacent property owners, community representatives and interested parties that were invited to the monthly construction update meetings. The meetings began in May of 2001 and continued through May of 2002. As evidenced by the attached reminder letters and sign-in sheets, notice of the meetings were generally sent out 10-14 days prior to the meetings and attendance at these meetings averaged about 6-7 individuals from the community.

In a memorandum dated August 1, 2002, the School's traffic engineering consultant, Gorove/Slade and Associates, provided further information regarding the interim traffic management plan. This memorandum includes a description of the routes that the shuttle buses will take to and from the School's property to the shuttle bus staging and pick-up area at the United Methodist Church (located at the intersection of New Mexico and Nebraska Avenues, N.W). This memorandum also provides information regarding the employee, and parent and student policies that the School will adopt to manage the interim traffic management plan. A copy of the Gorove/Slade August 1, 2002, memorandum is attached to this letter.

In response to the Board's request that the School provide notification to the Advisory Neighborhood Commissions that include the areas around the Foggy Bottom, Cleveland Park, Woodley Park, and Friendship Heights Metro Stations, enclosed please find the letters that the School has sent to ANC 2A, ANC 3C, and ANC 3G.

The School also notes that the Board requested DDOT to provide status reports to the Office of Zoning so that the Board is aware of the construction status of the Foxhall Road improvements. The School recommends that DDOT provide a status report in early October, when construction is expected to begin, in December and then in mid-January, 2003.

Respectfully submitted,

Phil T. Feola

Paul A. Tummonds, Jr.

Enclosures

cc: DDOT, Ken Laden
Dale Johnson

RECEIVED
D.C. OFFICE OF ZONING
2002 AUG 14 PM 4:06

LIST OF NEIGHBORS INVITED TO MONTHLY CONSTRUCTION RELATED MEETINGS

2400 Foxhall Road, LLC
5114 52nd Street, N. W.
Washington, DC 20016

Argentine Republic
1600 New Hampshire Avenue, N.W.
Washington, DC 20009

Belgian Government
2300 Foxhall Road, N.W.
Washington, DC 20007

Mr. and Ms. Jeffrey W. Bolotin
4604 Foxhall Crescents, NW
Washington, DC 20007

Ms. Margaret R. Brady
Mr. J. Ellis, II
2202 Foxboro Place, N.W.
Washington, DC 20007-1121

Mr. and Mrs. Peter R. Brett
2314 44th Street, N.W.
Washington, DC 20007-1101

Mr. and Mrs. Cesare Calari
2205 Foxboro Place, N.W.
Washington, DC 20007-1122

Mr. Elliott Crooke
4485 Q Street NW
Washington, DC 20007

Mr. V. G. Desidero, Jr.
2420 44th Street, N.W.
Washington, DC 20007-1103

Jeffrey R. and K. B. Dwyer
2203 Foxhall Road
Washington, DC 20007-1145

Mr. John W. Finney
5275 Watson Street, NW
Washington, DC 20016

Mr. Erik Gaull
5517 Potomac Ave., NW
Washington, DC 20016

Mr. Tom Gibson, III
4400 Edmunds Street, NW
Washington, DC 20007

Mr. Gene Godley
4513 Foxhall Crescents, NW
Washington, DC 20007

Government of Spain
% Julian Santamar
2801 16th Street, N.W.
Washington, DC 20009

Govt. of the Republic of Namibia
1605 New Hampshire Avenue, N.W.
Washington, DC 20009

Mr. and Mrs. Richard Griffin, Jr.
2200 Foxhall Road, N.W.
Washington, DC 20007

Mr. Stephen Griswold
4434 Macomb Street, NW
Washington, DC 20016

Ms. Tanya Hamilton
5025 Overlook Road, NW
Washington, DC 20016

Jessie M. Harris
4401 W Street, N. W.
Washington, DC 20007-1133

Ms. Ann F. Heuer
4705 Foxhall Crescents, N.W.
Washington, DC 20007

Mr. Charles Holzwarth
2636 44th Street, NW
Washington, DC 20007

Mr. Fletcher Jewett
3718 University Avenue NW
Washington, DC 20016

Mr. John Kane
Operations Manager
GWU at Mount Vernon College
2100 Foxhall Rd., NW
Washington, DC 20007

Ms. Ellen Saltz Kolansky
4411 W Street, N.W.
Washington, DC 20007-1152

Mr. and Mrs. Norman Kreisman
2306 44th Street, NW
Washington, DC 20007

Ms. Suzanne Kuser
2225 46th Street, NW
Washington, DC 20007

Ms. Rebecca Lescaze
4407 W Street, N.W.
Washington, DC 20007-1152

Ms. Eleanor Roberts Lewis
5034 Dana Place NW
Washington, DC 20016

Mr. and Mrs. David Markun
4405 W Street, N.W.
Washington, DC 20007-1152

Mr. Murdock H. Martin
Ms. Susan P. Crawford
2318 44th Street, N.W.
Washington, DC 20007

Ms. Beverley Monroe
Administrator
Advisory Neighborhood Commission 3D
PO Box 40846, Palisades Station
Washington, DC 20016

Mount Vernon College Campus Corporati
2100 Foxhall Road, N. W.
Washington, DC 20007

Ms. Lisa Natanson
2534 44th Street N.W.
Washington, DC 20007

Neighbor
1714 Connecticut Avenue, NW
Washington, DC 20009

Mr. and Mrs. Louis H. Nevins
2208 Foxboro Place, N.W.
Washington, DC 20007-1121

William J. Olwell and E. J. Miller
2310 44th Street, N. W.
Washington, DC 20007-1101

Raha III, Inc.
Suite 300
1020 19th Street, N.W.
Washington, DC 20036

Carlin R. Rankin and A. Morgan
2520 44th Street, N.W.
Washington, DC 20007

Ms. Cary Ridder
5520 Carolina Place, N.W.
Washington, DC 20016-2528

Mr. and Mrs. Vasilis R. Riginos
2400 44th Street, N.W.
Washington, DC 20007-1103

Mr. Pete Ross
1712 Surrey Lane, NW
Washington, DC 20007

Mr. Maurice Sanders
Ms. Judith Southerland
5522 Sherier Place, N.W.
Washington, DC 20016

Mr. and Mrs. Mark Scott
2406 44th Street, N.W.
Washington, DC 20007-1103

Mr. Ibrahim F. I. Shihata
4501 W Street, N. W.
Washington, DC 20007

Ms. Sylvia K. Shugrue
2207 Foxhall Road
Washington, DC 20007-1145

Catherine A. Stevens
T. F. Stevens
4409 W Street, N.W.
Washington, DC 20007-1152

Mr. and Mrs. Evan Tager
2518 44th Street, N.W.
Washington, DC 20007-1105

Mr. George Watson
4323 Cathedral Avenue, NW
Washington, DC 20016

Ms. Mary M. Wilkins
2203 Foxboro Place, N.W.
Washington, DC 20007-1122

Mr. Douglas C. Worth, Trustee
% Gail E. Worth, Trustee
2206 Foxboro Place, N.W.
Washington, DC 20007-1121

THE FIELD SCHOOL

2126 Wyoming Avenue, N.W. * Washington, D.C. 20008-3997 * 202-232-0733

ELIZABETH C. ELY, DIRECTOR

May 3, 2001

Dear Neighbor,

Because you live adjacent to our property, or are a leader of a neighborhood association, we cordially invite you to attend the first meeting conducted by The Field School to provide you with information on the status of our new campus project at 2301 Foxhall Road, N.W. The meeting will be held at the Palisades D.C. Public Library at 4901 V Street, N.W. on May 15, 2001 at 7:00 p.m.

The capacity of the meeting room at the library is fifty people. Please let us know by email or telephone if you plan to attend.

This will be the first of monthly meetings that will be held during the construction period. We look forward to sharing our plans with you and answering your questions.

Sincerely,

Kirstine Larsen
Facilities Manager

Tele: 202-232-0733 X170
Email: kirstinel@fieldschool.org

The Field School
Neighborhood Meeting of May 15, 2001
7:00 p.m. Palisades Public Library

AGENDA

Welcome Address:	Larry Buc, Chairman of the Board of Trustees of The Field School
Contractor Presentation:	Chuck Guntner, Senior Project Manager, Hitt Contracting, Inc.

Questions from Neighbors

The Field School Representatives in Attendance:

Larry Buc, Chairman of the Board of Trustees
Leah Schroeder, Director of External Affairs
Kirstine Larsen, Facilities Manager
Danie Roden, Board
Chuck Guntner, Senior Project Manager, Hitt Contracting
John Przybyla, Project Manager, Hitt Contracting
RJ Trottier, Project Manager, Hitt Contracting
Ken Aultice, REALCO
Gary Baker, REALCO

Telephone Numbers:

RJ Trottier, Project Manager, Hitt Contracting	703-846-9000
John Przybyla, Project Manager, Hitt Contracting	703-846-9000
Chuck Guntner, Senior Project Manager, Hitt	703-846-9000
Kirstine Larsen, Facilities Manager – Field School	202-232-0733

Field Neighbor Meeting 3/15/01

Name	Address	Tele.
John Fleuz	GWU MDC 2100 Foxhall Rd.	242-6650
J. Desiderio	2420 44th Street	338.1895
Louis Nevius	2208 Foxboro Pl.	
John Finney	ANC Commissioner	966-6921 Finneyj@worldnet.att.net
Rebecca Lescaze	4407 W St NW	333-6228
Gary Brka	Ron Lee	202-684-0222
Bob Andrew	1413 Foxhall	202-365-4945 RDAndrew@erols.com

June 8, 2001

Dear Neighbor,

Because you live adjacent to our property, or are a leader of a neighborhood association, we cordially invite you to attend the second meeting conducted by The Field School to provide you with information on the status of our new campus project at 2301 Foxhall Road, N.W. The meeting will be held at the Palisades D.C. Public Library at 4901 V Street, N.W. on Tuesday, June 19, 2001 at 6:00 p.m.

We will conduct these neighbor meetings once monthly during our construction project, to keep you updated as to what is happening and to answer any questions you might have. Please let us know by email or telephone if you plan to attend.

Sincerely,

Kirstine Larsen
Facilities Manager

Tele: 202-232-0733 X170
Email: kirstinel@fieldschool.org

2120 Wyoming Avenue, NW ♦ Washington, DC 20008-1997
Phone: 202-232-0733 ♦ Fax: 202-387-1338 ♦ www.fieldschool.org

The Field School
Neighborhood Meeting of June 19, 2001
6:00 p.m., Palisades Public Library

AGENDA

Welcome Address:	Larry Buc, Chairman of the Board of Trustees, The Field School
Project Manager Presentation:	Gary Baker, REALCO

Questions from Neighbors

The Field School Representatives in Attendance:

Larry Buc, Chairman of the Board of Trustees
Leah Schroeder, Director of External Affairs
Kirstine Larsen, Facilities Manager
Chuck Guntner, Senior Project Manager, Hitt Contracting
John Przybyla, Project Manager, Hitt Contracting
RJ Trottier, Project Manager, Hitt Contracting
Eric Johnson, Assistant Project Manager, Hitt Contracting
Ken Aultice, REALCO
Gary Baker, REALCO

Telephone Numbers:

RJ Trottier, Project Manager, Hitt Contracting	703-846-9000
Kirstine Larsen, Facilities Manager, The Field School	202-232-0733

Field Neighbor Meeting June 19, 2001

NAME	ADDRESS	TELE.
Gloria Kreisman	2306 44th St.	338.4743
Rebecca Lescaze	4407 W St NW	333-6228

send P999-13

THE FIELD SCHOOL
2126 WYOMING AVENUE, NW
WASHINGTON, DC 20008

July 18, 2001

Dear Neighbor,

Because you live near our property, or are a leader of a neighborhood association, we invite you to attend the third meeting conducted by The Field School to provide information on the status of our campus project at 2301 Foxhall Road, N.W. The meeting will be held at the Palisades D.C. Public Library at 4901 V Street, N.W. on Tuesday, July 31, 2001 at 6:00 p.m.

We will conduct these neighbor meetings once monthly during our construction project, to keep you updated as to what is happening and to answer questions you might have. Please let us know by phone or email if you plan to attend.

Sincerely,

Kirstine Larsen
The Field School
Facilities Manager
202-232-0733 X170
kirstinel@fieldschool.org

The Field School
Neighborhood Meeting of July 31, 2001
6:00 p.m. Palisades Public Library

AGENDA

Welcome Address:	Kirstine Larsen, Facilities Manager at The Field School
Contractor Presentation:	RJ Trottier, Project Manager for Hitt Contracting

Questions from Neighbors

The Field School Representatives in Attendance:

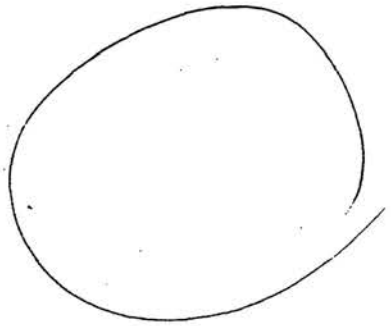
Leah Schroeder, Director of External Affairs
Kirstine Larsen, Facilities Manager
Gary Baker, REALCO
RJ Trottier, Project Manager for Hitt Contracting
Eric Johnson, Assistant Project Manager, Hitt Contracting

Telephone Numbers:

RJ Trottier, Project Manager, Hitt Contracting	703-846-9000
Kirstine Larsen, Facilities Manager, The Field School	202-232-0733

Field Neighbor Meeting 7/31/01

NAME	ADDRESS	TEL.
Ellen Kollenberg	444 W ST NW	703 768-6435
Noem Krecisman	2306 - 44th St	202 338-4745
Gail Worth	2206 Foxhound	338 2790
George Watson	4323 Cathedral Ave	244-7033
Kelly Nevins	2208 Forest of NW	337-9725
Rebecca Lesaze	4407 W St NW	333-6228
Gene Godley	4513 Forman Cres, VA	202 965.2195
Michael Feldman, Zoning Administrator	941 N. Capitol St. NE	
Michael D. Johnson, BZA		442-9554
		439-2783



THE FIELD SCHOOL
2126 WYOMING AVENUE, NW
WASHINGTON, DC 20008

August 14, 2001

Dear Neighbor,

As you live near our property, or are a leader of a neighborhood association, we invite you to attend the fourth meeting conducted by The Field School to provide information on the status of our campus project at 2301 Foxhall Road, N.W. The meeting will be held at the Palisades D.C. Public Library at 4901 V Street, N.W. on Tuesday, August 28, 2001 at 6:00 p.m.

We will conduct these neighbor meetings once monthly during our construction project, to keep you updated as to what is happening and to answer questions you might have. Please let us know by phone or email if you plan to attend.

Sincerely,

Kirstine Larsen
The Field School
Facilities Manager
202-232-0733 X170
kirstinel@fieldschool.org

The Field School
2301 Foxhall Road, NW
Washington, DC 20007

Neighborhood Meeting of 8/28/01
6:00 p.m. Palisades Public Library

AGENDA

Welcome Address:	Larry Buc, Chairman of the Board of Trustees
Contractor Presentation:	RJ Trottier, Hitt Project Manager
Questions from Neighbors	

The Field School Representatives in Attendance:
Leah Schroeder, Director of External Affairs
Kirstine Larsen, Facilities Manager
Gary Baker, REALCO
RJ Trottier, Hitt Contracting Project Manager
Chuck Gunter, Hitt Contracting, Senior Project Manager
John Przybyla, Hitt Contracting Project Manager
Eric Johnson, Hitt Contracting, Assistant Project Manager

Telephone Numbers:

RJ Trottier, Hitt Contracting	703-846-9000
Kirstine Larsen, The Field School	202-232-0733

SIGN-UP SHEET

August 28, 2001 Neighbor Meeting
The Field School

Name	Address	Tele.
Ed Miller	2310 44th St	337-8202
Norm Kreisman	2306 - 44th St	338-4043
Dario Polo	Embassy of Spain	202-728-2340
Becky Lescaze	4407 W St NW	202-333-6228
Patricia Markun	4405 W St. NW.	202-965-0403
Suzanne Kuser	2225 46 St NW	202-338 1849
Lynn Haynes	2201 Foxhall Rd	333 3767
HARRY GATES	4911 Ashby St, N.W.	338 2218
ALMA GATES	"	"
ALICE RIGNOS	2400 44th St	342-1067
Mary WILKINS	2203 Foxboro Pl. NW	333 7048
Bob ANDREW	1417 Foxhall Rd	625-0514
Chris Lowie	2318 44th ST	625 9142
Penny Bygate	4201 Berkeley Terr N.W	338-7926

375 Emerson Street, NW Washington DC 20037

Attended, but did not sign-in:

Allen Swindleman (sp?)

Sherry Newins

THE FIELD SCHOOL
2126 WYOMING AVE., NW
WASHINGTON, DC 20008

September 17, 2001

Dear Neighbor,

As you live near our property, or are a leader of a neighborhood association, we invite you to attend the fifth meeting conducted by The Field School to provide information on the status of our campus project at 2301 Foxhall Road, N.W. The meeting will be held at the Palisades D.C. Public Library at 4901 V Street, N.W. on Tuesday, September 25, 2001 at 6:00 p.m.

We will conduct these neighbor meetings once monthly during our construction project, to keep you updated as to what is happening and to answer questions you might have. Please let us know by phone or email if you plan to attend.

Sincerely,

K. Larsen

Kirstine Larsen
The Field School
Facilities Manager
202-299-0680
kirstinel@fieldschool.org

Note my new tele. number

The Field School
2301 Foxhall Road, NW
Washington, DC 20007

Neighborhood Meeting of September 25, 2001
6:00 p.m. Palisades Public Library

AGENDA

Welcome Address:	Gary Baker, REALCO Project Manager
Contractor Presentation:	RJ Trottier, HITT Project Manager
Questions from Neighbors	

The Field School Representatives in Attendance
Leah Schroeder, Director of External Affairs
Kirstine Larsen, Facilities Manager
Gary Baker, Owner's Rep REALCO
RJ Trottier, Hitt Contracting, Project Manager
John Przybyla, Hitt Contracting, Project Manager
Eric Johnson, Hitt Contracting, Asst. Project Manager

Telephone Numbers

RJ Trottier, Hitt Contracting	703-846-9000 (24 hour line)
Kirstine Larsen, The Field School	202-299-0680

Field School
Neighbor Meeting 9/25/01

Sign-In Sheet

Name	Address	Tel.
Norm KREISMAN	2306-44th St	338-4743
Corey Baker	201 N. Illinois	703-684-0222
Sylvia Shugrue	Foxhall Rd.	
Molly Turig	2104-48th St NW	202-965-0894
Jill Brett	2314 44 St N	(202) 342-0213
ALICE RIOLINOS	2400 44th St.	(202)-342-1069
Jennifer J. Calavi	2205 Foxboro Pl NW	625-2636

THE FIELD SCHOOL
2126 WYOMING AVE., NW
WASHINGTON, DC 20008

October 16, 2001

Dear Neighbor,

As you live near our property, or are a leader of a neighborhood association, we invite you to attend the sixth meeting conducted by The Field School to provide information on the status of our campus project at 2301 Foxhall Road, N.W. The meeting will be held at the Palisades D.C. Public Library at 4901 V Street, N.W. at 6:00 p.m. on Tuesday, October 30, 2001.

We will conduct these neighbor meetings once monthly during our construction project, to keep you updated as to what is happening and to answer questions you might have. Please let know by phone or email if you plan attend.

Sincerely,

K. Larsen

Kirstine Larsen
Facilities Manager
202-299-0680
kirstinel@fieldschool.org.

Oct. 30, 2001

Neighbor Meeting

Name	Address	Telephone
Alma Gates	4911 Ashby St. NW	338-2218
Patricia Markan	4405 W ST. N.W.	965-0403
Gloria Greenaway & Norman	2306 44 St	338-4747
MARK Scott	2406 44th St	337-2487 338-2487
Becky Lescaze	4407 W St	333-6728
HARRY GATES	4911 ASHBY ST, N.W.	338 2218
BOB ANDREW	1413 FARNHAM	365-4945
Linda Schroeder	Field School	

The Field School
2126 Wyoming Ave., NW
Washington, DC 20008

November 14, 2001

Dear Neighbor,

As you live near our property, or are a leader of a neighborhood association, we invite you to attend the seventh meeting conducted by The Field School to provide information on the status of our campus project at 2301 Foxhall Road, NW. The meeting will be held at Palisades DC Public Library at 4901 V Street, NW at 6:00 p.m. on Tuesday, November 27, 2001.

We will conduct these neighbor meetings once monthly during our construction project, to keep you updated as to what is happening and to answer questions you might have.

It was nice to see so many of you come to our tour of the site on November 3, 2001. Field wishes all of you a happy and safe Thanksgiving holiday.

Sincerely,

K. Larsen

Kirstine Larsen
Facilities Manager
202-299-0680
kirstinel@fieldschool.org

NOV. 27th Neighbor Meeting Sign-in Sheet

NAME	Address	Tele.
HARRY GATES	4911 ASHBY ST., N.W.	338 2218
ALICE + VASILIS RIGINOS	2400 44th st.	342-1069
MARK Scott	2406 44th St	282-5820
Vikram Krishnan	2306 - 44th St.	338- 4743
[illegible]	[illegible]	[illegible]
Sylvia Shugrue		
Becky Lescaze		

THE FIELD SCHOOL
2126 Wyoming Avenue, NW
Washington, DC 20008

December 3, 2001

Dear Neighbor,

As you live near our property, or are a leader of a neighborhood association, we invite you to attend the eighth meeting conducted by The Field School to provide information on the status of our campus project at 2301 Foxhall Road, NW. The meeting will be held at Palisades DC Public Library at 4901 V Street, NW at 6:00 p.m. on Tuesday, December 18, 2001.

We will conduct these neighbor meetings once monthly during our construction project, to keep you updated as to what is happening and to answer questions you might have.

Sincerely,

K. Larsen

Kirstine Larsen
Facilities Manager
202-299-0680
kirstinel@fieldschool.org

DEC 18, 2001
Neighbor Meeting
Field School

NAME	Address	Tel.
HARRY GATES	4911 ASHBY ST. N.W.	338 2218
NORM KREISMAN	2306 - 44th St	338-4743
Sylvia Shugam	2207 Foxhall Rd	333-3267
ALICE & VASILIS RIGINOS	2400 44th St	342-1069
Becky Lescaze	4407 W St.	333-6228
Bob/ANDREW	1417 Foxhall	365-4945

THE FIELD SCHOOL
2126 Wyoming Avenue, NW
Washington, DC 20008

January 14, 2002

Dear Neighbor,

As you live near our property, or are a leader of a neighborhood association, we invite you to attend the ninth meeting conducted by The Field School to provide information on the status of our campus project at 2301 Foxhall Road, NW. The meeting will be held at Palisades DC Public Library at 4901 V Street, NW at 6:00 p.m. Tuesday, January 29, 2002.

We will conduct these neighbor meetings once monthly during our construction project, to keep you updated as to what is happening and to answer questions you might have.

Sincerely,



Kirstine Larsen
Facilities Manager
202-299-0680
kirstinel@fieldschool.org

The Field School
Neighbor Meeting of January 29, 2002
6:00 p.m. Palisades Public Library

AGENDA

Welcome Address:	Gary Baker, Project Manager, REALCO
Contractor Presentation:	RJ Trottier, Project Manager, Hitt Contracting
Questions from Neighbors	

The Field School Representatives in Attendance:
Larry Buc, Chairman of the Board of Trustees
Leah Schroeder, Director of External Affairs
Kirstine Larsen, Facilities Manager
Gary Baker, Project Manager, REALCO
RJ Trottier, Project Manager, Hitt Contracting
John Przbyla, Project Manager, Hitt Contracting

Contact:
Kirstine Larsen 202-299-0680 – kirstinel@fieldschool.org
Facilities Manager
The Field School

The Field School
Neighbor Meeting of January 29, 2002
6:00 p.m. Palisades Public Library

NAME	ADDRESS	TEL.
Patricia Markun	4405 W St. N.W.	965-0403
Dorothy P. Smith (on list)	1535 Foxhall Rd NW (FFCA)	338-0682
Ellen Kolansky	4411 W ST NW	333-7756
Alma Gates	4911 Ashby St	338-2218
Harry Gates	4911 Ashby St	
Sylvia Shugrue		
Norm Kreisman		

THE FIELD SCHOOL
2126 Wyoming Ave., NW
Washington, DC 20008

February 15, 2002

Dear Neighbor,

As you live adjacent to our property, or are a leader of a neighborhood association, we invite you to attend the tenth meeting conducted by The Field School to provide information on the status of our campus project at 2301 Foxhall Road, NW. The meeting will be held at Palisades DC Public Library at 4901 V Street, NW at 6:00 pm Tuesday, February 26, 2002.

We will conduct these neighbor meetings once monthly during our construction project, to keep you updated on our progress and to answer any questions you might have.

We look forward to seeing you.

Kirstine Larsen
Facilities Manager
202-299-0680
kirstinel@fieldschool.org

Feb. 26th Neighbor Meeting
The Field School

sign-in sheet

Name	Address	Tele
Leah Schroeder	(Field School staff)	
Alice Riginos	2400 44th	
Vasilis Riginos	"	
Norm Kreisman	2306 - 44th St	
Dottie Woodcock	2621 Foxhall Rd	

set up meeting w/ Connie (Thurs. 9am or Friday)

The Field School
2126 Wyoming Avenue, NW
Washington, DC 20008

March 4, 2002

Dear Neighbor,

As you live adjacent to our property, or are a leader of a neighborhood association, we invite you to attend the eleventh meeting conducted by The Field School to provide information on the status of our campus project at 2301 Foxhall Road, NW. The meeting will be held at Palisades DC Public Library at 4901 V Street, NW at 6:00 pm Tuesday, March 19th, 2002.

We will conduct these neighbor meetings once monthly during our construction project, to keep you updated on our progress and to answer any questions you might have.

We look forward to seeing you.

Kirstine Larsen
Facilities Manager
202-299-0680
kirstinel@fieldschool.org

Sign In Sheet 3/19/02

Name	Address	Tel
Ellen Colansky	4411 W ST NW	333-7756
ALAN SWERDLOW		457-1646
ALICE + VASILIS RIBINOS	2400 44th St.	342-1069.
Becky Lescaze	4407 W St NW	333-6228
D. Woodwell		3380573
Harry Gates		

THE FIELD SCHOOL
2126 Wyoming Avenue, NW
Washington, DC 20008

April 8, 2002

Dear Neighbor,

As you live near our campus on Foxhall Road, or are a leader of a neighborhood association, we invite you to attend the twelfth meeting conducted by The Field School to provide information on the status of the construction project at 2301 Foxhall Road, NW. The meeting will be held at Palisades DC Public Library at 4901 V Street, NW at 6:00 pm on Tuesday, April 30th, 2002.

We will conduct these neighbor meetings once monthly to discuss construction activities and to answer questions.

We look forward to seeing you.

Kirstine Larsen
Facilities Manager
202-299-0680
kirstinel@fieldschool.org

THE FIELD SCHOOL
2126 Wyoming Avenue, N.W.
Washington, D.C. 20008

May 13, 2002

Dear Neighbor,

As you live near our campus on Foxhall Road, or are a leader of a neighborhood association, we invite you to attend the 13th meeting conducted by The Field School to provide information on the status of the construction project at 2301 Foxhall Road, N.W. The meeting will be held at Palisades D.C. Public Library at 4901 V Street, N.W. at 6:00 p.m. on Tuesday, May 28th, 2002.

We will conduct these neighbor meetings once monthly to discuss construction activities and to answer questions.

We look forward to seeing you.

Kirstine Larsen
Facilities Manager
202-299-0680
kirstinel@fieldschool.org

Kirstine did not attend w/ presentation

Sign In Sheet
Neighborhood Meeting 5/28/02

Name	Address	Tels.
ALICE RIGINOS	2400 44th	342-1069
Bodey Lescaze	4407 W St	333-6228

THE FIELD SCHOOL
2126 WYOMING AVENUE, NW
WASHINGTON, DC 20008

June 20, 2002

Dear Neighbors,

Summer has arrived and we are down to adding just the finishing touches to our new campus. No major construction activities remain to be completed and we expect the project to wrap up in just a few weeks. Some of our neighbors have informed us that they are traveling and since the school is operating on its off-season skeleton crew we have decided to discontinue the monthly neighbor meetings we have held for the past 14 months.

We have enjoyed meeting with all of you and have appreciated your support and enthusiasm for our new school. We will, however, continue to be available to you on a continuing basis. If you missed our most recent meeting or if you have any other questions you may call me anytime.

Once we have had a chance to settle into our new location we will be in touch with you about our first neighborhood meeting.

Kirstine Larsen
Facilities Manager
202-299-0680

GOROVE/SLADE ASSOCIATES, INC.
1140 Connecticut Avenue NW, Suite 700, Washington, DC 20036

RECEIVED
D.C. OFFICE OF ZONING
2002 AUG 14 PM 4:06

THE FIELD SCHOOL INTERIM TRAFFIC MANAGEMENT PLAN
August 1, 2002

INTRODUCTION

This document outlines the details associated with The Field School interim traffic management plan that includes details of the temporary access plan and policy requirements for employees, parents, and students. The temporary access plan consists of designating a bus staging area, where students would be picked up and dropped off, and providing shuttle bus service to and from this staging area and the Field School. The interim traffic management plan would be in operation on school days until the Foxhall Road roadway improvements are completed (which is scheduled to be done by the end of December 2002). This plan has been developed to address review comments identified by the District Department of Transportation (DDOT).

TEMPORARY ACCESS PLAN DETAILS

In order to establish an effective temporary access plan to meet the needs of the Field School and DDOT, two separate elements need to be established: a bus staging area and shuttle bus service. The proposed bus staging area has been identified as the parking lot of the Metropolitan Memorial United Methodist Church, located at the intersection of New Mexico Avenue and Nebraska Avenue. The Memorial United Methodist Church has agreed to allow the Field School to use their lot for this temporary bus staging area. The lot is relatively underutilized during the week, especially during the AM and PM school peak hours, with approximately 15 vehicles parked in the lot. There are 96 parking spaces in the entire parking lot, leaving ample room for Field School parents to drop off or pick up students and for the shuttle bus to maneuver around the lot. A person employed by the Field School will be on-site at the Church parking lot to provide supervision during the morning and afternoon shuttle bus operations.

As part of this plan, a shuttle bus with the capacity of 25-persons will transport students to and from this staging area to The Field School campus on Foxhall Road. Two of these small shuttle buses will be scheduled to operate in the morning on a continuous loop from the staging area at the Metropolitan Memorial United Methodist Church to the Field School campus between the hours of 7:30 AM and 9:00 AM. The coordination of these two shuttle buses would be such that as one bus arrives, the other one will leave. This operation will ensure that a bus will always be present in the church parking lot to receive students being dropped off. The bus leaving the staging area would proceed to the Field School campus along the following route:

- Exit the church lot and turn right onto New Mexico Avenue.
- Proceed on New Mexico Avenue until it becomes Tunlaw Street.
- Proceed on Tunlaw Street and turn right onto 37th Street.

- Proceed on 37th Street and turn right onto Reservoir Road.
- Proceed on Reservoir Road and turn right onto Foxhall Road.
- Proceed on Foxhall Road and turn right into the Field School campus.

Actual travel times along this route from the church to The Field School were timed between 10 – 12 minutes. After dropping off the students at The Field School site, the shuttle bus would proceed to the Memorial United Methodist Church along the following route:

- Exit the Field School campus and turn right onto Foxhall Road.
- Proceed on Foxhall Road and turn right onto Nebraska Avenue.
- Proceed on Nebraska Avenue and turn right onto New Mexico Avenue.
- Proceed on New Mexico Avenue and turn right into the Church parking lot.

This return trip from the school to the church parking lot was timed between 3 – 4 minutes. The complete cycle of student pick-up, travel to The Field School, student drop-off, and return travel to the Church lot is estimated at 15 – 20 minutes.

In the afternoon, the shuttle bus operations would operate between 3:00 PM and 6:30 PM. The bus would deliver students from The Field School campus to the church parking lot to drop off some students. A Field School employee would supervise students waiting to be picked up by their parents. The shuttle bus would proceed to the Woodley Park Metrorail Station to drop off the remaining passengers before proceeding back to The Field School campus to complete the afternoon loop.

This arrangement would be temporary, lasting until the Foxhall Road improvements are built. The estimated completion date has been scheduled as the end of December 2002, with the first day of school beginning on September 3, 2002. During the first semester, there are a total of 70 school days, which is how long this temporary access plan operation is estimated to be needed.

EMPLOYEE POLICIES

Until such time as the left-turn lane of Foxhall Road is constructed and the traffic signal installed and working, employees of The Field School who elect to drive to and from work are expected to abide by the interim traffic management plan. Details of the interim traffic management plan will be outlined in the employee handbook and will be sent to all employees before their first day of work.

In the morning, employees are required to approach the school from the south, heading north on Foxhall Road. In order to access Foxhall Road, employees are expected to use Reservoir Road from either the east or west or Canal Drive if approaching from lower Georgetown. Employees are required to avoid using neighborhood side-streets when approaching the school.

In the afternoon, when leaving work, employees are allowed to make either left or right turns out of the campus driveway when the off-duty Metropolitan Police Officer is present at the Field School driveway. At times when the police officer is not present, only right turns will be allowed to exit the campus driveway. Employees are required to avoid using neighborhood side-streets when departing from the Field School.

PARENT AND STUDENT POLICIES

Until such time as the left turn lane of Foxhall Road is constructed and the traffic signal installed and working, all students of The Field School will arrive at school and leave from school via shuttle bus. On July 22nd, all Field School parents were sent a letter informing them that the school had agreed to abide by the conditions of the alternative transportation management plan submitted to the Board of Zoning Adjustment on July 5th, 2002 by Kenneth G. Laden, Associate Director of the District Division of Transportation. Parents were informed that the school was looking for an appropriate staging site for a shuttle bus to pick up and drop off students.

Prior to the opening of school, all parents and students will be informed by letter of the approved location of the staging area and times of the shuttle bus pick-up and drop-off operations. Parents and students will also be informed that no student will be allowed to park in the neighborhood around the Field School. Disciplinary action will result from the failure to comply with this regulation and could result in expulsion. The Student Handbook of the Field School that is distributed to all school families on the first day of school will contain a reiteration of the transportation plan and policies. During orientation meetings prior to the opening of school, discussions of the importance of abiding by the interim traffic management plan will be held with students and parents.

All students will be required to arrive on campus by shuttle bus and leave campus in the afternoon by shuttle bus. The buses serving the staging area will approach the campus from the south and make right turns only into the school and out of the school. The buses will use an approved route that will keep them on major thoroughfares. An off-duty Metropolitan Police Officer will be hired by the school to assist the shuttle buses and cars driven by faculty and staff to exit the school driveway.

CONCLUSIONS

The Field School has agreed to abide by the conditions set by DDOT to operate an interim traffic management plan that includes off-site staging for students, shuttle bus service to this staging area, and policies for employees, parents, and students. The proposed bus staging area is located off-street, thus minimizing conflicts with traffic on the public roadways. Most of the roadways that the shuttle bus uses from the bus staging area to the Field School are also roadways that Metrobus currently uses. The policies established in this plan provide order to this interim

situation and detail the regulations that the employees, parents and students are required to abide by as the Foxhall Road improvements are being constructed.