GOVERNMENT OF THE DISTRICT OF COLUMBIA
BOARD OF ZONING ADJUSTMENT

December 30, 1999

Pamela Hess & Meg Clarke
521 7th Street, S.E.
Washington, D.C. 20003

Re: BZA Application No. 16547

Dear Ms. Hess & Ms. Clarke:

You are hereby notified to appear before the Board of Zoning Adjustment on February 9, 2000, at 441 4th Street, N.W., Suite 220, Washington, D.C., 20001 for a public hearing concerning the following application:

> **Application of Pamela Hess**, pursuant to 11 DCMR 3103.2, for a variance from Subsections 2001.3(a)(b) and (c) and 403.2 to allow for a proposed addition to an existing non-conforming structure and the allowable percentage of lot occupancy in an R-4 District at premises 521 7th Street, S.E. (Square 877, Lot 902).

This case is in Advisory Neighborhood Commission 6C. Cases in this area will be heard between 1:00 p.m. and 6:00 p.m. All cases will be heard in the order listed on the public hearing agenda.

PLEASE NOTE THAT A SIGN MUST BE OBTAINED FROM THE OFFICE OF THE BOARD OF ZONING ADJUSTMENT TO BE POSTED ON THE PROPERTY. The Supplemental Rules of Practice and Procedure provide that such a sign must be posted at least 15 days prior to the hearing. The posted notice must also be checked at least once every five days, and replaced when necessary. An affidavit concerning the original posting of the sign must be filed with the Board at least 5 days prior to the hearing. The sign and the affidavit can be picked up from the Office of Zoning, Suite 210, 441 4th Street, N.W.

You should be aware that items may be submitted to the Board by other individuals, organizations and government agencies both in support of and in opposition to your application. Approximately one week prior to the public hearing, you should review the file in your application so that you are prepared to respond to any issues that may be raised regarding your

BZA
Case No. _____
Exhibit No. 13

Board of Zoning Adjustment
District of Columbia
CASE NO.16547
EXHIBIT NO.13

application. Further, if you are not clear about what information you must present to the Board in support of your application, please contact the Office of Zoning as soon as possible.

If you have any questions or require any additional information, feel free to call the Office of Zoning at (202) 727-6311.

Sincerely,

JERRILY R. KRESS, FAIA
Director

cc: Applicants