GOVERNMENT OF THE DISTRICT OF COLUMBIA
BOARD OF ZONING ADJUSTMENT

December 30, 1999

Norman M. Glasgow, Jr., Esquire
Wilkes, Artis, Hedrick and Lane
1666 K Street, N.W., Suite 1100
Washington, D.C. 20006

Re: BZA Application No. 16546

Dear Mr. Glasgow:

You are hereby notified to appear before the Board of Zoning Adjustment on February 9, 2000, at 441 4th Street, N.W., Suite 220, Washington, D.C., 20001 for a public hearing concerning the following application:

> **Application of Potomac Electric Power Company**, pursuant to 11 DCMR 3103.2 for variance from the maximum permitted height and 3104.1 for a special exception to allow a roof structure under Subsections 840.1 and 411.11 to allow the construction of a 5-story office building in a C-M-1 District at premises 3400 Benning Road, S.E. (Parcel 169/114).

This case is in Advisory Neighborhood Commission 7D. Cases in this area will be heard between 1:00 p.m. and 6:00 p.m. All cases will be heard in the order listed on the public hearing agenda.

PLEASE NOTE THAT A SIGN MUST BE OBTAINED FROM THE OFFICE OF THE BOARD OF ZONING ADJUSTMENT TO BE POSTED ON THE PROPERTY. The Supplemental Rules of Practice and Procedure provide that such a sign must be posted at least 15 days prior to the hearing. The posted notice must also be checked at least once every five days, and replaced when necessary. An affidavit concerning the original posting of the sign must be filed with the Board at least 5 days prior to the hearing. The sign and the affidavit can be picked up from the Office of Zoning, Suite 210, 441 4th Street, N.W.

You should be aware that items may be submitted to the Board by other individuals, organizations and government agencies both in support of and in opposition to your application. Approximately one week prior to the public hearing, you should review the file in your application so that you are prepared to respond to any issues that may be raised regarding your

BZA
Case No.
Exhibit No. 12

Board of Zoning Adjustment
District of Columbia
CASE NO.16546
EXHIBIT NO.12

application. Further, if you are not clear about what information you must present to the Board in support of your application, please contact the Office of Zoning as soon as possible.

If you have any questions or require any additional information, feel free to call the Office of Zoning at (202) 727-6311.

Sincerely,

JERRILY R. KRESS, FAIA
Director

cc: Applicants