GOVERNMENT OF THE DISTRICT OF COLUMBIA
BOARD OF ZONING ADJUSTMENT

Consideration of your Appeal No. 16404, filed on 9/14/98, will be governed by the Supplemental Rules of Practice and Procedure before the Board of Zoning Adjustment, effective on August 27, 1982. Under these Rules, your appeal will be set for public hearing on the first available date. The Board holds at least two (2) public hearings per month. Cases are set for hearing on a first come, first served basis. **You will be notified of the date of the approximately forty (40) days in advance.**

Please be advised that it is the responsibility of the **appellant to carry the burden of proof** for the appeal. **That means that you must demonstrate to the Board why the Administrative decision for which this appeal is filed was in error.**

You are also advised that if you intend to **submit materials in support of your appeal**, any documentary evidenced must be filed with the Office of Zoning **AT LEAST FOURTEEN (14) DAYS prior to the date of the hearing.**

Documentary evidence includes statements, information, briefs, letters, reports, reports of experts and other witnesses, plans and other material.

If you should have any questions during the period your appeal is pending before the Board, please call the **Office of Zoning at (202) 727-6311.**

Sheri M. Pruitt-Williams
SHERI M. PRUITT-WILLIAMS
Interim Director

ACKNOWLEDGED BY: _____

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Board of Zoning Adjustment
District of Columbia
CASE NO.16404
EXHIBIT NO.7