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November 20, 2008

District of Columbia Zoning Commission
Office of Zoning
441 4th Street, NW
Suite 210
Washington, DC 20001

VIA Courier

Re: Foggy Bottom Campus Plan Compliance Report

Office of Zoning:

Enclosed please find a copy of the November 2008 Foggy Bottom Campus Plan Compliance Report, as required under the Foggy Bottom Campus Plan (2007), (Z.C. Order No. 06-11/06-12).

Pursuant to Condition C-15 of that Order, you are receiving a copy of this report. The report will also be made publicly available to other interested parties on the University's neighborhood website at:
www.neighborhood.gwu.edu.

If you have questions regarding the attached, please feel free to contact me at 202-994-6600 or at oneila@gwu.edu.

Sincerely,

Alicia M. O'Neil
Associate Vice President for Real Estate
The George Washington University

ZONING COMMISSION
District of Columbia
CASE NO. 06.12
EXHIBIT NO. 241

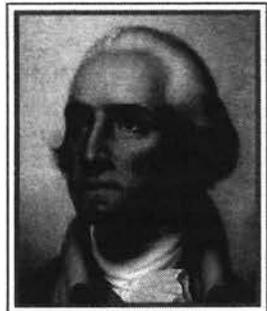
Enclosure:
Foggy Bottom Campus Plan Compliance Report, November 20, 2008

OFFICE OF THE
EXECUTIVE
VICE PRESIDENT

2121 I STREET, NW
WASHINGTON, DC 20052
202-994-6600
FAX 202-994-9304

ZONING COMMISSION
District of Columbia
CASE NO.06-12
EXHIBIT NO.241

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D.C. OFFICE OF ZONING
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THE GEORGE
WASHINGTON
UNIVERSITY

WASHINGTON DC

**Foggy Bottom Campus Plan Compliance Report
Foggy Bottom Campus Plan (2007)
Zoning Commission Case Nos. 06-11 and 06-12
(as outlined in Condition C-15)**

The George Washington University

November 20, 2008

**Foggy Bottom Campus Plan Compliance Report
Foggy Bottom Campus Plan (2007)
(as outlined in Condition C-15)
November 20, 2008**

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Condition C-4: Foggy Bottom Campus Student Population

Condition:

For the duration of this Plan, Foggy Bottom student headcount shall not exceed 20,000 students, and Foggy Bottom student full-time equivalent shall not exceed 16,553.

- a. *For the purposes of these Conditions,*
 - i. *“Foggy Bottom student headcount” shall be defined as the number of GW students in the “Foggy Bottom/Mount Vernon Campus Total Student Body”^{FN10}, minus: study abroad students, continuous enrollment students, students that reside at the Mount Vernon Campus, students that take all of their courses at the Mount Vernon Campus, and Foggy Bottom faculty and staff accounted for pursuant to Condition C-5 herein who are also enrolled in one or more courses at the Foggy Bottom campus.*
 - ii. *“Foggy Bottom student full-time equivalent” shall be determined by assigning a fraction to part-time students included in the Foggy Bottom student headcount number based on the number of credits they are taking compared to a full-time course load and adding the number of full-time students. Currently, the full-time course load for undergraduates is 12 credits, and the full-time course load for graduate and professional students is 9 credits. Formulas for determining full-time equivalents may change over the term of the proposed Foggy Bottom Campus Plan depending on program requirements or the restructuring of the academic calendar.*
- b. *An audit of the Foggy Bottom student headcount and Foggy Bottom student full-time equivalent reported pursuant to Condition C-15 herein shall be conducted in a manner and by a firm previously approved by the Zoning Administrator and reported to the Advisory Committee. The audit shall be completed by January 10 of the year following each report submitted pursuant to Condition C-15 herein.*
- c. *Compliance with this condition shall be based upon the data reported for the most recent semester in either the Foggy Bottom Campus Plan Compliance Report required in Condition C-15 or in the Interim Foggy Bottom Campus Plan Compliance Report required by Condition C-16.*

GW Response:

	Spring 2008	Fall 2008¹
Foggy Bottom Student Headcount	17,511	18,375
Foggy Bottom Student Full-Time Equivalent (FTE)	15,361	16,225

For the methodology for calculation of Foggy Bottom campus student populations see Attachment A.

Note 1 – Data as of the GW census date, October 24, 2008.

Condition C-5: Foggy Bottom Campus Faculty & Staff Population

Condition:

For the duration of this Plan, the Foggy Bottom faculty and staff population shall not exceed a total of 12,529 on a headcount basis, and 10,550 on a full-time equivalent basis.

- a. *For the purposes of these Conditions,*
 - i. **“Foggy Bottom faculty and staff headcount”** shall include: regular full-time faculty and staff; regular part-time faculty and staff; wage account staff that are not Foggy Bottom students accounted for pursuant to Condition C-4; temporary part-time faculty (excluding part-time clinical faculty who are not paid employees of the University); affiliated faculty employed by the Medical Faculty Associates; and visiting instructional and research faculty. For the purposes of these Conditions, Foggy Bottom faculty and staff shall not include faculty and staff whose primary office locations are not on the Foggy Bottom campus; employees of non-GW owned or controlled entities which are located on the Foggy Bottom campus; and contractors that provide ancillary campus-related service functions who are not employees of the University.
 - ii. **“Foggy Bottom faculty and staff full-time equivalent”** shall be determined by assigning a fraction to part-time employees included in the Foggy Bottom faculty and staff headcount number based generally on the number of hours worked as compared to the standard full-time 40 hour work week.
- b. *Compliance with this condition shall be based upon the data reported for the most recent semester in either the Foggy Bottom Campus Plan Compliance Report required in Condition C-15 or in the Interim Foggy Bottom Campus Plan Compliance Report required by Condition C-16, whichever is the most current.*

GW Response:

	Spring 2008	Fall 2008¹
Foggy Bottom Faculty & Staff Headcount	6,492	6,416
Foggy Bottom Faculty & Staff Full-Time Equivalent (FTE)	4,930	4,958

For the methodology for calculation of Foggy Bottom campus faculty and staff populations see Attachment B.

Notes:

Note 1– Data as of November 1, 2008.

Condition C-6: On-Campus Undergraduate Student Housing

Condition:

For the duration of the Plan, the University shall make available on-campus beds for full-time Foggy Bottom undergraduate students equivalent to 70% of the full-time Foggy Bottom undergraduate student population up to an enrollment of 8,000, plus one bed per full-time Foggy Bottom undergraduate student over 8,000. Compliance with this condition shall be based upon the data reported for the most recent semester in either the Foggy Bottom Campus Plan Compliance Report required in Condition C-15 or in the Interim Foggy Bottom Campus Plan Compliance Report required by Condition C-16, whichever is the most current.

- a. *For the purposes of this Condition,*
 - i. *“full-time Foggy Bottom undergraduate students” shall be defined as follows:*
 - A. *Until the fall 2010 semester or until the completion and occupancy of the next University residence hall project proposed in accordance with the Foggy Bottom or Mount Vernon Campus Plans, whichever event first occurs, the term shall mean the number of students in the “Foggy Bottom/Mount Vernon Campus Total Student Body”¹ minus graduate students, first professionals (JDs and MDs), undergraduates taking fewer than 12 credit hours at the Foggy Bottom campus, non-degree students, full-time undergraduate study abroad students, undergraduate continuous enrollment students, and full-time undergraduate students accounted for under the Mount Vernon Campus Plan Order (BZA Order No. 16505), which does not differentiate between resident and non-resident students.*
 - B. *Once either of the above-described events occurs, the terms shall have the same meaning as above, except only full-time undergraduate students who reside on the Mount Vernon Campus plan will be subtracted from the “Foggy Bottom/Mount Vernon Campus Total Student Body.”*
 - ii. *The term “on-campus beds” shall include beds available to full-time Foggy Bottom undergraduate students in any property in which the University has an ownership, leasehold, or contractual interest, or beds otherwise occupied by full-time Foggy Bottom undergraduate students in fraternities, sororities, or other programs recognized by or affiliated with the University and located within the campus plan boundary.*

The University’s efforts with respect to this Condition shall be monitored by the Advisory Committee.

GW Response:

	Spring 2008	Fall 2008
Full-Time Foggy Bottom Undergraduate Students	7,794	8,361
On-Campus Beds Available to Full-Time Foggy Bottom Undergraduates¹	6,351	6,340
On-Campus Beds Occupied by Full-Time Foggy Bottom Undergraduates	5,567	5,875

University-Supplied Off-Campus Beds WITHIN the FB/WE Area²	938	969
University-Supplied Off-Campus Beds WITHIN the FB/WE Area Occupied by FT Foggy Bottom Undergraduates	509	509
University-Supplied Off-Campus Beds OUTSIDE the Foggy Bottom/West End Area	0	0
University-Supplied Off-Campus Beds OUTSIDE the Foggy Bottom/West End Area Occupied by FT Foggy Bottom Undergraduates	0	0

For the methodology supporting undergraduate student housing numbers see Attachment C.

Notes:

Note 1 – Based on the number of full-time Foggy Bottom Undergraduate Students, GW is required to make available 5,961 beds to full-time Foggy Bottom Undergraduates.

Note 2 - Of the university supplied off-campus beds within the Foggy Bottom/West End area, only 739 and 524 of these beds were available to undergraduate students in spring 2008 and fall 2008, respectively.

Evidence of Compliance with Condition C-8 (Off-Campus Housing Information Program)

Condition:

The University shall maintain a program to provide its students who are eligible to live off-campus with information about housing opportunities outside the Foggy Bottom/West End Area. The University's efforts with respect to this Condition shall be monitored by the Advisory Committee."

GW Response:

Information regarding housing opportunities both within and outside the Foggy Bottom/West End area is provided on the Office of Off-Campus Student Affairs website, as well as through the Office of Off-Campus Student affairs office located in the John Quincy Adams House on campus.

The off-campus student affairs website can be found at: <http://gwired.gwu.edu/offcampus>.

For screen prints of current data on the Off Campus Student Affairs website see Attachment D.

Evidence of Compliance with Condition C-9 (Student Conduct Programs)

Condition:

The University shall use disciplinary interventions for acts of misconduct by students living off-campus in the Foggy Bottom/West End Area, even if the students are not in properties owned or controlled by the University. The University shall act on incident reports by residents, ANC 2A, community associations, building management, building association boards, University security officers, and the Metropolitan Police Department. The University shall maintain an outreach program with neighboring apartment buildings to education management companies and tenant associations on the University's disciplinary program and its reporting requirements to facilitate effective use of its programs. The University's efforts with respect to this Condition shall be monitored by the Advisory Committee.

GW Response:

All incident reports where students are identified are acted on through the Office of Off-Campus Student Affairs and the Office of Student Judicial Services. Responses ranging from warning letters and conversations to judicial charges and hearings have been implemented. The University's student code of conduct treats off-campus violations with the same seriousness as on-campus violations (i.e., there is no lesser judicial charge for violations off-campus than on-campus.)

GW representatives from the Office of Community Relations and the Office of Off Campus Student Affairs regularly attend meetings of ANC 2A and community associations. The University hosts "Local Building Managers Meetings" once per semester in order to keep open the lines of communication between the University and properties where students reside.

Evidence of Compliance with Condition C-10 (24/7 Hotline)

Condition:

The University shall maintain and publicize (through appropriate written and/or electronic publications) a hotline available 24 hours per day, seven days per week to receive calls about student conduct issues and safety and security concerns. The University shall maintain a log of all calls received and all actions taken, including all referrals made. The University shall maintain its Crimes Tips Hotline (presently 994-TIPS), where calls can be made anonymously to a recorded "tip" line. Calls needing a more immediate response shall be directed to the University police (presently 994-6110) 24 hours per day, seven days per week. The University police will aid off-campus complainants in obtaining assistance from the Metropolitan Police Department. Reports of improper off-campus student conduct will also be referred to the appropriate University departments for their attention. This process shall be fully described on the University website, published catalogs, and student handbooks. The University's efforts with respect to this Condition shall be monitored by the Advisory Committee."

GW Response:

The 24 Hour Community Concern Hotline (202-994-6110) remains the best way for community members to bring GW-related concerns to our attention. If the violation takes place on GW property, UPD will respond immediately and forward a report to the appropriate campus departments. If the concern involves non-GW property, UPD will notify the Metropolitan Police Department and forward a report to the appropriate campus departments. For both on-campus and off-campus concerns, the University will follow up with the community member regarding the complaint when contact information is provided.

The Hotline is publicized via our widely-distributed neighborhood resource guide *discover GW* (attached), the neighborhood website www.neighborhood.gwu.edu, the GW Community Calendar of Events (which runs in the *Current Newspapers*), Councilmember Jack Evans newsletter and multiple other outlets.

The GW Community Concern Policy was reviewed and updated in September 2008. This review resulted in a more detailed and specific complaint resolution procedure to address issues within the four complaint categories: GW Property, Townhouses, Apartment Buildings, and Street Noise. The updated policy is attached.

202-994-TIPS, monitored directly by the GW Chief of Police, continues to be available for anonymous tips.

GW publishes an annual Community Concern Report, which can be found online at the Office of Off-Campus Student Affairs (www.gwired.gwu.edu/offcampus) website as well as the GW Neighborhood website (www.neighborhood.gwu.edu).

Attachment E provides various materials evidencing GW's efforts in this area.

Evidence of Compliance with Condition C-11 (Good Neighbor Program)

Condition:

The University will maintain a mandatory program for its students that will address “good neighbor” issues, educating students about appropriate conduct in the off-campus community. This program will especially emphasize objectionable noise both inside and outside of buildings, restricted parking in the Foggy Bottom/West End Area, illegal underage drinking, and respect for personal and real property of the residential and private business communities. The University’s efforts with respect to this Condition shall be monitored by the Advisory Committee”

GW Response:

Every student at GW must sign the Code of Student Conduct, which addresses both on and off-campus behavior. Furthermore, all students who make the transition from on-campus to off-campus housing receive a copy of the GW Guide to Living Off-Campus and an additional copy of the Code of Conduct to reinforce the applicability to off-campus behavior.

Each year the Office of Off-Campus Student Affairs (OCSA) works with GW and DC partners to host an Off-Campus Student Services Fair. The University Police Department, Office of Off-Campus Affairs, Office of Student Judicial Services, the Office of Government and Community Relations and Off-Campus Partners were some of the participants during the Spring 2008 OCSA Fair. Over 1200 students attended the event and were provided with different types of information pertaining to living off campus, including how to be a good neighbor.

Furthermore, each fall the Chief of University Police, Director of Community Relations and Director of Off-Campus Student Affairs co-author a “Good Neighbor” letter to students to reintroduce the “Quiet Zone” initiative to incoming students. This letter runs in the campus newspaper, the *GW Hatchet*. The “Quiet Zone” initiative involves placing Quiet Zone signs near the doors of all campus residence halls and reminding students throughout the year that they have a responsibility to be respectable members of the Foggy Bottom/West End community.

In a proactive effort to reach out to our incoming students, GW has designed (with the help of local neighbors, students, faculty and staff) a good neighbor video to help raise the awareness of our students about the responsibilities of being a good neighbor. The video may be viewed at the following web link: <http://neighborhood.gwu.edu/wearenotalone/>

The university will update the content of these sessions and documents, regularly, to react to emerging issues related to good neighbor issues.

The Office of Community Relations instituted the “Be a Winning Neighbor Program” in Fall 2007. This program is an effort by the university to recognize positive student conduct. Be a Winning Neighbor, the idea of Foggy Bottom residents, is designed to acknowledge and promote neighborly conduct on the part of GW students. Neighbors are encouraged to report positive student conduct to the Office of Community Relations at 202/994-9132, discover@gwu.edu or via a form at www.neighborhood.gwu.edu. Each Spring semester, all students who receive substantial compliments will be invited to be recognized at the Spring BBQ in May and be rewarded for their efforts.

See Attachment F for materials evidencing GW’s efforts in this area.

Evidence of Compliance With Condition C-12 (Local Address Information)

Condition:

The University shall gather information about the local addresses of the full-time Foggy Bottom undergraduate population. The University shall compile and report the number of full-time Foggy Bottom undergraduate students residing in (1) Foggy Bottom/West End outside the campus boundaries; (2) the District of Columbia outside both the campus boundaries and the Foggy Bottom/West End Area, organized by postal codes; (3) Maryland; and (4) Virginia.

GW Response:

	Fall 2008
Full-Time Foggy Bottom Undergraduates residing in Foggy Bottom/West End outside the campus boundaries	1,156
Full-Time Foggy Bottom Undergraduates residing in the District of Columbia outside both the campus boundaries and the Foggy Bottom/West End Area	309
Full-Time Foggy Bottom Undergraduates residing in Maryland	125
Full-Time Foggy Bottom Undergraduates residing in Virginia	318

For detailed data regarding local address information see Attachment G.

Evidence of Compliance With Condition C-13 (Off-Street Parking Inventory)

Condition:

The University shall continue to provide at least 2,800 off-street parking spaces, including proposed spaces to be dedicated for university use on Square 54 and all University-owned parking spaces on Square 122 (specifically including the parking lot and garage spaces at Old Main located at 1922 F Street, NW). The number of off-street parking spaces required to be provided may be increased in any subsequent further processing order pursuant to this plan if necessary to mitigate the adverse impact of the approved uses on the University's parking resources. The University shall monitor its utilization of University parking facilities to determine usage patterns and conduct an ongoing assessment of parking needs.

GW Response:

Number of University-provided off-street parking spaces located in areas covered under this condition: 3,564

For detailed information regarding the number of off-campus parking spaces per garage see Attachment H.

Evidence of Compliance With Condition C-14 (Transportation Management Plan)

Condition:

The University shall maintain, and periodically update, its comprehensive Transportation Management Plan ("TMP") addressing traffic and parking associated with events on campus that are attended by a significant number of persons not normally associated with the University and the campus. The transportation management plan shall include the following:

- a. *Measures to schedule events at times that reduce conflicts with other traffic and other demands for parking.*
- b. *Measures to discourage travel by private automobile and encourage travel by public transportation.*
- c. *Measures to encourage persons who drive to park in commercial or University parking garages.*
- d. *Designation of a Transportation Management Coordinator responsible for implementing and monitoring the TMP program.*
- e. *Promotion of various technology initiatives (currently including, e.g., the use of video conferencing, podcasts, online library resources, the Bb@GW on-line course management system based on the Blackboard Learning System™, and administrative document management system) to reduce the need for physical movement to and between the Foggy Bottom and other GW campuses.*
- f. *Evaluation of opportunities to provide access and links through appropriate website portals to allow members of the University community to purchase transit fare media, including SmarTrip fare cards and bus passes, online.*
- g. *As necessary throughout the term of the Campus Plan, when existing parking facilities are being renovated or redeveloped, utilization of attendant parking at various campus parking facilities to ensure that campus parking demands are adequately met.*
- h. *Implementation of a Truck Management Plan to avoid adverse impacts on the surrounding neighborhood.*

These measures and their efficacy and appropriateness given changes in programs, technology, and parking demand shall be regularly reviewed, evaluated, and updated over the twenty-year term of the Campus Plan. The TMP shall be submitted to and reviewed by the Advisory Committee on an annual basis.

GW Response:

The university has had a transportation management plan in place on its Foggy Bottom campus for a number of years. A variety of measures are used to limit transportation demand and eliminate adverse traffic and parking impacts. The university regularly schedules special events, including athletic events and entertainment events at times outside of the peak traffic hours. The campus is located adjacent to many public transit opportunities, including Metrorail and the university encourages the use of public transit for employees and visitors alike. University parking is priced at market rates and employee programs such as pre-tax parking deductions are encouraged. Those faculty, staff and students who do drive to campus are encouraged to park in university garages by providing discounted daily parking (as compared to visitor parking or parking in adjacent commercial garages) and also by permitting parking fees to be paid by payroll deduction (for regular parkers) or on a case-by-case basis via funds deposited to the GWorld card. The university also encourages students, faculty and staff to utilize car sharing to accommodate the occasional requirement for automobile transportation whether for university business or personal matters. Programs such as NuRide have been promoted through flyers and providing information at university fairs and events.

The university currently utilizes technology to limit required trips between its campuses, including online library sources, use of the Bb@GW on-line course management system based on the Blackboard Learning Systems, videoconferencing for administrative meetings, teleconferences

and other similar technologies. In cases where transportation between campuses is necessary, GW provides regular shuttle service between its Mount Vernon and Foggy Bottom campuses via The Vern Express as well as regular shuttle service to the Virginia Campus from Foggy Bottom to limit individual vehicle trips.

Effective in fall 2006, the University designated a staff member in the Office of Real Estate as the Transportation Management Coordinator, to coordinate transportation activity issues on all three of GW's campuses (Foggy Bottom, Mount Vernon and Virginia).

In order to enhance access to information regarding transportation alternatives, a transportation factsheet is posted at <http://neighborhood.gwu.edu/campusdev/docs/factsheets> to provide information and campus transportation options, as well as links to commuter connections (to encourage carpooling or public transit use), metro pass sale information and other sources. This resource is also at key locations on all GW campuses through resource center/kiosks.

Truck Management plans are currently in place and will be updated as GW carries out new development on its campus.

For information evidencing GW's efforts in this area see Attachment I.

**Foggy Bottom Campus Plan Compliance Report
Foggy Bottom Campus Plan (2007)
(as outlined in Condition C-15)
November 20, 2008**

ATTACHMENTS

ATTACHMENT A – Methodology for Calculation of Student Populations

Foggy Bottom Student Headcount

	Spring 2008	Fall 2008
Foggy Bottom/Mount Vernon Campus Total Student Body	19,379	20,001
Less (minus):		
Study Abroad Students	603	349
Continuous Enrollment Students	331	340
Students that reside at the Mount Vernon Campus	410	406
Students that take all courses at the Mount Vernon Campus	10	64
Foggy Bottom faculty and staff accounted for under condition C-5 who are also enrolled in one or more courses at the Foggy Bottom campus.	514	467
Foggy Bottom student headcount	17,511	18,375

Foggy Bottom student full-time equivalent

Determined by assigning a fraction to part-time students included in the Foggy Bottom student headcount number based on the number of credits they are taking compared to a full-time course load and adding the number of full time students. Currently, a full-time course load for undergraduates, graduate and professional students is 12 credits.

Fall 2008 Foggy Bottom Student Full Time Equivalent (FTE) – 16,225

Spring 2008 Foggy Bottom Student Full Time Equivalent (FTE) – 15,361

Notes:

Note 1 – Data as of the GW census date, October 24, 2008.

ATTACHMENT B – Methodology for Calculation of Foggy Bottom Campus Faculty & Staff Population

Foggy Bottom Faculty and Staff Headcount

	Spring 2008	Fall 2008 ¹
Summation of:		
Regular full-time faculty and staff	3,957	4,025
Regular part-time faculty and staff	350	331
Wage account staff that are not Foggy Bottom students accounted for pursuant to Condition C-4	780	706
Temporary part-time faculty (excluding part-time clinical faculty who are not paid employees of the University)	1,070	1,018
Affiliated faculty employed by the Medical Faculty Associates	201	197
Visiting instructional and research faculty	134	139
Foggy Bottom Faculty and Staff Headcount	6,492	6,416

Foggy Bottom Faculty and Staff Full-Time Equivalent

Determined by assigning a fraction to part-time employees included in the Foggy Bottom faculty and staff headcount number based generally on the number of hours worked as compared to the standard 40-hour work week.

Fall 2008 Foggy Bottom Faculty and Staff Full-Time Equivalent (FTE) – 4,958
Spring 2008 Foggy Bottom Faculty and Staff Full-Time Equivalent (FTE) – 4,930

Notes:

Note 1 – Data as of November 1, 2008.

ATTACHMENT C – Methodology Supporting Undergraduate Student Housing Condition Numbers

Determining Full-Time Foggy Bottom Undergraduate Students

	Spring 2008	Fall 2008
Foggy Bottom/Mount Vernon Campus Total Student Body	19,379	20,001
Less (minus):		
Graduate students	6,973	7,286
First professionals (JDs, MDs)	2,338	2,400
Undergraduates taking fewer than 12 credits at the Foggy Bottom campus (and are not accounted for under the Mount Vernon Campus Plan Order, below)	301	173
Non-degree students	583	610
Full-time undergraduate study abroad students	589	344
Undergraduate continuous enrollment students	95	88
Full-time undergraduates accounted for under the Mount Vernon Campus Plan Order (which does not differentiate between resident and non-resident students)	706	739
Full-Time Foggy Bottom Undergraduate Students	7,794	8,361

On-Campus Beds Available to Full-Time Foggy Bottom Undergraduate Students

	Spring 2008	Fall 2008
Summation of:		
Beds available to undergraduate students in GW owned or leased properties within the campus plan boundary	6,326	6,326
Beds available to undergraduate students in fraternities, sororities, or other programs recognized by or affiliated with the University and located within the campus plan boundary	25	14
Total Number of On-Campus Beds Available to Undergraduates	6,351	6,340

On-Campus Beds Occupied by Full-Time Foggy Bottom Undergraduate Students – 5,875
Based on housing programs records of residence hall occupancy as of October 24, 2008.)

Number of off-campus University supplied beds within the Foggy Bottom/West End Area

FALL 2008 DATA University supplied beds within Foggy Bottom/West End Area	Total Number of Beds Available (Fall 2008)	Available to Full-Time Foggy Bottom Undergraduates (Fall 2008)	Occupied by Full-time Foggy Bottom Undergraduates (Fall 2008)
City Hall, 950 24 th Street, NW	498	483	483
The Aston, 1129 New Hampshire Avenue, NW	118	0	0
Hall on Virginia Avenue, 2601 Virginia Avenue, NW	192	0	0
2144 F Street, NW	4	4	4
Columbia Plaza, VA Avenue NW between 23 rd & 24 th Streets	157 units	0 units ¹	22 students ¹
Totals	969	487	509

SPRING 2008 DATA University supplied beds within Foggy Bottom/West End Area	Total Number of Beds Available (Spring 2008)	Available to Full-Time Foggy Bottom Undergraduates (Spring 2008)	Occupied by Full-time Foggy Bottom Undergraduates (Spring 2008)
City Hall, 950 24 th Street, NW	532	532	474
The Aston, 1129 New Hampshire Avenue, NW	0	0	0
Hall on Virginia Avenue, 2601 Virginia Avenue, NW	199	0	0
2144 F Street, NW	4	4	4
Columbia Plaza, VA Avenue NW between 23 rd & 24 th Streets	203 units	203units	35 students
Totals	938	739	509

University Supplied Beds Outside the Foggy Bottom/West End Area, University Supplied Beds Available to Full-Time Undergraduates Outside the Foggy Bottom/West End Area and University Supplied Beds Outside the Foggy Bottom/West End Area Occupied by Full-Time Undergraduates

	Spring 2007	Fall 2007
University Supplied Beds Outside Foggy Bottom/West End Area	0	0
University Supplied Beds Outside Foggy Bottom/West End Area Occupied by Full-Time Undergraduates	0	0

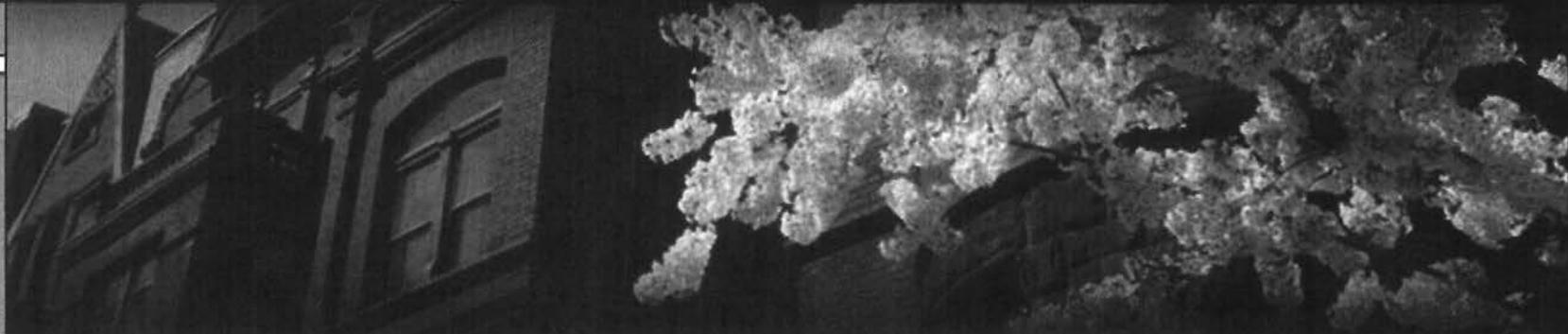
Notes:

Note 1 – As of August 1, 2008, full time Foggy Bottom undergraduates were no longer assigned to Columbia Plaza. Therefore, this facility was no longer ‘available’ to full time undergraduates. Twenty-two full time undergraduates, however, were residents of Columbia Plaza under the GW student housing program as of August 1st and, pursuant to Condition P-8, are permitted to remain residents of Columbia Plaza until they graduate.

ATTACHMENT D: Materials Evidencing GW's Efforts related to Off-Campus Housing Opportunities

Off-Campus Student Affairs

TIP OF THE WEEK



Introduction



- Introduction
- Being a Good Neighbor
- Responsibilities of an Off-Campus Student

Finding Your New Home



- Columbia Plaza
- Where to Look
- How to Look
- Apartment Buildings Near the GW Campus
- NEW: Temporary Housing
- Dealing With Legal Issues

Living in the Community



- Responsibilities as a Tenant
- Noise & Disorderly Conduct
- Personal Safety
- NEW: Fire Safety
- MORE....

Resources



- Useful Links
- Telephone Numbers
- Guide to Living Off-Campus
- Apartment Checklist
- Sample Roomate Agreement
- Voter Registration Forms

Off-Campus Fair



- Event Details
- Sponsorship Information
- Participant Information
- Testimonials



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WASHINGTON, DC

For more information about living off-campus as a GW student, please contact:

Off-Campus Student Affairs, The George Washington University
John Quincy Adams House, 2129 I Street, Washington, DC 20052, Upper Level

phone: (202) 994-0334 | fax: (202) 994-3051 | email: ocsa@gwu.edu

Off-Campus Student Affairs

Home

Community Concerns Report

Quiet Zone

Introduction

Finding Your New Home

Living in the Community

Resources

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Columbia Plaza

The Columbia Plaza Housing Program provides GW students assistance in securing an apartment in this privately owned, multi-building complex at 2400 Virginia Avenue, N.W., adjacent to GW's Foggy Bottom campus. Just a few blocks from the Law School and three blocks from the Foggy Bottom Metro station, Columbia Plaza offers GW students a convenient housing option in one of Washington's most desirable and historic neighborhoods.

Application priority for the program is given to admitted, full-time GW law students, continuing full-time GW law students and medical students. Please note that efficiencies for the Fall occupancy are usually reserved for incoming law students. Other students should only preference one and two bedroom apartments.

Columbia Plaza Apartments - Occupancy Limits and Rates*:

- Efficiency Apartments: two adult maximum occupancy (\$1400-1500 per month)*
- One Bedroom Apartments: two adult maximum occupancy (\$1725-1975 per month)*
- Two Bedroom Apartments: four adult maximum occupancy (\$2600-2900 per month)*

Rates are for unfurnished apartments.

Please note: The sub-letting of Columbia Plaza Apartments is not permitted.

**Rates are subject to change.*

For more information on the Columbia Plaza Housing Program please contact:

GW Housing Programs
John Quincy Adams House
2129 Eye Street, NW
Washington DC 20052
(202) 994-2552
gwhouse@gwu.edu
gwired.gwu.edu/gwhousing

For specific information on Columbia Plaza buildings or amenities, please contact:

The Columbia Plaza Management Office

For more information on the Columbia Plaza Housing Program or to submit a Columbia Plaza Interest Form, please contact:

GW Housing Programs
John Quincy Adams House
2129 Eye Street, NW
Washington DC 20052
(202) 994-2552
gwhouse@gwu.edu
gwired.gwu.edu/gwhousing

For specific information on Columbia Plaza buildings or amenities, please contact:

The Columbia Plaza Management Office
2400 Virginia Avenue, NW
Washington DC 20037
(202) 293-2000
www.columbiaplaza.net

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Where to Look

A wide variety of housing options are available throughout the metropolitan area. Personal preferences are generally the deciding factors in choosing a home. For GW students, proximity to campus may make a difference in where you want to live. No matter where you decide to make your home, close to campus or far away, there are tradeoffs. If cost is a key issue, remember that the farther away from the city, the less expensive the housing. If you rely on public transportation, keep in mind that living in the city requires less travel time. If you own a car, you should know that parking is generally difficult in the city, as street parking is scarce and garages often cost approximately \$15 per day.

As neighborhoods do vary within the city, students are well advised to visit the prospective home and investigate the neighborhood in order to assess the safety of the area.

The District of Columbia is divided into four quadrants, with the US Capitol serving as the center point. The quadrants correspond to the compass directions: Northwest, Southwest, Northeast and Southeast. Below is a brief overview of each quadrant:

- **Northwest**

The Northwest quadrant is home to GW's Foggy Bottom and Foxhall neighborhoods as well as Georgetown and Dupont Circle. It is the largest area of the District and is composed of several contrasting neighborhoods, including older areas and those being modernized and renovated. Most neighborhoods within Northwest, DC are accommodated by both Metro buses and the Metrorail system.

- **Northeast**

This is the area around Howard, Catholic, and Gallaudet Universities and Union Station. As many residents of this area are students, housing options are less expensive and less luxurious. Metro buses travel regularly through all major arteries within Northeast and both the yellow and green lines of the Metrorail system service neighborhoods of this area. Commuting time to campus is approximately 20-40 minutes.

- **Southwest**

This is the downtown area near Washington's waterfront. Southwest includes a wide range of economic and ethnic groups and is the location of many Federal buildings. New apartment complexes are being built in this area at very reasonable rates. Public transportation exists in the way of Metro buses and the Metrorail system. Commuting time to campus is approximately 20-30 minutes.

- **Southeast**

The neighborhood most famous in this area is "Capitol Hill," location of the Library of Congress and most major government offices. The Southeast is a very historic area, consisting of important Federal buildings and residences representing diverse architectural styles. Members of the political set, many Federal employees, and young professionals make their home in Southeast. Due to the diversity of the residents housing options and prices in the Southeast vary greatly. Public transportation via metro bus and the Metrorail system are available on a frequent basis. Commuting time ranges from 30-40 minutes in rush hour.

The following neighborhoods are considered closest to GW's Foggy Bottom campus: West End, Dupont Circle, Georgetown; Alexandria, Virginia; and Arlington, Virginia. Listed below are brief descriptions of these and some

other neighborhoods in and around Washington, DC:

- **Foggy Bottom**

Foggy Bottom is home to GW's largest campus. Housing is convenient but can be very expensive and limited. Advantages to living in this area include a very close proximity to campus as well as the Orange and Blue lines of the Metro and other DC attractions. Housing options include high-rise apartments and townhouses. Dupont Circle West and the West End may also be considered part of the Foggy Bottom, "GW" neighborhood.

- **Dupont Circle**

The Circle is actually the entire area around lower Connecticut Avenue, surrounded by Foggy Bottom to the south, and Adams Morgan/Washington Heights to the north. Dupont Circle is a busy office and luxury shopping area, as well as an urban cultural center populated by young people, artists, and musicians. The streets and avenues that radiate from Dupont Circle offer many types of accommodations at various prices, from older high-rises to smaller apartment buildings and basement apartments or private rooms in homes. Dupont Circle is within walking distance of the University, is a main thoroughfare for metro buses, and is located on the Red Line of the Metrorail. Commuting time to GW ranges from 10-20 minutes.

- **Georgetown**

The Georgetown shopping area caters to students and young adults, but housing in this area is expensive and at a premium. Many apartments do not rent to students, but rather to government and diplomatic employees. Occasionally townhouses are available and are rented to several students who share the cost. Families sometimes rent individual rooms, or basement apartments in their private homes. This area is within 10-15 minutes walking distance of campus or can be reached by any bus on Pennsylvania Avenue.

- **Adams Morgan**

This is an urban area near Dupont Circle and Kalorama, centered around Columbia Road and 18th St. NW. Adams Morgan has a diverse population, both ethnic and economic - foreign and domestic students, young families, diplomatic officials, recent immigrants and longtime residents of the District. The neighborhood is richly diverse with many international restaurants and markets, including Latin Market on Sunday, plus many inexpensive shops and free festivals. Also referred to as Washington Heights and Dupont Circle North, housing options and prices vary enormously.

- **Cleveland Park/ Woodley Park**

Located on Connecticut Avenue, these neighborhoods are within walking distance of the National Zoo, a variety of restaurants, shops and nightspots. Cleveland Park and Woodley Park are elegant neighborhoods with a variety of housing opportunities, including apartments, group houses, and basement apartments in private homes. Approximately a 40 minute walk straight up Connecticut Avenue from GW, this area is situated on a busy Metrobus route, and there are two Metrorail stations. With public transportation, commuting time is approximately 15-25 minutes.

- **North Arlington, Virginia**

North Arlington's main streets are Lee Highway (Key Bridge), Route 50 (Theodore Roosevelt Bridge,) and Wilson Blvd, (Theodore Roosevelt Bridge). All are accessible from GW by Metro on the Orange Line at the Rosslyn, Courthouse, Clarendon, and Ballston stations. There are many types of housing in the North Arlington area including townhouses, garden apartments, large high-rises, luxury apartments, duplexes, and individual homes. Rent is typically lower in Virginia. Almost any location in North Arlington can be reached within 15-45 minutes during rush hour.

- **South Arlington, Virginia**

There are many moderately priced accommodations in South Arlington. As in North Arlington, there are varied types of housing. Crystal City is a section of high-rises off of U.S. Route 1 overlooking the Potomac River and is accessible by Metrorail on the Blue Line. Large populations of students, especially graduate students, live here. A new development of apartment complexes has been built at Pentagon City, adjacent to the Fashion Center shopping mall and also accessible on the Blue Line. Commuting time from South Arlington is approximately 30-60 minutes.

- **Alexandria, Virginia**

Alexandria, a historic city, offers a wide price range in housing and a wide variety in types of housing, although many landlords may not advertise in newspapers. Many students, young adults, and historic, established families live in Alexandria. The main thoroughfare, Shirley Highway (I-395) is very crowded during rush hour. A key attraction of Alexandria is Old Town, a restored colonial area with a wide array of shops and other attractions. The Yellow Line on the Metrorail makes several stops in the Alexandria area. Commuting time from Alexandria is 30-60 minutes.



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For more information about living off-campus as a GW student, please contact

Off-Campus Student Affairs, The George Washington University
John Quincy Adams House, 2129 I Street, Washington, DC 20052, Upper Level

phone: (202) 994-0334 | fax: (202) 994-3051 | email: ocsa@gwu.edu

Off-Campus Student Affairs

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Apartment Buildings Near the GW Campus

The following is a list of some of the apartments and their proximity to the GW campus. Please note that inclusion on this list does not signify endorsement by the University.

Less than 4 blocks from campus

Elise Apartments

825 New Hampshire Ave NW

(202) 333-7711

Apartment types: Efficiency, 1 & 2 bedroom

Rent range: \$1000 - 2600

No pets

Nearest metro: Foggy Bottom (Blue/orange)

No waiting list - apply 45 days before needed

Empire Apartments

2000 F St NW

(202) 785-2622

Apartment types: Efficiency and 1 bedroom

Rent range: \$1025 - 1495

No pets

Nearest metro: Foggy Bottom (blue/orange)

No waiting list - apply 30 days before needed

Letterman House

2030 F Street, NW

(202) 296-5141

Apartment types: Studios, 1 bedroom

Rent range: \$1300 - 2100

Potomac Park

510 21st Street, NW

(202) 337-5252

Apartment types: Efficiency, 1 & 2 bedroom

Rent range: \$1100 - 2300

No dogs - cats, birds & fish allowed

Nearest metro: Foggy Bottom (blue/orange)

No waiting list - apply 30 days before needed

http://www.bernsteinmgmt.com/res_dc.html

The President Condominiums

2141 I Street, NW
(202) 331-7800
Apartment types: Not Available
Rent range: Rent varies
No pets

Nearest metro: Foggy Bottom (blue/orange)
No waiting list - Units rented directly from individual owners

The Statesman

2020 F Street, NW
(202) 331-8827
Apartment types: Studio & 1 bedroom
Rent range: \$1650 - 2255
No pets

Nearest Metro: Foggy Bottom or Farragut West (blue/orange)
Call to get on waiting list
www.thestatesmanapt.com

York Apartments

532 20th Street, NW
(202) 337-5252
Apartment types: Studio, efficiency, 1 & 2 bedroom
Rent range: \$950 - 2300
No dogs - cats, birds & fish allowed

Nearest metro: Foggy Bottom (blue/orange)
No waiting list - apply 30 days before needed
http://www.bernsteinmgmt.com/res_dc.html

Circle Arms

2416 K Street, NW
(202) 296-0090
Apartment types: Studio & 1 Bedroom
Rent range: \$1300 -- 1600
No pets, fully furnished

Nearest metro: Foggy Bottom (blue/orange)
Complete application to get on waiting list

Claridge House Co-Op Inc

950 25th St NW
(202) 337-2240
Apartment types: No information available over the phone

Nearest metro: Foggy Bottom (blue/orange)
Visit office for information on units rented directly from individual owners

Savoy

1101 New Hampshire Ave NW
(202) 296-1645
Apartment types: Studio, 1 & 2 Bedroom
Rent range: \$995 - 2650

No pets

Nearest metro: Foggy Bottom (blue/orange)
Waiting list at certain times of year

Twenty Four Hundred Penn Ave

2400 Pennsylvania Ave, NW
(202) 333-2400
Apartment types: Studio & 1 bedroom
Rent range: \$1200 - 2400
No pets

Nearest metro: Foggy Bottom (blue)
Complete application to get on waiting list

Winston House Apartments

2140 L St NW
(202) 785-2200
Apartment types: 1 - 2 bedroom
Rent range: \$1750 - 3500
No pets

Nearest metro: Farragut North (red)
No waiting list - apply 60 days before needed

4 to 8 blocks from campus

Bristol House Apartments

1400 20th St NW
(202) 296-4177
Apartment types: Studio, 1 & 2 Bedroom
Rent range: \$1200 - 2600
No pets

Nearest metro: Dupont (red)
No waiting list - apply 60 days before needed

The Flats at Dupont Circle

2000 N Street, NW
(202) 457-5801
Apartment types: 1 & 2 bedroom
Rent range: \$1465 and up
Nearest metro: Dupont (red)
www.flatsatdupontcircle.com
Coming in March 2006

Corcoran House

1616 18th Street, NW
(866) 337-5229
Apartment types: Studio & 1 bedroom
Rent range: From \$1327 and from \$1700
No pets
Nearest metro: Dupont (red)
No waiting list - apply 60 days before needed
www.corcoranhouseapt.com

Hamilton House

1255 New Hampshire Ave NW
(202) 223-4530
Apartment types: Studio, 1 & 2 Bedroom
Rent range: \$1125 - 2650
No pets
Nearest metro: Dupont (red)
No waiting list - apply 30-45 days before needed

Westbrooke Place

2201 N St NW
(202) 466-6228
Apartment types: Studio, 1 -2 bedroom
Rent range: \$1250 - 5000
Pets allowed up to 35 pounds
Nearest metro: Dupont (red)
No waiting list - apply 60 days before needed

More than 10 blocks from campus:**1500 Massachusetts Ave Apts.**

1500 Massachusetts Ave NW
(202) 293-1500
Apartment Types: Efficiency/1 Bdr
Rent Range: \$905-1075
No Pets

Nearest Metro: Dupont (Red Line)
No Waiting List

The Albemarle

4501 Connecticut Ave NW
(866) 395-4137
Apartment types: Efficiency & 1, 2, 3 Bedrooms
Rent range: \$1310 - 3755
Cats allowed

Nearest metro: Van Ness (Red)
No waiting list - apply 60 days before needed
SmithApartments.com

Barclay/Ravenel

1610/1616 16th St NW
(866) 438-9349
Apartment types: Efficiency & 1, 2, 3 Bedrooms
Rent range: \$899 - 1295
No pets

Nearest metro: Dupont (Red)
No waiting list - apply 30 days before needed
www.dcaptis.infobarclayravenel@dcaptis.info

Bay State Apartments

1701 Massachusetts Ave NW
(202) 462-6494

Apartment types: Efficiency & 1 Bedroom
Rent range: \$950 - 1125
No pets

Nearest metro: Dupont (red)
Complete application to get on waiting list

Brunswick House Apts.

1414 17th St NW
(202) 667-0879
Brunswickhouse@verizon.net
Apartment types: Studio & 1 Bedroom
Rent range: Studio - starts at \$1250; 1 Bedroom starts at \$1650
Cats allowed
Nearest metro: Dupont (red)
Distribution list available - will notify you when apartments become available

The Capital Park Tower

301 G St SW
(202) 479-3900
Apartment types: Studio & 1, 2 Bedrooms
Rent range: \$840 - 1445
No pets

Nearest metro: Federal Center (Blue/Orange)
No waiting list - apply 30 days before needed

Dorchester House

2480 16th St NW
(202) 667-3312
Apartment types: Efficiency & 1, 2 Bedrooms
\$950 - 1750
Cats allowed

Nearest metro: U St (Green)
No waiting list - apply 60 days before needed

Fifteen Hundred Mass Ave

1500 Massachusetts Ave NW
(202) 293 -1500
Apartment types: Efficiency & 1 Bedroom
Rent range: \$895 - 1065
No pets
No waiting list - apply 30 days before needed

The Gables at Dupont Circle

1750 P St NW
(202) 986-3600
Apartment types: 1, 2 Bedroom & Townhouse
Rent range: \$1950 - 3460
Cats allowed

Nearest metro: Dupont (red)
No waiting list - call 60 days before needed

Harvard Village

1829 Summit Place NW
(866) 375-1973
Apartment types: Studio & 1, 2 Bedrooms
Rent range: \$1200 - 1900
Cats allowed

Nearest metro: Woodley Park (red) or Columbia Heights (green)
Waiting list
www.dcaptst.infoharvard@dcaptst.info

Marbury Plaza

2300 Good Hope Rd SE
(202) 678-0700
Apartment types: Efficiency & 1, 2 Bedrooms
\$695 - 1153
No Pets

Nearest metor: Eastern Market (Orange/Blue) or Anacostia (Green)
Waiting list certain times of year - apply 15-30 days before needed

Park Plaza

1629 Columbia Rd NW
(866) 301-4012
Apartment types: Studio & 1, 2 Bedrooms
Rent range: \$1120 - 2424
Cats allowed

Nearest Metro: Columbia Heights (Green)
Waiting List
www.dcaptst.infoleasing@dcaptst.info

Post Massachusetts Avenue

1499 Massachusetts Avenue NW
(202) 234-7678
Apartment types: Studio, 1, 2, 3 Bedroom
Rent Range: \$1395 - 6580
Dogs and Cats Allowed

Nearest Metro: McPherson (Blue and Orange)

Tunlaw Park

3850 Tunlaw Road NW
(202) 337-7555
Apartment types: Studio, 1, 2 Bedroom
Rent Range: \$1100 - 2115
Cats Allowed

Nearest Metro: Not Within Walking Distance
No waiting List - apply 60 days before needed
SmithApartments.com

Webster House Condominiums

1718 P St NW
(202) 387-7777

Apartment types: Studio
Rent range: \$1100 - 1300
Pets up to 20 pounds allowed

Nearest metro: Dupont (red)
No waiting list - units rented directly from individual owners

Westpark

2130 P St NW
(202) 452-1230
Apartment types: Efficiency, 1 & 2 Bedroom
Rent range: \$1250 - 3700
Cats allowed

Nearest metro: Dupont (red)
No waiting list - apply 30 days before needed

Wingate Towers & Garden Apartments

4660 Martin Luther King Jr. Ave. SW
(202) 563-2300
Apartment Types: 1 & 2 bedrooms
Rent range: starting at \$650

Nearest metro: Anacostia (green)

Maryland Apartments

Yale Village Townhomes

1699 Yale Place, Rockville
(301) 424-6326
Apartment Types: 2, 3 & 4 bedroom townhome
Rent range: starts at \$1725
Pets under 60lbs allowed

Nearest metro: Rockville (Red) less than 1 mile
No wait list, application fee of \$30

Virginia Apartments

Abingdon House

815 18th Street South (Arlington)
(703) 979-8661
Apartment types: Efficiency & 1, 2 Bedrooms
Rent range: \$1150 - \$1925
Cats allowed

Nearest metro: Pentagon City & Crystal City (Blue/Yellow)
Waiting List
http://www.thebrickcompanies.com/for_living/abingdon_house/

Horizon East and West

4300 Old Dominions Drive (Arlington)
(703) 527-2353
Apartment types: Efficiency & 1, 2, 3 Bedrooms

Rent range: \$1055-1805

Cats allowed

Nearest metro: Ballston (Orange)

No waiting list - apply 60 days before needed

Metropolitan at Pentagon Row

1401 South Joyce St (Arlington)

(866) 396-1436

Apartment types: Studio & 1, 2 Bedrooms

Rent range: \$1370 - 3600

Cats and dogs allowed

Nearest metro: Pentagon City (Blue)

Waiting list at certain times of year

metatpentagonrow@KSImanagement.com

The Parc Vista at Pentagon City

801 15th St South (Arlington)

(866) 429-6824

Apartment types: Studio & 1, 2 Bedrooms

Rent range: \$1350 - 2800

Cats and small dogs allowed

Nearest metro: Pentagon (blue/yellow)

No waiting list - apply 60 days before needed

www.parcvistaapt.com

Post Pentagon Row

1201 South Joyce St, Suite C-1 (Arlington)

(703) 486-3700

Apartment types: Studio & 1, 2 Bedrooms

Rent range: \$1465 - 3585

Cats allowed

Nearest metro: Pentagon (blue/yellow)

No waiting list; priority deposit, apply 60 days before

www.postproperties.com

Lincoln Towers

850 N. Randolph Street

Arlington, VA 22203

703-243-9500

Apartment types: 1, 2 bedrooms

Rent range: \$1350-2300

Cats allowed

Nearest metro: Ballston (orange)

No waiting list - apply 60 days before needed

www.LincolnTowersApt.com

Randolph Towers

4001 North Ninth St (Arlington)

(703) 525-9000

Apartment types: 1, 2, 3 Bedrooms

Rent range: \$1295 - 2530

No pets

Nearest metro: Ballston (orange)

No waiting list - apply 60 days before needed

www.dittmarcompnay.com

Rosslyn Heights

1804 North Quinn St

(703) 522-0700

Apartment types: 1, 2 Bedrooms

Rent range: \$1567 - 2115

Cats allowed

Nearest metro: Rosslyn (orange/blue)

Waiting list for some - apply 60 days before needed

RosslynHeights.com

Van Metre Fort Georgetown

2100 North Pierce St (Arlington)

(888) 296-4159

Apartment types: Efficiency & 1, 2 Bedrooms

Rent range: \$1195 - 1685

Cats and dogs allowed

Nearest metro: Rosslyn (orange/blue)

Waiting list

www.FortGeorgetownApt.com

Oakwood Falls Church

501 N. Roosevelt Boulevard (Falls Church, VA)

703-534-7702

Apartment types: Studio & 1,2 Bedrooms

Rent range: \$1050-1950

Cats and dogs allowed

Free shuttle bus to East Falls Church metro stop

www.oakwoodfallschurch.com

The Park at Arlington Ridge

1800 S 26th Street

703-836-1600

Apartment types: 1 & 2 Bedrooms

Rent range: \$1445-1940

ATTACHMENT E: Materials Evidencing GW's Efforts related to the 24/7 Hotline

Contact GW Day or Night

GW COMMUNITY CONCERN POLICY

If you have a GW-related concern regarding violations of the law and or city ordinances, you may contact:

Metropolitan Police at **911** or

The GW University Police Department
Community Concern Hotline - (202) 994-6110
(Press "0" for dispatcher)

The University is committed to being a good neighbor and working with members of the community to respond to complaints regarding student behavior both on-campus and off-campus. When a GW-related concern is reported by a member of the Foggy Bottom/West End community, the University responds to the report taking into account factors such as the geographic location of the complaint/incident. GW's University Police Department ("UPD") can exercise police power to respond to incidents that occur in/on property owned or leased by the institution and controlled or used by GW for institutional purposes. UPD enlists the assistance of DC's Metropolitan Police ("MPD") when a police response is required outside of UPD's jurisdictional boundaries. GW also maintains a good neighbor policy that calls for an active response to noise/behavior issues involving townhouses or streets within specific neighborhood boundaries. [**Click here for map of specific boundaries.**](#)

GW Property: If the concern involves GW Property, UPD will respond to the concern and attempt to resolve the problem. If necessary, UPD will use police authority to resolve incidents that occur on GW property.

Townhouses: If the concern involves noise/behavior issues at neighborhood townhouses within the *townhouse response boundaries*, UPD will respond, knock on the door of the property and make the occupants aware of the concern, and if GW students are involved, attempt to resolve the issue. If police authority or action is necessary, UPD will contact MPD.

- *Townhouse response boundaries: 19th Street – 26th Street, E Street – M Street.*

Apartment Buildings: If the concern involves noise/behavior inside apartment (or condo) buildings in the neighborhood, UPD dispatchers will document the concern and GW officials will follow-up with the building management, and MPD when deemed necessary.

Street Noise: If the concern involves noise/behavior on neighborhood streets, sidewalks or other public areas in the within the *street noise response boundaries*, UPD will attempt to contact the reported offenders and make them aware of the concern. UPD also maintains a policy of proactive engagement that calls for similar actions if such behavior is witnessed during patrols, regardless of a call to the Hotline. For police response outside of the *street noise response boundaries*, MPD will be contacted.

- *Street noise response boundaries: 19th Street – 26th Street, E Street – Pennsylvania Ave. (E of*

Washington Circle) & K Street (W of Washington Circle).

In all cases where GW students are involved in an incident that violates the Code of Student Conduct, UPD will take the names of the students and will forward this information to Student Judicial Services for action, as appropriate. All students, both on-campus and off-campus, must abide by the Code of Student Conduct. Our disciplinary system is progressive; meaning the consequences are proportional to the frequency and severity of the misbehavior. Based on the specifics of the case, the process may be accelerated. Most substantiated cases follow a process of: 1) warning letter, 2) meeting with GW officials and 3) formal judicial action.

For all reports received via the Community Concern Hotline:

- UPD will document its actions and forward a report to the appropriate campus departments (including the Office of Community Relations and the Office of Off Campus Student Affairs) for follow-up.
- A University official will contact the community member regarding the complaint when contact information is provided. To ensure proper follow-up, it is very helpful for the neighbor to give his/her name and contact information.
- University officials will investigate the concern and adjudicate as appropriate.

GW also has a Crime Tips Hotline (**202-994-TIPS**), which enables community members to communicate directly with Chief of University Police, Dolores Stafford. **994-TIPS (8477)** gives people who have sensitive information a means of reporting that information directly to Chief Stafford with a promise of confidentiality.

As this line connects to a voicemail box that is checked periodically, it is best to call the Hotline (**994-6110**) with issues requiring an immediate response.

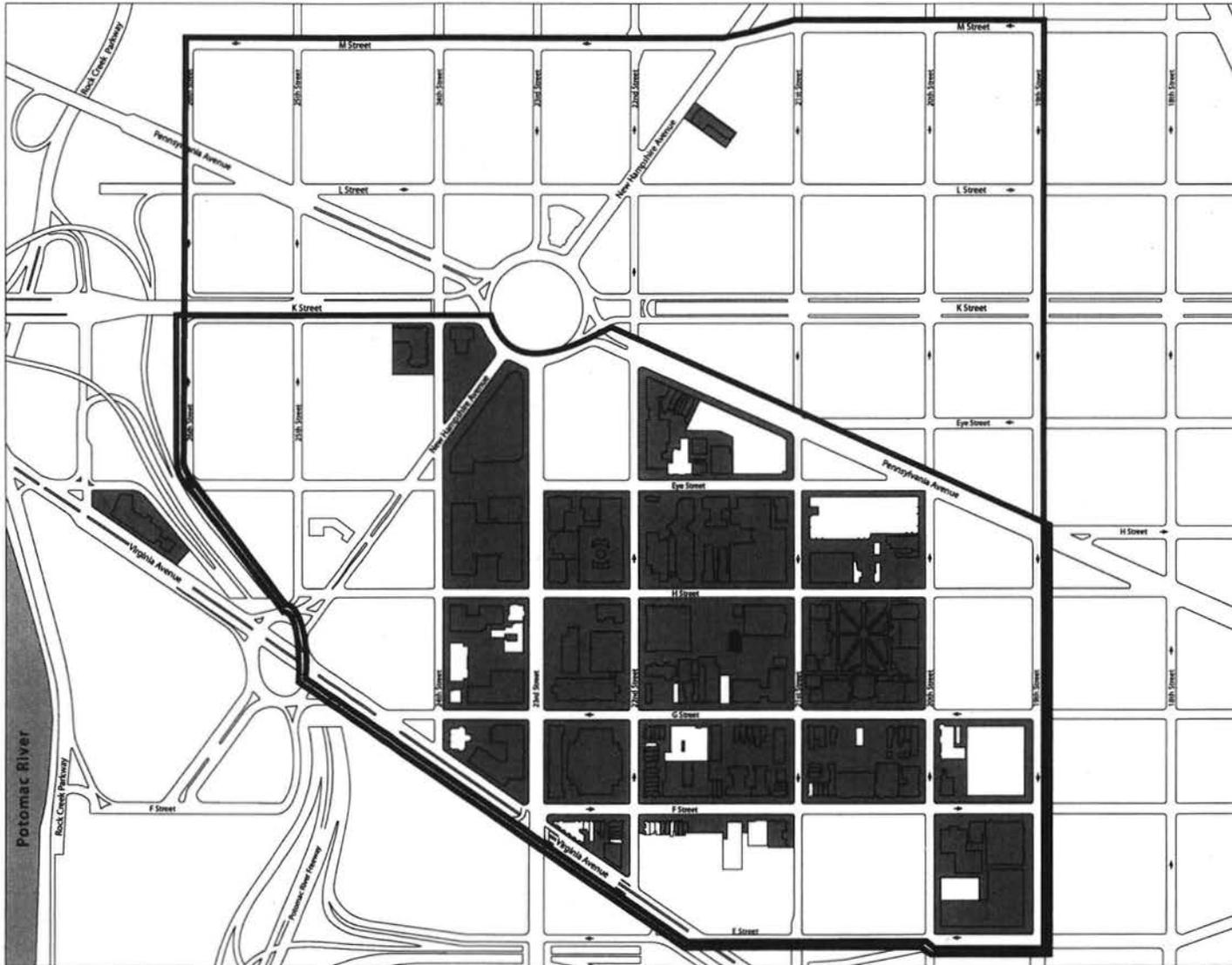
Updated: September 20

[Campus Development](#) | [Discover GW](#) | [Community Notices](#) | [Contact GW-Day or Night](#)

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WASHINGTON DC

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GW Community Concern Policy Response Boundaries



-  Street Noise Response Boundary
-  Townhouse Response Boundary
-  Areas of UPD Police Authority

Discover GW

We are proud to welcome our neighbors to discover the variety of programs, events, and culture at GW. We invite you to take a few moments and explore the opportunities available.

BUILDING COMMUNITY

FRIENDS

A community group facilitating open discussions with GW.

Foggy Bottom/West End Neighborhood

Block Party

The annual October Event for the entire Foggy Bottom / West End Community.

Community Calendar of Events

A listing of the month's programs and events open to the community.

Foggy Bottom/West End Business & Professional Association

The GW Summer Tour

A listing of the month's programs and events open to the community.

Performing Arts

Art Galleries

The Kalb Report

Join for the highly acclaimed public affairs series.

GW Athletics

Catch GW's student athletes as they compete in 22 intercollegiate sports.

SHARING KNOWLEDGE AND RESOURCES

Gelman Library Access

Gain access to GW's library for a nominal fee.

Smith Center Summer Access

Special Discounted Rates for Foggy Bottom/West End residents.

Auditing Courses

Foggy Bottom residents aged 60 and older can audit many of GW's classes.

Free Technology Assistance

A variety of technology assistance offered to Foggy Bottom neighbors.

Global Languages

Free foreign language classes available to Foggy Bottom residents.

The Foggy Bottom Archive

See the history of Foggy Bottom through photographs and documents.

GW Hospital Senior Advantage

The Health Insurance Counseling Project

Notary Public

Campus Map

The Jacob Burns Community Legal Clinics

The Office of Off-Campus Student Affairs

- ▶ Encouraging personal responsibility, neighborhood courtesy, and civic involvement.

Neighborhood Action Team

Neighbor's Corner

- ▶ See what Foggy Bottom/West End neighbors are involved in.

GW Community Counseling Services Center

GW Speech and Hearing Center

GW Neighborhood Business Directory

Neighborhood Business Promotions

Newspaper Information

[Campus Development](#) | [Discover GW](#) | [Community Notices](#) | [Contact GW-Day or Night](#)

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WASHINGTON DC

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Community Concerns Report
2007 - 2008

Office of

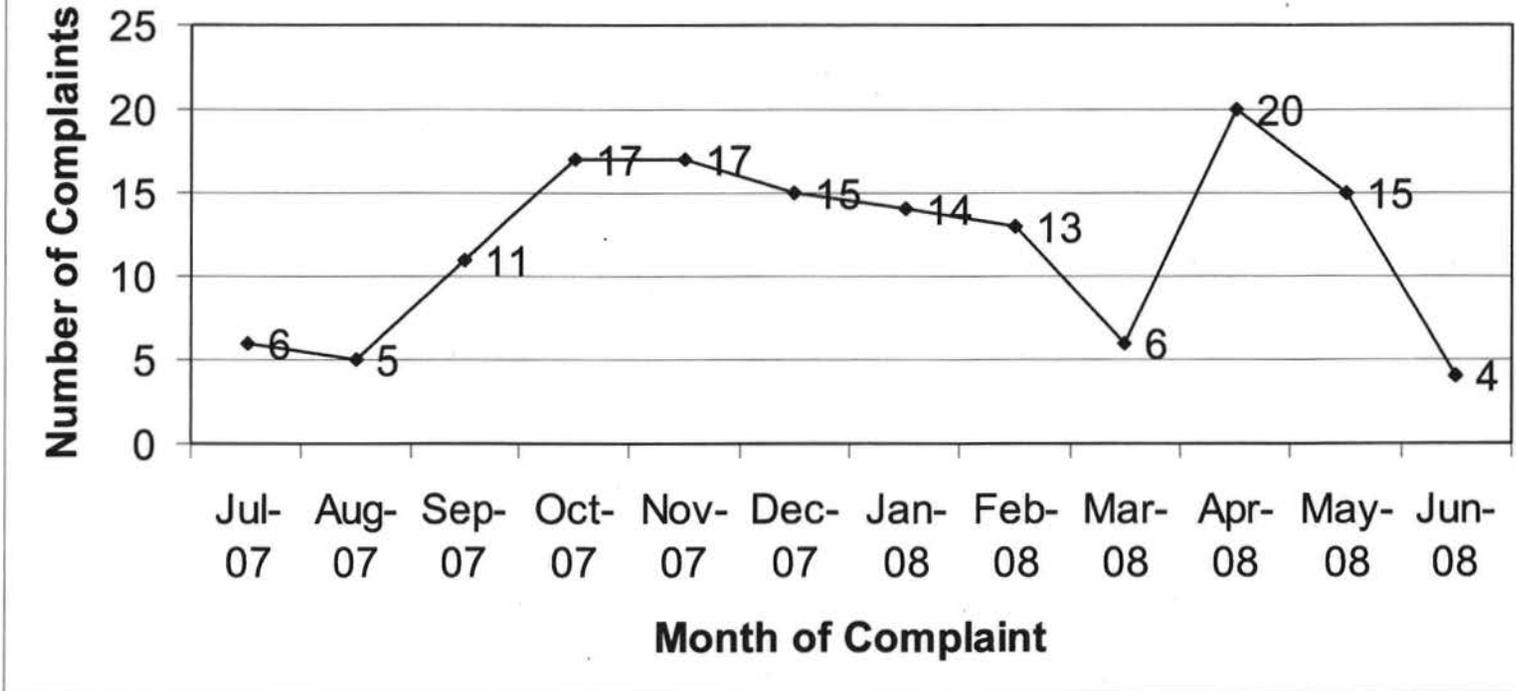
OFF-CAMPUS

Student Affairs



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WASHINGTON DC

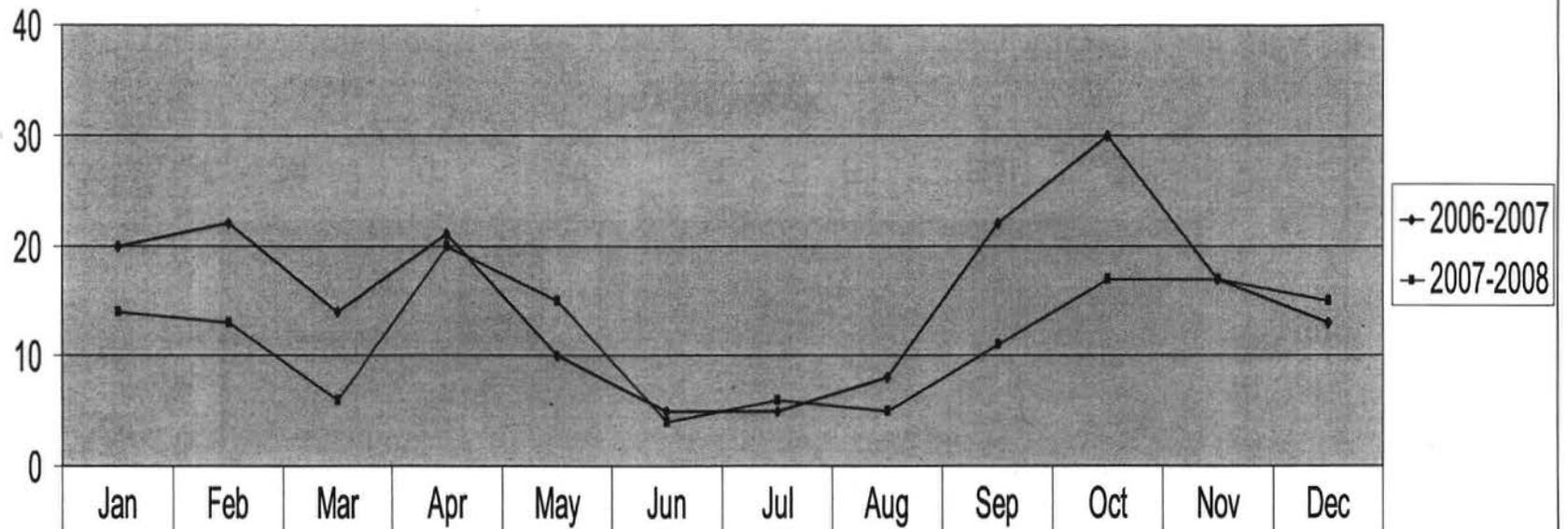
Complaints by Month July 1, 2007 to June 30, 2008



Total =143

Complaints are reported and tracked in a number of ways including calls received at the Community Concern Line, University Police Department Reports, and complaints emailed to the Office of Community Relations.

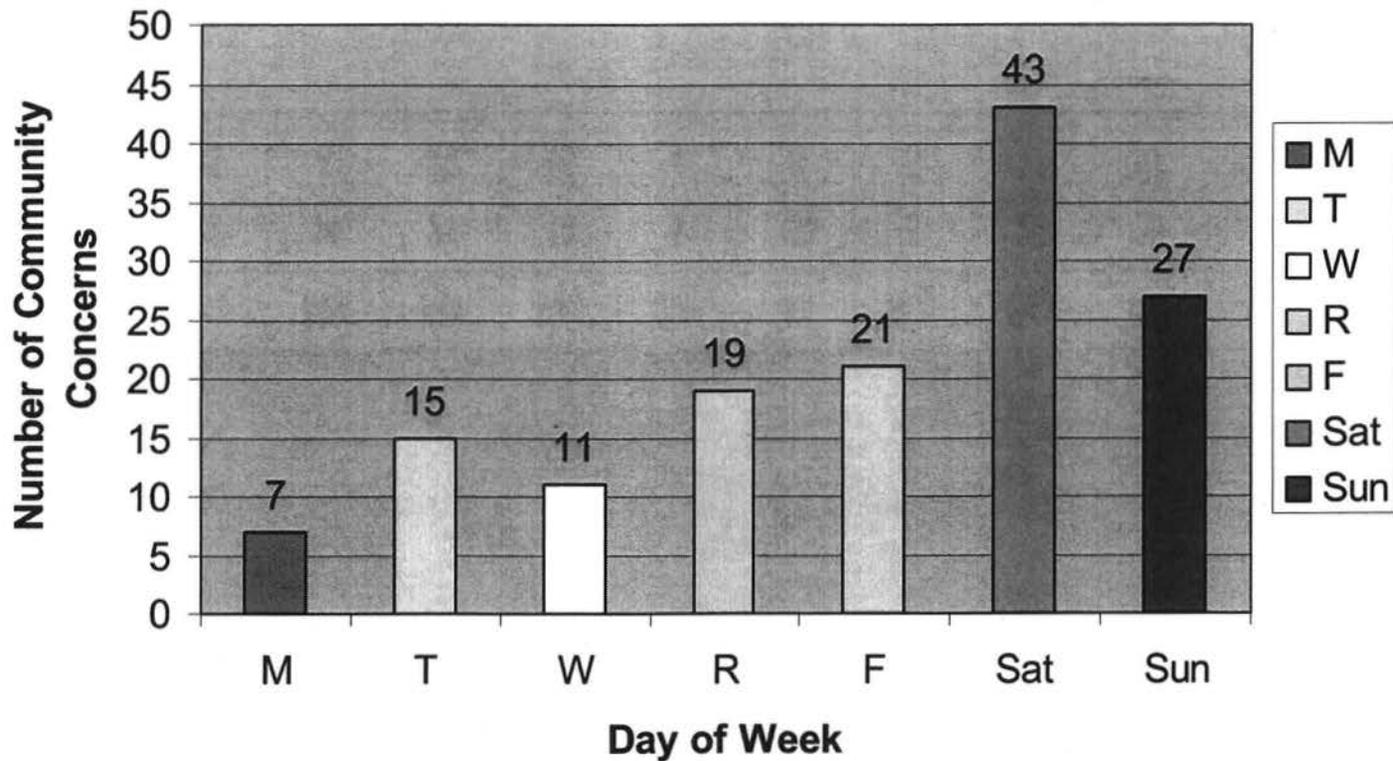
Complaints by Month and Year July 2006 - June 2008



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
← 2006-2007	20	22	14	21	10	5	5	8	22	30	17	13
← 2007-2008	14	13	6	20	15	4	6	5	11	17	17	15

2006 – 2007: Total = 187
2007 – 2008: Total = 143

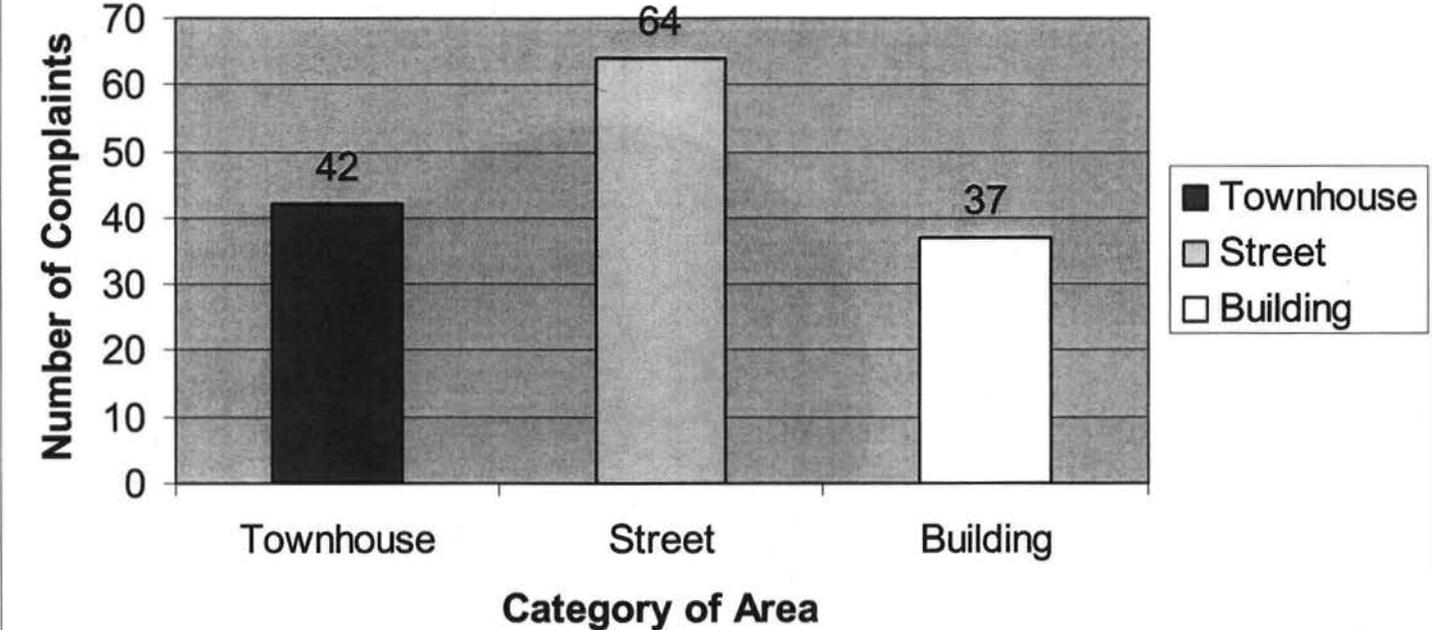
Community Concerns July 1, 2007 to June 30, 2008



Total =143

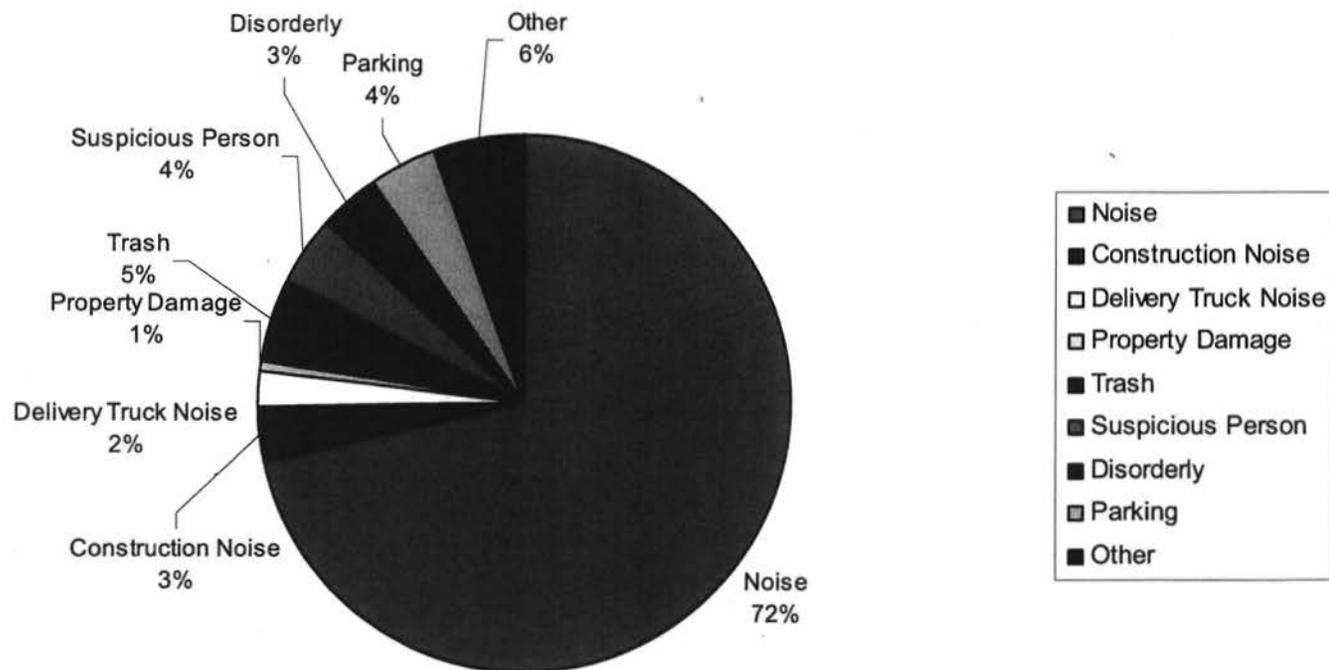
Peaks may be partially due to calls during the hours of 12 AM to 3 AM from the previous night.

Community Concerns July 1, 2007 to June 30, 2008



Total =143

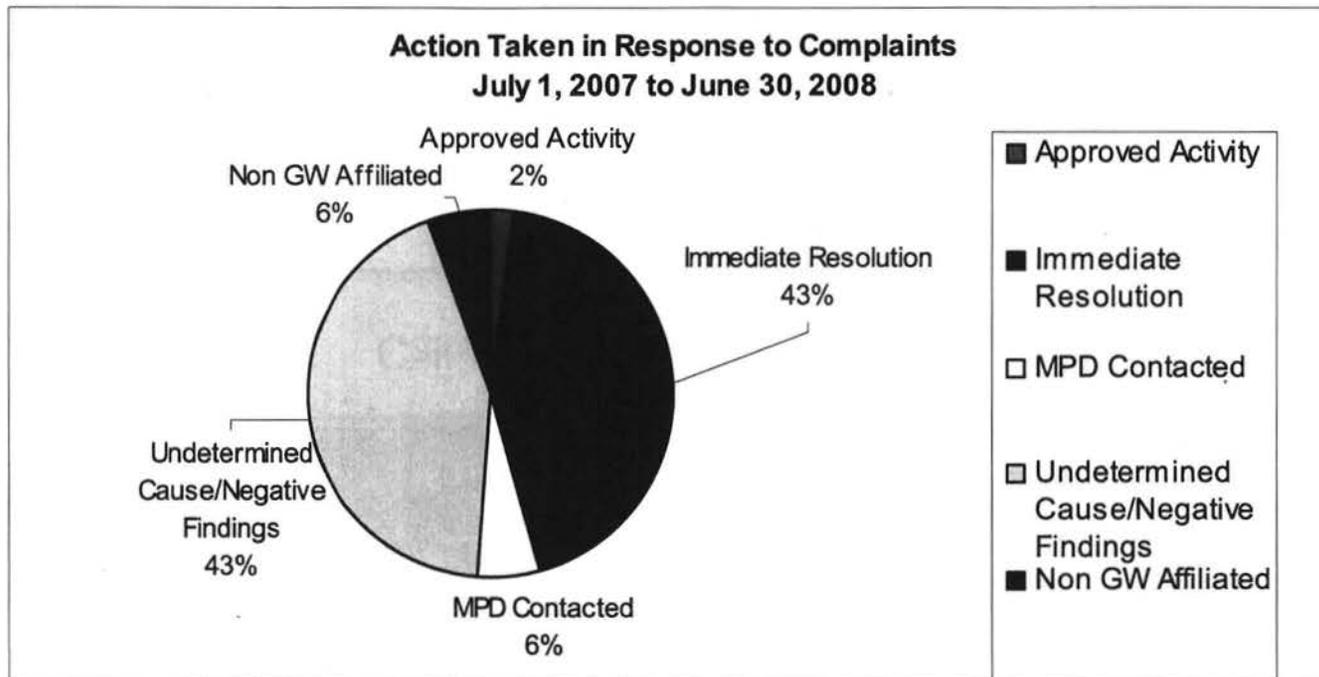
Type of Complaints July 1, 2007 to June 30, 2008



Noise complaints include loud talking, music and parties originating from inside residence hall rooms, private townhouses and private apartments as well as on public streets and sidewalks.

Property Damage complaints involve any theft of or damage to neighborhood property.

Disorderly complaints include public arguments, use of fireworks, playing ball in the street, suspected marijuana use and harassment.



Total =143

Approved Activities include pre-approved activities, for example, construction with a permit.

Immediate Resolution actions are those situations in which UPD responded and was able to halt the offending activities on the scene.

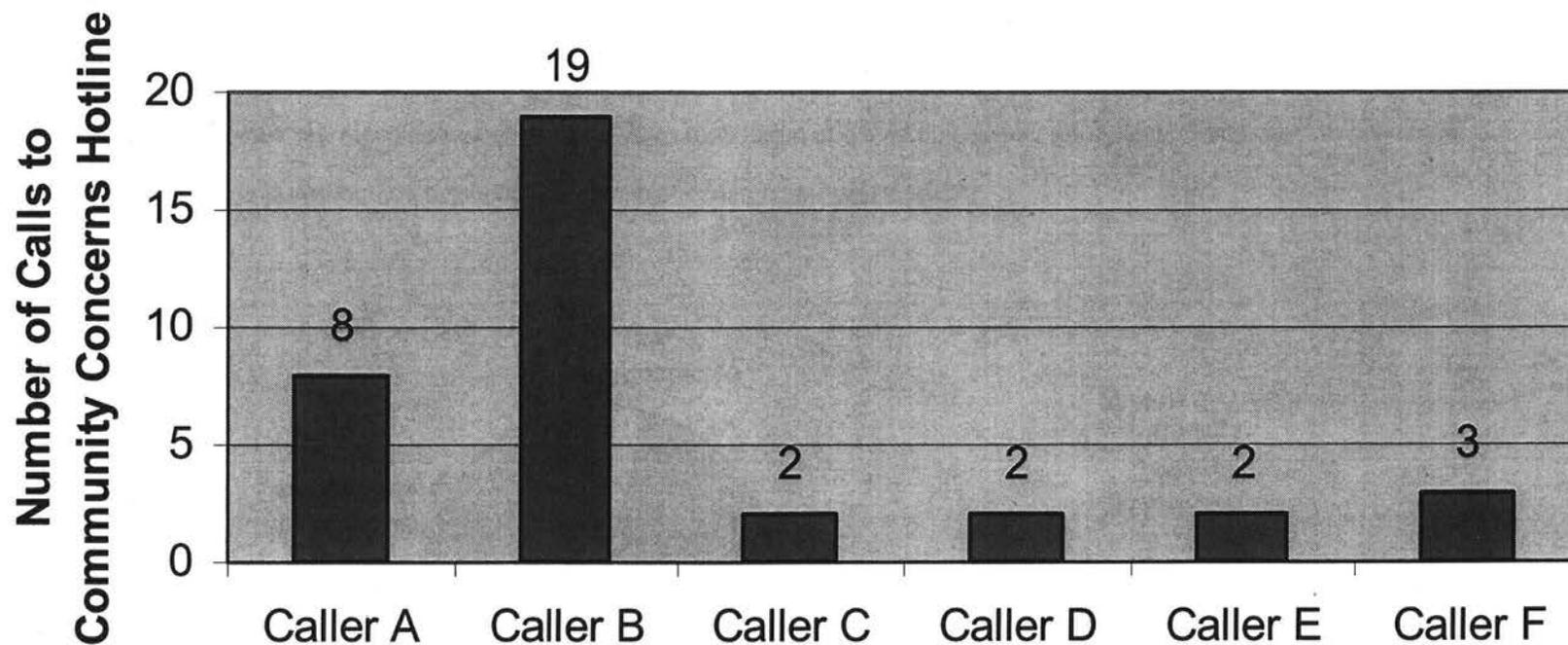
MPD Contacted includes any time in which MPD was contacted by UPD or when UPD was unable to respond because the activity occurred outside of their boundaries.

Undetermined Cause/Negative Findings includes situations in which UPD responded, but found no activity or evidence of complaint.

Non GW Affiliated includes situations in which UPD responded, and the persons involved/situations complained about were not affiliated with The George Washington University.

The Office of Community Relations follows up with all community members regarding their complaints when contact information is provided.

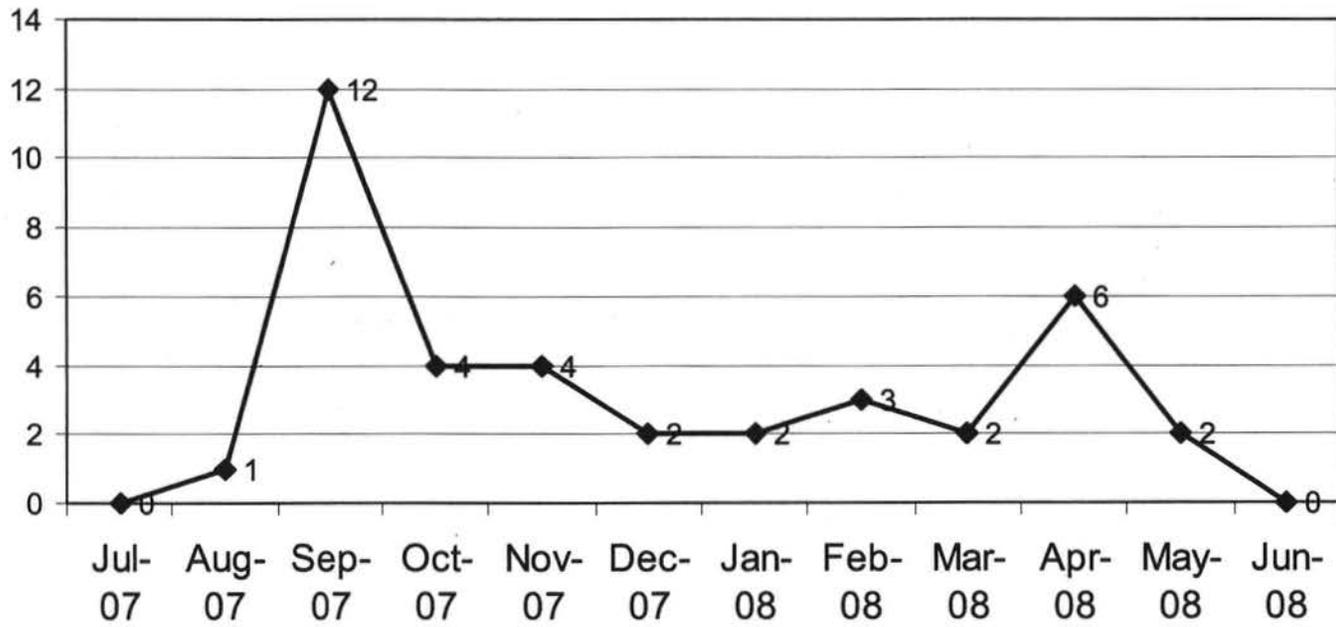
Number of Complaints Made by Repeat Callers July 1, 2008 to June 30, 2008



Total = 35

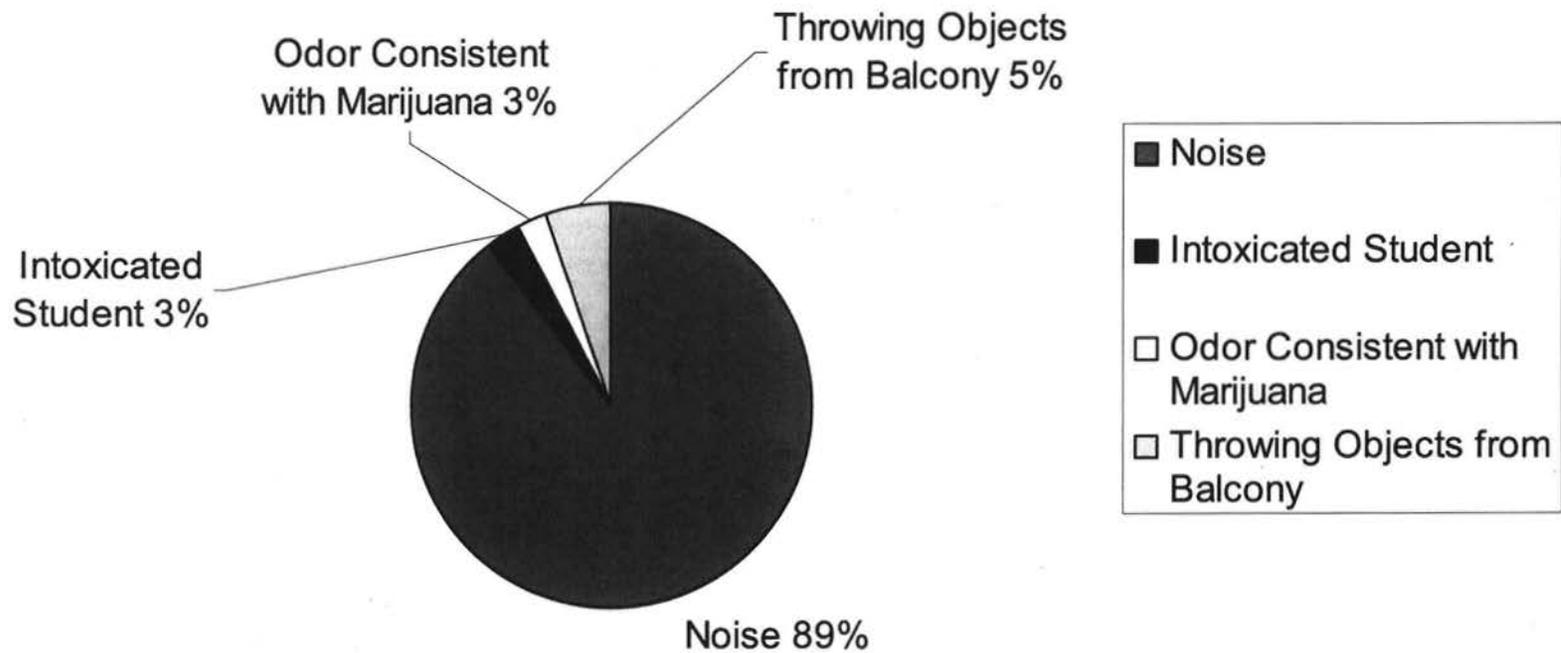
Many complaints come from the same group of callers; these complaints are not generally multiple complaints about the same problem.

Columbia Plaza Complaints July 1, 2007 - June 30, 2008



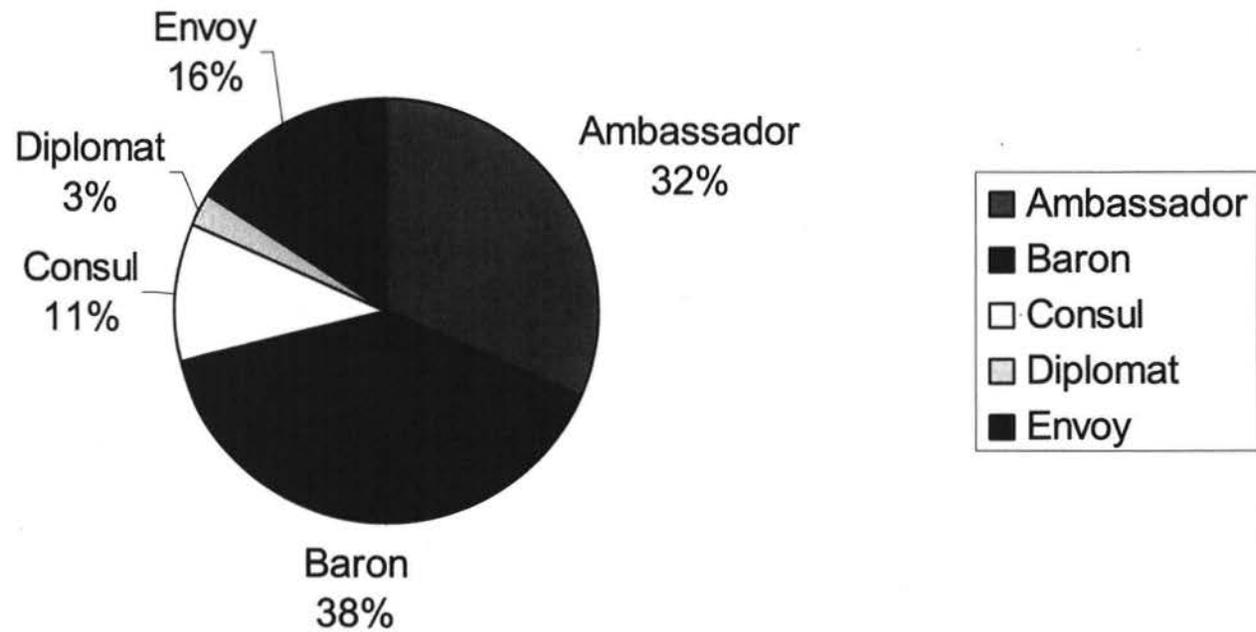
Total =38

Columbia Plaza Complaints by Category July 1, 2007 to June 30, 2008



Total =38

Columbia Plaza Complaints by Building July 1, 2007 to June 30, 2008



Total = 38

Columbia Plaza Complaints by Building and Month
July 1, 2007 to June 30, 2008

<u>Month</u>	<u>Total Complaints</u>	<u>Ambassador</u>	<u>Baron</u>	<u>Consul</u>	<u>Diplomat</u>	<u>Envoy</u>
July-07	0	0	0	0	0	0
August-07	1	0	1	0	0	0
September-07	12	2	3	3	0	4
October-07	4	2	0	0	0	2
November-07	4	0	3	0	1	0
December-07	2	0	1	0	0	0
January-08	2	2	0	0	0	0
February-08	3	2	1	0	0	0
March-08	2	1	1	0	0	0
April-08	6	3	3	0	0	0
May-08	2	0	2	1	0	0
Jun-08	0	0	0	0	0	0
TOTALS	38	12	15	4	1	6

ATTACHMENT F: Materials Evidencing GW's Efforts related to the Good Neighbor Program

Our Neighborhood

*An Insider's Guide for our Friends And Neighbors
in Foggy Bottom/West End*



Welcome to our Neighborhood Web site.

The students, faculty and staff of The George Washington University value our neighborhood and the relationships we have with our neighbors. We are all, together, in and of The District of Columbia.

We have created this Web site with you, our neighbors, in mind, and hope you will take full advantage of everything the University has to offer: performing arts, technology assistance, legal clinics, art galleries, sporting events, library access, course auditing, and much, much more.

We hope you will make this Web site your home for community activity listings, information updates, and new opportunities to discover GW.

Campus Development

Click here to view the latest information regarding campus development including the Community Based Planning Process and Square 54.

In a proactive effort to reach out to our incoming students, GW has designed (with the help of local neighbors, students, faculty and staff) a humorous, tongue-in-cheek video to help raise the awareness of our students about the responsibilities of being a good neighbor. **Click the neighborhood image to view the video!**



"Good Neighbor" Letter – Fall 2008

Dear Students,

One of the great benefits of attending The George Washington University is its location in the Foggy Bottom/West End and Foxhall communities. We enjoy numerous cultural activities as well as excellent shopping, restaurants, and entertainment opportunities.

The George Washington University is committed to being a good neighbor in our community. The University Police Department, the Office of Community Relations and the Office of Off-Campus Student Affairs demonstrate this commitment and work in partnership with students and neighbors to address concerns and make a better community for all of us.

We often hear concerns from our neighbors about noise. Our neighborhoods are filled with working professionals, senior citizens and families with young children. The lifestyle of students can be very different from the lifestyle of our neighbors. You may be walking with a group of friends for a fun night out at 8 p.m. on Saturday night, just when parents are putting their children to bed. Or, you may be returning at 1 a.m. from enjoying a night on the town and families are sound asleep.

To help us all be better members of our community we are continuing the Quiet Zone initiative for the Fall 2008 semester. As a reminder to students leaving their residence halls, Quiet Zone posters will be placed on building doors. We encourage everyone to keep these tips in mind:

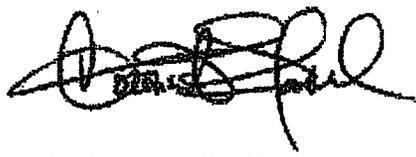
- When walking in a group, please keep your talking and laughing to a moderate level, particularly during late night hours.
- Pay special attention to residential buildings. DC laws make it illegal to shout or make a disturbance outside a building at night.
- Refrain from congregating outside of residence halls or other GW buildings late at night or early in the a.m.
- Keep your mobile phone conversations to a reasonable volume.

We encourage you to follow these tips, and your own common sense, in our neighborhoods. Courtesy can reap tremendous benefits for our communities. Please help us all to be better neighbors and encourage others to take part in the Quiet Zone.

Sincerely,



Linda Donnels
Associate Vice President and Dean of Students



Dolores A. Stafford
Chief, University Police Department



Michael P. Akin
Executive Director of Government & Community Relations

CODE OF STUDENT CONDUCT

2008-2009



THE GEORGE
WASHINGTON
UNIVERSITY

WASHINGTON DC

Code of Student Conduct

Authority for Student Discipline

1. Ultimate authority for student discipline is vested in the Board of Trustees by the University Charter. Disciplinary authority may be delegated to University administrators, faculty members, student committees, and organizations, as set forth in the "Code of Student Conduct" ("Code"), or in other appropriate policies, rules, or regulations adopted by the Board. Students are asked to assume positions of responsibility in the University judicial system so that they may contribute their skills and insights to the resolution of disciplinary cases.

Rationale

2. The primary purpose for the maintenance of discipline in the University setting is to protect the campus community and to establish clear standards for civil interaction among community members. The University's goal, through maintenance of standards set forth in the "Code", is to help students experience democratic citizenship, and its attendant obligations and responsibilities.

The purpose of a disciplinary proceeding is to establish the factual record of an alleged violation of the "Code". The procedures outlined do not attempt to recreate or approximate a court of law. Procedures shall reflect standards of fundamental fairness; however, minor deviation from procedural guidelines for hearings suggested in this "Code" shall not invalidate a decision or proceeding resulting from a conference or hearing unless significant prejudice to the accused or the University may result, as judged by the Associate Dean of Students or designee.

Definitions

3. When used in this "Code",
 - a. "Distribution" means any form of sale, exchange, or transfer.
 - b. "Group" means a number of persons who are associated with each other, but who have not complied with University requirements for registration as a student organization.
 - c. "Institution" and "University" mean The George Washington University and all of its undergraduate, graduate, and professional schools, divisions, and programs.
 - d. "Organization" means any number of persons who have complied with University requirements for registration with the Student Activities Center as a student organization.
 - e. "Student" means any currently enrolled person, full-time or part-time, or on continuous enrollment, pursuing undergraduate, graduate, or professional studies, whether or not in pursuit of a degree or of any form of certificate of completion.
 - f. "University premises" means buildings or grounds owned or leased by the University, including, but not limited to, buildings or grounds in which students reside and University food service facilities are located; Marvin Center facilities; Columbia Plaza; and facilities operated in the name of any officially registered student organization. This definition is not limited to buildings or grounds owned or leased by the University at the Foggy Bottom Campus.
 - g. "University-sponsored activities" means events and activities initiated by a student, student organization, or University department, faculty member, or employee that

- (1) Are expressly authorized, aided, conducted or supervised by the University; or
- (2) Are funded in whole or in part by the University; or
- (3) Are initiated by an officially registered student organization and conducted or promoted in the name of that student organization and/or the University; or
- (4) Take place on University premises.

Interpretation of Regulations

4. The purpose of publishing disciplinary regulations is to inform students of prohibited behavior. This "Code" is not written with the specificity of a criminal statute, and any similarity to the language of any criminal statute does not mean that such language or statute or case(s) applies to the University's judicial system or is relevant to the interpretation or application of the "Code".

Inherent Authority

5. The University reserves the right to take necessary and appropriate action to protect the safety and well-being of the campus community. Such action may include taking disciplinary action against those students whose behavior off University premises constitutes a violation of this "Code".

6. Students may be accountable both to civil authorities and to the University for acts that constitute violations of law and of this "Code". Disciplinary action at the University will not be subject to challenge on the grounds that criminal charges involving the same incident have been dismissed or reduced or that no criminal charges have been brought.

Interim Suspension

7. The Dean of Students or designee, following consultation with the Executive Vice President for Academic Affairs and the General Counsel or their designees, may evict a student from University housing or suspend a student from the University for an interim period not to exceed 21 days, pending disciplinary proceedings or medical evaluation. The interim eviction/suspension shall become immediately effective without prior notice whenever there is evidence that the continued presence of the student on the campus poses a substantial and immediate threat to himself or herself or to others or to the stability and continuance of normal University functions. Interim suspension shall be considered an excused absence.

8. A student suspended or evicted on an interim basis will be granted a disciplinary hearing or conference as soon as is practical.

Standards of Classroom Behavior

9. The primary responsibility for managing the classroom environment rests with the faculty. Students who engage in any prohibited or unlawful acts that result in disruption of a class may be directed by the instructor to leave the class for the remainder of the class period. Longer suspensions from a class or dismissal on disciplinary grounds must be preceded by a disciplinary conference or hearing, as set forth in Articles 25 and 26 of this "Code", or in accordance with Articles 7 and 8 above.

The term "prohibited...acts" includes behavior prohibited by the instructor (including, but not limited to, smoking in the classroom, persistently speaking without being recognized or called on, refusing to be seated, disrupting the class by leaving and entering the room without authorization). It must be emphasized that this provision is not designed to be used as a means to punish classroom dissent. The

expression of disagreement with the instructor or classmates is not in itself disruptive behavior.

Office of Student Judicial Services

10. The Office of Student Judicial Services within the Dean of Students Office directs the efforts of students and staff members in matters involving student discipline. The responsibilities of the Office include:

- a. Determining the disciplinary charges to be filed according to this "Code";
- b. Interviewing, advising, and assisting parties involved in disciplinary proceedings and arranging for a balanced presentation before the various judicial boards on a timely basis;
- c. Training and advising the campus judiciary;
- d. Maintaining all student non-academic disciplinary records;
- e. Developing procedures for conflict resolution;
- f. Conducting disciplinary conferences;
- g. Collecting and disseminating research and analysis concerning student conduct;
- h. Resolving cases of student misconduct, including the imposition of sanctions lesser than suspension or expulsion.

Prohibited Conduct

11. Violence of any kind will not be tolerated on or off University premises or at University-sponsored activities. Any student, group, or organization found to have committed misconduct is subject to disciplinary action and to the sanctions outlined in this "Code". Attempts to commit any of these acts of misconduct are included in the scope of these definitions. The following are examples of misconduct subject to disciplinary action (subject to the provisions of Article 5):

- a. **Sexual Assault** - Inflicting any sexual invasion (including but not limited to sexual intercourse) upon any person without that person's consent. "Consent" requires actual words or conduct indicating a freely-given agreement to have sexual intercourse, or to participate in sexual activities. The University community should be aware that, depending on the particular circumstances, previous sexual relationships, the current relationship between the persons involved, or silence or lack of protest do not necessarily constitute consent. Further, the degree of impairment of a person's ability to give or withhold consent (including but not limited to incapacity or helplessness caused by alcohol or other drugs) may be introduced as pertinent information at any University disciplinary hearing.
- b. **Physical Abuse** - Committing physical abuse and/or battery of any person.
- c. **Assault** - Placing a person in fear of imminent physical danger or injury through the use of verbal or physical threats.
- d. **Sexual Harassment** - Committing sexual harassment against another person. "Sexual harassment" means sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when

- (1) Submission to such conduct is made explicitly or implicitly a term or condition of academic performance, advancement or employment; or
 - (2) Submission to or rejection of such conduct by a person is used as a basis for a decision relating to the academic performance, advancement or employment of the person; or
 - (3) A person knows or should have known that such conduct is unwelcome and that the conduct has the purpose or effect of
 - (a) Substantially interfering with a person's academic or work performance; or
 - (b) Limiting participation in University programs or University-sponsored activities; or
 - (c) Creating an intimidating, hostile, or offensive academic, work, social or living environment.
- e. **Drug / Alcohol Violation** - Possession or use of alcohol by persons under 21; intoxication on University premises; possession or use of illegal drugs or controlled substances; possession of paraphernalia containing drug residue; manufacture or distribution of illegal drugs or controlled substances.
 - f. **Weapon Violation** - Use, possession or storage of any firearms, ammunition, knives, other weapons, or objects that could be construed as weapons. Items that pose a potential hazard to the safety or health of others are also prohibited.
 - g. **False Alarm/Report** - Knowingly or negligently causing or attempting to cause a fire in a University building; initiating or causing to be initiated any false alarm/report, warning, or threat of fire, explosion, or other emergency.
 - h. **Interfering With University Events** - Interfering with any normal University or University-sponsored events, including but not limited to studying, teaching, research, and University administration, fire, police or emergency services.
 - i. **Sanction Violation** - Violating the terms of any disciplinary sanction imposed in accordance with this "Code".
 - j. **Dishonesty** - Non-academic dishonesty including but not limited to,
 - (1) Furnishing false information to the University or University personnel, including the University Police.
 - (2) Furnishing false information at University disciplinary proceedings.
 - (3) Forgery, unauthorized alteration or unauthorized use of any University documents, records, or identification cards, including computer records, misuse of computer facilities and electronic mailing systems. Academic dishonesty violations will be handled according to the Code of Academic Integrity.
 - k. **Misuse of Fire Safety Equipment** - Misuse or damage to fire safety equipment, such as fire extinguishers or exit signs.
 - l. **Theft** - Theft of property or of services or knowing possession of stolen property.
 - m. **Destruction of Property** - Destroying or damaging University property, such as library holdings, or the property of others.

- n. **Non-compliance** - Failure to comply with reasonable directions of University officials, including University Police officers and representatives of the Office of Student Judicial Services acting in performance of their duties. Directives to cooperate in the administration of this "Code" including those to appear and give testimony at a University disciplinary proceeding as well as directives to produce identification are included in the scope of this provision.
- o. **Regulation Violation** - Any violation of other published University regulations including but not limited to The Alcoholic Beverage Consumption and Distribution Policy, regulations governing student organizations, the GWHP Residential Community Conduct Guidelines and Administrative Policies (whether the student lives in residence or not) and other lease agreements with the University, the Code of Computer Usage, and the Gelman Library Rules and Regulations.
- p. **Fireworks Violation** - Use or possession of fireworks.
- q. **Violation of Law** - Violation of federal and/or local law, including, but not limited to, possession of any falsified identification; manufacture, sale or distribution of local, state or federal identification.
- r. **Unauthorized Use of the University's Name** - Any unauthorized commercial use of the University's name, logo, or other representation.
- s. **Disorderly Conduct** - Acting in a manner to annoy, disturb, interfere with, obstruct, or be offensive to others; shouting or making excessive noise either inside or outside a building to the annoyance or disturbance of others; verbally abusing University officials acting in performance of their duties; or acting in a lewd or indecent manner.
- t. **Hazing** - Any act of hazing. Hazing is defined as any action taken or situation created, intentionally, with or without consent, whether on or off campus, to produce mental or physical discomfort, embarrassment, harassment or ridicule. Such activities and situations include but are not limited to paddling in any form; creation of excessive fatigue; physical and psychological shocks; quests, treasure hunts, scavenger hunts, road trips, or any other such activities carried on outside the confines of the house or organization; wearing, publicly, apparel that is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; and any other activities which are not consistent with the academic mission of the University. Groups will be held responsible for the actions of their members including pledges, associates, and any other pre-initiates.

Persons will be charged, in addition to the group itself, under this, as well as any other applicable violations. See Articles 28 and 29 for further information on this prohibition.

- u. **Discrimination** - Committing any of the above acts because of a person's race, color, religion, sex, national origin, age, disability, veteran status, or sexual orientation.

Sanctions

Articles 12 and 13 represent an attempt to give needed assistance to those who are assessing sanctions. The guidance is directed toward imposing more severe disciplinary sanctions in serious cases. However, the language concerning "mitigating factors" is broad enough to give considerable discretion to do justice, depending upon the facts

in each case. The burden of establishing mitigating factors prior to imposition of sanctions is on the student accused.

12. This "Code" seeks to preserve flexibility in the imposition of sanctions so that each student or group offender is afforded the greatest possibility for appropriate and just treatment.

Significant mitigating or aggravating factors shall be considered, which may include the current demeanor and the presence or lack of a disciplinary or criminal record of the offender, as well as the nature of the offense and the extent of any damage, injury or harm resulting from it.

- a. **Censure** - An official written reprimand for violation of specified regulations, including a warning that continuation or repetition of prohibited conduct will be cause for additional disciplinary action.
- b. **Disciplinary Probation** - Exclusion from participation in privileged or extracurricular institutional activities for a specified period of time, including athletic and any other team activity or sport. Additional restrictions or conditions may also be imposed. Violations of the terms of disciplinary probation, or any other violation of this "Code" during the period of probation, will normally result in suspension or expulsion from the University.
- c. **Restitution** - Repayment to the University or to an affected party for damages, loss, or injury resulting from a violation of this "Code".
- d. **Suspension** - Exclusion from classes and other privileges or activities, including access to University premises or University-sponsored activities off campus, as set forth in the notice of suspension, for a specified period of time. Any student who is suspended shall not be entitled to any tuition or fee refund and is barred from University premises.
- e. **Expulsion** - Termination of student status and exclusion from University privileges and activities, including access to University premises or University-sponsored activities off campus, in perpetuity. Any student who is expelled shall not be entitled to any tuition or fee refund and is barred from University premises.
- f. **Eviction from Residence** - Termination of residence contract and exclusion from visiting within certain or all residential facilities as set forth. Any student who is evicted shall not be entitled to a refund of room fees. Evicted students may not reside in other University-owned/controlled housing unless a waiver is granted by the Office of Student Judicial Services.
- g. **Other sanctions** - Other sanctions may be imposed instead of, or in addition, to those specified above. For example, students may be subject to restrictions upon or denials of University parking privileges for violations involving the use or registration of motor vehicles on campus. Service projects may also be assigned. Students may be directed to have "no contact" with other students and/or may be forbidden to access specified areas of campus ("persona non grata").

13. The following are recommended minimum sanctions:

- a. **Sexual Assault**: One year suspension and eviction from the residence halls or University-owned or controlled rental properties.
- b. **Physical Abuse**: One semester suspension and eviction from the residence halls or University-owned or controlled rental properties.

- c. Assault: Disciplinary probation.
 - d. Sexual Harassment: Disciplinary probation.
 - e. Drug Violation:
 - (1) Possession and/or use:
 - 1st offense: \$50 fine, required participation in a drug abuse education program and eviction from residence halls;
 - 2nd offense: \$100 fine and required evaluation by a certified service at the student's expense;
 - 3rd offense: Conference with the Dean of Students or designee to determine the viability of the student's remaining at the University.
 - (2) Manufacture, distribution, possession with intent to distribute drugs: One year suspension.
 - (3) Violation of the Alcohol Policy:
 - 1st offense: \$50 fine and required participation in an alcohol education program;
 - 2nd offense: \$100 fine and required assessment by a certified service at the student's expense;
 - 3rd offense: Conference with the Dean of Students or designee to determine the viability of the student's remaining at the University.
 - f. Possession or Storage of a Weapon or Object That Could Be Construed as a Weapon: Disciplinary probation and eviction from the residence halls or University-owned or controlled rental properties.
 - (1) Use of weapons, ammunition or objects that could be construed as weapons: One semester suspension.
 - (2) Use of firearms: One year suspension.
 - g. False Alarm/Report: Suspension from the University and/or eviction from the residence halls or University-owned or controlled rental properties.
 - h. Interfering with University Events: Censure.
 - i. Sanction Violation: Disciplinary probation.
 - j. Dishonesty: Disciplinary probation.
 - k. Misuse of Fire/Safety Equipment: Restitution.
 - l. Theft: Restitution.
 - m. Destruction of Property: Restitution for the cost of replacement or repairs; loss of privileges in libraries or computer or other laboratories.
 - n. Non-compliance: Disciplinary probation.
 - o. Regulation Violations: Disciplinary probation, eviction from the residence halls or University-owned or controlled rental properties; denial of computer privileges/access; loss of library privileges. In egregious cases, such as tampering with University computer records, the student may be suspended for no less than one semester.
 - p. Fireworks Violation: Eviction from the residence halls or University-owned or controlled rental properties; restitution for the cost of repairs.
 - q. Violation of Law: Disciplinary probation for acts including but not limited to possession of any falsified means of identification; one semester suspension or, in egregious cases, expulsion for acts including, but not limited to, manufacture, sale, or distribution of local, state or federal means of identification.
 - r. Unauthorized Use of the University's Name: Disciplinary probation.
 - s. Disorderly Conduct: Disciplinary probation and/or eviction from the residence halls or University-owned or controlled rental properties.
 - t. Hazing: For groups, loss of University registration and all attendant privileges; for individuals, disciplinary probation or any other sanction applicable for additional charges.
 - u. Discrimination: Will not have a separate, minimum sanction since it only will be charged in conjunction with charges or other prohibited conduct as an aggravating circumstance to be considered in imposing sanctions for another violation.
14. Repeated or aggravated violations of any part of this "Code" may also result in expulsion or suspension or any other sanction that may be appropriate.
15. Attempts to commit acts prohibited by this "Code" or encouraging others to commit acts prohibited by this "Code" shall be punished to the same extent as completed violations.
16. Students subject to eviction from the residence halls or University-owned or controlled rental properties or suspension or expulsion from the University will be entitled to a Judicial Board hearing. Students subject to any other sanction will be entitled to an informal disciplinary conference. (See Sections 25 and 26.)
- Case Referrals**
17. Any person may refer students or student groups or organizations suspected of violating any part of this "Code" to the Office of Student Judicial Services and the University Police Department. Any person who witnesses a violation in progress should report it immediately to the University Police Department.
18. The Associate Dean of Students or designee will review the reported allegation to determine whether a sanction of suspension, eviction from housing, or expulsion is warranted. From that determination, a Judicial Board hearing or disciplinary conference will be scheduled based on the terms in Articles 25 and 26. Any student, however, may elect to have a disciplinary conference. If a student entitled to a judicial board hearing elects a disciplinary conference, the full range of sanctions may be imposed, including, eviction, suspension, and expulsion.
19. The Associate Dean of Students or designee may defer disciplinary proceedings (Judicial Board hearing or disciplinary conference) for alleged violations of this "Code" for a period not to exceed one semester. Pending charges may be withdrawn thereafter, depending on the conduct of the accused student, or be added to any subsequent charges within the period of deferment.

Judicial Boards

20. Judicial Bodies:

- a. The University Hearing Board hears cases to be resolved in accordance with this "Code". The Board is composed of five full-time students to be selected from the pool. The pool shall consist of at least 10 full-time students selected according to Article 22 of this "Code". If the alleged misconduct may result in suspension or expulsion from the University, whenever possible, a faculty member or administrator will be included; however, the absence of a faculty member or administrator will not prevent the University Hearing Board from hearing a case. Quorum will consist of at least three students.
- b. The Student Parking Violations Board considers appeals of offenses for which a ticket was issued by Parking Services, as well as other parking matters referred by the Office of Parking Services. It may both impose and reduce prescribed fines or suspensions of parking privileges. The Board is composed of three full-time students. Board decisions are subject to administrative review at the discretion of the Associate Dean of Students or designee, but are otherwise considered final and conclusive. Requests for appeal of parking tickets must be submitted in writing to the Office of Parking Services within thirty business days from the date the ticket was issued. Failure to appeal within this allotted time will render the original decision final and conclusive.
- c. Ad hoc Boards may be appointed by the Associate Dean of Students or designee if after reasonable effort a board is not able to be constituted, is unable to obtain a quorum, or is otherwise unable to hear a case. Ad hoc Boards may be composed of administrators, faculty members, students, or any combination thereof. Reasonable efforts should be made to arrange for student membership on any ad hoc Board.
- d. The Committee on the Judicial System, appointed by the President for a term of two years, will be composed of the following members: two faculty members to be nominated by the Faculty Senate; two administrators to be nominated by the Dean of Students; and two full-time undergraduate students and one graduate student to be nominated by the President of the Student Association. Quorum will consist of three members with each constituency - administrators, faculty and students - represented. The chair should be a member of the Faculty Senate. In addition to reviewing appeals, other tasks or assignments may be referred to the Committee at the discretion of the Dean of Students. The Committee on the Judicial System's decisions on appeals are final and conclusive.

21. With the exception of the Student Parking Violations Board, the finding of fact as determined by each Judicial Board will be forwarded to the Associate Dean of Students or designee for determination and imposition of sanction, if applicable. In case of suspension or expulsion, the Dean of Students or designee, in concurrence with the Executive Vice President for Academic Affairs or designee, will impose sanctions.

Selection and Removal of Judicial Board Members

22. Student members of each Judicial Board and the presiding officer are selected in accordance with procedures developed by the Associate Dean of Students or designee. Student members of each Judicial Board are appointed by the Dean of Students or designee to serve for a term of one year. Faculty and administrative members of each Judicial Board are nominated by the Faculty Senate and the Dean of Students,

respectively, and are appointed by the President for terms established by the Faculty Senate.

23. Members of any judicial pool who are charged with any violation of this "Code" or with a criminal offense will be suspended from their judicial positions by the Associate Dean of Students or designee during the pendency of the charges against them. Members found in violation of any such violation or guilty of a criminal offense will be disqualified from any further participation in the University judicial system. Additional grounds and procedures for removal may be established by the Associate Dean of Students or designee.

24. Students, faculty and staff appointed as members of any Judicial Board must adhere to absolute confidentiality relative to the matters and names of all persons who participate in the judicial process. Any student who violates this provision will be charged and, if found in violation, will be sanctioned.

Procedural Guidelines - Disciplinary Conferences

25. When deemed appropriate by violation, when requested by students in place of a Judicial Board hearing, or when used to adjudicate minor violations of residence hall regulations, the following procedural guidelines for a disciplinary conference will be used:

A disciplinary conference will normally consist of an informal, non-adversarial meeting between the accused student and a University administrator or an experienced member of the University Hearing Board as designated by the Associate Dean of Students or designee, or the Office of Student Judicial Services. Respondents may request the Office of Student Judicial Services to call appropriate and relevant witnesses on their behalf. Accused students who fail to appear after written notice will be deemed not to have contested the allegations against them; however, a student may elect not to speak on his or her own behalf.

The following procedural guidelines are applicable to respondents in disciplinary conferences:

- a. Written notice of the specific charges and date of the scheduled conference at least three days prior to the conference.
- b. Reasonable access to the case file at least three days prior to and during the conference. A case file is part of the student's education record under the Family Educational Rights and Privacy Act of 1974. The personal notes of University staff members are not included in the case file. The case file will be retained in the Office of Student Judicial Services.
- c. The opportunity to respond to the evidence and to call appropriate and relevant student witnesses. It is expected that all witnesses will provide information that is true and correct. Any student who knowingly provides false information during a disciplinary conference will be charged under Article 11, section j of this "Code".
- d. The right to an advisor in accordance with the guidelines in Article 27.
- e. If a student entitled to a Judicial Board hearing elects a disciplinary conference, the full range of sanctions may be imposed, including eviction, suspension, and expulsion.
- f. Notarized affidavits may be accepted or other accommodations made at the discretion of the presiding officer in lieu of live testimony if a witness is out of state or otherwise determined to be unavailable.

Procedural Guidelines - Disciplinary Hearings

26. The following procedural guidelines shall be applicable in all disciplinary hearings:

- a. Students accused of violations will be given written notice of the hearing date and the specific charges against them within a reasonable amount of time and be given reasonable access to the case file, which will be retained in the Office of Student Judicial Services.
- b. The Office of Student Judicial Services will take steps to compel the attendance of student witnesses whose testimony may help the University Hearing Board establish the factual record. Failure to appear when called will result in charges under this "Code" but will not invalidate the proceedings. Character witnesses will not be heard. It is expected that all witnesses will provide information that is true and correct. Any student who knowingly provides false information during a disciplinary hearing will be charged under Article 11, section j of this "Code".
- c. Accused students who fail to appear after written notice will be deemed not to have contested the allegations against them; however, a student may elect not to speak on his or her own behalf. In such cases, the University Hearing Board's decision will be based solely on witness testimony and other information presented during the proceeding.
- d. Hearings will be closed to the public.
- e. The presiding officer will exercise control over the proceedings to maintain proper decorum, to avoid needless consumption of time and to achieve an orderly completion of the hearing. Anyone disrupting the hearing may be removed or excluded from the hearing by the presiding officer, the Associate Dean of Students or designee. Such disruption is a violation of this "Code", and a person may be charged following his or her disruption and removal.
- f. Hearings will be tape recorded or transcribed. The method used is at the discretion of the Associate Dean of Students or designee.
- g. Any party may challenge a Board member on the grounds of personal bias. The decision to disqualify a Board member will be made by the Associate Dean of Students or designee. This decision is final.
- h. Witnesses will be truthful in giving testimony before the Board. Furnishing false information in such a context is a violation of this "Code" and appropriate sanctions will be applied.
- i. Only the immediate parties (and the respondent's advisor if applicable) to the alleged violation may be present throughout the hearing. All parties will be excluded during Board deliberations.
- j. The Board will question all parties in an effort to establish the factual record. On disputed points, a preponderance of the evidence available, fairly considered, will decide the facts. A "preponderance of the evidence" means that it is "more likely than not" that a fact is true or an event occurred.
- k. Formal rules of evidence will not be applicable in disciplinary proceedings described in this "Code". Confidentiality will be observed.

- l. All parties may question witnesses who testify for any of the parties at the hearing.
- m. Prior to the hearing, the Associate Dean of Students or designee may appoint a special presiding officer in complex cases.
- n. Reports of the Board shall include a finding of fact and a determination of whether or not the respondent is in violation of the alleged misconduct. If the Board determines the respondent to be in violation, the report will also include a recommendation of sanction. The Board may consider mitigating or aggravating circumstances when making a sanction recommendation. The report will be forwarded to the Associate Dean of Students or designee for review. If in the judgment of the Associate Dean of Students or designee the sanction recommended by the Board is significantly at variance with sanctions imposed in closely similar cases, the Associate Dean of Students or designee may then revise the sanction.
- o. In cases of suspension or expulsion, the Dean of Students or designee, in concurrence with the Executive Vice President for Academic Affairs or designee, will impose sanctions. The past disciplinary record of the accused student and applicable mitigating and aggravating circumstances will be taken into account in determining the sanction(s).
- p. The accused student will receive, in writing within a reasonable amount of time, the decision of the Board and the sanction(s) determined.
- q. Accused students have the right to an advisor in accordance with the guidelines in Article 27.
- r. Notarized affidavits may be accepted or other accommodations made at the discretion of the presiding officer in lieu of live testimony if a witness is out of state or otherwise determined to be unavailable.

Representatives and Advisors

27. Representation is not permitted in University disciplinary hearings or conferences. Accused students may be accompanied by an advisor or friendly observer. The role of advisors shall be limited to consultation with respondents; advisors may not address the Board or question hearing participants. Violations of this limitation will result in the advisors being ejected from the hearing at the discretion of the presiding officer. The advisor may be, but may not act as, legal counsel. Accused students must notify the Office of Student Judicial Services if they will have legal counsel at the hearing or conference at least three business days prior to the hearing or conference.

Student Groups and Organizations

28. Student groups and organizations may be charged with violations of this "Code".

29. A student group or organization may be held collectively responsible and its officers may be held individually responsible when violations of the "Code" by those associated with the group or organization have occurred.

A position of leadership in a student group, organization, or athletic team entails responsibility. Student officers cannot permit, condone, or acquiesce in any violation of this "Code" by the group or organization.

This section of the "Code" is also designed to hold a group, including athletic teams, student organizations, and their officers, accountable for any act of hazing. For example, requiring, expecting, or encouraging

members to consume any drugs, including alcohol, as a condition or prelude to membership or further participation in the organization would constitute a violation of Article 11, sections b, e, h, and t. This is because such an activity may be physically abusive, constitutes an interference with normal University activities and violates drug or alcohol regulations. The express or implied "consent" of the victim or participant is not a defense. Participants in these activities will be charged; the University community is considered to be the victim.

30. The officers or leaders or any identifiable spokesperson for a student group or organization may be directed by the Associate Dean of Students or designee to take appropriate action designed to prevent or end violations of this "Code" by the group or organization. Failure to make reasonable efforts to comply with the Associate Dean of Students or designee's directive shall be considered a violation of this "Code" by the officers, leaders, or spokesperson for the group or organization and by the group or organization itself.

31. Sanctions for group or organization misconduct may include revocation or denial of registration, as well as other appropriate sanctions.

Appeals

32. Appeals must be based on new information that is relevant to the case, that was not previously presented at the hearing or conference, and that significantly alters the finding of fact.

33. Appeals must be submitted in writing to the Office of Student Judicial Services within five business days from the date of the written sanction notice. These appeals will be reviewed by the Senior Assistant Dean of Students or designee to determine their viability based on new information significantly altering the finding of fact. Only when deemed viable will the appeal be forwarded to the Committee on the Judicial System for its review. Failure to appeal within the allotted time will render the original decision final and conclusive. Decisions to grant or deny the appeal will be based on information supplied in the written appeal and, when necessary, on the record of the original proceedings. Findings and sanctions arising from new hearings or conferences ordered by the Committee on the Judicial System are final and conclusive.

34. The Committee on the Judicial System may

- a. Affirm the finding of the original board or conference;
- b. Remand the case to the original board or conference officer for a new hearing;
- c. Request that a new board or conference officer hear the case.

35. The imposition of sanctions will be deferred during the pendency of appellate proceedings unless, in the judgment of the Dean of Students or designee, the continued presence of the student on campus poses a substantial threat to others, to himself or herself, or to the stability and continuance of normal University functions.

Transcript Notations

36. An encumbrance may be placed on a student's University records by the Associate Dean of Students or designee while disciplinary proceedings are pending or sanctions are incomplete.

37. Notation of disciplinary action will be made on the transcript whenever a student is expelled or suspended. Students may petition for removal of the notation of suspension when the suspension period has expired or after three years, whichever comes first. Such petitions may be granted at the discretion of the Associate Dean of Students or designee. Factors to be considered in reviewing petitions for notation removal include the current demeanor of the student, the student's conduct subsequent to the violation, and the nature of the violation, including the damage, injury, or harm.

Disciplinary Files and Records

38. Case referrals may result in the development of a disciplinary file in the name of the student; the file shall be voided if the charge is not substantiated. Voided files will be so marked, shall not be kept with active disciplinary records, and shall not leave any student with a disciplinary record.

39. The files of students found in violation of any prohibited conduct will be retained as a disciplinary record until their graduation. This provision shall not, however, prohibit any program, department, college or school of the University from retaining records of violations and reporting violations as required by their professional standards; the University may retain, for appropriate administrative purposes, records of all proceedings regarding violations of the "Code of Student Conduct". Disciplinary records may be reported to third parties in accordance with University regulations and law.

40. Disciplinary records may be removed from the student disciplinary files of the Office of the Dean of Students by the Associate Dean of Students or designee, upon written request of the student, no sooner than one year after the finding of fact for the case. In deciding whether to grant the request, the Associate Dean of Students or designee will consider such factors as the current demeanor of the student, the student's conduct subsequent to the violation, and the nature of the violation, including the severity of any other student's damage, injury or harm.

41. Students assigned to complete any sanction as a result of violating any section of this "Code" will have their records encumbered by the Office of Student Judicial Services. The encumbrance will be removed upon completion of all sanctions required by the University.

Conflicts

42. In event of conflict between the terms of this "Code of Student Conduct" and any other provision of the Guide to Student Rights and Responsibilities, the terms of this "Code" shall govern.

Approved – October, 1996

ATTACHMENT G: Detailed Information Regarding Local Address Information

Local Address Information for Foggy Bottom Students not living in GW-housing¹

Full-Time Foggy Bottom undergraduate Students Residing in Foggy Bottom/West End outside the Campus Plan Boundaries	1,156
District of Columbia outside the Foggy Bottom Campus Plan boundaries and outside Foggy Bottom/West End	309
breakdown by zip code: 20001 29 20002 13 20003 11 20004 4 20005 59 20006 0 20007 22 20008 12 20009 51 20010 19 20011 6 20012 0 20015 1 20016 6 20017 0 20018 0 20019 0 20020 0 20024 4 20027 0 20032 2 20036 25 20037 45 20056 0 20071 0 20076 0 20078 0	
Maryland	125
Virginia	318

Note 1: This data is current as of the GW census date, November 20, 2008 and represents a 98% response rate from the 2,008 full-time Foggy Bottom Undergraduate Students not included in the GW Foggy Bottom housing program.

ATTACHMENT H: Detailed data regarding the number of off-street parking spaces per garage

THE GEORGE WASHINGTON UNIVERSITY PARKING SERVICES

On Campus Parking

November 2008

Lot #	Lot Name	Self-Park	Valet Parking	Total Spaces
1	Lot 1	34	0	34
3	Lot 3	22	45	67
4	Academic Center Garage	226	60	286
5	Elliot School	198	0	198
6	New Hall Garage	59	0	59
7	Ambulatory Care Center G	110	0	110
9	Media & Public Affairs G	64	0	64
10	Warwick Lot	24	0	24
12	Lot 12	23	0	23
13	Kennedy Onassis	20	0	20
14	Ross Hall Garage	139	48	187
15	Old Main	63	0	63
16	Funger Hall Garage	218	46	264
17	Ivory Tower	90	0	90
20	Dakota	60	0	60
21	Health & Wellness Garage	112	0	112
UPG	University Parking Garage	1020	230	1250
	University Parking Garage-Addition	232	0	232
MC	Marvin Center Garage	170	144	314
Lot A	Support Building	49	44	93
Rear of Westend	Rear of Westend	9	0	9
Riverside	Riverside Towers	5	0	5
	Total	2,947	617	3,564

ATTACHMENT I: Materials Evidencing GW's Efforts related to Transportation Management

Foggy Bottom Campus Public Transportation Options

M The Foggy Bottom campus is served by myriad public transit options, including the Foggy Bottom-GWU Metrorail Station (Blue and Orange lines), numerous Metrobus routes and commuter buses from Maryland and Virginia.

■ www.wmata.com has complete information about Metrobus and Metrorail.

■ The DC Circulator (www.dccirculator.com) and the Georgetown Metro Connection (www.georgetowndc.com) also offer convenient downtown service.

■ Regional rail services are provided by Virginia Rail Express, Maryland's MARC Train, and Amtrak.

Advice for new bus riders: Metrobus names and routes can be confusing at first! Visit the interactive map at www.goDCgo.com for full details about the easiest way to take a bus to your destination.

Major bus lines include: **M1** the 30 series (30, 32, 34, 35, 36, 38B); **M2** the D series (D1, 3, 5, 6); **M3** the N series (N2, 3, 4, 6); **M4** the H1 series; **M5** 80 series; **M6** the Y series (Y3, 11, 16) and the **M6** S1 series; as well as the **M7** the L series (L1 & 2). The map to the right shows primary locations of bus stops for each series.

GW's pre-tax transportation benefits allow full time and regular part time **GW employees** to set aside up to \$115 per month on a pre-tax basis for the purchase of "Metrocheks" or Metro SmartTrip funds. SmartTrip cards can be used on Metrobus, Metrorail, DASH, Ride-On services and the DC Circulator.



Transportation Options for GW students, faculty, staff and neighbors

SUMMER 2008 EDITION

Bicycles

Bicycle racks and storage facilities are available throughout the Foggy Bottom and Mount Vernon campuses. Outdoor bike racks on the Foggy Bottom Campus can be found at the locations depicted on the map to the right. Mount Vernon Campus bike racks can be found at:

- ☒ UPD gatehouse
- ☒ Lloyd Gym
- ☒ Somers Hall
- ☒ Merriweather Hall

BICYCLE REGISTRATION ON CAMPUS: The University Police Department offers free bicycle registration services – find out more at <http://gwired.gwu.edu/upd/services/theftprevention/bikeregistration>

DDOT's SmartBike Program



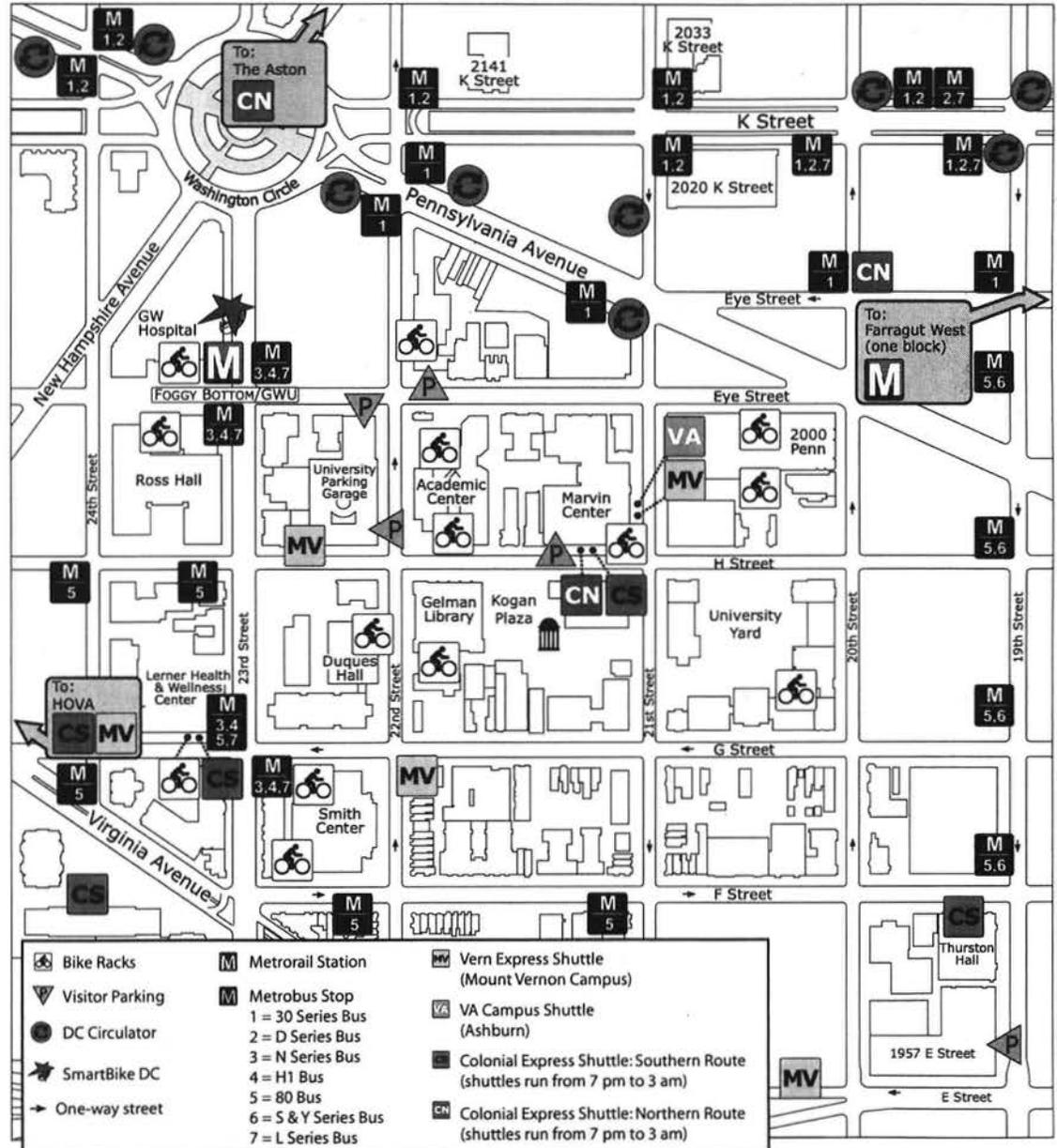
DDOT's SmartBike program will be fully operational this summer and will offer a rental location on 23rd Street in front of the GW Hospital. The program features self-service bike rental kiosks at 10 locations around DC. For more information, go to www.smartbikedc.com

Shuttle Transportation Options:

MV **The Vern Express**—connects the Mount Vernon and Foggy Bottom Campuses. For more information, visit <http://gwired.gwu.edu/mvcl/express/>

VA **The Virginia Campus Shuttle**—connects the Foggy Bottom and Virginia Campus (also provides service to the Virginia Campus from West Falls Church Metro during certain times of the day). For more information, visit <http://www.va.gwu.edu/student-services/vanpool.html>

CS **CN** **The Colonial Express Shuttle**—serves the Foggy Bottom Campus and the surrounding neighborhood. For more information, visit <http://gwired.gwu.edu/upd/transportation/ColonialExpressShuttleBuscopy/>



Please note: GW is providing this information as a resource and is not a provider of many services detailed on this fact sheet.

ZipCar—www.zipcar.com/friendsofgw

Located throughout the Foggy Bottom Campus, ZipCar offers rental vehicles on an hourly basis. A variety of vehicle options are available and gas and insurance are included. Become a ZipCar member and rent a ZipCar at www.zipcar.com/friendsofgw or 1-866-494-7227. *GW students, staff and faculty can join at a reduced annual rate of \$25 with no application fee—rentals are charged on a per hour basis.*

DC Specific Transportation Information

www.goDCgo.com links directly to all transportation information relevant to getting you "Straight to the Point" in Washington, DC. The site includes interactive mapping technology allowing you to plot your trip and choose the transportation options that fit your needs. Whether you are a student, employee or neighbor, www.goDCgo.com is your "one stop shop" for getting around DC.

Free Regional Commuter Assistance**www.CommuterConnections.org**

- **Ridematching**—Are you interested in saving money on parking and gas? Share the ride to work with a fellow GW co-worker! The Commuter Connections Ridematching program allows you to find others who live and work near you, have similar work schedules, and are interested in carpooling and/or vanpooling to and from work. Commuter Connections' ridesharing technology allows you to view an interactive and comprehensive list of all potential ridesharing partners in your area.
- **Guaranteed Ride Home (GRH)**—This program provides up to four free taxi rides home per year for registered commuters who take public transportation, carpool, walk, and bike to work. For more information on these and other programs visit the Commuter Connections website at www.CommuterConnections.org

Campus Escort Vans/4RIDE

The University Police Department offers a free vehicle escort service to and from locations on and near the Foggy Bottom Campus. This service is available from 7:00 p.m. to 6:00 a.m. to enhance the safety and peace of mind for members of the GW community needing to travel between dusk and dawn. To use 4RIDE, call 202-994-RIDE and provide your name, current location and destination to the UPD dispatcher. More information regarding service areas is available online at <http://gwired.gwu.edu/upd>

DC Taxicabs

DC Taxicabs now operate on a meter system with a \$3.25 initial charge for the first half mile plus \$0.90 for each additional 1/2 of a mile or fraction thereof. More details can be found at www.dctaxi.dc.gov

NuRide

NuRide is a flexible ridesharing program that encourages and rewards carpooling. The free program serves GW employees at the Foggy Bottom, Mount Vernon and Virginia campuses. You can sign up for one ride or for recurring rides, commuting, errands or other travel needs. Registered "riders" earn reward points for each carpool ride found on the

"NuRide" site. Reward points can be redeemed online for retail gift cards, discounts and event tickets. To use NuRide:

1. Register your GW email address with NuRide.
2. Find other GW employees who have a similar travel route.
3. Share a ride.
4. Go online to record your trip and earn reward points.
5. Redeem your points for a NuRide reward.



THE GEORGE
WASHINGTON
UNIVERSITY
WASHINGTON, DC

Transportation Options

for GW students, faculty, staff and neighbors

**Information/Contact Us**

The DC Zoning Commission's approval of **The 2007 Foggy Bottom Campus Plan** allows GW to implement a "Grow Up, Not Out" strategy so the University can accommodate its academic and student housing space requirements within the existing campus boundaries. To ease traffic and support sustainable practices, GW is increasing its efforts to encourage the use of public transportation and promote smart growth development strategies. This fact sheet aims to provide students, staff, faculty and neighbors of GW's campuses with information about available **transportation options**. We welcome your comments on how we can better serve your transportation needs.

- Send transportation related questions/comments to gwutrans@gwu.edu
- Visit www.neighborhood.gwu.edu for more details on the 2007 Foggy Bottom Campus Plan, Square 54 and other campus development projects.

On-Campus Parking Options

GW's Foggy Bottom Campus offers a number of campus parking lots to accommodate faculty, staff, students and visitors to the campus. Visitors may park at University Parking Garage 24 hours a day/7 days a week (entrance on 22nd Street, between H & Eye Streets). Other visitor lots are located in the Marvin Center (7am-Midnight), 1957 E Street (7am-10pm) and Ambulatory Care Center (7am-8pm). Monthly contract parking is available to students, faculty and staff at a variety of locations throughout the campus. For parking rates and locations and information on the GW campuses go to www.gwu.edu/parking

**On-Campus Parking Restrictions:**

Freshmen and sophomore students are prohibited from bringing vehicles to the Foggy Bottom Campus and the Foggy Bottom/West End area other than in extreme/exceptional circumstances. To view GW's on-campus parking policy, please visit <http://my.gwu.edu/files/policies/ParkingRestrictionsFINAL.pdf>



Foggy Bottom ↔ Mount Vernon THE VERN EXPRESS

Fall 2008 – September 2 through December 9, 2008

(excluding Thanksgiving Break, November 26-30, for which a separate schedule will be issued)

Express Stops

Departure times refer to primary pick-up & drop-off locations.

Mount Vernon Campus

- The Quad, across from Somers Hall (primary location)
- Clock Tower
- Webb Building

Foggy Bottom Campus

- 23rd and H Streets (primary location)
↳ Exception:
Weekdays, 6AM-10AM:
21st and H Streets (Marvin Center)
- 2025 E Street, NW (in front of the Red Cross building)
- 22nd and G Streets
- 2601 Virginia Avenue (Hall on Virginia Avenue, across from the Watergate), except on weekdays from 6AM to 10AM

The one-way trip typically takes between 7 and 10 minutes, although may take longer (10 to 13 minutes) during weekday rush hours (7AM-10AM and 3PM-7PM).

TIME	MONDAY-FRIDAY	SATURDAY-SUNDAY
12AM		MIDNIGHT-2AM
1AM		15 MINUTE DEPARTURES ²
2AM	MIDNIGHT-6AM	
3AM	30 MINUTE DEPARTURES ¹	
4AM		2AM-8AM
5AM		30 MINUTE DEPARTURES ¹
6AM	6AM-7AM	
7AM	15 MINUTE DEPARTURES ²	
8AM		
9AM		
10AM		
11AM	7AM-9PM	
12PM	CONTINUOUS DEPARTURES	
1PM	(departures every 5-10 minutes from both campuses)	8AM-MIDNIGHT
2PM		15 MINUTE DEPARTURES ²
3PM		
4PM		
5PM		
6PM		
7PM		
8PM		
9PM	9PM-MIDNIGHT	
10PM	15 MINUTE DEPARTURES ²	
11PM		

1. When running on a 30-minute schedule, The Vern Express departs from the Foggy Bottom Campus at :00 and :30 past the hour and from the Mount Vernon Campus at :15 and :45 past the hour.

2. When running on a 15-minute schedule, The Vern Express departs from both campuses at :00, :15, :30, and :45 past the hour.

For questions and comments about The Vern Express, visit <http://gwired.gwu.edu/mvcl/express>, e-mail mvcl@gwu.edu or call 202-242-6673 M-F from 9am – 5:30pm (excluding University Holidays). At any other time, contact University Police at 202-242-6110.

<http://gwired.gwu.edu/mvcl/express>

THE GEORGE WASHINGTON UNIVERSITY
MOUNT VERNON CAMPUS • WASHINGTON DC



PAYROLL SERVICES

THE GEORGE WASHINGTON UNIVERSITY



PAYROLL SERVICES

- Home
- Payroll News
- Payroll Staff
- Time Reporting
- MetroChek / SmarTrip
- Off-Campus Parking
- Direct Deposit
- Online Payroll Info
- Forms
- Payroll Calendar
- Individual Tax Withholding

FREQUENTLY ASKED QUESTIONS

- Who To Call
- Faculty/Staff
- Students
- Time Reporting
- Tax Department
- Policies

METROCHEKS ARE COMING TO AN END! EFFECTIVE DECEMBER 1, 2008 MORE INFORMATION COMING SOON

Smartrip/Metrocheck Pre-Tax Transportation Benefit Program

This pre-tax transportation benefit allows benefit eligible employees (full-time and regular part-time) to set aside up to \$115 per month on a pre-tax basis. You may elect payroll deductions in the amounts of \$40, \$60, \$80, \$100, and \$115 per month for the purchase of Metrocheks or for adding value to your Smartrip card. Smartrip cards are used for Metrorail, can be exchanged for Metrobus tokens, and can be exchanged for Metrorail/bus weekly passes.

You may enroll, change or terminate your benefit any time during the year by completing a new [Enrollment/Change Form](#).

Procedures follow:

Biweekly Paid Employees: New enrollments, changes or terminations must be received two weeks prior to the first pay of the month in which the deduction is effective. The deductions are taken the first two pay periods of the month.

Monthly Paid Employees: New enrollments, changes or terminations must be received by the 10th of the month in which the deduction is to be effective.

Smartrip benefits can be added to your card on the 1st of each month following the month deductions are made. Metrocheks can be picked up on the 1st of each month at the Ticketmaster window located on the ground floor of the Marvin Center. Contact Payroll Services at 202-994-7714 if you have questions regarding this benefit.

Note: Smartrip benefits NOT claimed during the month will be forfeited to the plan.

More information about this benefit can be found at the following websites:

[GW Human Resource Services Benefits Description](#)

[Washington Metropolitan Area Transit Authority](#)



The George Washington University
Payroll Services
Academic Center, 801 22nd Street T-101
Washington, DC 20052

nuride

The Rewarding Way to Go

Welcome to NuRide—the online community where you can

- Find friends going your way and share a ride
- Travel whenever you like on your schedule
- Earn rewards from corporate sponsors
- Save money on gas, tolls and parking

TIME

"Technology is offering a solution"

The Washington Post

"A blossoming commuter service"

The New York Times

"An innovative program"



www.nuride.com

nuride

Experience the Rewarding Way to Go today

3 easy steps

1 Visit nuride.com

Visit www.nuride.com and check out the rides and rewards available in your area. You don't need to share a ride, just see what's available.



www.nuride.com

2 Share a Ride

When you're ready, you can find just the right person going your way and share the ride. Ride with friends or meet new people—you're in control at all times.



3 Earn Rewards

It's like frequent flyer miles—every time you share a ride you earn points that can be redeemed for restaurant gift cards, retailer discounts, and tickets to shows and attractions.



www.nuride.com



To: All University Employees

From: Payroll Services Department

Subject: Information on Year End 2007 and Changes for 2008

New Benefit Rates Take Effect in January 2008

New benefit deduction rates and/or open enrollment changes for health and dental insurance take effect in January 2008. These rates will be reflected in the pay dated January 11, 2008 for biweekly paid employees and January 31, 2008 for monthly paid employees. It is very important that you take the time to verify the deduction amounts are correct and reflect any changes made during open enrollment. If they do not, immediately contact Benefit Services at 202-994-9620.

Phone Numbers are Changing for Virginia Campus Payroll Office

Effective December 17, 2007 the phone numbers for the Virginia Campus payroll office will be changing to the 703 – 726-XXXX exchange. Individual phone numbers will be posted on the Payroll Services website and the on-line directory. The new fax number is 703-726-4406 and the main line is 703-726-4277. The phone numbers for the Foggy Bottom office are not changing.

Verify Your Personal Information

Avoid the hassle of your W-2 being lost in the mail!!!

Review your current pay advice to verify your name is spelled correctly and it reflects your correct mailing address. Don't forget to check the zip code and apartment number (if applicable).

The address reflected on your pay advice is your Form W-4 address and is where your 2007 Form W-2 will be mailed. If this address needs to be changed, you must complete a new Form W-4 that reflects the new address and the number of allowances you wish to claim. You may obtain a Form W-4 from the Foggy Bottom Payroll Office located at the Academic Center, Rome Hall – Room 101, or the Payroll Services web site, www.gwu.edu/~payroll/forms.html.

Please remember, if your state of residence changes you must also complete a new state tax withholding form.

Smarterip and Metrochek Deduction Options

The monthly allowable pre-tax amount will increase to \$115 per month effective January 2008. The deduction options for 2008 will be \$40, \$60, \$80 and \$115 per month. Enrollment/Change Forms are available at the Foggy Bottom Payroll Office located at the Academic Center, Rome

Hall - Room 101 or on the web at www.gwu.edu/~payroll/forms.html. Changes to deduction amounts to be effective in January 2008 must be received by payroll no later than December 21, 2007.

Reminder: The University will not refund Smartrip benefits that have not been claimed by the last day of each month.

In addition to Metrorail the SmarTrip card is now accepted on Metrobus, DASH, Ride On, Fairfax Connector, CUE, and Loudoun County Transit. If you are currently using paper Metrochecks, now is a good time to switch to the safer and easier SmarTrip. Contact Shelley Rich at 202-994-7714 for more information.

Pre-Tax Parking Reimbursement Limit Increases (Off Campus Parking)

Effective January 1, 2008 the maximum deduction for the pre-tax parking benefit increases to \$220.00 per month. Enrollment forms for the off campus parking program are available at the Foggy Bottom Payroll Office located at the Academic Center, Rome Hall, Room 101 or on the Payroll Services website, www.gwu.edu/~payroll/forms.html. Changes to deduction amounts to be effective in January 2008 must be received by payroll no later than December 21, 2007.

On campus parking rates are also changing effective January 2008 as follows:

- Main Campus \$190.00
- Mount Vernon \$110.00
- Hall on Virginia Ave \$155.00

Information about on campus parking can be found at the Parking Services website <http://www.gwu.edu/~parking/> or by contacting the Office of Parking Services at 202-994-7275.

Social Security and Medicare Tax Changes for 2008

The Social Security Administration announced an increase in the Social Security wage base for 2008. The Social Security wage base will be the first \$102,000 of earnings. The Medicare taxes will continue to be based on all earned income. The tax rates for Social Security and Medicare will remain the same in 2008, 6.2% for Social Security and 1.45% for Medicare.

Review Your Current Federal and State Withholding

Now is a good time to review the federal and state withholding allowances you are currently claiming. Your current withholding allowances can be found in GWeb Information or on your pay stub. If you need to change your filing status and/or number of exemptions you must complete a new Form W-4. The IRS recently announced that the personal exemption amount for 2008 is \$3,500 and the standard deduction amounts are \$10,900 for couples and \$5,450 for single taxpayers.

Employees Claiming Exempt from Federal Tax Withholding

Employees that filed a form W-4 in 2007 claiming exemption from federal withholding taxes will have to file a new Form W-4 no later than February 15, 2008. If a new Form W-4 is not

submitted, the IRS requires your federal tax status to be changed to single and zero (0) exemptions.

Employees Claiming Exempt from State Tax Withholding

See information provided below if you are currently claiming exempt from state withholding or completed a District of Columbia Form D-4A claiming non residency status.

District of Columbia – Renewal of exempt status must be sent to Payroll Services no later than January 1, 2008. If a new Form D-4 is not received your withholding status will change to single and zero (0) exemptions.

If you are claiming non-residence status and are not currently having taxes withheld for another state you must renew your status by completing a new Form D-4A. If a new form is not received by January 1, 2008 your state withholding will change to single and zero (0) exemptions.

Maryland – Renewal of exempt status must be sent to Payroll Services no later than February 15, 2008. If a new MW 507 is not received your withholding status will change to single and one exemption.

Virginia – Renewal of exempt status must be sent to Payroll Services no later than January 1, 2008. If a new Form VA-4 is not received your withholding status will change to single and zero (0) exemptions.

Advantages of Direct Deposit

If you are currently not being paid by direct deposit, it is highly recommended that you sign up for this program. Direct deposit can benefit you in many ways:

- ✦ No waiting for your check on payday. The money is already in your account and available on payday.
- ✦ If you miss work on payday or you're on vacation, your money is in the bank and available to you no matter where you are relaxing.
- ✦ No worrying over losing a paycheck or having it stolen before you can get it to the bank. *The University does not reissue checks that have been stolen and cashed.*
- ✦ No paper direct deposit notification, you can view your pay stub on-line and print at your convenience while you are at work or home.
- ✦ You can have your pay sent to different accounts and/or different financial institutions.
- ✦ Avoid long lines at the bank on payday.
- ✦ It will be easier for the University to pay you if there is a catastrophic event.

If you have questions or concerns, please call the payroll department and talk with someone about how safe and easy it is to have your pay direct deposited into your checking and/or savings account anywhere in the United States. Please do not hesitate to call at 703-726-4463. Direct Deposit Enrollment Forms are located at either payroll office or on the web at, www.gwu.edu/~payroll/forms.html.