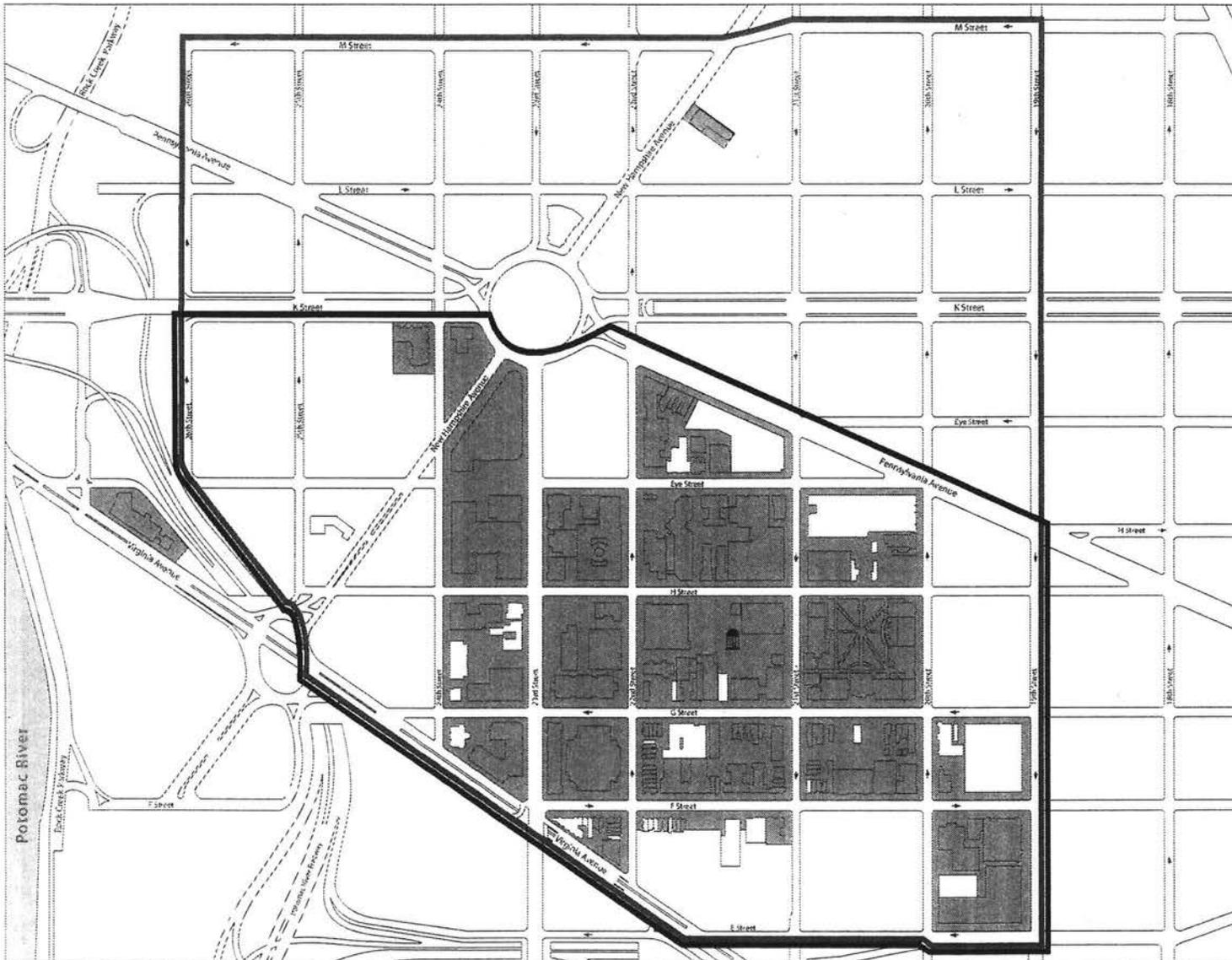


GW Community Concern Policy Response Boundaries



- Street Noise Response Boundary**
- Townhouse Response Boundary**
- Areas of UPD Police Authority**



GW Trash Concern Policy

As with all issues that can have a negative impact on the quality of life in our neighborhood, GW takes trash concerns very seriously. The University has implemented a progressive strategy for addressing trash problems.

1st offense - Letter regarding Trash Policy from Office of Off-Campus Student Affairs

The first time a trash-related complaint is received, any GW students that are on-record as residing at the problem property will immediately receive a friendly reminder from the Office of Off-Campus Student Affairs. In addition to outlining the city's trash pickup procedures, students will be instructed to promptly resolve the issue at hand.

2nd offense - Warning letter from Office of Student Judicial Services

A second violation at the same location will result in a written warning letter from the Office of Student Judicial Services.

3rd offense - Student Judicial Process started through Office of Student Judicial Services

Any future violations will involve an in-person meeting with a University official and the dispensation of appropriate sanctions. Of course, this tiered process can be altered depending on the severity of the trash concern.

In addition to relying on community members to notify us of problems, staff from the Office of Community Relations and the Office of Off-Campus Student Affairs will regularly walk the neighborhood to proactively identify areas of concern.

Furthermore, GW is committed to working with the DC government on persistent problem properties. Addresses that have been the subject of repeated complaints will be shared with the Mayor's Office of Community Relations and Services and the Director of Constituent Services for the appropriate Council office (in most instances, Evans) for referral to the appropriate city agency. The combination of GW's follow-up with building occupants and the City's follow-up with owners should allow us to effectively combat persistent violators.

GW-related concerns regarding violations of the law or city ordinances can be reported via the 24-hour GW Community Concern Hotline at 202/994-6110. Alternately, you may send an email to discover@gwu.edu.

July 2009



October 6, 2009

Re:

Dear

We are writing to express our deep concern over conditions surrounding the above referenced property, and their impact on the GW student residents and the surrounding community. During the past academic year, we received multiple community complaints related to your tenants and problems such as excessive noise, trash, and parties. It is our hope that your added guidance to the new residents will reduce the neighborhood complaints and contribute to a positive community environment.

The George Washington University has been an integral part of the District of Columbia community for more than 180 years, and works to continually improve our community relations. GW provides education, health care, employment, and other benefits and resources to District residents and has done so for decades. But GW's positive impact on the community can become overshadowed when student conduct negatively affects the quality of life of community residents. GW students are responsible for behaving in a courteous manner and must comply with GW policy, District law, and community standards that require respect for the rights of others.

Foggy Bottom/West End residents are a mix of students, retired seniors, working professionals, families with children, and others who make the neighborhood their permanent home. When noise and disruptive behavior occur, a wide range of residents are negatively impacted. Going forward, it is our hope that the events that take place at your residence will not have a negative impact on the community.

Thank you for your attention in this matter.

Sincerely,

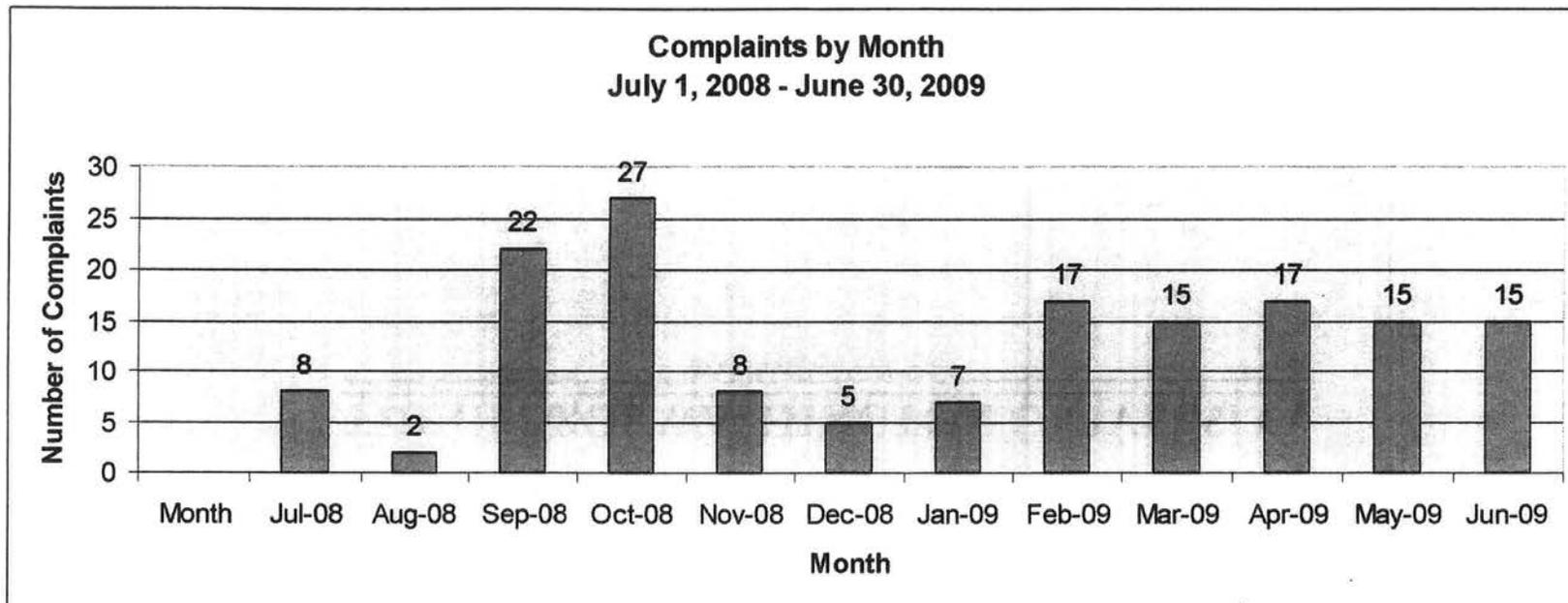
Michael Akin
Executive Director, Government
International & Community Relations

Tara Pereira
Assistant Dean of Students

Community Concerns Report
2008 - 2009

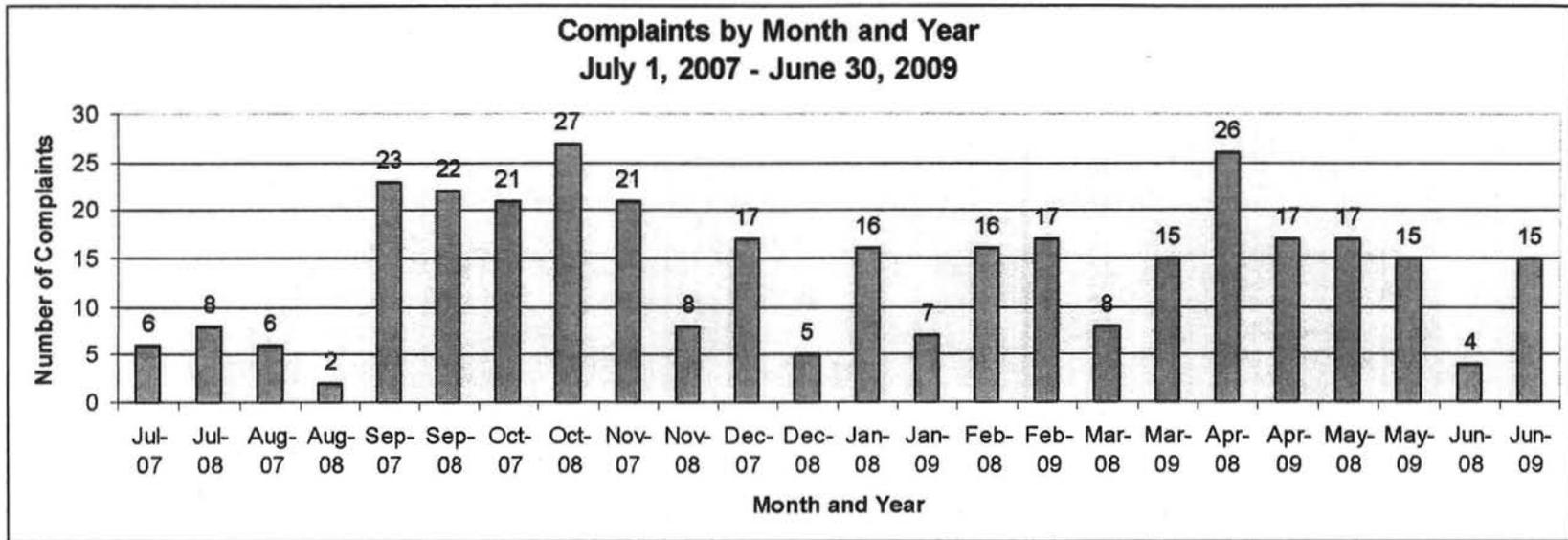


THE GEORGE WASHINGTON UNIVERSITY
WASHINGTON DC

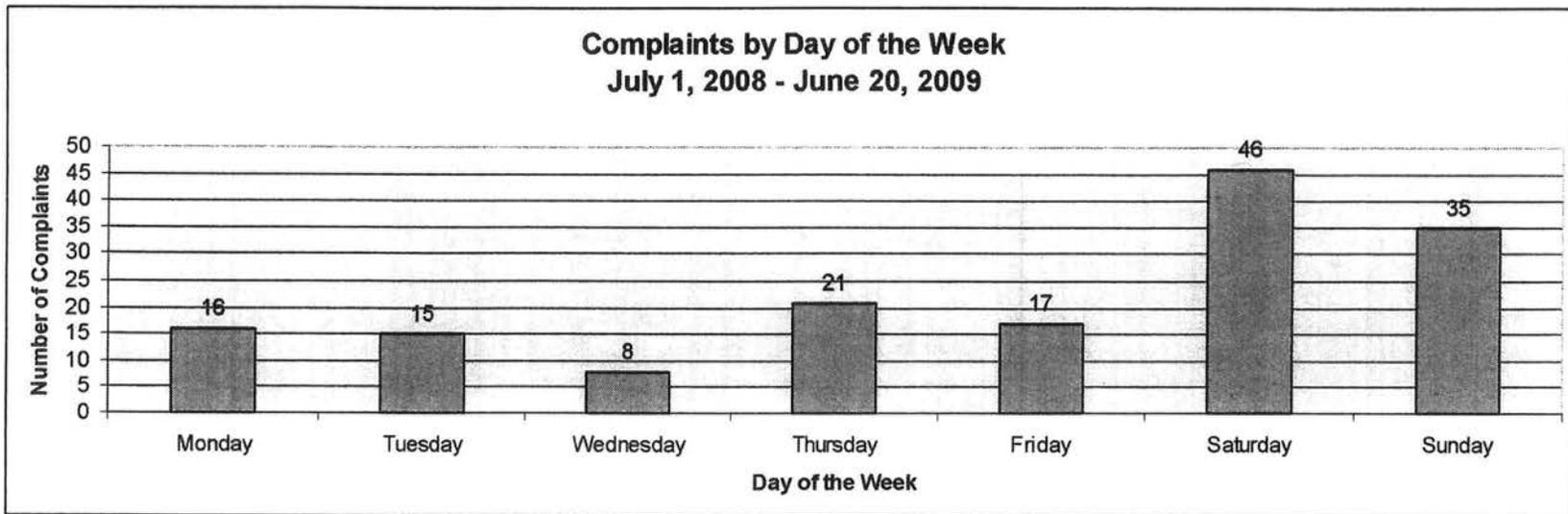


Total =158

Complaints are reported to the Community Concern Line, University Police Department, and the Office of Community Relations.



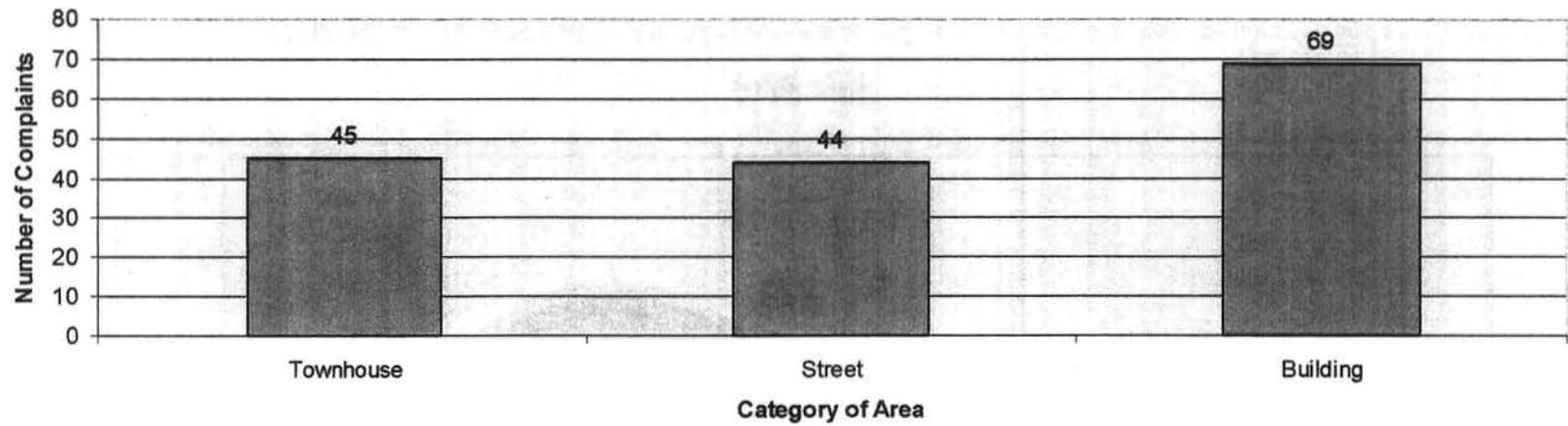
2007 – 2008: Total = 181
2008 – 2009: Total = 158



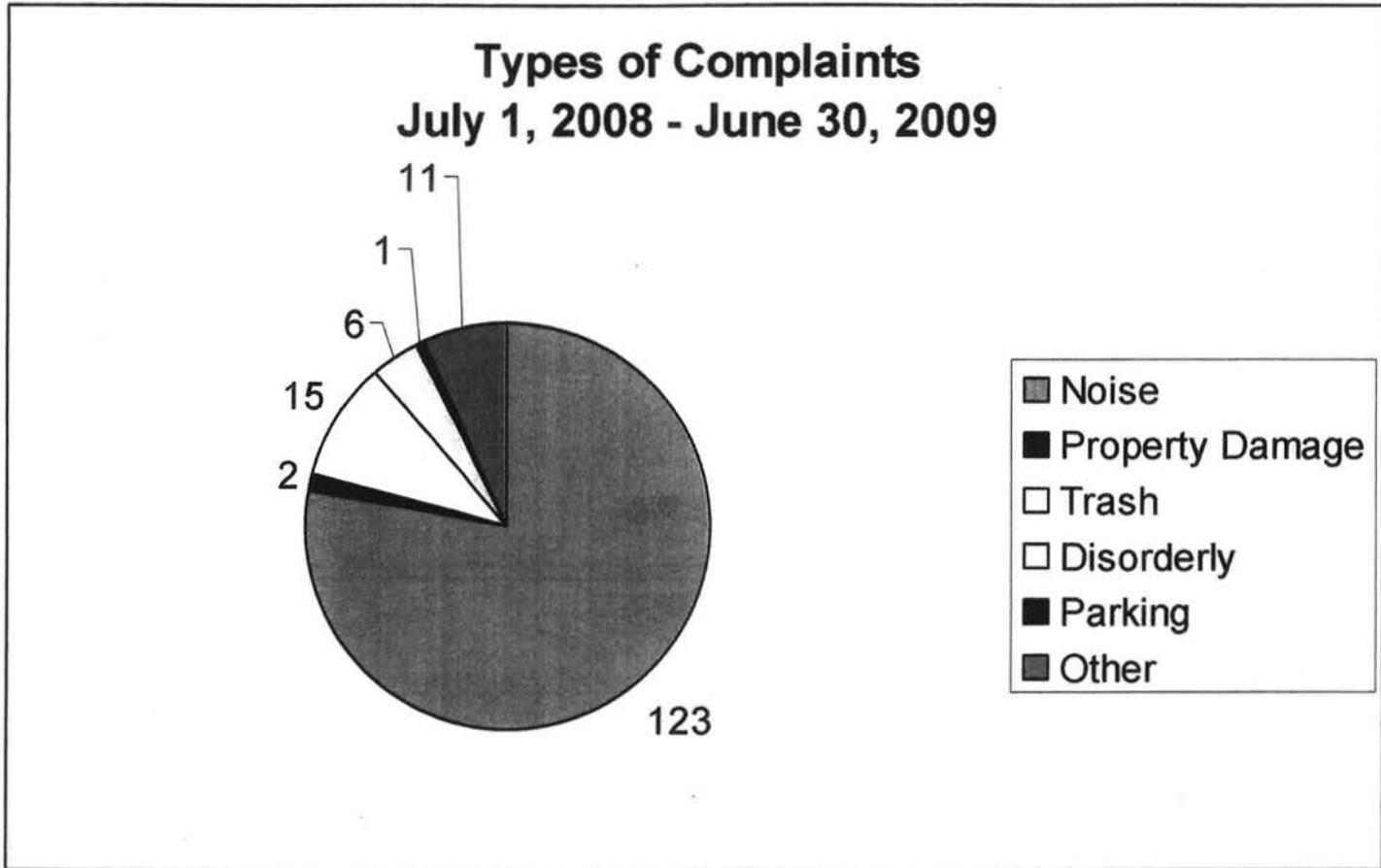
Total =158

Peaks may be partially due to calls during the hours of 12 AM to 3 AM from the previous night.

Category of Area
July 1, 2008 - June 30, 2009



Total =158

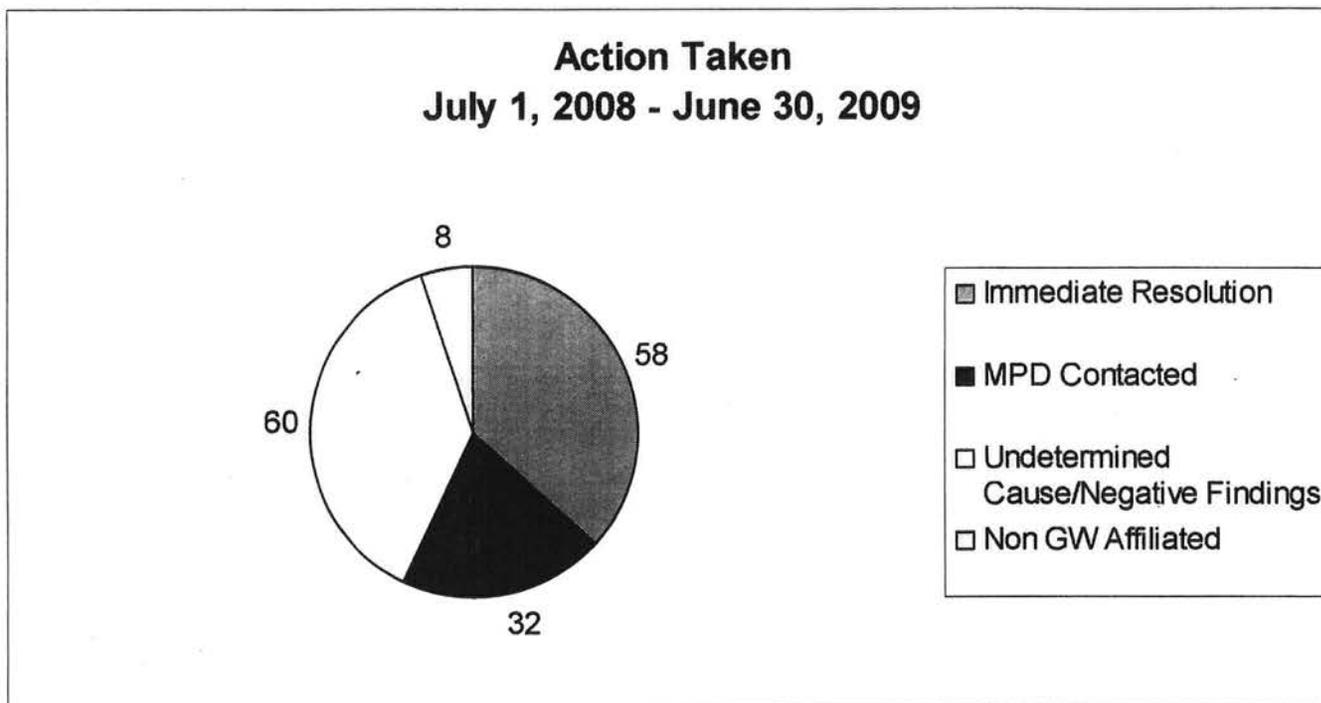


Total =158

Noise complaints include loud talking, music and parties originating from inside residence hall rooms, private townhouses and private apartments as well as on public streets and sidewalks.

Property Damage complaints involve any theft of or damage to neighborhood property.

Disorderly complaints include public arguments, use of fireworks, playing ball in the street, suspected marijuana use and harassment.



Total = 158

Immediate Resolution actions are those situations in which UPD responded and was able to halt the offending activities on the scene.

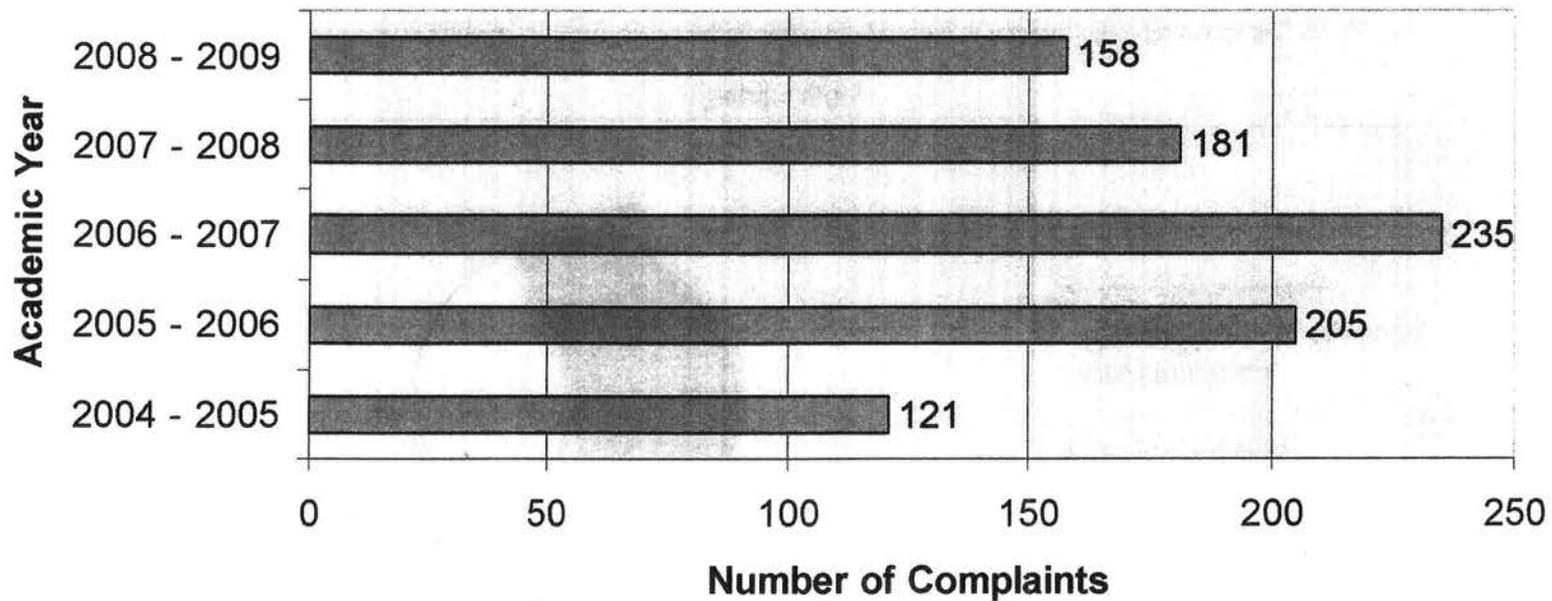
MPD Contacted includes any time in which MPD was contacted by UPD or when UPD was unable to respond because the activity occurred outside of their boundaries.

Undetermined Cause/Negative Findings includes situations in which UPD responded, but found no activity or evidence of complaint.

Non GW Affiliated includes situations in which UPD responded, and the persons involved/situations complained about were not affiliated with The George Washington University.

The Office of Community Relations follows up with all community members regarding their complaints when contact information is provided.

Year by Year Comparison July 1, 2004 - June 30, 2009



In the 2005-2006 academic year, the University launched a campaign to better inform the community of the Community Concern Hotline and Policy leading to the significant increase in complaints between the 2004-2005 and 2005-2006 academic years.

ATTACHMENT F: Materials Evidencing GW's Efforts related to the Good Neighbor Program

CODE OF STUDENT CONDUCT

2009-2010



THE GEORGE
WASHINGTON
UNIVERSITY
WASHINGTON DC

Code of Student Conduct

Authority for Student Discipline

1. Ultimate authority for student discipline is vested in the Board of Trustees by the University Charter. Disciplinary authority may be delegated to University administrators, faculty members, student committees, and organizations, as set forth in the "Code of Student Conduct" ("Code"), or in other appropriate policies, rules, or regulations adopted by the Board. Students are asked to assume positions of responsibility in the University judicial system so that they may contribute their skills and insights to the resolution of disciplinary cases.

Rationale

2. The primary purpose for the maintenance of discipline in the University setting is to protect the campus community and to establish clear standards for civil interaction among community members. The University's goal, through maintenance of standards set forth in the "Code", is to help students experience democratic citizenship, and its attendant obligations and responsibilities.

The purpose of a disciplinary proceeding is to establish the factual record of an alleged violation of the "Code". The procedures outlined do not attempt to recreate or approximate a court of law. Procedures shall reflect standards of fundamental fairness; however, minor deviation from procedural guidelines for hearings suggested in this "Code" shall not invalidate a decision or proceeding resulting from a conference or hearing unless significant prejudice to the accused or the University may result, as judged by the Associate Dean of Students or designee.

Definitions

3. When used in this "Code",
- "Distribution" means any form of sale, exchange, or transfer.
 - "Group" means a number of persons who are associated with each other, but who have not complied with University requirements for registration as a student organization.
 - "Institution" and "University" mean The George Washington University and all of its undergraduate, graduate, and professional schools, divisions, and programs.
 - "Organization" means any number of persons who have complied with University requirements for registration with the Student Activities Center as a student organization.
 - "Student" means any currently enrolled person, full-time or part-time, or on continuous enrollment, pursuing undergraduate, graduate, or professional studies, whether or not in pursuit of a degree or of any form of certificate of completion.
 - "University premises" means buildings or grounds owned or leased by the University, including, but not limited to, buildings or grounds in which students reside and University food service facilities are located; Marvin Center facilities; Columbia Plaza; and facilities operated in the name of any officially registered student organization. This definition is not limited to buildings or grounds owned or leased by the University at the Foggy Bottom Campus.
 - "University-sponsored activities" means events and activities initiated by a student, student organization, or University department, faculty member, or employee that

- (1) Are expressly authorized, aided, conducted or supervised by the University; or
- (2) Are funded in whole or in part by the University; or
- (3) Are initiated by an officially registered student organization and conducted or promoted in the name of that student organization and/or the University; or
- (4) Take place on University premises.

Interpretation of Regulations

4. The purpose of publishing disciplinary regulations is to inform students of prohibited behavior. This "Code" is not written with the specificity of a criminal statute, and any similarity to the language of any criminal statute does not mean that such language or statute or case(s) applies to the University's judicial system or is relevant to the interpretation or application of the "Code".

Inherent Authority

5. The University reserves the right to take necessary and appropriate action to protect the safety and well-being of the campus community. Such action may include taking disciplinary action against those students whose behavior off University premises constitutes a violation of this "Code".

6. Students may be accountable both to civil authorities and to the University for acts that constitute violations of law and of this "Code". Disciplinary action at the University will not be subject to challenge on the grounds that criminal charges involving the same incident have been dismissed or reduced or that no criminal charges have been brought.

Interim Suspension

7. The Dean of Students or designee, following consultation with the Executive Vice President for Academic Affairs and the General Counsel or their designees, may evict a student from University housing or suspend a student from the University for an interim period not to exceed 21 days, pending disciplinary proceedings or medical evaluation. The interim eviction/suspension shall become immediately effective without prior notice whenever there is evidence that the continued presence of the student on the campus poses a substantial and immediate threat to himself or herself or to others or to the stability and continuance of normal University functions. Interim suspension shall be considered an excused absence.

8. A student suspended or evicted on an interim basis will be granted a disciplinary hearing or conference as soon as is practical.

Standards of Classroom Behavior

9. The primary responsibility for managing the classroom environment rests with the faculty. Students who engage in any prohibited or unlawful acts that result in disruption of a class may be directed by the instructor to leave the class for the remainder of the class period. Longer suspensions from a class or dismissal on disciplinary grounds must be preceded by a disciplinary conference or hearing, as set forth in Articles 25 and 26 of this "Code", or in accordance with Articles 7 and 8 above.

The term "prohibited...acts" includes behavior prohibited by the instructor (including, but not limited to, smoking in the classroom, persistently speaking without being recognized or called on, refusing to be seated, disrupting the class by leaving and entering the room without authorization). It must be emphasized that this provision is not designed to be used as a means to punish classroom dissent. The

expression of disagreement with the instructor or classmates is not in itself disruptive behavior.

Office of Student Judicial Services

10. The Office of Student Judicial Services within the Dean of Students Office directs the efforts of students and staff members in matters involving student discipline. The responsibilities of the Office include:

- a. Determining the disciplinary charges to be filed according to this "Code";
- b. Interviewing, advising, and assisting parties involved in disciplinary proceedings and arranging for a balanced presentation before the various judicial boards on a timely basis;
- c. Training and advising the campus judiciary;
- d. Maintaining all student non-academic disciplinary records;
- e. Developing procedures for conflict resolution;
- f. Conducting disciplinary conferences;
- g. Collecting and disseminating research and analysis concerning student conduct;
- h. Resolving cases of student misconduct, including the imposition of sanctions lesser than suspension or expulsion.

Prohibited Conduct

11. Violence of any kind will not be tolerated on or off University premises or at University-sponsored activities. Any student, group, or organization found to have committed misconduct is subject to disciplinary action and to the sanctions outlined in this "Code". Attempts to commit any of these acts of misconduct are included in the scope of these definitions. The following are examples of misconduct subject to disciplinary action (subject to the provisions of Article 5):

- a. **Sexual Assault** - Inflicting any sexual invasion (including but not limited to sexual intercourse) upon any person without that person's consent. "Consent" requires actual words or conduct indicating a freely-given agreement to have sexual intercourse, or to participate in sexual activities. The University community should be aware that, depending on the particular circumstances, previous sexual relationships, the current relationship between the persons involved, or silence or lack of protest do not necessarily constitute consent. Further, the degree of impairment of a person's ability to give or withhold consent (including but not limited to incapacity or helplessness caused by alcohol or other drugs) may be introduced as pertinent information at any University disciplinary hearing.
- b. **Physical Abuse** - Committing physical abuse and/or battery of any person.
- c. **Assault** - Placing a person in fear of imminent physical danger or injury through the use of verbal or physical threats.
- d. **Sexual Harassment** - Committing sexual harassment against another person. "Sexual harassment" means sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when

- (1) Submission to such conduct is made explicitly or implicitly a term or condition of academic performance, advancement or employment; or
- (2) Submission to or rejection of such conduct by a person is used as a basis for a decision relating to the academic performance, advancement or employment of the person; or
- (3) A person knows or should have known that such conduct is unwelcome and that the conduct has the purpose or effect of
 - (a) Substantially interfering with a person's academic or work performance; or
 - (b) Limiting participation in University programs or University-sponsored activities; or
 - (c) Creating an intimidating, hostile, or offensive academic, work, social or living environment.
- e. **Drug / Alcohol Violation** - Possession or use of alcohol by persons under 21; intoxication on University premises; possession or use of illegal drugs or controlled substances; possession of paraphernalia containing drug residue; manufacture or distribution of illegal drugs or controlled substances.
- f. **Weapon Violation** - Use, possession or storage of any firearms, ammunition, knives, other weapons, or objects that could be construed as weapons. Items that pose a potential hazard to the safety or health of others are also prohibited.
- g. **False Alarm/Report** - Knowingly or negligently causing or attempting to cause a fire in a University building; initiating or causing to be initiated any false alarm/report, warning, or threat of fire, explosion, or other emergency.
- h. **Interfering With University Events** - Interfering with any normal University or University-sponsored events, including but not limited to studying, teaching, research, and University administration, fire, police or emergency services.
- i. **Sanction Violation** - Violating the terms of any disciplinary sanction imposed in accordance with this "Code".
- j. **Dishonesty** - Non-academic dishonesty including but not limited to,
 - (1) Furnishing false information to the University or University personnel, including the University Police.
 - (2) Furnishing false information at University disciplinary proceedings.
 - (3) Forgery, unauthorized alteration or unauthorized use of any University documents, records, or identification cards, including computer records, misuse of computer facilities and electronic mailing systems. Academic dishonesty violations will be handled according to the Code of Academic Integrity.
- k. **Misuse of Fire Safety Equipment** - Misuse or damage to fire safety equipment, such as fire extinguishers or exit signs.
- l. **Theft** - Theft of property or of services or knowing possession of stolen property.
- m. **Destruction of Property** - Destroying or damaging University property, such as library holdings, or the property of others.

- n. **Non-compliance** - Failure to comply with reasonable directions of University officials, including University Police officers and representatives of the Office of Student Judicial Services acting in performance of their duties. Directives to cooperate in the administration of this "Code" including those to appear and give testimony at a University disciplinary proceeding as well as directives to produce identification are included in the scope of this provision.
- o. **Regulation Violation** - Any violation of other published University regulations including but not limited to The Alcoholic Beverage Consumption and Distribution Policy, regulations governing student organizations, the GWHP Residential Community Conduct Guidelines and Administrative Policies (whether the student lives in residence or not) and other lease agreements with the University, the Code of Computer Usage, and the Gelman Library Rules and Regulations.
- p. **Fireworks Violation** - Use or possession of fireworks.
- q. **Violation of Law** - Violation of federal and/or local law, including, but not limited to, possession of any falsified identification; manufacture, sale or distribution of local, state or federal identification.
- r. **Unauthorized Use of the University's Name** - Any unauthorized commercial use of the University's name, logo, or other representation.
- s. **Disorderly Conduct** - Acting in a manner to annoy, disturb, interfere with, obstruct, or be offensive to others; shouting or making excessive noise either inside or outside a building to the annoyance or disturbance of others; verbally abusing University officials acting in performance of their duties; or acting in a lewd or indecent manner.
- t. **Hazing** - Any act of hazing. Hazing is defined as any action taken or situation created, intentionally, with or without consent, whether on or off campus, to produce mental or physical discomfort, embarrassment, harassment or ridicule. Such activities and situations include but are not limited to paddling in any form; creation of excessive fatigue; physical and psychological shocks; quests, treasure hunts, scavenger hunts, road trips, or any other such activities carried on outside the confines of the house or organization; wearing, publicly, apparel that is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; and any other activities which are not consistent with the academic mission of the University. Groups will be held responsible for the actions of their members including pledges, associates, and any other pre-initiates.

Persons will be charged, in addition to the group itself, under this, as well as any other applicable violations. See Articles 28 and 29 for further information on this prohibition.
- u. **Discrimination** - Committing any of the above acts because of a person's race, color, religion, sex, national origin, age, disability, veteran status, or sexual orientation.

Sanctions

Articles 12 and 13 represent an attempt to give needed assistance to those who are assessing sanctions. The guidance is directed toward imposing more severe disciplinary sanctions in serious cases. However, the language concerning "mitigating factors" is broad enough to give considerable discretion to do justice, depending upon the facts

in each case. The burden of establishing mitigating factors prior to imposition of sanctions is on the student accused.

12. This "Code" seeks to preserve flexibility in the imposition of sanctions so that each student or group offender is afforded the greatest possibility for appropriate and just treatment.

Significant mitigating or aggravating factors shall be considered, which may include the current demeanor and the presence or lack of a disciplinary or criminal record of the offender, as well as the nature of the offense and the extent of any damage, injury or harm resulting from it.

- a. **Censure** - An official written reprimand for violation of specified regulations, including a warning that continuation or repetition of prohibited conduct will be cause for additional disciplinary action.
- b. **Disciplinary Probation** - Exclusion from participation in privileged or extracurricular institutional activities for a specified period of time, including athletic and any other team activity or sport. Additional restrictions or conditions may also be imposed. Violations of the terms of disciplinary probation, or any other violation of this "Code" during the period of probation, will normally result in suspension or expulsion from the University.
- c. **Restitution** - Repayment to the University or to an affected party for damages, loss, or injury resulting from a violation of this "Code".
- d. **Suspension** - Exclusion from classes and other privileges or activities, including access to University premises or University-sponsored activities off campus, as set forth in the notice of suspension, for a specified period of time. Any student who is suspended shall not be entitled to any tuition or fee refund and is barred from University premises.
- e. **Expulsion** - Termination of student status and exclusion from University privileges and activities, including access to University premises or University-sponsored activities off campus, in perpetuity. Any student who is expelled shall not be entitled to any tuition or fee refund and is barred from University premises.
- f. **Eviction from Residence** - Termination of residence contract and exclusion from visiting within certain or all residential facilities as set forth. Any student who is evicted shall not be entitled to a refund of room fees. Evicted students may not reside in other University-owned/controlled housing unless a waiver is granted by the Office of Student Judicial Services.
- g. **Other sanctions** - Other sanctions may be imposed instead of, or in addition, to those specified above. For example, students may be subject to restrictions upon or denials of University parking privileges for violations involving the use or registration of motor vehicles on campus. Service projects may also be assigned. Students may be directed to have "no contact" with other students and/or may be forbidden to access specified areas of campus ("persona non grata").

13. The following are recommended minimum sanctions:

- a. **Sexual Assault**: One year suspension and eviction from the residence halls or University-owned or controlled rental properties.
- b. **Physical Abuse**: One semester suspension and eviction from the residence halls or University-owned or controlled rental properties.

- c. Assault: Disciplinary probation.
- d. Sexual Harassment: Disciplinary probation.
- e. Drug Violation:
 - (1) Possession and/or use:
 - 1st offense: \$50 fine, required participation in a drug abuse education program and eviction from residence halls;
 - 2nd offense: \$100 fine and required evaluation by a certified service at the student's expense;
 - 3rd offense: Conference with the Dean of Students or designee to determine the viability of the student's remaining at the University.
 - (2) Manufacture, distribution, possession with intent to distribute drugs: One year suspension.
 - (3) Violation of the Alcohol Policy:
 - 1st offense: \$50 fine and required participation in an alcohol education program;
 - 2nd offense: \$100 fine and required assessment by a certified service at the student's expense;
 - 3rd offense: Conference with the Dean of Students or designee to determine the viability of the student's remaining at the University.
- f. Possession or Storage of a Weapon or Object That Could Be Construed as a Weapon: Disciplinary probation and eviction from the residence halls or University-owned or controlled rental properties.
 - (1) Use of weapons, ammunition or objects that could be construed as weapons: One semester suspension.
 - (2) Use of firearms: One year suspension.
- g. False Alarm/Report: Suspension from the University and/or eviction from the residence halls or University-owned or controlled rental properties.
- h. Interfering with University Events: Censure.
- i. Sanction Violation: Disciplinary probation.
- j. Dishonesty: Disciplinary probation.
- k. Misuse of Fire/Safety Equipment: Restitution.
- l. Theft: Restitution.
- m. Destruction of Property: Restitution for the cost of replacement or repairs; loss of privileges in libraries or computer or other laboratories.
- n. Non-compliance: Disciplinary probation.
- o. Regulation Violations: Disciplinary probation, eviction from the residence halls or University-owned or controlled rental properties; denial of computer privileges/access; loss of library privileges. In egregious cases, such as tampering with

University computer records, the student may be suspended for no less than one semester.

- p. Fireworks Violation: Eviction from the residence halls or University-owned or controlled rental properties; restitution for the cost of repairs.
- q. Violation of Law: Disciplinary probation for acts including but not limited to possession of any falsified means of identification; one semester suspension or, in egregious cases, expulsion for acts including, but not limited to, manufacture, sale, or distribution of local, state or federal means of identification.
- r. Unauthorized Use of the University's Name: Disciplinary probation.
- s. Disorderly Conduct: Disciplinary probation and/or eviction from the residence halls or University-owned or controlled rental properties.
- t. Hazing: For groups, loss of University registration and all attendant privileges; for individuals, disciplinary probation or any other sanction applicable for additional charges.
- u. Discrimination: Will not have a separate, minimum sanction since it only will be charged in conjunction with charges or other prohibited conduct as an aggravating circumstance to be considered in imposing sanctions for another violation.

14. Repeated or aggravated violations of any part of this "Code" may also result in expulsion or suspension or any other sanction that may be appropriate.

15. Attempts to commit acts prohibited by this "Code" or encouraging others to commit acts prohibited by this "Code" shall be punished to the same extent as completed violations.

16. Students subject to eviction from the residence halls or University-owned or controlled rental properties or suspension or expulsion from the University will be entitled to a Judicial Board hearing. Students subject to any other sanction will be entitled to an informal disciplinary conference. (See Sections 25 and 26.)

Case Referrals

17. Any person may refer students or student groups or organizations suspected of violating any part of this "Code" to the Office of Student Judicial Services and the University Police Department. Any person who witnesses a violation in progress should report it immediately to the University Police Department.

18. The Associate Dean of Students or designee will review the reported allegation to determine whether a sanction of suspension, eviction from housing, or expulsion is warranted. From that determination, a Judicial Board hearing or disciplinary conference will be scheduled based on the terms in Articles 25 and 26. Any student, however, may elect to have a disciplinary conference. If a student entitled to a judicial board hearing elects a disciplinary conference, the full range of sanctions may be imposed, including, eviction, suspension, and expulsion.

19. The Associate Dean of Students or designee may defer disciplinary proceedings (Judicial Board hearing or disciplinary conference) for alleged violations of this "Code" for a period not to exceed one semester. Pending charges may be withdrawn thereafter, depending on the conduct of the accused student, or be added to any subsequent charges within the period of deferment.

Judicial Boards

20. Judicial Bodies:

- a. The University Hearing Board hears cases to be resolved in accordance with this "Code". The Board is composed of five full-time students to be selected from the pool. The pool shall consist of at least 10 full-time students selected according to Article 22 of this "Code". If the alleged misconduct may result in suspension or expulsion from the University, whenever possible, a faculty member or administrator will be included; however, the absence of a faculty member or administrator will not prevent the University Hearing Board from hearing a case. Quorum will consist of at least three students.
- b. The Student Parking Violations Board considers appeals of offenses for which a ticket was issued by Parking Services, as well as other parking matters referred by the Office of Parking Services. It may both impose and reduce prescribed fines or suspensions of parking privileges. The Board is composed of three full-time students. Board decisions are subject to administrative review at the discretion of the Associate Dean of Students or designee, but are otherwise considered final and conclusive. Requests for appeal of parking tickets must be submitted in writing to the Office of Parking Services within thirty business days from the date the ticket was issued. Failure to appeal within this allotted time will render the original decision final and conclusive.
- c. Ad hoc Boards may be appointed by the Associate Dean of Students or designee if after reasonable effort a board is not able to be constituted, is unable to obtain a quorum, or is otherwise unable to hear a case. Ad hoc Boards may be composed of administrators, faculty members, students, or any combination thereof. Reasonable efforts should be made to arrange for student membership on any ad hoc Board.
- d. The Committee on the Judicial System, appointed by the President for a term of two years, will be composed of the following members: two faculty members to be nominated by the Faculty Senate; two administrators to be nominated by the Dean of Students; and two full-time undergraduate students and one graduate student to be nominated by the President of the Student Association. Quorum will consist of three members with each constituency - administrators, faculty and students - represented. The chair should be a member of the Faculty Senate. In addition to reviewing appeals, other tasks or assignments may be referred to the Committee at the discretion of the Dean of Students. The Committee on the Judicial System's decisions on appeals are final and conclusive.

21. With the exception of the Student Parking Violations Board, the finding of fact as determined by each Judicial Board will be forwarded to the Associate Dean of Students or designee for determination and imposition of sanction, if applicable. In case of suspension or expulsion, the Dean of Students or designee, in concurrence with the Executive Vice President for Academic Affairs or designee, will impose sanctions.

Selection and Removal of Judicial Board Members

22. Student members of each Judicial Board and the presiding officer are selected in accordance with procedures developed by the Associate Dean of Students or designee. Student members of each Judicial Board are appointed by the Dean of Students or designee to serve for a term of one year. Faculty and administrative members of each Judicial Board are nominated by the Faculty Senate and the Dean of Students,

respectively, and are appointed by the President for terms established by the Faculty Senate.

23. Members of any judicial pool who are charged with any violation of this "Code" or with a criminal offense will be suspended from their judicial positions by the Associate Dean of Students or designee during the pendency of the charges against them. Members found in-violation of any such violation or guilty of a criminal offense will be disqualified from any further participation in the University judicial system. Additional grounds and procedures for removal may be established by the Associate Dean of Students or designee.

24. Students, faculty and staff appointed as members of any Judicial Board must adhere to absolute confidentiality relative to the matters and names of all persons who participate in the judicial process. Any student who violates this provision will be charged and, if found in violation, will be sanctioned.

Procedural Guidelines - Disciplinary Conferences

25. When deemed appropriate by violation, when requested by students in place of a Judicial Board hearing, or when used to adjudicate minor violations of residence hall regulations, the following procedural guidelines for a disciplinary conference will be used:

A disciplinary conference will normally consist of an informal, non-adversarial meeting between the accused student and a University administrator or an experienced member of the University Hearing Board as designated by the Associate Dean of Students or designee, or the Office of Student Judicial Services. Respondents may request the Office of Student Judicial Services to call appropriate and relevant witnesses on their behalf. Accused students who fail to appear after written notice will be deemed not to have contested the allegations against them; however, a student may elect not to speak on his or her own behalf.

The following procedural guidelines are applicable to respondents in disciplinary conferences:

- a. Written notice of the specific charges and date of the scheduled conference at least three days prior to the conference.
- b. Reasonable access to the case file at least three days prior to and during the conference. A case file is part of the student's education record under the Family Educational Rights and Privacy Act of 1974. The personal notes of University staff members are not included in the case file. The case file will be retained in the Office of Student Judicial Services.
- c. The opportunity to respond to the evidence and to call appropriate and relevant student witnesses. It is expected that all witnesses will provide information that is true and correct. Any student who knowingly provides false information during a disciplinary conference will be charged under Article 11, section j of this "Code".
- d. The right to an advisor in accordance with the guidelines in Article 27.
- e. If a student entitled to a Judicial Board hearing elects a disciplinary conference, the full range of sanctions may be imposed, including eviction, suspension, and expulsion.
- f. Notarized affidavits may be accepted or other accommodations made at the discretion of the presiding officer in lieu of live testimony if a witness is out of state or otherwise determined to be unavailable.

Procedural Guidelines - Disciplinary Hearings

26. The following procedural guidelines shall be applicable in all disciplinary hearings:

- a. Students accused of violations will be given written notice of the hearing date and the specific charges against them within a reasonable amount of time and be given reasonable access to the case file, which will be retained in the Office of Student Judicial Services.
- b. The Office of Student Judicial Services will take steps to compel the attendance of student witnesses whose testimony may help the University Hearing Board establish the factual record. Failure to appear when called will result in charges under this "Code" but will not invalidate the proceedings. Character witnesses will not be heard. It is expected that all witnesses will provide information that is true and correct. Any student who knowingly provides false information during a disciplinary hearing will be charged under Article 11, section j of this "Code".
- c. Accused students who fail to appear after written notice will be deemed not to have contested the allegations against them; however, a student may elect not to speak on his or her own behalf. In such cases, the University Hearing Board's decision will be based solely on witness testimony and other information presented during the proceeding.
- d. Hearings will be closed to the public.
- e. The presiding officer will exercise control over the proceedings to maintain proper decorum, to avoid needless consumption of time and to achieve an orderly completion of the hearing. Anyone disrupting the hearing may be removed or excluded from the hearing by the presiding officer, the Associate Dean of Students or designee. Such disruption is a violation of this "Code", and a person may be charged following his or her disruption and removal.
- f. Hearings will be tape recorded or transcribed. The method used is at the discretion of the Associate Dean of Students or designee.
- g. Any party may challenge a Board member on the grounds of personal bias. The decision to disqualify a Board member will be made by the Associate Dean of Students or designee. This decision is final.
- h. Witnesses will be truthful in giving testimony before the Board. Furnishing false information in such a context is a violation of this "Code" and appropriate sanctions will be applied.
- i. Only the immediate parties (and the respondent's advisor if applicable) to the alleged violation may be present throughout the hearing. All parties will be excluded during Board deliberations.
- j. The Board will question all parties in an effort to establish the factual record. On disputed points, a preponderance of the evidence available, fairly considered, will decide the facts. A "preponderance of the evidence" means that it is "more likely than not" that a fact is true or an event occurred.
- k. Formal rules of evidence will not be applicable in disciplinary proceedings described in this "Code". Confidentiality will be observed.

- l. All parties may question witnesses who testify for any of the parties at the hearing.
- m. Prior to the hearing, the Associate Dean of Students or designee may appoint a special presiding officer in complex cases.
- n. Reports of the Board shall include a finding of fact and a determination of whether or not the respondent is in violation of the alleged misconduct. If the Board determines the respondent to be in violation, the report will also include a recommendation of sanction. The Board may consider mitigating or aggravating circumstances when making a sanction recommendation. The report will be forwarded to the Associate Dean of Students or designee for review. If in the judgment of the Associate Dean of Students or designee the sanction recommended by the Board is significantly at variance with sanctions imposed in closely similar cases, the Associate Dean of Students or designee may then revise the sanction.
- o. In cases of suspension or expulsion, the Dean of Students or designee, in concurrence with the Executive Vice President for Academic Affairs or designee, will impose sanctions. The past disciplinary record of the accused student and applicable mitigating and aggravating circumstances will be taken into account in determining the sanction(s).
- p. The accused student will receive, in writing within a reasonable amount of time, the decision of the Board and the sanction(s) determined.
- q. Accused students have the right to an advisor in accordance with the guidelines in Article 27.
- r. Notarized affidavits may be accepted or other accommodations made at the discretion of the presiding officer in lieu of live testimony if a witness is out of state or otherwise determined to be unavailable.

Representatives and Advisors

27. Representation is not permitted in University disciplinary hearings or conferences. Accused students may be accompanied by an advisor or friendly observer. The role of advisors shall be limited to consultation with respondents; advisors may not address the Board or question hearing participants. Violations of this limitation will result in the advisors being ejected from the hearing at the discretion of the presiding officer. The advisor may be, but may not act as, legal counsel. Accused students must notify the Office of Student Judicial Services if they will have legal counsel at the hearing or conference at least three business days prior to the hearing or conference.

Student Groups and Organizations

28. Student groups and organizations may be charged with violations of this "Code".

29. A student group or organization may be held collectively responsible and its officers may be held individually responsible when violations of the "Code" by those associated with the group or organization have occurred.

A position of leadership in a student group, organization, or athletic team entails responsibility. Student officers cannot permit, condone, or acquiesce in any violation of this "Code" by the group or organization.

This section of the "Code" is also designed to hold a group, including athletic teams, student organizations, and their officers, accountable for any act of hazing. For example, requiring, expecting, or encouraging

members to consume any drugs, including alcohol, as a condition or prelude to membership or further participation in the organization would constitute a violation of Article 11, sections b, e, h, and t. This is because such an activity may be physically abusive, constitutes an interference with normal University activities and violates drug or alcohol regulations. The express or implied "consent" of the victim or participant is not a defense. Participants in these activities will be charged; the University community is considered to be the victim.

30. The officers or leaders or any identifiable spokesperson for a student group or organization may be directed by the Associate Dean of Students or designee to take appropriate action designed to prevent or end violations of this "Code" by the group or organization. Failure to make reasonable efforts to comply with the Associate Dean of Students or designee's directive shall be considered a violation of this "Code" by the officers, leaders, or spokesperson for the group or organization and by the group or organization itself.

31. Sanctions for group or organization misconduct may include revocation or denial of registration, as well as other appropriate sanctions.

Appeals

32. Appeals must be based on new information that is relevant to the case, that was not previously presented at the hearing or conference, and that significantly alters the finding of fact.

33. Appeals must be submitted in writing to the Office of Student Judicial Services within five business days from the date of the written sanction notice. These appeals will be reviewed by the Senior Assistant Dean of Students or designee to determine their viability based on new information significantly altering the finding of fact. Only when deemed viable will the appeal be forwarded to the Committee on the Judicial System for its review. Failure to appeal within the allotted time will render the original decision final and conclusive. Decisions to grant or deny the appeal will be based on information supplied in the written appeal and, when necessary, on the record of the original proceedings. Findings and sanctions arising from new hearings or conferences ordered by the Committee on the Judicial System are final and conclusive.

34. The Committee on the Judicial System may

- a. Affirm the finding of the original board or conference;
- b. Remand the case to the original board or conference officer for a new hearing;
- c. Request that a new board or conference officer hear the case.

35. The imposition of sanctions will be deferred during the pendency of appellate proceedings unless, in the judgment of the Dean of Students or designee, the continued presence of the student on campus poses a substantial threat to others, to himself or herself, or to the stability and continuance of normal University functions.

Transcript Notations

36. An encumbrance may be placed on a student's University records by the Associate Dean of Students or designee while disciplinary proceedings are pending or sanctions are incomplete.

37. Notation of disciplinary action will be made on the transcript whenever a student is expelled or suspended. Students may petition for removal of the notation of suspension when the suspension period has expired or after three years, whichever comes first. Such petitions may be granted at the discretion of the Associate Dean of Students or designee. Factors to be considered in reviewing petitions for notation removal include the current demeanor of the student, the student's

conduct subsequent to the violation, and the nature of the violation, including the damage, injury, or harm.

Disciplinary Files and Records

38. Case referrals may result in the development of a disciplinary file in the name of the student; the file shall be voided if the charge is not substantiated. Voided files will be so marked, shall not be kept with active disciplinary records, and shall not leave any student with a disciplinary record.

39. The files of students found in violation of any prohibited conduct will be retained as a disciplinary record until their graduation. This provision shall not, however, prohibit any program, department, college or school of the University from retaining records of violations and reporting violations as required by their professional standards; the University may retain, for appropriate administrative purposes, records of all proceedings regarding violations of the "Code of Student Conduct". Disciplinary records may be reported to third parties in accordance with University regulations and law.

40. Disciplinary records may be removed from the student disciplinary files of the Office of the Dean of Students by the Associate Dean of Students or designee, upon written request of the student, no sooner than one year after the finding of fact for the case. In deciding whether to grant the request, the Associate Dean of Students or designee will consider such factors as the current demeanor of the student, the student's conduct subsequent to the violation, and the nature of the violation, including the severity of any other student's damage, injury or harm.

41. Students assigned to complete any sanction as a result of violating any section of this "Code" will have their records encumbered by the Office of Student Judicial Services. The encumbrance will be removed upon completion of all sanctions required by the University.

Conflicts

42. In event of conflict between the terms of this "Code of Student Conduct" and any other provision of the Guide to Student Rights and Responsibilities, the terms of this "Code" shall govern.

Approved – October, 1996

Additional Conduct Regulations

In addition to the Statement of Student Rights and Responsibilities and the "Code of Student Conduct," the following are the principal regulations governing student conduct. The text below is a summary of the official University document (cited in parenthesis following the title). Please refer to the full text of the policies, which can be found online at <http://policy.gwu.edu>.

A. Violations of Law, Including Laws Proscribing Certain Drugs (Board of Trustees Resolution -- October 19, 1968)

The University cannot condone violations of law, including violation of those laws that prohibit possession, use, sale, or distribution of certain drugs. Administrative action, which may include dismissal from the residence halls, revocation of other privileges or suspension or dismissal from the University, may be taken in order to protect the interests of the University and the rights of others.

B. Possession of Firearms

(Firearms and Weapons Policy)

The possession of firearms, explosives or other weapons by members of the University community on University premises without the explicit authorization of the University, whether or not a federal or state license to possess the same has been issued to the possessor, is prohibited.

<http://my.gwu.edu/files/policies/FirearmsFINAL.pdf>

C. Unauthorized Entry/Trespass

(Barring People From Campus Policy)

The University reserves the right to determine who can and cannot access and/or use property owned, controlled or leased by the University. The University reserves the right to bar from University property or facilities any person, whether or not affiliated with the University, to whom the University does not wish to allow access.

<http://my.gwu.edu/files/policies/BarringPeopleFINAL.pdf>

D. Misuse of University Identification

(GWorld Card Policy)

The GWorld Card is the official identification card of the University, and it is required for access to certain campus buildings (such as residence halls, libraries and athletic facilities) and to University events. The card also provides a declining balance account for purchases at on- and off-campus merchants. By accepting the GWorld card, an individual agrees to be bound by the requirements set forth in the GWorld Card Policy. Violations may result in confiscation of the card and disciplinary action up to and including termination of employment or enrollment.

<http://my.gwu.edu/files/policies/GWorldCardFINAL.pdf>

E. Animals in Residential Buildings

(Residential Community Conduct Guidelines)

No animals of any kind, other than properly attended service animals for individuals with disabilities (registered through the Office of Disability Support Services), are permitted in University residence halls. In the event animals, including laboratory specimens, are found in a residence hall, the University reserves the right to have them removed and to bill the student(s) responsible for required extermination and cleaning services. Disciplinary action may be taken against the student(s).

<http://gwired.gwu.edu/osjs/Policies/RCCG/>

F. Demonstration

(Demonstrations Policy)

The University supports the rights of members of the community to dissent and to demonstrate that dissent, provided that such activities do not disrupt normal campus operations, obstruct free access to University buildings, facilities or spaces or infringe upon the rights of others.

<http://my.gwu.edu/files/policies/DemonstrationsFINAL.pdf>

G. Disruption of University Functions

(Board of Trustees Resolution -- January 16, 1969)

Any member of the University (including as members of the University all persons having a formal connection with the University) who

1. Engages in conduct that unreasonably obstructs teaching, research, and learning, or

2. Unreasonably obstructs free access to members of the University or to University buildings, or

3. Disobeys general regulations of the University, or

4. Damages University property or injures members or guests of the University

may be punished for conduct by dismissal from the University, or by some lesser disciplinary action, through procedures established within the University for the government of its members.

H. Political Activities

(Political Activity Policy)

The University's policy is to comply with Internal Revenue Service regulations that restrict the use of its property and employees in political campaign activities in support of or in opposition to candidates.

<http://my.gwu.edu/files/policies/PoliticalActivityFINAL.pdf>

I. Right to Change Rules and Programs

(University Bulletin)

The University reserves the right to modify or change requirements, rules and fees. Such regulations shall go into force whenever the proper authorities may determine. The right is reserved by the University to make changes in programs without notice whenever circumstances warrant such changes.

<http://www.gwu.edu/~bulletin/grad/unrg.html>

J. Right to Dismiss Students

(University Bulletin)

The University reserves the right to dismiss or exclude any student from the University, or from any class or classes, whenever, in the interest of the student or the University, the University Administration deems it advisable.

<http://www.gwu.edu/~bulletin/grad/unrg.html>

K. Non-Punitive Administrative Actions

In the course of University administration, faculty and administrators may take actions that have some coloring of punitive action but that, in fact, are not taken with intent to punish the student. Actions of this kind are necessary to the reasonable operation of the University, but care must be exercised that they do not become devices for avoiding the safeguards established to avoid unfair, arbitrary or capricious invasions of student rights. An example is the refusal to re-enroll a student with unpaid indebtedness to the University. Another example would be the refusal to re-enroll a student with incapacitating psychological disturbances. Another example would be the requirement that a student pay for damage to University property caused by his or her negligence. These examples are illustrative, not a comprehensive description of these inherent administrative powers. These actions are not governed by the disciplinary procedures of the Statement of Student Rights and Responsibilities or by the "Code of Student Conduct."



John Quincy Adams House * 2129 I Street, NW * Washington, DC 20052
Phone: (202) 994-0334 * Fax: (202) 994-3051 * E-mail: ocsa@gwu.edu

To: Members of the GW Community
From: Office of Off-Campus Student Affairs
Date: October 28, 2009
Re: Halloween 2009

Over the upcoming weekend, we hope that you have fun and enjoy celebrating Halloween. Please be mindful of your neighbors in the Foggy Bottom, West End, Foxhall, and larger District of Columbia communities. Foggy Bottom and Foxhall residents are a mix of students, retired seniors, working professionals, families with children, and others who make the neighborhood their permanent home. Please be respectful of the community and neighborhood surrounding The George Washington University.

The George Washington University has been an integral part of the District of Columbia community for more than 180 years, and works to continually improve our community relations. GW provides education, health care, employment, and other benefits and resources to District residents and has done so for decades. However, GW's positive impact on the community can become overshadowed when student conduct negatively affects the quality of life of community residents.

To help us all be better members of our community, we are continuing the Quiet Zone initiative. We encourage everyone to keep these tips in mind:

- When walking in a group, please keep your talking and laughing to a moderate level, particularly during late night hours.
- Pay special attention to residential buildings. DC laws make it illegal to shout or make a disturbance outside a building at night.
- Refrain from congregating outside of your or other's on or off campus residence late at night or early in the morning.
- Keep your mobile phone conversations to a reasonable volume.

Thank you for being mindful of your neighbors this weekend, and act in a courteous, respectful, and safe manner as you venture out into the city. Best wishes for a safe and enjoyable Halloween weekend.



September 28, 2009

Dear Student:

The George Washington University and the Office of Off-Campus Student Affairs (OCSA) welcomes you back for the 2009-2010 academic year. Living off campus will prove to be an exciting phase of your life, during which you will have more freedom as well as more responsibility.

While you are getting settled into your new place and acclimated to the community, OCSA is pleased to provide you with the 2009 "[GW Guide to Living Off-Campus](#)." This resource is filled with useful information on neighborhood issues and concerns, including noise, garbage, parking and safety.

DC Metro area residents are a mix of students, retired seniors, working professionals, families with children, and others who make the neighborhood their permanent home. Remember we are not alone, be respectful to your neighbors. Check out our [video](#) dedicated to you and your neighbors.

In order for OCSA to continue to provide you with updated community information, please remember to update your contact information, including your local address, on [GWeb](#). Please take the time to review the University's policy on the [Collection of Student Address Information](#).

If you have any questions or would like additional resources about living off campus as a GW student, please contact the Office of Off-Campus Student Affairs at 202-994-0334 or via email at ocsa@gwu.edu.

Sincerely,

Tara Pereira
Assistant Dean of Students

Emerald L. Christopher
Assistant Director, Office of Off-Campus Student Affairs

ATTACHMENT G: Detailed Information Regarding Local Address Information

Local Address Information for Foggy Bottom Students not living in GW-housing¹

| | |
|---|--------------|
| Full-Time Foggy Bottom undergraduate Students Residing in Foggy Bottom/West End outside the Campus Plan Boundaries | 1,018 |
| District of Columbia outside the Foggy Bottom Campus Plan boundaries and outside Foggy Bottom/West End breakdown by zip code: 20001 25 20002 14 20003 7 20004 0 20005 27 20006 0 20007 28 20008 11 20009 38 20010 14 20011 9 20012 0 20015 5 20016 5 20017 1 20018 0 20019 0 20020 0 20024 13 20027 0 20032 1 20036 20 20037 41 20056 0 20071 0 20076 0 20078 0 | 259 |
| Maryland | 125 |
| Virginia | 258 |

Note 1: This data is current as of the GW census date, November 13, 2009 and represents a 97% response rate from the 1,778 full-time Foggy Bottom Undergraduate Students not included in the GW Foggy Bottom housing program.

ATTACHMENT H: Detailed data regarding the number of off-street parking spaces per garage

THE GEORGE WASHINGTON UNIVERSITY PARKING SERVICES

On Campus Parking

November 2009

| Lot # | Lot Name | Self-Park | Valet Parking | Total Spaces |
|-----------------|------------------------------------|------------------|----------------------|---------------------|
| 1 | Lot 1 (Closed in Fall of 2009) | 0 | 0 | 0 |
| 3 | Lot 3 | 22 | 45 | 67 |
| 4 | Academic Center Garage | 226 | 60 | 286 |
| 5 | Elliot School | 198 | 59 | 257 |
| 6 | New Hall Garage | 59 | 0 | 59 |
| 7 | Ambulatory Care Center G | 110 | 0 | 110 |
| 9 | Media & Public Affairs G | 64 | 0 | 64 |
| 10 | Warwick Lot | 24 | 0 | 24 |
| 12 | Lot 12 | 23 | 0 | 23 |
| 13 | Kennedy Onassis | 20 | 0 | 20 |
| 14 | Ross Hall Garage | 139 | 48 | 187 |
| 15 | Old Main | 63 | 0 | 63 |
| 16 | Funger Hall Garage | 218 | 46 | 264 |
| 17 | Ivory Tower | 90 | 0 | 90 |
| 18 | South Hall (Square 80) | 180 | 0 | 180 |
| 20 | Dakota | 60 | 0 | 60 |
| 21 | Health & Wellness Garage | 112 | 0 | 112 |
| UPG | University Parking Garage | 1020 | 230 | 1250 |
| | University Parking Garage-Addition | 232 | 0 | 232 |
| MC | Marvin Center Garage | 170 | 144 | 314 |
| Lot A | Support Building | 49 | 44 | 93 |
| Rear of Westend | Rear of Westend | 9 | 0 | 9 |
| Riverside | Riverside Towers | 5 | 0 | 5 |
| | Total | 3,093 | 676 | 3,769 |

ATTACHMENT I: Materials Evidencing GW's Efforts related to Transportation Management

Foggy Bottom Campus Public Transportation Options

FALL 2009 EDITION

M The Foggy Bottom campus is served by myriad public transit options, including the Foggy Bottom-GWU Metrorail Station (Blue and Orange lines), numerous Metrobus routes and commuter buses from Maryland and Virginia.

■ www.wmata.com has complete information about Metrobus and Metrorail.

■ The DC Circulator (www.dccirculator.com) and the Georgetown Metro Connection (www.georgetowndc.com) also offer convenient downtown service.

■ Regional rail services are provided by Virginia Rail Express, Maryland's MARC Train, and Amtrak.

Advice for new bus riders: Metrobus names and routes can be confusing at first! Visit the interactive map at www.goDCgo.com for full details about the easiest way to take a bus to your destination.

Major bus lines include: **M1** the 30 series (30, 32, 34, 35, 36, 38B); **M2** the D series (D1, 3, 5, 6); **M3** the N series (N2, 3, 4, 6); **M4** the H1 series; **M5** 80 series; **M6** the Y series (Y3, 11, 16) and the **M6** S1 series; as well as the **M7** the L series (L1 & 2). The map to the right shows primary locations of bus stops for each series.

GW's pre-tax transportation benefits allow full time and regular part time **GW employees** to set aside up to \$230 per month on a pre-tax basis for the purchase of "Metrocheks" or Metro SmartTrip funds. SmartTrip cards can be used on Metrobus, Metrorail, DASH, Ride-On services and the DC Circulator.

Bicycles

Bicycle racks and storage facilities are available throughout the Foggy Bottom and Mount Vernon campuses. Outdoor bike racks on the Foggy Bottom Campus can be found at the locations depicted on the map to the right. Mount Vernon Campus bike racks can be found at:

- ☒ UPD gatehouse
- ☒ Lloyd Gym
- ☒ Somers Hall
- ☒ Merriweather Hall

BICYCLE REGISTRATION ON CAMPUS: The University Police Department offers free bicycle registration services – find out more at <http://gwired.gwu.edu/upd/services/theftprevention/bikeregistration>

DDOT's SmartBike Program

DDOT's SmartBike program offers a rental location on 23rd Street in front of the GW Hospital. The program features self-service bike rental kiosks at 10 locations around DC. For more information, go to www.smartbikedc.com

Shuttle Transportation Options:

VA **The Vern Express**—connects the Mount Vernon and Foggy Bottom Campuses. For more information, visit <http://gwired.gwu.edu/mvcl/express/>

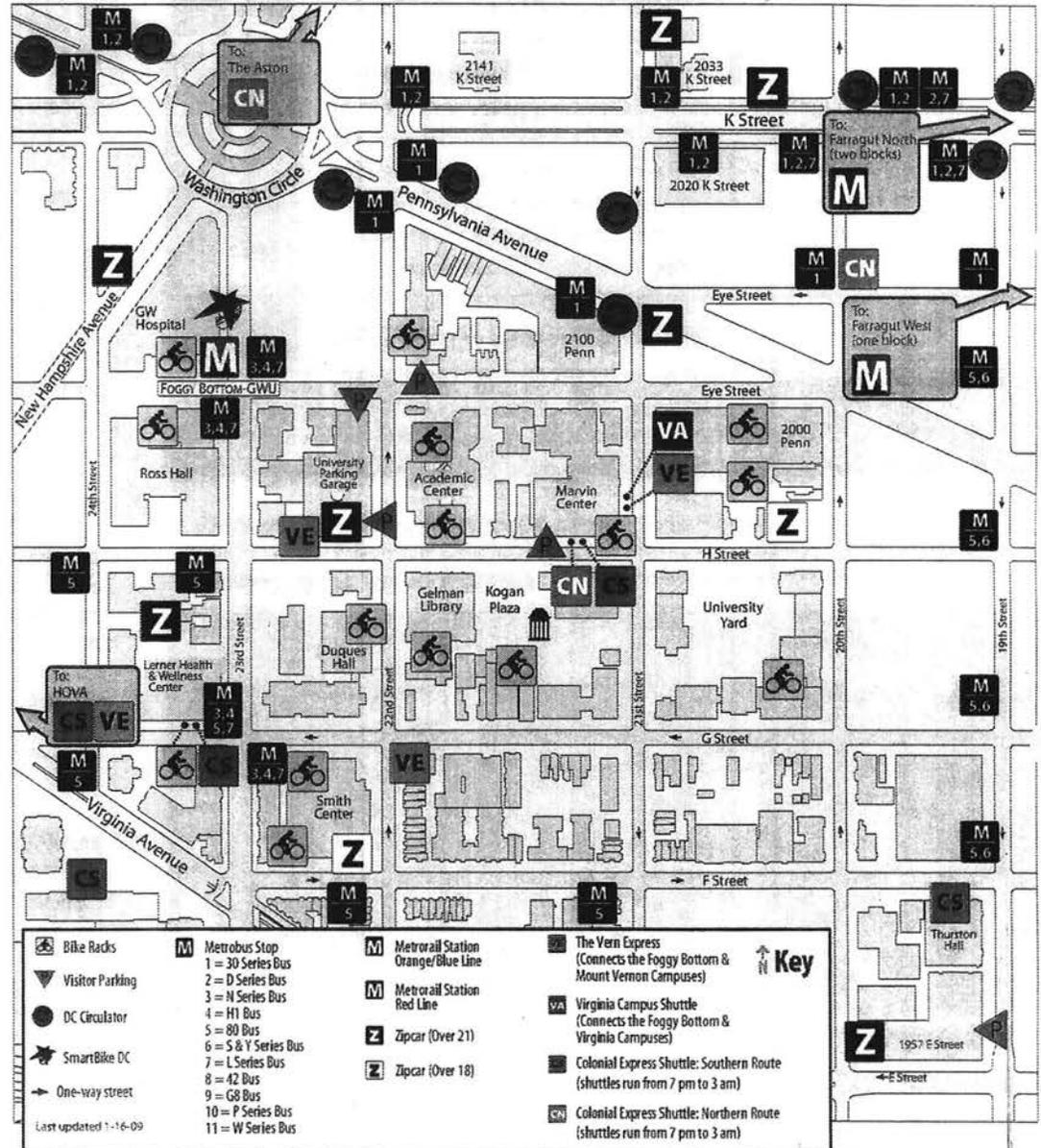
CS **The Colonial Express Shuttle**—serves the Foggy Bottom Campus and the surrounding neighborhood. For more information, visit <http://gwired.gwu.edu/upd/transportation/ColonialExpressShuttleBuscopy/>

VA **The Virginia Campus Shuttle**—connects the Foggy Bottom and Virginia Campus (also provides service to the Virginia Campus from West Falls Church Metro during certain times of the day). For more information, visit <http://www.va.gwu.edu/studentservices/vanpool.html>

The West Falls Church Express bus service connects Metro's West Falls Church Station to the main entrances of Research I and Building II from 6:15 a.m.-7:00 p.m. Monday-Friday. This is a free service for GWorld card-holders and \$1 for general public each way. For more information, visit www.vatransit.org

Transportation Options for GW students, faculty, staff and neighbors

THE GEORGE
WASHINGTON
UNIVERSITY
WASHINGTON, DC



Please note: GW is providing this information as a resource and is not a provider of many services detailed on this fact sheet.

ZipCar—www.zipcar.com/friendsofgw



Located throughout the Foggy Bottom Campus, ZipCar offers rental vehicles on an hourly basis. A variety of vehicle options are available and gas and insurance are included. Become a ZipCar member and rent a ZipCar at www.zipcar.com/friendsofgw or 1-866-494-7227. *GW students, staff and faculty can join at a reduced annual rate of*

\$25 with no application fee—rentals are charged on a per hour basis.

DC Specific Transportation Information

www.goDCgo.com links directly to all transportation information relevant to getting you "Straight to the Point" in Washington, DC. The site includes interactive mapping technology allowing you to plot your trip and choose the transportation options that fit your needs. Whether you are a student, employee or neighbor, www.goDCgo.com is your "one stop shop" for getting around DC.

Free Regional Commuter Assistance



www.CommuterConnections.org

■ **Ridematching**—Are you interested in saving money on parking and gas? Share the ride to work with a fellow GW co-worker! The Commuter Connections Ridematching program allows you to find others who live and work near you, have similar work schedules, and are interested in carpooling and/or vanpooling to and from work. Commuter Connections' ridesharing technology allows you to view an interactive and comprehensive list of all potential ridesharing partners in your area.

■ **Guaranteed Ride Home (GRH)**—This program provides up to four free taxi rides home per year for registered commuters who take public transportation, carpool, walk, and bike to work. For more information on these and other programs visit the Commuter Connections website at www.CommuterConnections.org

Campus Escort Vans/4RIDE



The University Police Department offers a free vehicle escort service to and from locations on and near the Foggy Bottom Campus. This service is available from 7:00 p.m. to 6:00 a.m. to enhance the safety and peace of mind for members of the GW community needing to travel between dusk and dawn. To use 4RIDE, call 202-994-RIDE and provide your name, current location and destination to the UPD dispatcher. More information regarding service areas is available online at <http://gwired.gwu.edu/upd>

DC Taxicabs

DC Taxicabs now operate on a meter system with a \$3.25 initial charge for the first half mile plus \$0.90 for each additional 1/2 of a mile or fraction thereof. More details can be found at www.dctaxi.dc.gov

NuRide



NuRide is a flexible ridesharing program that encourages and rewards carpooling. The free program serves GW employees at the Foggy Bottom, Mount Vernon and Virginia campuses. You can sign up for one ride or for recurring rides, commuting, errands or other travel needs. Registered "riders" earn reward points for each carpool ride found on the "NuRide" site. Reward points can be redeemed online for retail gift cards, discounts and event tickets.

To use NuRide:

1. Register your GW email address with NuRide.
2. Find other GW employees who have a similar travel route.
3. Share a ride.
4. Go online to record your trip and earn reward points.
5. Redeem your points for a NuRide reward.

For more information, go to www.nuride.com.

THE GEORGE
WASHINGTON
UNIVERSITY
WASHINGTON, DC

Transportation Options

for GW students, faculty, staff and neighbors

Information/Contact Us

The DC Zoning Commission's approval of The 2007 Foggy Bottom Campus Plan allows GW to implement a "Grow Up, Not Out" strategy so the University can accommodate its academic and student housing space requirements within the existing campus boundaries. To ease traffic and support sustainable practices, GW is increasing its efforts to encourage the use of public transportation and promote smart growth development strategies. This fact sheet aims to provide students, staff, faculty and neighbors of GW's campuses with information about available transportation options. We welcome your comments on how we can better serve your transportation needs.

- Send transportation related questions/comments to gwutrans@gwu.edu
- Visit www.neighborhood.gwu.edu for more details on the 2007 Foggy Bottom Campus Plan, Square 54 and other campus development projects.

Flexible Work Arrangements The University offers flexible work arrangements such as compressed work weeks, flex time and telecommuting in appropriate circumstances. Such arrangements must be approved in advance by an employee's supervisor and the appropriate Vice President.

Carpooling pays! Effective January 1, 2009 carpoolers registered with GW's Parking Office pay \$190 monthly instead of standard \$210 monthly fee. A carpool is defined as two or more GW employees sharing the program. Parking fees paid via payroll deduction from each of the carpoolers.

On-Campus Parking Options

GW's Foggy Bottom Campus offers a number of campus parking lots to accommodate faculty, staff, students and visitors to the campus. Visitors may park at University Parking Garage 24 hours a day/7 days a week (entrance on 22nd Street, between H & Eye Streets). Other visitor lots are located in the Marvin Center (7am-Midnight), 1957 E Street (7am-10pm) and Ambulatory Care Center (7am-8pm). Monthly contract parking is available to students, faculty and staff at a variety of locations throughout the campus. **For parking rates and locations and information on the GW campuses go to www.gwu.edu/parking**

On-Campus Parking Restrictions:

Freshmen and sophomore students are prohibited from bringing vehicles to the Foggy Bottom Campus and the Foggy Bottom/West End area other than in extreme/exceptional circumstances. **To view GW's on-campus parking policy, please visit <http://my.gwu.edu/files/policies/ParkingRestrictionsFINAL.pdf>**

Please note: GW is providing this information as a resource and is not a provider of many services detailed on this fact sheet.



Foggy Bottom ↔ Mount Vernon THE VERN EXPRESS

Express Stops

Departure times refer to primary pick-up & drop-off locations.

Mount Vernon Campus

- The Quad, across from Somers Hall (primary location)
- Clock Tower
- Webb Building

Foggy Bottom Campus

- 23rd and H Streets (primary location)
- ↳ Exception:
Weekdays, 6AM-10AM:
21st and H Streets (Marvin Center)

- 2025 E Street (in front of the Red Cross building)
- 22nd and G Streets
- 2601 Virginia Avenue (Hall on Virginia Avenue, across from the Watergate), except on weekdays from 6AM to 10AM

The one-way trip typically takes between 7 and 10 minutes, although may take longer (10 to 13 minutes) during weekday rush hours (7AM-10AM and 3PM-7PM).



Fall 2009 – Mon Aug 31 through Tue Dec 8, 2009

Except for Labor Day (Mon Sept 7) on which The Vern Express will operate on a weekend schedule, and Thanksgiving Break (Wed Nov 25 through Sun Nov 29) for which a separate schedule will be issued.

| TIME | MONDAY-FRIDAY | SATURDAY-SUNDAY |
|------|--|-----------------------------------|
| 12AM | | MIDNIGHT-2AM |
| 1AM | | 15 MINUTE DEPARTURES ² |
| 2AM | MIDNIGHT-6AM | |
| 3AM | 30 MINUTE DEPARTURES ¹ | |
| 4AM | | 2AM-8AM |
| 5AM | | 30 MINUTE DEPARTURES ¹ |
| 6AM | 6AM-7AM | |
| 7AM | 15 MINUTE DEPARTURES ² | |
| 8AM | | |
| 9AM | | |
| 10AM | | |
| 11AM | | |
| 12PM | 7AM-9PM | |
| 1PM | CONTINUOUS DEPARTURES | |
| 2PM | (departures every 5-10 minutes from both campuses) | 8AM-MIDNIGHT |
| 3PM | | 15 MINUTE DEPARTURES ² |
| 4PM | | |
| 5PM | | |
| 6PM | | |
| 7PM | | |
| 8PM | | |
| 9PM | | |
| 10PM | 9PM-MIDNIGHT | |
| 11PM | 15 MINUTE DEPARTURES ² | |

1. When running on a 30-minute schedule, The Vern Express departs from the Foggy Bottom Campus at :00 and :30 past the hour and from the Mount Vernon Campus at :15 and :45 past the hour.
2. When running on a 15-minute schedule, The Vern Express departs from both campuses at :00, :15, :30, and :45 past the hour.

For questions and comments about The Vern Express, visit <http://gwired.gwu.edu/mvcl/express>, email mvcl@gwu.edu, or call 202-242-6673 Mon-Fri 9am-5:30pm (at other times, call University Police at 202-242-6110).

SIGN UP FOR INSTANT TEXT-MESSAGE UPDATES (powered by Twitter) about *The Vern Express* (including notice of service interruptions, excessive traffic, and stop location moves) at <http://gwired.gwu.edu/mvcl/express>.

<http://gwired.gwu.edu/mvcl/express>

THE GEORGE WASHINGTON UNIVERSITY
MOUNT VERNON CAMPUS • WASHINGTON DC

THE GEORGE WASHINGTON UNIVERSITY

Virginia Campus Transportation Options

GW'S INTER-CAMPUS SHUTTLE SERVICE

Foggy Bottom & Virginia Campus Service

FROM FOGGY BOTTOM (Marvin Center 21st Street entrance)

Departs Foggy Bottom 9:45am • 12:00pm • 2:30pm • 4:45pm • 10:10pm*

Arrives at VA Campus 10:40am • 12:45pm • 3:20pm • 5:35pm • 10:55pm*

FROM VA CAMPUS (Main entrances Research I and Building II)

Departs Building II 8:35am • 10:45am • 12:50pm • 3:30pm • 9:00pm

Departs Research I 8:40am • 10:50am • 12:55pm • 3:35pm • 9:05pm

Arrives @ Foggy Bottom 9:40am • 11:50am • 1:55pm • 4:35pm • 10:05pm

*Late-night shuttle runs Mon-Thurs ONLY. No Friday service.

GW Inter-campus shuttle service is a contract service provided by GW for use by its students/faculty/staff/visitors.

GWORLD CARD ID REQUIRED TO RIDE.

Schedule is subject to change during late opening/early closing or inclement weather situations. Virginia Campus weather line: 703.726.8333.



THE GEORGE
WASHINGTON
UNIVERSITY
VIRGINIA CAMPUS



GW STUDENTS/FACULTY/STAFF RIDE FREE WITH GWORLD, GENERAL PUBLIC \$1.

NEW SERVICE AS OF 3/2/09

Morning Departures from West Falls Church and Loudoun County

| | | | | | | | | | |
|---|------|------|------|------|-------|-------|-------|-------|-------|
| 1 West Falls Church Metro Station North Bus Bay A | 6:15 | 6:45 | 7:15 | 8:00 | 8:30 | 9:45 | 10:15 | 11:30 | 12:00 |
| 2 Beaumeade Circle | 6:45 | 7:15 | 7:45 | 8:30 | 9:00 | 10:15 | 10:45 | 12:00 | 12:30 |
| 4 George Washington University Building 2 | 6:55 | 7:25 | 7:55 | 8:40 | 9:10 | 10:25 | 10:55 | 12:10 | 12:40 |
| 3 George Washington University Research 1 | 7:00 | 7:30 | 8:00 | 8:45 | 9:15 | 10:30 | 11:00 | 12:15 | 12:45 |
| 6 HHMI Janelia Farm Research Campus | 7:08 | 7:38 | 8:08 | 8:53 | 9:23 | 10:38 | 11:08 | 12:23 | 12:53 |
| 6 Prison Fellowship 44180 Riverside Parkway | 7:10 | 7:40 | 8:10 | 8:55 | 9:25 | 10:40 | 11:10 | 12:25 | 12:55 |
| 7 INOVA Loudoun Hospital | 7:20 | 7:50 | 8:20 | 9:05 | 9:35 | 10:50 | 11:20 | 12:35 | 1:05 |
| 1 West Falls Church Metro Station North Bus Bay A | 8:00 | 8:30 | -- | 9:45 | 10:15 | 11:30 | 12:00 | -- | -- |

Afternoon Departures from Loudoun County and West Falls Church

| | | | | | | | | |
|---|------|------|------|------|------|------|------|------|
| 1 West Falls Church Metro Station North Bus Bay A | -- | -- | 2:45 | 3:15 | 4:25 | 4:55 | -- | 6:00 |
| 7 INOVA Loudoun Hospital | 1:45 | 2:15 | 3:25 | 3:55 | 5:00 | 5:35 | 6:00 | 6:40 |
| 6 Prison Fellowship 44180 Riverside Parkway | 1:47 | 2:17 | 3:27 | 3:57 | 5:02 | 5:37 | 6:02 | 6:42 |
| 6 HHMI Janelia Farm Research Campus | 1:52 | 2:22 | 3:32 | 4:02 | 5:07 | 5:42 | 6:07 | 6:47 |
| 4 George Washington University Building 2 | 2:00 | 2:30 | 3:40 | 4:10 | 5:15 | 5:50 | 6:15 | 6:55 |
| 3 George Washington University Research 1 | 2:05 | 2:35 | 3:45 | 4:15 | 5:20 | 5:55 | 6:20 | 7:00 |
| 2 Beaumeade Circle | 2:15 | 2:45 | 3:55 | 4:25 | 5:30 | 6:05 | 6:30 | 7:10 |
| 1 West Falls Church Metro Station North Bus Bay A | 2:45 | 3:15 | 4:25 | 4:55 | 6:00 | 6:35 | 7:00 | 7:40 |

WFC Express is operated by Virginia Regional Transit in partnership with Loudoun County

For information during inclement weather situations, please call the VA Campus Weather line: 703.726.8333 or VRTA Dispatch. If schedule problems occur, contact VRTA Dispatch: 540.338.1610. Schedules are available online at: [HTTP://GWVIRGINIA.GWU.EDU/STUDENTSERVICES/VANPOOL.HTML](http://GWVIRGINIA.GWU.EDU/STUDENTSERVICES/VANPOOL.HTML)

PAYROLL SERVICES

THE GEORGE WASHINGTON UNIVERSITY



PAYROLL SERVICES

- Home
- Payroll News
- Payroll Staff
- Time Reporting
- SmarTrip / SmartBenefit
- Off-Campus Parking
- Direct Deposit
- Online Payroll Info
- Forms
- Payroll Calendar
- Individual Tax Withholding

FREQUENTLY ASKED QUESTIONS

- Who To Call
- Faculty/Staff
- Students
- Time Reporting
- Tax Department
- Policies

Information Regarding Changes To Smartrip Will Be Coming Soon

Pre-Tax Transportation Benefit SmarTrip/SmartBenefit Voucher Program

This pre-tax transportation benefit allows benefit eligible employees (full-time and regular part-time) to set aside up to **\$230** per month on a pre-tax basis. **You may elect payroll deductions in \$10 increments starting at a minimum of \$40 to a maximum of \$230 per month** for the purchase of SmartBenefit Vouchers or for adding value to your SmarTrip card. *SmarTrip* cards may be used for Metrorail, Metrobus, Metro Parking and various area transit providers who accept the SmarTrip card as a payment option. The *SmartBenefits vouchers* can be used as fare exchange for regional transit systems that **have not** adopted the SmarTrip payment option. Those systems are Virginia Railway Express (VRE), MARC Train Service, MTA commuter buses (Eyre, Dillon's, and Keller) and MetroAccess. *SmartBenefit vouchers* cannot be transferred to a SmarTrip card. Visit Metro's Internet site at: <http://www.wmata.com> to learn more about the *SmarTrip* card and the SmartBenefits voucher program.

You may enroll, change or terminate your benefit any time during the year by completing a new [Enrollment/Change Form](#). Procedures follow:

Biweekly Paid Employees: New enrollments, changes or terminations must be received two weeks prior to the first pay of the month in which the deduction is effective. The deductions are taken the first two pay periods of the month.

Monthly Paid Employees: New enrollments, changes or terminations must be received by the 10th of the month in order for the enrollment to be effective the first day of the following month.

SmarTrip benefits can be added to your card on the 1st of each month following the month deductions are made. SmartBenefit Vouchers can be picked up on the 1st of each month at the Ticketmaster window located on the ground floor of the Marvin Center. Contact Payroll Services at 202-994-7714 if you have questions regarding this benefit.

Note: You must claim your SmarTrip benefit each month. Benefits NOT claimed by the end of the month will be forfeited to the plan.

Learn more about the Pre-tax Transportation benefit by clicking the links below:

[Program Highlights](#)

[FAQ'S](#)

GW Human Resource Services Benefits Description

Washington Metropolitan Area Transit Authority



THE GEORGE
WASHINGTON
UNIVERSITY
WASHINGTON DC

The George Washington University
Payroll Services
Academic Center, 801 22nd Street T-101
Washington, DC 20052

Pre-tax Transportation Benefits

This pre-tax transportation benefit allows benefit eligible employees (full-time and regular part-time) to set aside up to \$230 per month on a pre-tax basis. You may elect payroll deductions in \$10 increments starting at a minimum of \$40 to a maximum of \$230 per month for the purchase of SmartBenefit Vouchers or for adding value to your SmarTrip card. *SmarTrip* cards may be used for Metrorail, Metrobus, Metro Parking and various area transit providers who accept the SmarTrip card as a payment option. The *SmartBenefits vouchers* can be used as fare exchange for regional transit systems that *have not* adopted the SmarTrip payment option. Those systems are Virginia Railway Express (VRE), MARC Train Service, MTA commuter buses (Eyre, Dillon's, and Keller) and MetroAccess. *SmartBenefit vouchers* cannot be transferred to a SmarTrip card. Visit Metro's Internet site at: <http://www.wmata.com> to learn more about the *SmarTrip* card and the SmartBenefits voucher program.

GW's pre-tax transportation benefits program highlights include:

- * Available to all regular full time and regular part time employees.
- * Payroll deductions can be made in \$10 increments starting at a minimum of \$40 to a maximum of \$230 per month.
- * If you are currently enrolled in the Pre-Tax Transportation Plan and wish to change your current deduction to one of the other options, you must complete a new Enrollment/Change Form. Changes to existing deductions must be received by Payroll Services by the *first week* of a month in order to be effective for the 1st of the following month.
- * You may elect to receive this benefit automatically as a credit to your Metro "SmarTrip" card. Unlike SmartBenefit vouchers, there's no standing in line to pick up a SmarTrip card and if you lose it, Metro transfers the remaining balance at the time you reported it lost to a new card. (For a description of the SmarTrip program or go to Metro's Internet site at: <http://www.wmata.com/USINGMET/smartrip.htm>). If you only ride Metrorail, you are required to elect this option.
- * If your commute involves public transportation provided by regional transit systems that *have not* adopted the SmarTrip payment option, you will receive SmartBenefit vouchers. Those systems are Virginia Railway Express (VRE),

MARC Train Service, MTA commuter buses (Eyre, Dillon's, and Keller) and MetroAccess.

- * SmartBenefit vouchers and/or SmarTrip cards never expire. If you participate in this program you will receive SmartBenefit vouchers or SmarTrip credits each month. You must however, be sure to claim your SmarTrip credit and/or pickup your SmartBenefit vouchers each month.
- * Smartrip benefits can be added to your card on the 1st of each month following the month deductions are made.
- * SmartBenefit vouchers can be picked up from the Ticketmaster's office located on the ground floor of the Marvin Center.
- * Upon termination, if you did not cancel your pre-tax transportation benefit prior to the monthly due date for changes, you must contact the Payroll Department for proper disposition of your last month's deduction.
- * Deductions are taken twice a month for employees paid on a bi-weekly basis and once a month for employees paid on a monthly basis.
- * Employees may enroll or suspend participation at any time during the year. You may suspend or reactivate your pre-tax deduction once per quarter, or when you move, or change commuting modes. When you terminate your participation will end, but you can continue to use up your remaining SmartBenefit vouchers and/or SmarTrip credits.

YES! I'm Interested!

- * Foggy Bottom staff - pick up information and enrollment materials from the Payroll Services Office in the Academic Center, 1st floor (Rome Hall, 101)
- * All others, complete the form below and return it to Payroll Services, Academic Center (Rome Hall, room 101).

Please send me more information on how I can sign up for the SmarTrip / SmartBenefit Voucher plan.

Name _____

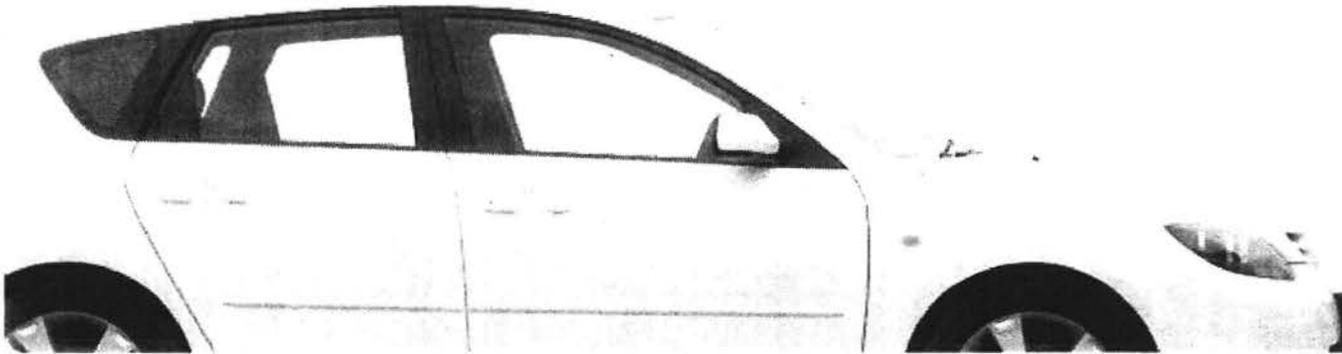
Campus Mail Address _____

Phone (include area code and exchange) _____



The Rewarding Way to Go

Join NuRide and earn rewards when you carpool, vanpool, bike, walk, telecommute or take public transit.



44,559 members 

3,090,352 reduced car trips 

35,539 tons of emissions prevented 

[How it works](#) | [Sneak peek](#) | [FAQs](#) | [Promote NuRide](#) | [Become a sponsor](#) | [Special events](#) | [Results & facts](#) | [News & info](#) | [Our partners](#) | [About us](#) | [Contact us](#)

[Member agreement](#) | [Privacy](#) | [Terms of service](#) | © NuRide, Inc., 2009 All Rights Reserved