



# EHT TRACERIES INC

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March 2, 2006

Mr. Ted Hallinan  
Louis Dreyfus Property Group  
2001 K Street, N.W.  
Suite 202  
Washington, D.C. 20006-1038

Re: Proposal for Historic American Building Survey Documentation for:  
Square 752 including buildings 200, 202, 204, 206 G Street, 212 and 214 G Street, 721, 723, 725,  
727 and 729 Second Street, N.E. Washington, D.C.

Dear Ted:

EHT Traceries is pleased to present you with the following proposal for Historic American Building Survey documentation for buildings in Square 752 including 200, 202, 204, 206 G Street, 212 and 214 G Street, 721, 723, 725, 727 and 729 Second Street, N.E.

We propose working with architectural photographer Bill Lebovitch, who has extensive HABS experience and is well known to the Washington, D.C. preservation community. Together we will research, document and photograph the buildings in Square 752 to the standards of the Historic American Building Survey. All members of our technical staff meet the required professional qualifications prescribed by the Secretary of the Interior (Section 36 CFR Part 61).

EHT Traceries is a recognized authority in the evaluation of the significance of historic buildings with particular expertise on residential, commercial, religious, institutional, rural and public buildings at the local, state and federal levels. EHT Traceries has prepared numerous applications for historic landmark and district status (local and state levels), nominations for the National Register of Historic Places and National Historic Landmarks. The firm has extensive experience preparing monographs, context studies, historic structures reports, as well as Historic American Buildings Survey (HABS) and Historic American Engineering Record (HAER) documentation.

## **SCOPE OF WORK: HABS Recordation**

### **RESEARCH AND DOCUMENTATION**

Intensive level documentation will be completed to the standards of the Historic American Building Survey. The documentation will provide contextual information about Capitol Hill and its architectural and historical development. Our work will include:

1. On-site study of the 11 buildings on Square 752 and the historic setting.
2. Review existing documentation and undertake additional research as necessary for individual buildings including buildings permits and tax records.
3. Prepare intensive level documentation.

Upon notice to proceed, the HABS documentation will commence for 200, 202, 204, 206 G Street, 212 and 214 G Street, 721, 723, 725, 727 and 729 Second Street, N.E. Washington, D.C. This work will include a narrative context statement, recordation of each building and structure within the project area, and large format (4" by 5") black-and-white archival photography of the interior and exterior of each resource and its context.

**Preparation of documentation:**

Based on *Guide to Written Reports for the Historic American Building Survey (HABS)*, October 1990, and the *Guide for the Preparation of Photographic Documentation in Accordance with the Standards of the Historic American Buildings Survey/Historic American Engineering Record*, March 1991.






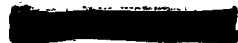



The HABS report will include the following parts:

- 1) A statement of the architectural/historical significance of each buildings and setting, including its relationship to national, regional or local history;
- 2) A narrative and graphic description of the appearance, occupation, and use of the building and its setting in its first years and during significant periods, based on documentary evidence and physical evidence from architectural fabric investigation;
- 3) A description and record of existing conditions, using written narrative, and photography;
- 4) Photographs of existing conditions (large format, 4"x5", black and white image on archival paper, developed using a National Park Service-approved process).

The following deliverables will be provided:

- 1) One bound copy of the portfolio
  - a. Written data, including history and description of project site and individual buildings;
  - b. Archival quality, large format (4" by 5") black-and-white photographs of the interior and exterior of resources, as well as additional photographs that document the setting and context of each resource;

**FEES**

- |   |   |   |
|---|---|---|
| 1) Research   |   |   |
| Senior Architectural Historian                        |  |  |
| Architectural Historian                               |   |   |
| 2) Write Narrative:                                   |   |   |
| Senior Architectural Historian                        |  |  |
| Architectural Historian                               |   |   |
| 3) Large Format Photography (including expenses)      |   |  |
| 4) Management of Products and Submittal of Portfolio: |   |   |
| Architectural Historian                               |  |  |
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Mr. Ted Hallinan  
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All expenses including, but not limited to, local travel, delivery and postage, photocopying, film, film development, and printing, are additional and reimbursable to EHT Traceries, Inc. For HABS documentation projects our expenses typically run [REDACTED]

**Staffing**

Laura Hughes, Director of Research and Preservation at EHT Traceries, will serve as the project Principal and Senior Architectural Historian. Ms. Hughes will work with Janet Flynn, Architectural Historian for the on-site survey, research, and written narratives. The large format photography will be preformed by William Lebovitch, a professional architectural photographer based in Washington, D.C.

We certainly look forward to working with you again, and thank you for contacting EHT Traceries, Inc. Please feel free to call me at (202) 393-1199 if you have any questions or need clarification.

Sincerely,



Laura Hughes  
Principal/Sr. Architectural Historian

I agree to the above terms.

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Signature for Louis Dreyfus Property Group

Date

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Printed Name

Date