


**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Board of Zoning Adjustment**



**MEMORANDUM**

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To: Advisory Neighborhood Commission 5E

From: Stephen Varga, AICP, LEED Green Assoc.   
Senior Zoning Specialist

Date: January 30, 2017

Re: BZA Appeal No. 19441

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An individual, organization, or Advisory Neighborhood Commission (ANC) is alleging an error in the determination or decision made by an administrative officer in the administration or enforcement of the Zoning Regulations of the District of Columbia (Regulations) in your ANC area. This application was filed on **January 25, 2017** through the Interactive Zoning Information System (IZIS).

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at [www.dcoz.dc.gov](http://www.dcoz.dc.gov)
- Under "Online Services", click on "Interactive Zoning Information System".
- Click on "Go to Case Records".
- Enter the BZA application number indicated above and click the search button.
- The search results should produce the case on the right. Click "View Details".
- Click "View Full Log".
- This list comprises the full record in the case. Simply click "View" on any document you wish to see, and it will open a PDF document in a separate window.

As described in the Zoning Regulations of the District of Columbia (Regulations), the affected ANC is an automatic party to the case and the Board gives "great weight" to its written report. Visit [http://dcoz.dc.gov/resources/ANC\\_Filing/index.shtm](http://dcoz.dc.gov/resources/ANC_Filing/index.shtm) for instructions on how to file the ANC report (Form 129) through IZIS. Though ANC reports may be filed at any time prior to the Board's final deliberation on the case, the ANC is strongly encouraged to submit their report no later than seven days prior to the public hearing date so that Board has ample time to consider the ANC's position. Your ANC will receive notice of the hearing at least 40 days prior to the scheduled hearing date.

If your ANC has not received a courtesy copy of the appeal from the Applicant, please notify us so we can assist you in obtaining a copy. If you have any questions, please do not hesitate to contact the Office of Zoning at 202-727-6311.

**PROJECTED MONTH OF HEARING: March, 2017**