

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Board of Zoning Adjustment**



**MEMORANDUM**

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To: Brandon Todd  
City Councilmember, Ward Four

From: Stephen Varga, AICP, LEED Green Assoc.   
Senior Zoning Specialist

Date: February 3, 2016

Re: BZA Application No. 19239

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An Applicant within the boundaries of your ward is seeking zoning relief for a project or use that is not provided as a matter of right for the zoning district. This application was filed on **February 3, 2016** through the Interactive Zoning Information System (IZIS).

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at [www.dcoz.dc.gov](http://www.dcoz.dc.gov)
- Under "Featured Services", click on "Case Records".
- Enter the BZA application number indicated above and click "Go".
- The search results should produce the list of case documents. Click "View Details".
- On the right-hand side, click "View Full Log".
- This list comprises the full record in the case. Simply click "View" on any document you wish to see, and it will open a PDF document in a separate window.

Visit [http://dcoz.dc.gov/resources/Filing\\_IZIS/index.shtm](http://dcoz.dc.gov/resources/Filing_IZIS/index.shtm) for instructions on how to file a document through IZIS.

If you have any questions or require any additional information, please call OZ at 202-727-6311.

**PROJECTED MONTH OF HEARING: April, 2016**