

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Board of Zoning Adjustment**



**MEMORANDUM**

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To: Single Member District Advisory Neighborhood Commission 1D03

From: Stephen Varga, AICP, LEED Green Assoc.   
Senior Zoning Specialist

Date: December 4, 2015

Re: BZA Application No. 19209

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An Applicant within the boundaries of your ANC-SMD is seeking zoning relief for a project or use that is not provided as a matter of right for the zoning district, and must be found to conform to the provisions contained in § 223 of the Zoning Regulations of the District of Columbia (Regulations). This application was filed on **December 1, 2015** through the Interactive Zoning Information System (IZIS).

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at [www.dcoz.dc.gov](http://www.dcoz.dc.gov)
- Under “Featured Services”, click on “Case Records”.
- Enter the BZA application number indicated above and click “Go”.
- The search results should produce the list of case documents. Click “View Details”.
- On the right-hand side, click “View Full Log”.
- This list comprises the full record in the case. Simply click “View” on any document you wish to see, and it will open a PDF document in a separate window.

As described in the Regulations, the affected ANC is an automatic party to the case and the Board gives “great weight” to its written report. Visit [http://dcoz.dc.gov/resources/ANC\\_Filing/index.shtm](http://dcoz.dc.gov/resources/ANC_Filing/index.shtm) for instructions on how to file the ANC report (Form 129) through IZIS. Though ANC reports may be filed at any time prior to the Board’s final deliberation on the case, the ANC is strongly encouraged to submit their report no later than seven days prior to the public hearing date so that Board has ample time to consider the ANC’s position. Your ANC will receive notice of the hearing at least 40 days prior to the scheduled hearing date.

If your ANC has not received a courtesy copy of the application from the Applicant, please notify us so we can assist you in obtaining a copy. If you have any questions, please do not hesitate to contact the Office of Zoning at 202-727-6311.

**PROJECTED MONTH OF MEETING: February, 2015**