

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Board of Zoning Adjustment**



December 29, 2015

Advisory Neighborhood Commission 8E  
1310 Southern Ave, SE (Room 047)  
Washington, DC 20032

**Re: BZA Application No. 19208**

Dear ANC Chair:

An Applicant within the boundaries of your ANC area is seeking zoning relief for a project or use that is not provided as a matter of right for the zoning district.

A public hearing has been scheduled by the Board of Zoning Adjustment (Board) on **Tuesday, March 15, 2016 at 9:30 am**, at the Jerrily R. Kress Memorial Hearing Room, One Judiciary Square, at 441 4<sup>th</sup> Street, N.W., Suite 220 South, Washington, D.C., 20001, concerning the following application:

**Application of James H. Shelton, III**, pursuant to 11 DCMR § 3103.2, for a variance from the use requirements under § 300.3, to allow a one-family dwelling to be converted into a flat in the R-2 District at premises 1243 Alabama Avenue S.E. (Square 5946, Lot 70).

**HOW TO FAMILIARIZE YOURSELF WITH THE CASE**

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at [www.dcoz.dc.gov](http://www.dcoz.dc.gov)
- Under "Featured Services", click on "Case Records".
- Enter the BZA application number indicated above and click "Go".
- The search results should produce the list of case documents. Click "View Details".
- On the right-hand side, click "View Full Log".
- This list comprises the full record in the case. Simply click "View" on any document you wish to see, and it will open a PDF document in a separate window.

**HOW TO PARTICIPATE IN THE CASE**

As described in the Zoning Regulations of the District of Columbia (Regulations), the affected ANC is an automatic party to the case and the Board gives "great weight" to its written report.

Visit [http://dcoz.dc.gov/resources/ANC\\_Filing/index.shtm](http://dcoz.dc.gov/resources/ANC_Filing/index.shtm) for instructions on how to file the ANC report (Form 129) through the Interactive Zoning Information System (IZIS). Though ANC reports may be filed at any time prior to the Board's final deliberation on the case, the ANC is strongly

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encouraged to submit their report no later than seven days prior to the public hearing date so that the Board has ample time to consider the ANC's position.

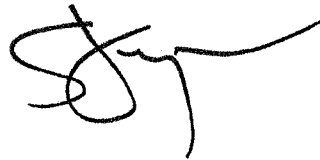
Please contact the Applicant or designated agent to ensure that their case can be scheduled for ANC review in advance of the public hearing:

James H. Shelton, III  
4501 Argyle Terrace NW  
Washington, DC 20011

[Jimshelton3@yahoo.com](mailto:Jimshelton3@yahoo.com)  
202-320-1244

If you have any questions or require any additional information, please call OZ at 202-727-6311.

**SINCERELY,**

A handwritten signature in black ink, appearing to read 'S. Varga', with a long horizontal flourish extending to the right.

**STEPHEN VARGA, AICP, LEED Green Assoc.  
Senior Zoning Specialist  
Office of Zoning**