



Letter of Authorization

Date: _____

I, the undersigned agent for the property located at _____ and/or owner of
(Property Address)

_____ hereby authorize the persons listed below to act as agents on my/the company's
(Business Name)

behalf in all matters on this property relating to submissions and withdrawals of applications for construction

permits (permit application _____), including the signing of all documents relating to
(Job/application number)

these matters during the ongoing application process. Any and all acts carried out by these persons on my/the

company's behalf shall have the same effect as acts of my own/my company's.

Please contact me to verify receipt of this letter.

Phone: _____

Email: _____

Agents

Ian Swain
Leon Swain
Charlotte Ducksworth
Sharon Sherron

Phone

(202) 830-0584
(202) 270-6286
(202) 830-0211
(202) 803-7968

This Authorization is valid until further written notice.

Sincerely,

(Owner/Tenant)