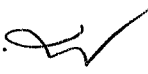


GOVERNMENT OF THE DISTRICT OF COLUMBIA
Board of Zoning Adjustment



MEMORANDUM

To: Brianne Nadeau
City Councilmember, Ward One

From: Stephen Varga, AICP, LEED Green Assoc. 
Senior Zoning Specialist

Date: September 2, 2015

Re: BZA Appeal No. 19115

An appeal alleging an error in a determination or decision made by an administrative officer in the administration or enforcement of the Zoning Regulations of the District of Columbia (Regulations) has been filed for a property within your ward. This appeal was filed on **September 2, 2015** through the Interactive Zoning Information System (IZIS).

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at www.dcoz.dc.gov
- Under "Featured Services", click on "Case Records".
- Enter the BZA appeal number indicated above and click "Go".
- The search results should produce the list of case documents. Click "View Details".
- On the right-hand side, click "View Full Log".
- This list comprises the full record in the case. Simply click "View" on any document you wish to see, and it will open a PDF document in a separate window.

Visit http://dcoz.dc.gov/resources/Filing_IZIS/index.shtm for instructions on how to file a document through IZIS.

If you have any questions or require any additional information, please call OZ at 202-727-6311.

PROJECTED MONTH OF HEARING: December, 2015