

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Board of Zoning Adjustment



AUG 19 2015

Advisory Neighborhood Commission 4B
6856 Eastern Ave., NW, #314
Washington, DC 20012

Re: BZA Application No. 19100

Dear ANC Chair:

An Applicant on the boundary line of your ANC area is seeking zoning relief for a project or use that is not provided as a matter of right for the zoning district.

A public hearing has been scheduled by the Board of Zoning Adjustment (Board) on **Tuesday, November 17, 2015 at 9:30 am**, at the Jerrily R. Kress Memorial Hearing Room, One Judiciary Square, at 441 4th Street, N.W., Suite 220 South, Washington, D.C., 20001, concerning the following application:

Application of 525 Longfellow St LLC, pursuant to 11 DCMR § 3103.2, for a variance from the lot area and width requirements under § 401.3, to allow the construction of three flats on three new record lots in the R-4 District at premises 525 Longfellow Street N.W. (Square 3206, Lot 3).

HOW TO FAMILIARIZE YOURSELF WITH THE CASE

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at www.dcoz.dc.gov
- Under "Featured Services", click on "Case Records".
- Enter the BZA application number indicated above and click "Go".
- The search results should produce the list of case documents. Click "View Details".
- On the right-hand side, click "View Full Log".
- This list comprises the full record in the case. Simply click "View" on any document you wish to see, and it will open a PDF document in a separate window.

HOW TO PARTICIPATE IN THE CASE

As described in the Zoning Regulations of the District of Columbia (Regulations), the Board gives "great weight" to the written report of an ANC on a boundary line of a subject property. Visit http://dcoz.dc.gov/resources/ANC_Filing/index.shtm for instructions on how to file the ANC report (Form 129) through the Interactive Zoning Information System (IZIS). Though ANC reports may be filed at any time prior to the Board's final deliberation on the case, the ANC is strongly encouraged to submit their report no later than seven days prior to the public hearing date so that the Board has ample time to consider the ANC's position.

Please note that an ANC on a boundary line of a subject property is not an automatic party to the case. To participate as a party, the ANC must file a Party Status Request (Form 140) through IZIS no later

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Board of Zoning Adjustment
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EXHIBIT NO.17

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than 14 days prior to the public hearing date. Requests for party status filed after this deadline must be accompanied by a Request for Waiver of Time Requirements (Form 150).

If you have any questions or require any additional information, please call OZ at 202-727-6311.

SINCERELY,

A handwritten signature in black ink, appearing to read 'S. Varga', with a long horizontal flourish extending to the right.

**STEPHEN VARGA, AICP, LEED Green Assoc.
Senior Zoning Specialist
Office of Zoning**