

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
OFFICE OF THE ZONING ADMINISTRATOR**



April 14, 2015

MEMORANDUM

TO: Board of Zoning Adjustment

FROM: Matthew Le Grant *MLG*
Zoning Administrator

SUBJECT: Proposed conversion of an existing SFD row structure to a two-unit flat.
The structure is located at:
17 Franklin Street NE
Lot: 0103 in Square: 3501
Zoned: R-3
DCRA File Job # B1409798
DCRA BZA Case # FY15 - # 47-Z

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

1. Variance from section 201.1(k) to permit a use change to convert a SFD row dwelling to a 2-unit flat in the R-3 residential zone district (§ 3103.2).

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo.

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