

Outreach Efforts and Stakeholder Engagement Timeline

The applicant has proactively reached out to all relevant stakeholders to include the local Advisory Neighborhood Commission (ANC) for zone R-1-B, relevant community/civic groups (St. Francis De Sales Church), the Office of Planning (OP), and adjacent property owners to discuss his special exception application. **All stakeholders have expressed written support for the proposal.** What follows is a timeline (*with supporting documentation*) of my meetings and other engagement with relevant stakeholders regarding my proposal to convert an existing basement space to an accessory apartment.

1. **ANC, January 16, 2015** - Discussed proposal to convert basement apartment to an accessory unit and intent to seek BZA relief through a special exception with ANC Commissioner Nolan Treadwell (ANC 5C07). I've also kept the ANC abreast of my other efforts. See email [Email Outreach with ANC - Re Special Exception \(2901 King pl,NE\).pdf](#)
2. **Property Owners, February 14 through February 22, 2015** - During this time, the applicant met with and obtained written support from the overwhelming majority of homeowners living within a 200 foot radius of the subject property. See document [2901 King Pl Property Owner and Community Outreach.pdf](#)
3. **Office of Planning, March 4, 2015** - Proactively met with Office of Planning (OP) staff to identify if there were any potential concerns with my application that I could correct before it were submitted. A staff member conducted a cursory review of my application and no major concerns were cited that could not be overcome. However, it was identified that my BZA memo was for a Variance rather than for a Special Exception. The memorandum was resubmitted to Zoning and revised several weeks later to show that the application was for an accessory unit. See email [Office of Planning - 11AM Meeting Document.pdf](#)
4. **Community/Civic Groups, February 22, 2015** – St. Francis De Sales Church (The Roman Catholic Archbishop of Washington), is the only community/civic group within a 200 square foot radius of the subject property. On February 22nd, I met with the head of the Church, Reverend Brian Sanderfoot, to discuss my proposal to convert my basement apartment to an accessory unit. The goal was to identify any concerns or interests that would be affected by this proposal. Speaking on behalf of the church, Father noted that this would have no negative impact on the church; he also expressed written support for the project, See again: [2901 King Pl Property Owner and Community Outreach.pdf](#)