

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
OFFICE OF THE ZONING ADMINISTRATOR**



February 2, 2015

MEMORANDUM

TO: Board of Zoning Adjustment

FROM: Matthew Le Grant *MLG*
Zoning Administrator *mb*

SUBJECT: Proposed 1-story rear deck to an existing nonconforming single-family row dwelling. The structure is located at:
1000 Kenyon St NW
Lot 0104 in Square 2846
Zoned R-4
DCRA File Job #B1503666
DCRA BZA Case #FY-15-30-Z

Review of plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

1. Variance from Section 403.2 for exceeding maximum lot occupancy in R-4.
(Section 3103.2)
2. Variance from Section 2001.3 for addition to a nonconforming structure that has already exceeded maximum lot occupancy. (Section 3103.2)
3. Variance from Section 404.1 for nonconforming rear yard setback in R-4.
(Section 3103.2)

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo.

1100 4th Street, SW 3rd Floor Washington, D.C. 20024
Phone: (202) 442-4576 Fax: (202) 442-4871

Board of Zoning Adjustment
District of Columbia
CASE NO.18986
EXHIBIT NO.8

NOTES AND COMPUTATIONS

ADDRESS: 1000 Kenyon St NW

LOT(S): 2846

SQUARE: 0104

SFD with rear deck
addition

ZONED: R-4

REQUIRED

ALLOWED

PROVIDED

VARIANCE

LOT AREA	1800 Sq. Ft.		1000 Sq. Ft.	N/A
LOT WIDTH	18 Ft.		20 Ft	N/A
LOT OCCUPANCY (%)		600 Sq. Ft. (Max. 60 %)	<u>Existing:</u> 738.2 Sq. Ft. (73.8%) <u>Proposed:</u> 978.2 Sq. Ft. (97.8%)	378.2 Sq. Ft. 37.8 %
REAR YARD	20 Ft. min.		1.1 Ft.	18.9 Ft.
SIDE YARD (Northern property line)	N/A		0Ft.	N/A
SIDE YARD (Southern property line)	N/A		0 Ft.	N/A
COURT, OPEN	N/A		N/A	
COURT, CLOSED	N/A		N/A	



Department of Consumer and Regulatory Affairs

Permit Operations Division

1100 4th Street SW

Washington DC 20024

Tel. (202) 442 - 4589

Fax (202) 442 - 4862



Received:

Plans

Application

Date: 1/21/2015

☐☐

Phone

3018089400

Engineering

Sheronne Mason

Applicant/Agent:

Gigi Mathews

Job

WT

Job No:

Address of Project:

1000 KENYON ST NW

B1503666

Existing Use: Single Family

Existing No. of Stories: 2

Proposed Use: Single Family

Prop no of Stories: 2

Permit Type: Alteration and Repair

SSL: 2846 0104

Description of Work:

NEW 20 X 12 WOOD DECK

Required Reviews: (Checked boxes only)	Reviewer:	Completion Time:	Review Status:		
☐ Fine Arts:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☐ Historic:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☐ Public Space/DDOT:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☒ Zoning:	MC	☐ AM ☒ PM	☐ Approved	☒ HFC	☐ Conf. w/Applicant
☒ Soil Erosion/DDOE:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☐ DC Water:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☐ Mechanical:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☐ Plumbing:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☐ Health/DOH:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☐ Electrical:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☐ Elevator:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☐ Fire Protection:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☒ Structural:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☐ Green Review:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant
☐ Chinatown Review:		☐ AM ☐ PM	☐ Approved	☐ HFC	☐ Conf. w/Applicant

New/ Addl Cost	Alt/Rpr Cost	Total Cost	Volume of New Bldg, or Addl Cubic ft.
\$0.00	\$4,000.00	\$4,000.00	240

Alter/Repair FEE	New Const. FEE	Filing FEE	Enhancement FEE	Green FEE:	Total Permit FEE

FY-15-30-Z

BZA required for expansion of nonconforming structure that exceeds lot occupancy and encroaches in required rear yard

Zoning Review



Department of Consumer and Regulatory Affairs

Permit Operations Division

1100 4th Street SW

Washington DC 20024

Tel. (202) 442 - 4589

Fax (202) 442 - 4862

Remittance Source Document

OFFICE OF FINANCE AND TREASURY

Date: 1/21/2015 11:09 AM

Office: DCRA Term: WFE02-90YZ

Batch: 32398 Batch Date 1/21/2015

Cashier: OFT53

Trans #: 29

DEPARTMENT OF CONSUMER & Rcpt: 01649129

Comment/Document: b1503666

Payment Total: \$126.72

Payment Distribution:

6710 CRO (3012) 60300-ops20 \$5.72

2103 CRO (3012) 10001 Build \$121.00

CK Tendered: \$126.72

Date: January 21, 2015

INVOICE

Invoice Number: 1668279

Customer: GIGI MATHEWS

Mailing Address: 1000 KENYON STREET NW WASHINGTON DC
20010

Address of Work: 1000 KENYON ST NW
Washington, DC 20010

Permit: B1503666

Type of Permit: Alteration and Repair

Acct Code:	Fees:	Description:
3012-3012-6030-6710	\$0.52	Enhanced Service Fee - Green Building
3012-3012-6030-6710	\$5.20	Green Building Fee
3012-3012-1000-2103	\$5.50	Enhanced Service Fee - Filing Fee
3012-3012-1000-2103	\$5.50	Enhanced Services Fee - Permit Fee
3012-3012-1000-2103	\$55.00	Addition/Alteration/Repair - Filing Fee
3012-3012-1000-2103	\$55.00	Alteration & Repair Permit Fee

Invoice Total: \$126.72

Sheronne Mason

B1503666



Department of Consumer and Regulatory Affairs

1100 4th St., SW
Washington, DC 20024

Gigi Mathews

DC GREEN BUILDING ACT - PERMIT APPLICATION INTAKE FORM

Project Name: 1000 Kenyon St. NW	Project Address: 1000 Kenyon Street NW Wash. DC
Project Phase (0%, 35%, 65%, 95%, 100%):	Date Submitted to DCRA:
Owner/District Agency:	Owner/District Agency PM or Contact:
Submitted by (A/E Firm name):	Submitted by (name):
Contact phone: 301 808 9400	Contact e-mail: info@yoursremodelers.com

- 1 Is this project District-owned?
- 2 Is this project District-financed in any amount?
- What Percentage of project financing is from the District? _____
- 3 Is this project in a District-owned building or on District Property?
- 4 Are you seeking an 'Expedited Permit' under the Green Building Act?
- 5 Was any portion of the property purchased or leased from the District or was the District an instrument of its sale?

Yes	No
	☒
	☒
	☒
	☒
	☒

6 What is the project type (check one)?

a Non-residential/Commercial/Institutional

Describe: _____

b Residential

c Mixed-Use

d K-12 Education Facility

e Interior/Tenant Improvement

f Other (describe): _____

☒

7 What is the scope of work (check one)?

a New construction

b Renovation

c Addition

d Other (describe):

Deck

☒

8 What is the Gross Floor Area (square footage) of the project? 240

9 Which green building standard are you applying (check one)?

a LEED for New Construction & Major Renovations (LEED-NC v2.2)

b LEED for Core & Shell (LEED-CS v2.0)

c LEED for Homes

d LEED for Schools

e LEED for Commercial Interiors (LEED-CI v2.0)

f Green Communities 2006/2008

g Other (describe): n/a

Proceed to questions 10-11.

Proceed to questions 10-11.

Proceed to questions 10-11.

Proceed to questions 10-11.

Proceed to questions 10-11.

Proceed to question 13.

10 Has the project been registered for LEED with the U.S. Green Building Council?

a If 'Yes', is a receipt for LEED registration included in this permit request? Proceed to question 11.

b If 'No', has the project received a waiver from the requirements of the Green Building Act? Proceed to question 12.

11 Has the project been submitted to the U.S. Green Building Council for a Design Phase Review?

a If 'Yes', is a receipt for the Design Phase Review submitted to the U.S. Green Building Council included in this permit?

b If 'Yes', is the Design Phase Review summary report from the U.S. Green Building Council included with this permit request?

c If 'No', proceed to question 12.

12 Has a DCRA LEED scorecard been completed, indexed to plans, specifications and additional documents that demonstrate compliance with LEED requirements?

a If 'Yes', has the indexed DCRA LEED scorecard been submitted electronically (on CD) with supporting documents to DCRA for review?

b If 'No', please download the DCRA LEED scorecard and follow instructions for completion.

13 Has a Green Communities Checklist been completed, indexed to plans, specifications and additional documents that demonstrate compliance with Green Communities requirements?

a If 'Yes', has the indexed DCRA Green Communities checklist been submitted electronically (on CD) with supporting documents to DCRA for review?

b If 'No', please download the DCRA Green Communities checklist and follow instructions for completion.

Yes	No



Department of Consumer and Regulatory Affairs

Reasonable Accommodations and Modifications for Persons with Disabilities

The Department of Consumer and Regulatory Affairs (DCRA) is committed to fair housing practices for all residents of the District of Columbia. The Fair Housing Amendments Act of 1988 (FHA) allows qualified persons with disabilities and or their representatives to request reasonable accommodations and/or modifications so that they may fully use and enjoy their homes and related facilities. This law defines a qualified person with disability as:

Any person who has a physical or mental impairment that substantially limits one or more major life activities; has a record of such impairment; or is regarded as having such impairment.

In general, a physical or mental impairment includes hearing, mobility and visual impairments, chronic alcoholism, chronic mental illness, AIDS, and developmental disabilities that substantially limit one or more major life activities. Major life activities include walking, talking, hearing, seeing, breathing, learning, performing manual tasks, and caring for oneself.

The FHA requires DCRA to make reasonable accommodations for qualified persons with disabilities. A reasonable accommodation is a change in rules, policy, practices, or services so that a person with a disability will have an equal opportunity to use and enjoy a dwelling unit or common space. DCRA is required provide reasonable accommodations to qualified persons with disabilities, but it is not required to make changes that would fundamentally alter the program or create an undue financial and administrative burden.

The FHA of 1988 requires DCRA to allow qualified persons with disabilities to make reasonable modifications. A reasonable modification is a structural modification that is made to allow persons with disabilities the full enjoyment of the housing and related facilities. DCRA is required to provide reasonable modifications to qualified persons with disabilities, but It is not required to make changes that would fundamentally alter the program or create an undue financial and administrative burden.

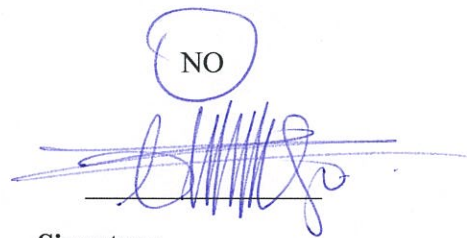
Would you like to obtain more information from DCRA on FHA reasonable accommodation and/modification requests for qualified persons with disabilities (*circle one*)?

YES

NO

Ambrose Aguirre

Printed Name



Signature

If you have questions or concerns related to requesting reasonable accommodations or modifications for qualified persons with disabilities from DCRA, please contact:

*Mr. Jeffrey Mason
Department of Consumer & Regulatory Affairs
1100 4th Street, SW Suite 5311
Washington, DC 20024
Phone: (202)-442-4545
Fax: (202) 442-4884
jeffrey.mason@dc.gov*

DISTRICT DEPARTMENT OF THE ENVIRONMENT
BUILDING PERMIT APPLICATION SUPPLEMENTAL FORM - ENVIRONMENTAL QUESTIONNAIRE

PROJECT ADDRESS: 1000 Kenyon Street NW LOT _____ SQUARE _____

Note: please answer all 10 questions in this questionnaire, by checking either column Yes or "No" for each question. If you answer "Yes" to any of the questions, you should contact the corresponding office(s) indicated in column 'contact person/office', as soon as possible. Until this application is reviewed and approved by the concerned office(s), the permit will not be issued.

SCOPE OF PROJECT	YES	NO	CONTACT PERSON/OFFICE	OFFICE USE
1. Does the total cost of the project exceed \$1 million? This does not apply if project is for internal (tenant space) renovation only and there will be no change in the use of the building.		✓	(202) 535-2600, EIS Coordinator	
2. Will the work to be performed involve the installation, removal, abandonment, or repair of an underground storage tank (UST) system?		✓	(202) 535-2600, Underground Storage Tank Division	
3. Will the work to be performed involve the assessment Or clean-up of soils associated with the release of materials from an underground storage tank (UST)?		✓	(202) 535-2600, Underground Storage Tank Division (202) 535-2600, Air Quality Division	
4. Will the work to be performed involve the assessment or clean-up of groundwater associated with the release of materials from an underground storage tank (UST)?		✓	(202) 535-2600, Underground Storage Tank Division (202) 535-2600, Air Quality Division (202) 535-2600, Water Quality Division	
5. Will the proposed project involve the installation or drilling of wells other than for the purposes stated in questions 3 and 4?		✓	(202) 535-2600, Water Quality Division (202) 535-2600, Air Quality Division	
6. Will the proposed project involve the generation, treatment, storage, disposal or transportation of chemicals or other substances which may be considered hazardous?		✓	(202) 535-2600, Hazardous Waste Division	
7. Will the proposed project involve construction which will disturb the sediment in rivers, streams or wetlands?		✓	(202) 535-2600, Water Quality Division	
8. Will the proposed use involve the construction of a facility for the handling, transfer, storage, disposal or treatment of solid waste, medical waste, or recyclable materials?		✓	(202) 535-2600, EIS Coordinator	
9. Will the proposed project result in the discharge into the air of gases, dust, or the creation of any objectionable odors?		✓	(202) 535-2600, Air Quality Division	
10. Was the building built before 1978? (Lead paint may be present). <u>Lead paint may not be present</u>	X	✓	If you answer "YES" to this question, please answer the questions and follow the instructions on the "Lead Hazard Control Questionnaire" to determine if you need a permit to conduct a Lead Abatement Project.	

AFFIDAVIT

I hereby certify that I have the authority of the owner of the property to make this application. I declare that the answers to the above questions in this Questionnaire are complete and correct to the best of my knowledge.

Signature: [Signature] Name (print): Ambrose Agubuzo
 Address: 8833 Walker Mill Road Date: 1/20/2015 Phone: 301 808 9400
Capitol Heights MD 20743

OFFICE USE ONLY	
DDOE APPROVAL BY _____	NAME (Print) _____
CONTACT NUMBER : (202) _____	DATE: _____
COMMENTS AND PERMIT RESTRICTIONS _____	

CONTRACT AGREEMENT

Name of Contractor/Owner Community Investment Remodelers, Inc Contractor's License No. 5000 2872

Address of Contractor/ Owner 8833 Klauker Mill Road Date: 1/20/15
Capitol Heights MD 20743

ADDRESS OF PROPOSED WORK	1000 Kenyon Street NW	LOT:
OWNER OF BUILDING OR BUSINESS:	Gigi Matthews	SQUARE:
DESCRIPTION OF PROPOSED WORK:		PHONE No:
12 x 20 Wood Deck		

COST ESTIMATE

CONSTRUCTION e.g drywall, ceilings, framing, carpentry etc	\$	
ELECTRICAL	\$	
MECHANICAL	\$	
PLUMBING	\$	
FIRE PROTECTION e.g sprinkler system, fire alarm system, generator etc.	\$	
DEMOLITION	\$	
MISC/OTHER (please specify) <u>Wood Deck</u>	\$	<u>4000.00</u>
TOTAL	\$	<u>4000.00</u>

The labor and material costs of counter tops, kitchen cabinets, floor coverings, tile work, caulking, patching and plaster repair, painting other than fire retardant paint, gutters and downspouts, not more than 160 square feet of gypsum board shall not be included in the cost estimate for permitting purposes. The entire list can be seen in the 1999 D.C Building Supplement Chapter 1 Section 107.3.

The foregoing terms, specifications and conditions are satisfactory and hereby agreed to. You are authorized to work as specified and payment will be made in the amount as outlined. Upon signing this agreement, the owner represents and warrants that he or she is the owner or the authorized agent of the owner of the aforesaid premises and that he or she has read this agreement.

CONTRACTOR  Ambrose Agubuzo Date: 1/20/15
 Signature & print

OWNER OF BUILDING/BUSINESS _____ Date: _____
 Signature & print

Upon signing this document, the owner and contractor declare that the cost of construction as specified above for the referenced project is true and correct to the best of their knowledge



Environmental Intake Form

Owner & Contact Information

Complete address of proposed work

Square

Suffix (if any)

Lot

Application date (4 numbers for year)
01202015

Number	Ext	Official street name	Quadrant	Unit/Suite
1000		KENYON Street NW		

Project name	Application number (if applicable)	Project Description
1000 Kenyon Street NW		Wood Deck

6. Owner	7. Complete mailing address (include zip)	8. Phone	9. Email, if you prefer e-notice
Gigi Matthews	1000 Kenyon Street NW		
10. Agent for owner, if applicable	11. Complete mailing address (include zip)	12. Phone	13. Email, if you prefer e-notice
Ambrose Agubuzo	8833 Wauker Mill Rd Capitol Heights MD	301 808 9400	info@yoursremodelers.com

Project Scope

Scope (Check all that this project involves.)	No	Yes	If You Answer "Yes"
1. Is this project a residential structure within R-1 through R-5-A zoning districts?	☒	☐	Skip to the signature line.
2. Is this project a single-family structure not built in conjunction with 2 or more units?	☐	☐	
3. Is this project an accessory structure, such as a garage, patio, pool, or fence?	☐	☐	
4. Is this project only an interior renovation with no building use or capacity change?	☐	☐	
5. Is this project in an Economic Development Zone, as defined in DC Official Code § 6-1501 et seq (DC Law 7-177)?	☐	☐	
6. Is this project in the Central Employment Area, defined in DC Zoning Regulations?	☐	☐	
7. Does the project involve only operation, repair, maintenance, or minor alteration of public structures, facilities, mechanical equipment, or topographical features, with negligible or no expansion of use beyond its current use?	☐	☐	Attach a site plan. If there is no plan, attach a written explanation.
8. Does the owner of this site own adjacent or abutting property?	☐	☐	
9. Do you plan to develop adjacent/abutting property in next 3 years?	☐	☐	
10. Do you plan more development that requires permit(s) on any site in this square in next 3 years?	☐	☐	See EIS Coordinator.
11. Is this project a solid waste facility?	☐	☐	Attach the EIS or equivalent.
12. Have you prepared an Environmental Impact Statement (EIS) or a functional equivalent, as required by the National Environmental Policy Act of 1969 (NEPA)?	☐	☐	Attach an explanation; cite relevant section of regulations.
13. Are you claiming an exemption, other than those listed in this form, from the requirement to submit an Environmental Screening Form, under Title 20 § 7202.	☐	☐	If you're not claiming an exemption, attach an EISF.
14. Is the total project cost more than \$1.51 million, including site preparation and construction?	☐	☐	If you check any item, attach EISF or equivalent.
15. For projects with a total cost of \$1.51 million or less, check all that apply: ⑤ Contains threatened or endangered plant or animal species. ⑤ Is within 100 feet of a pond, stream, lake, spring, or wetland. ⑤ Project will produce emission of odorous or other air pollutants (from any source, including VOCs). ⑤ Project produce, use, or dispose of hazardous substances, as defined in 20 DCMR 7299. ⑤ Will be built on land where the water table depth is less than 3 feet. ⑤ Will require blasting. ⑤ Will generate medical, infectious, radioactive, or hazardous waste.	☐	☐	

I certify that all statements on this application are true and complete to the best of my knowledge and belief. I agree to comply with all applicable DC laws and regulations. The making of false statements on this application is punishable by criminal penalties. (DC Code Sec. 22-2514)

Signature of Owner/Authorized Agent

Date 1/20/15

OFFICIAL USE ONLY

Environmental Impact Screening Form Required

⑤ Yes. Referred to EIS Coordinator ⑤ No

DCRA Reviewer

Date

NOTE: Building permit approval is not the same as approval of an action or entire project under the Environmental Policy Act of 1989. If you build on the same, adjacent, or abutting property, or expand on work covered by this Environmental Intake Form within 3 years, you may be required to file an EISF for the whole project, including the part covered by this application and permit approval. If the action violates any federal or DC environmental laws, an EISF can be required.

To report waste, fraud, or abuse by any DC government office or official, call the Inspector General: 1-800-521-1639



LEAD PERMIT SCREENING FORM

- 1) Is the work you will be conducting going to disturb paint on the interior or exterior of a property built prior to 1978? This includes residential and commercial properties, as well as child-occupied facilities such as daycares, pre-schools, libraries, etc...
☐ Yes (continue to next question)
☒ No (there is no lead abatement permit requirement; you can skip the rest of this form)
- 2) Do you have a lead inspector's written report stating that the paint you'll be disturbing is NOT lead-based paint?
☐ Yes (there is no lead abatement permit requirement and you can skip the rest of this form; BUT you must submit a copy of the inspector's report to DDOE's Lead and Healthy Housing Division)
☐ No (continue to next question)
- 3) Will you be doing work that involves the enclosure/encapsulation of painted components, the use of chemical stripping, the replacement of painted surfaces or fixtures, or the removal or covering of lead-contaminated soil?
☐ Yes (this abatement work requires a DDOE lead abatement permit)
☐ No (there is no lead abatement permit requirement; you can skip the rest of this form)

Lead Abatement Permit Requirements

If you are required to obtain a lead abatement permit, you must:

- 1) Apply for a lead abatement permit from DDOE's Lead and Healthy Housing Division (call 535-1934 for details)
- 2) Use a DDOE certified lead abatement worker/supervisor to conduct the abatement activity
- 3) Produce an independent "clearance report" at the end of the work, confirming that the abatement activities were conducted in such a manner that no lead-based paint hazards remain in the work area(s).

To obtain a DDOE lead abatement permit application, please visit:

www.ddoe.dc.gov and click on Lead and Healthy Housing Division.

NOTICE: Lead Abatement Permit Exemptions

- 1) Are you a property owner who is performing lead-based paint activities or renovations in a residence that you own and live in, which is occupied solely by you or your immediate family, AND where neither children under 6 years of age NOR a pregnant woman lives? ☐ Yes
- 2) Will the work that you will perform disturb **2 square feet or less** of paint per room? ☐ Yes

If you answered "yes" to either one of these questions, NO DDOE lead abatement permit is required.



Zoning Data Summary

General Instructions: Pursuant to 12 DCMR, § 106.1.11.6, submit this completed form with Building Permit and Certificate of Occupancy applications for:

- proposed new construction of buildings
- additions to existing buildings
- changes in use or occupant load.

Print clearly in ink. Do not write in gray areas. Write N/A (non-applicable) for items that do not apply. If you erase, cross out, white out, or otherwise change any information on this application, the application will be void.

For more information, call the Office of Zoning Administrator at 202-442-4576. If you need more forms, you can download them at dcra.dc.gov (go to Permits/Zoning/Certificates of Occupancy and Zoning) or pick them up at the Permit Center, 1100 4th St SW, 2nd Floor

A. Site Address

Give complete and legal District address. If you need to apply for a new address, complete a New Address Application, before you complete this form. Do not abbreviate street names. Write the correct quadrant (NW, NE, SW, SE), suite or office number. Enter the correct Square, Suffix, and Lot number (SSL) or parcel ID.

Street Number 1000	Street Name Kenyon Street NW	Quadrant	Unit / Suite	Application Date 1/20/15
Square	Suffix	Lot	Proposed use Residential - Deck	

B. Owner & Contact Information

Agent must be an individual – not company.

Owner of Building or Property Gigi Matthews	Complete mailing address (include zip) 1000 Kenyon St NW Klask DC 20010	Phone Number(s)	Email
Agent for owner, if applicable Ambrose Agubuzo	Complete mailing address (include zip) 8832 Walker Hill Rd Capitol Hgts MD 20743	Phone Number(s) 301-808-9400	Email info@oursremodeling.com

C. Zoning District & Special Development Restrictions

Give the correct zoning and overlay zoning district(s). Check with Zoning staff if you are unsure. If your proposed construction was subject to Board of Zoning Adjustments (BZA) or Zoning Commission review, write the order number. Attach copies of BZA order and Office of Zoning stamped plan exhibits (site plan, elevations, and floor plans).

District	Overlay(s), if any
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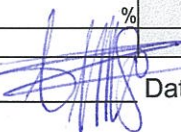
Number of Board of Zoning Adjustment (BZA) or Zoning Commission (ZC) Order, if applicable.

D. Zoning Data

For items with asterisks (*) refer to the Definitions Section of the Zoning Regulations, 11 DCMR, § 199.1, available online at dcoz.dc.gov/info/reg.shtm.

Data	Existing	Proposed	Official Use Only (code requirement)
Fill in both columns: numbers must match those on attached applications, plats, and plans.			
Units & Parking Spaces			
Number of dwelling units	Units	Units	
Number of parking spaces (9' x 19')	Units	Units	
Setbacks & Building Heights			
Side Yard* Setback (left when you face property)	Linear feet	Linear feet	
Side Yard* Setback (right when you face property)	Linear feet	Linear feet	
Rear Yard* Setback	Linear feet	Linear feet	
Building Height*	Stories	Stories	
	Feet	Feet	
Areas			
Lot Area	Square feet	Square feet	
Gross Floor Area* (GFA) of entire building (sum of all floors)	Square feet	Square feet	
Floor Area Ratio*	GFA / Lot Area	GFA / Lot Area	
Building Area* (sum of footprints of all buildings)	Square feet	Square feet	
Lot Occupancy* (Bldg Area / Lot Area)	%	%	

Form Completed by (sign and print name):

Ambrose Agubuzo  Date: 1/20/15

NOTIFICATION FORM -



DATE: _____

OWNER: Gigi Mathews

ADDRESS: 1000 Kenyon Street NW
Washington DC

TEL: _____

E MAIL: _____

ADJACENT OWNER: Homeowner

ADDRESS: 998 Kenyon Street NW
Washington DC 20010

TEL: _____

E MAIL: _____

- ☒ 1. WORK ALONG PROPERTY LINE (NS)
☐ 2. ADDITION OF STRUCTURE ALONG PARTY LINE, (NS)
☐ 3. WORK AFFECTING PARTY WALL (NS)

- SCOPE OF WORK:
☐ 4. UNDERPINNING OF FOUNDATION (S)
☐ 5. ADDITION OF STRUCTURE ON PARTY WALL (S)

OTHER, SPECIFY Deck
(NS) NON-STRUCTURAL (S) STRUCTURAL

Dear Homeowner

My name is Gigi Mathews (I am/we are) the owner of the property located at 1000 Kenyon Street NW which adjoins your property. (I am/We) are proposing to carrying out the job indicated in the scope of work above which may have an impact on your building or structure.

The District of Columbia Building Code, DCMR 12 A (2008), Section 3307.2 further requires that (I/we) notify you. This notification together with copies of all the documents filed with the District for the necessary permit for the proposed work shall be delivered to the adjoining property owner, and a copy submitted to the code official, not less than thirty (30) days prior to the proposed starting date. If the work is non-structural, notification shall not be less than ten (10) business days prior to the scheduled starting date of the work.

Consequently, (I am/we are) hereby providing you (my/our) written 30 or 10 days notice, of the proposed work specified above and (I am/we are) also requesting your permission to enter your property, to perform the related work, at my expense, necessary to preserve and protect your building from damage, disruption or personal injury.

The Building Code also requires that you provide written permission or denial to this request.

Please note, if the necessary permission is not granted, the Building Code, Section 3307.2 also provides that it shall then be your duty and at your expense to preserve and protect your building and property. In like manner you are hereby granted permission to enter my property at reasonable times, if necessary, to take cognizance of the situation.

Please provide your response by signing the appropriate line below which will be accepted as your written permission or denial. Your response must be provided not more than 30 days of receipt of this letter.

If you have any questions or concerns, please do not hesitate to contact me from the information above.

Sincerely,

Signature of Owner

[Signature] Contractor for homeowner

Adjoining Owner's Permission Granted _____ Denied _____ Signature _____

DATE _____

NOTIFICATION FORM



DATE: _____

OWNER: Gigi Matheaws

ADDRESS: 1000 Kenyon Street NW
Washington DC

TEL: _____

E MAIL: _____

ADJACENT OWNER: Homeowner

ADDRESS: 1002 Kenyon Street NW
Washington DC

TEL: _____

E MAIL: _____

- ☒ 1. WORK ALONG PROPERTY LINE (NS)
- ☐ 2. ADDITION OF STRUCTURE ALONG PARTY LINE, (NS)
- ☐ 3. WORK AFFECTING PARTY WALL (NS)

- SCOPE OF WORK:
- ☐ 4. UNDERPINNING OF FOUNDATION (S)
- ☐ 5. ADDITION OF STRUCTURE ON PARTY WALL (S)

OTHER, SPECIFY Deck

(NS) NON-STRUCTURAL (S) STRUCTURAL

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Signature of Owner

[Signature] Contractor for homeowner

Adjoining Owner's Permission Granted _____ Denied _____ Signature _____

DATE _____

7008 0500 0001 3546 0171

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Total Postage & Fees	\$	\$3.79

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 JAN 20 2015
 Postmark Here

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 Street, Apt. No., or PO Box No. 1002 Kenyon Street NW
 City, State, ZIP+4 Washington DC 20010

PS Form 3800, August 2006 See Reverse for Instructions

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WASHINGTON DC 20010

OFFICIAL USE

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0774 LARGO-KETERING POST OFFICE
 JAN 20 2015
 Postmark Here

Sent To Homeowner
 Street, Apt. No., or PO Box No. 998 Kenyon Street NW
 City, State, ZIP+4 Washington DC 20010

PS Form 3800, August 2006 See Reverse for Instructions



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Application for Construction Permits on Private Property: Completed

Your application has been saved but not submitted to DCRA. Download and print your application at the link below. You can change application within the next 30 days and before submission to DCRA.

To make changes or reprint your application, go to the [Online Building Permit Application](#) main page and select the Modify an Existing Application task. You will need to enter the property address and the Online Intake Tracking number listed below:

Tracking number: **FJ-9784151**

Expiration date: 2/19/2015

[Display your completed application*](#) (A PDF reader is required for viewing)**B1503666**

Once your completed application is displayed you can print it and save a copy on your computer.

Print this page for your copy of the tracking number. (Your tracking number also appears on your completed application.)

Additional documents that you need to fill out in advance and bring with you to DCRA are found [here](#). Please print and fill out the forms before submitting your application.

For more information about what you need to submit with your completed building permit application, see the information under Preparing Your Permit Application on the [Permits Main Page](#).

Submit your application by bringing your tracking number along with the additional required documents to DCRA Permit Center at 14th St SW, Washington, DC 20024.

* This document is presented in Portable Document Format (PDF). A PDF reader is required for viewing.

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