

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
OFFICE OF THE ZONING ADMINISTRATOR**



January 20, 2014

**Dr. Edward Fisher
3536 Minnesota Avenue, SE
Washington, DC 20019**

**Re: Lot 0022 in Square 5419
3536 Minnesota Avenue, SE
Washington, DC 20019
(2nd Floor)
Zoned R-3**

Dear Dr. Fisher:

Your certificate of occupancy application #CO-1500636 filed to use the subject premises as a “nonprofit organization”, on the second floor, is disapproved due to the need for Board of Zoning Adjustment approval.

You will be required to obtain a special exception under the provisions of DCMR Title 11, Section 217.1 to establish your use in the **R-3** Zone.

The Board of Zoning Adjustment has authority to grant special exception under provisions of DCMR Title 11, Section 3104.1.

This letter must be presented to the Office of the Board of Zoning Adjustment, Room 210, 441 4th Street, N.W., when filing for the hearing. If your request is granted, a new certificate of occupancy application must be filed.

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date this memo.

Best Regards,

A handwritten signature in black ink that reads 'Matt LeGrant'.

**Matt LeGrant
Zoning Administrator**