

9 August 2013

Michael Anderson
1405 Massachusetts Ave SE
Washington DC 20003

Dear Neighbor,

I wanted to let you know that I am planning to expand the rear deck and garage of my existing house. In order to obtain a building permit, I am required to obtain a special exception and variances from the Board of Zoning Adjustment (BZA). The nature of the relief being sought is fairly technical, and I would be happy to review them with you in person at your convenience. I would also be happy to put you in touch with our Architect, Will Teass of Tektonics Architecture to discuss any questions or concerns you may have.

We are in the process of filing an application with the BZA. We will be making a presentation at our local Advisory Neighborhood Council (ANC) Meeting. The meeting is open to the public and you are more than welcome to attend and contribute your thoughts and opinions.

The purpose of this letter is to ask for your support of my BZA application. Part of BZA process is to determine if granting the special exception will cause any negative effects on adjacent properties. I strongly believe that the project will not cause any negative impacts to your property.

I ask that you indicate your position and sign the letter below. These letters will be presented to both the ANC as well as the BZA as evidence of your position. You also have the opportunity to voice any concerns at either the ANC meeting or BZA hearing.

If you have any questions, please do not hesitate to contact me by calling (713) 494-3200 or emailing me at amanda_thomas@gensler.com.

Yours truly,

Amanda Thomas

☒ I support my neighbor in their effort to obtain zoning relief to expand her rear deck and garage.

☒ I have no objection to my neighbor in their effort to obtain zoning relief to expand her rear deck and garage.

 Michael Anderson 1/20/14
Signature Printed Name Date

1405 MASSACHUSETTS AVE SE WDC 20003
Address