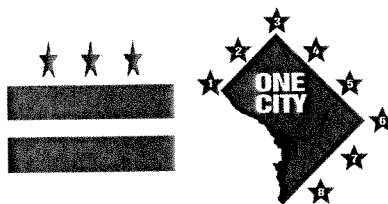


GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS  
OFFICE OF THE ZONING ADMINISTRATOR



May 19, 2014

**Katherine Brown/ Parkmont School, Inc.**  
**555 13<sup>th</sup> Street NW**  
**Washington, DC 20004**

**Re: Lot 34 in Square 2654**  
**4842 16<sup>th</sup> Street NW**  
**Washington, DC 20011**  
**(Basement, First, and Second floor)**  
**Zoned R-1-B**

Dear Ms. Brown:

Your certificate of occupancy application #CO-1402106 filed to use the subject premises as a "Private School with sixty-five (65) children, and twelve (12) staff" is disapproved due to the need for Board of Zoning Adjustment approval. BZA order #17209 included conditions limiting the Board's approval to ten (10) years from the date of order, until October 15, 2014. The applicant is seeking another approval from the board to continue to operate the school.


You will be required to obtain a special exception under the provisions of DCMR Title 11, Section 206 to establish your use in the **R-1-B Zone**.

The Board of Zoning Adjustment has authority to grant special exception under provisions of DCMR Title 11, Section 3104.1.

This letter must be presented to the Office of the Board of Zoning Adjustment, Room 210, 441 4th Street, N.W., when filing for the hearing. If your request is granted, a new certificate of occupancy application must be filed.

*Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date this memo.*

Best Regards,

  
Matt LeGrant  
Zoning Administrator