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May 13, 2014

VIA HAND DELIVERY

Lloyd Jordan, Chairperson
Board of Zoning Adjustment
441 4th Street, N.W., Suite 210S
Washington, DC 20001

**Re: BZA Application for 625 Park Road NW
Square 3038, Lot 97 (the "Property") – Area Variance Application**

Dear Chairperson Jordan & Members of the Board:

Please accept for filing the enclosed application of 633 Park, Inc. (the "Applicant"). Enclosed you will the Application and one copy for the above referenced Property. The Applicant requests area variance relief pursuant to 11 DCMR §3103.2, from the requirements regarding lot area (§401.3); courts (§406.1); and nonconforming structures (§2001.3) to allow the Applicant to convert a church to a multiunit dwelling and construct an addition in an R-4 District at the Property at premises 625 Park Road NW, Washington, DC in the R-4 District.

The application package includes the following materials:

1. Agent Authorization Letter;
2. BZA Form 120, Application;
3. Statement of Intended Use;
4. Plat showing the existing structure on the Property;
5. BZA Form 126, Fee Calculator;
6. BZA Form 135, Self-Certification;
7. Statement of the Applicant;
8. List of names and mailing addresses of owners of all property within 200 feet of the boundaries of the Property;
9. Baist Atlas Map;
10. Zoning Map;
11. Architectural Plans & Elevations; and
12. Photographs of the Property.

Board of Zoning Adjustment
District of Columbia
CASE NO. 18800
EXHIBIT NO. 3

We believe that the application is complete and acceptable for filing, and request that the Board schedule a public hearing for the application as soon as possible. If you have any questions, please do not hesitate to contact me on behalf of the Applicant.

Thank you for your attention to this application.

Sincerely,

GRIFFIN, MURPHY,
MOLDENHAUER & WIGGINS, LLP



By: Meredith H. Moldenhauer