



NOTIFICATION FORM

DATE: _____
OWNER: Richard Appia
ADDRESS: 621 UPSHUR ST. NW
WASH, DC 20011
TEL: (202) 241-9695
E-MAIL: rico.suv@msn.com

ADJACENT OWNER: Carol Herwig & George Porgan
ADDRESS: 623 Upshur St NW
Washington DC 20011
TEL: 202 722 4385
E-MAIL: MUFFIN83@Verizon.net

- ☐ 1. WORK ALONG PROPERTY LINE (NS)
☒ 2. ADDITION OF STRUCTURE ALONG PARTY LINE, (NS)
☐ 3. WORK AFFECTING PARTY WALL, (NS)

- SCOPE OF WORK:
☐ 4. UNDERPINNING OF FOUNDATION (S)
☐ 5. ADDITION OF STRUCTURE ON PARTY WALL (S)
OTHER, SPECIFY _____

NS = non-structural / S = structural

Dear _____

My name is Richard Appia (I am/we are) the owner of the property located at 621 UPSHUR ST, NW, WASH, DC 20011 which adjoins your property. (I am/We) are proposing to carrying out the job indicated in the scope of work above which may have an impact on your building or structure.

The District of Columbia Building Code, DCMR 12 A (2008), Section 3307.2 further requires that (I/we) notify you. This notification together with copies of all the documents filed with the District for the necessary permit for the proposed work shall be delivered to the adjoining property owner, and a copy submitted to the code official, not less than thirty (30) days prior to the proposed starting date. If the work is non-structural, notification shall not be less than ten (10) business days prior to the scheduled starting date of the work.

Consequently, (I am/we are) hereby providing you (my/our) written 30 or 10 days notice, of the proposed work specified above and (I am/we are) also requesting your permission to enter your property, to perform the related work, at my expense, necessary to preserve and protect your building from damage, disruption or personal injury.

The Building Code also requires that you provide written permission or denial to this request.

Please note, if the necessary permission is not granted, the Building Code, Section 3307.2 also provides that it shall then be your duty and at your expense to preserve and protect your building and property. In like manner you are hereby granted permission to enter my property at reasonable times, if necessary, to take cognizance of the situation.

Please provide your response by signing the appropriate line below which will be accepted as your written permission or denial. Your response must be provided not more than 30 days of receipt of this letter.

If you have any questions or concerns, please do not hesitate to contact me from the information above.

Sincerely,

Signature of Owner [Signature]

Adjoining Owner's Permission Granted ☒ Denied ☐ Signature [Signature]

DATE July 12, 2013

BOARD OF ZONING ADJUSTMENT
District of Columbia
CASE NO. 18704
EXHIBIT NO. 7

DCR VPOD 1 2011

Board of Zoning Adjustment
District of Columbia
CASE NO. 18704
EXHIBIT NO. 7

RECEIVED
D.C. OFFICE OF ZONING
2013 NOV 18 AM 10:56

NOTIFICATION FORM



DATE: 9 July 2013
 OWNER: Richard Appia
 ADDRESS: 621 UPSHUR ST., NW
WASH, DC 20011
 TEL: (202) 249-8695
 E MAIL: ricosuv@msn.com

ADJACENT OWNER: DREW SCHNEIDER
 ADDRESS: 619 UPSHUR ST NW
WASHINGTON DC 20011
 TEL: 202 674 0112
 E MAIL: SCHDREW@gmail.com

- ☐ 1. WORK ALONG PROPERTY LINE (NS)
☒ 2. ADDITION OF STRUCTURE ALONG PARTY LINE, (NS)
☐ 3. WORK AFFECTING PARTY WALL. (NS)

- SCOPE OF WORK:
☐ 4. UNDERPINNING OF FOUNDATION (S)
☐ 5. ADDITION OF STRUCTURE ON PARTY WALL (S)
 OTHER, SPECIFY _____

NS = non-structural / S = structural

Dear _____

My name is Richard Appia (I am/we are) the owner of the property located at 621 UPSHUR ST., NW WASH, DC 20011 which adjoins your property. (I am/We) are proposing to carrying out the job indicated in the scope of work above which may have an impact on your building or structure.

The District of Columbia Building Code, DCMR 12 A (2008), Section 3307.2 further requires that (I/we) notify you. This notification together with copies of all the documents filed with the District for the necessary permit for the proposed work shall be delivered to the adjoining property owner, and a copy submitted to the code official, not less than thirty (30) days prior to the proposed starting date. If the work is non-structural, notification shall not be less than ten (10) business days prior to the scheduled starting date of the work.

Consequently, (I am/we are) hereby providing you (my/our) written 30 or 10 days notice, of the proposed work specified above and (I am/we are) also requesting your permission to enter your property, to perform the related work, at my expense, necessary to preserve and protect your building from damage, disruption or personal injury.

The Building Code also requires that you provide written permission or denial to this request.

Please note, if the necessary permission is not granted, the Building Code, Section 3307.2 also provides that it shall then be your duty and at your expense to preserve and protect your building and property. In like manner you are hereby granted permission to enter my property at reasonable times, if necessary, to take cognizance of the situation.

Please provide your response by signing the appropriate line below which will be accepted as your written permission or denial. Your response must be provided not more than 30 days of receipt of this letter.

If you have any questions or concerns, please do not hesitate to contact me from the information above.

Sincerely,

Signature of Owner 

Adjoining Owner's Permission Granted  Denied _____

Signature 

DATE 9 July 2013

RECEIVED
 D.C. OFFICE OF ZONING
 2013 NOV 18 AM 10:56