

Neighbor to Neighbor Construction Notification Letter

Mr. James Hill
1538 T Street NW
Washington, DC 20009

Mr. Rafael Romeu
1536 T Street NW
Washington, DC 20009

Re: Construction Notification

Dear Mr. Smith:

I, Rafael Romeu, owner of 1536 T Street N.W. plan to renovate my home, which is adjacent to your property.

I am in the process of submitting to DCRA (DC Department of Consumer and Regulatory Affairs) a building permit application to renovate my building.

Under the DC Municipal Regulations (DCMR) Title 12 DC Building Code Supplement, Section 3307A, I am required to give a notification letter to tell you about the construction I want to do.

I am also required to give you the opportunity to review the permit application and the proposed work plans.

If you would like to review a copy of the proposed construction plans, please send me a written request.

The code also requires you, as the adjacent property owner, to allow me, as the person causing the construction, to inspect your property for any damages – before and after the proposed construction (at times that are convenient for both of us).

The code clearly states that:

- I am responsible for safeguarding your property during the construction.
- If you do not grant me permission to access your property, any damage to your property will be borne by you, the adjacent property owner.

This letter hereby serves as the notification letter required by DCMR 12A section 3307A.

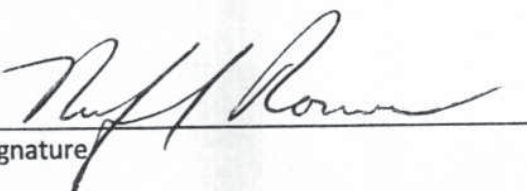
I ask you to acknowledge you have received this letter by signing below; and sign in the consent block to allow the inspections of your property mentioned above.

Should you have further questions, you can reach me by calling 301-527-1002.

Thank you,

Rafael Romeu

- ☐ I have received this notice.
- ☐ I consent to allow you inspection of my property.
- ☐ I need more time to review your proposed plans and consult others. I will give you my answer by _____.
- ☐ Other _____.

X 
Signature

Date