

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
OFFICE OF THE ZONING ADMINISTRATOR



November 6, 2012

Towana McMickens
2739 Knox Terrace, SE
Washington, DC 20020

**Re: Lot 0037 in Square 5728
2739 Knox Terrace, SE
Washington, DC 20020
(Basement, 1st & 2nd Floors)
Zoned R-3**

RECEIVED
D.C. OFFICE OF ZONING
2012 DEC -3 AM 11:28

Dear Ms. McMickens,

Your certificate of occupancy application #CO-1203053 filed to use the subject premises as a "Child Development Center for (25) twenty-five children from ages (3) three months to (12) twelve years old and (6) six staff" is disapproved due to the need for Board of Zoning Adjustment relief.

You will be required to obtain a special exception under the provisions of DCMR Title 11, § 205.1 to establish a child development center for (25) twenty-five children in the R-3 Zone. The Board of Zoning Adjustment has authority to grant special exceptions under provisions of DCMR Title 11, § 3104.1.

This letter must be presented to the Board of Zoning Adjustment, Room 210, 441 4th Street, N.W., when submitting an application for the Board's consideration. If your request is granted, a new certificate of occupancy application must be filed with the Department of Consumer and Regulatory Affairs for the final review, along with a copy of the BZA order, and any associated exhibits granting approval.

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date this memo

Best Regards,

Kathleen A. Bu

Matt LeGrant
Zoning Administrator

BOARD OF ZONING ADJUSTMENT
District of Columbia

CASE NO. 18507

EXHIBIT NO. 5