

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Board of Zoning Adjustment



OCT 17 2011

William Couch  
Foundry Architects  
2022 Columbia Road, N.W., #511  
Washington, D.C. 20009

Re: BZA Application No. 18298

Dear Mr. Couch:

Your application has been accepted as complete. You are hereby notified to appear before the Board of Zoning Adjustment (Board) on Tuesday, January 17, 2012, at 441 4<sup>th</sup> Street, N.W., Suite 220 South, Washington, D.C., 20001 for a public hearing concerning the following application:

**Application of Elena Loukoianova**, pursuant to 11 DCMR § 3103.2, for variance from the lot area requirements under subsection 401.3, to convert a flat (two-unit dwelling) to a three (3) unit apartment building, in the R-4 District at premises 1633 13th Street, N.W. (Square 277, Lot 7).

The property involved in this application is located within the boundaries of Advisory Neighborhood Commission 2F. This application will be heard between 1:00 p.m. and 6:00 p.m.

**PLEASE NOTE THAT A SIGN(S) MUST BE OBTAINED FROM THE OFFICE OF ZONING TO BE POSTED ON THE PROPERTY.** The Board's Rules of Practice and Procedure (11 DCMR §§ 3113.14 through 3113.20) provides that the notice sign must be posted at least 15 days prior to the hearing. The posted notice must also be checked at least once every five days, and replaced when necessary. An affidavit concerning the original posting of the sign must be filed with the Board at least 5 days prior to the hearing. The sign and the affidavit should be picked up from the Office of Zoning, Suite 200 South, 441 4<sup>th</sup> Street, N.W., Washington, D.C. 20001. Please call the Office of Zoning in advance to order your sign(s) to assure that the sign(s) will be ready when you come to pick them up.

You should be aware that letters and other documents may be submitted to the Board by other individuals, organizations and government agencies both in support of and in opposition to your application. At least one week prior to the public hearing, you should review the file in your application so that you are prepared to respond to any issues that may be raised regarding your case.

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441 4<sup>th</sup> Street, N.W.; Suite 200/210-S, Washington, D.C. 20001

Telephone: (202) 727-6311

Facsimile: (202) 727-6072

E-Mail: [dcoz@dc.gov](mailto:dcoz@dc.gov)

Web Site: [www.dcoz.dc.gov](http://www.dcoz.dc.gov)

BOARD OF ZONING ADJUSTMENT  
District of Columbia

CASE NO. 18298

EXHIBIT NO. 17

Board of Zoning Adjustment  
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EXHIBIT NO. 17

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Further, if you are not clear about what information you must present to the Board in support of your application, please contact the Office of Zoning as soon as possible. If you have any questions or require any additional information, please call the Office of Zoning at (202) 727-6311.

**SINCERELY,**

A handwritten signature in black ink, appearing to read "Richard S. Nero, Jr.", is written over the typed name.

**RICHARD. S. NERO, JR.**  
**Acting Director, Office of Zoning**