



BEFORE THE BOARD OF ZONING ADJUSTMENT
OF THE DISTRICT OF COLUMBIA



FORM 120 - APPLICATION FOR VARIANCE/SPECIAL EXCEPTION

Before completing this form, please review the instructions on the reverse side.
Print or type all information unless otherwise indicated. All information must be completely filled out.

Pursuant to §3103.2 - Area/Use Variance and/or §3104.1 - Special Exception of Title 11 DCMR- Zoning Regulations,
an application is hereby made, the details of which are as follows:

Address(es)	Square	Lot No(s).	Zone District(s)	Type of Relief Being Sought	
				Area Variance Use Variance Special Exception	Section(s) of Title 11 DCMR - Zoning Regulations from which relief is being sought
3609 Woodley Road, N.W.	1922	17	R-5-D/R-1-B	Special Exception	206
3600 Woodley Road, N.W.	1944	25	R-1-B		

Present use(s) of Property: Private School

Proposed use(s) of Property: Private School

Owner of Property: Protestant Episcopal Cathedral Foundation Telephone No: (202) 537-6200

Address of Owner: Wisconsin and Massachusetts Aves., N.W., Washington, D.C. 20016

Single-Member Advisory Neighborhood Commission District(s): 3C-09

Written paragraph specifically stating the "who, what, and where of the proposed action(s)". This will serve as the Public Hearing Notice:

Application of the Protestant Episcopal Cathedral Foundation, for the benefit of the National Cathedral School, pursuant to 11 DCMR 3104.1, for a special exception under section 206 to increase the number of faculty and staff at the National Cathedral School located in the R-5-D and R-1-B Districts as premises 3600 and 3609 Woodley Rd., N.W. (Square 1922, Lot 17; Square 1944, Lot 25).

EXPEDITED REVIEW REQUEST (If interested, please select the appropriate category)

I waive my right to a hearing, agree to the terms in Form 128 - Waiver of Hearing for Expedited Review, and hereby request that this case be placed on the Expedited Review Calendar, pursuant to §3118.2 (CHOOSE ONE):

- ☐ A park, playground, swimming pool, or athletic field pursuant to §209.1, or
☐ An addition to a one-family dwelling or flat or new or enlarged accessory structures pursuant to §223

I/We certify that the above information is true and correct to the best of my/our knowledge, information and belief. Any person(s) using a fictitious name or address and/or knowingly making any false statement on this application/petition is in violation of D.C. Law and subject to a fine of not more than \$1,000 or 180 days imprisonment or both. (D.C. Official Code § 22-2405)

Date: April 11, 2011 Signature*: Mary Carolyn Brown

To be notified of hearing and decision (Owner or Authorized Agent*):

Name: Mary Carolyn Brown E-Mail: carolyn.brown@hklaw.com

Address: Holland & Knight LLP 2099 Pennsylvania Ave., N.W., Washington, D.C. 20006

Phone No(s): (202) 862-5990 Fax No.: (202) 955-5564

* To be signed by the Owner of the Property for which this application is filed or his/her authorized agent. In the event an authorized agent files this application on behalf of the Owner, a letter signed by the Owner authorizing the agent to act on his/her behalf shall accompany this application.

ANY APPLICATION THAT IS NOT COMPLETED IN ACCORDANCE WITH THE INSTRUCTIONS ON THE BACK OF THIS FORM WILL NOT BE ACCEPTED.

FOR OFFICIAL USE ONLY

Exhibit No. 1

Case No. 18233

Board of Zoning Adjustment
District of Columbia
CASE NO.18233
EXHIBIT NO.1

Holland & Knight

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Mary Carolyn Brown
(202) 862-5990
carolyn.brown@hklaw.com

April 13, 2011

Via Hand Delivery

Board of Zoning Adjustment
for the District of Columbia
441 4th Street, N.W., Suite 210S
Washington, D.C. 20001

Re: BZA Application – Protestant Episcopal Cathedral Foundation/
National Cathedral School 3600 and 2609 Woodley Rd., N.W.
(Square 1922, Lot 17 and Square 1941, Lot 25)

Dear Board Members:

On behalf of the Protestant Episcopal Cathedral Foundation and the National Cathedral School, we submit herewith an application and supporting materials requesting a special exception under section 205 to increase the number of faculty/staff from 150 to 165 full-time employees (FTE) at the National Cathedral School located at 3600 and 3609 Woodley Road., N.W., Washington, D.C. Enclosed are the following materials:

- A completed BZA Form 126 (fee calculator) and a check in the amount of \$3,250.00;
- A completed BZA Form 120 (application);
- A completed BZA Form 135 (self-certification);
- Letter from the property owner authorizing Holland & Knight LLP to file the application;
- A statement explaining how the application meets the specific tests identified in the Zoning Regulations;
- A statement of existing and intended uses of the subject property;
- A copy of the most recent BZA order for the property;

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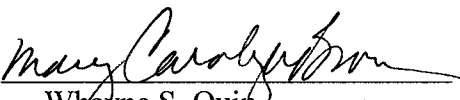
- Photographs of the subject property;
- Building plats of the property; and
- The name and mailing address of the owners of all property within 200 feet in all directions from all boundaries of the subject property, in both list and mailing label format; and

No architectural drawings are required because there are no changes to the existing buildings and the application only seeks an increase in the faculty/staff of a private school.

We respectfully request that the Board schedule the application for a public hearing on the next available date.

Very truly yours,

HOLLAND & KNIGHT LLP

By: 
Wayne S. Quin
Mary Carolyn Brown

Attachments

cc: Jennifer Steingasser, OP
Advisory Neighborhood Commission 3C