

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Board of Zoning Adjustment



NOV 5 2008

Ann Hughes Hargrove
1827 Belmont Road, N.W.
Washington, D.C. 20009

Re: BZA Appeal No. 17911 (Washington Hilton Hotel)
Kalorama Citizens Association

Dear Mrs. Hargrove:

The Office of Zoning ("OZ") received the above-cited appeal on November 4, 2008. Before your appeal can be accepted as complete please supplement your filing with the following documentation as soon as possible:

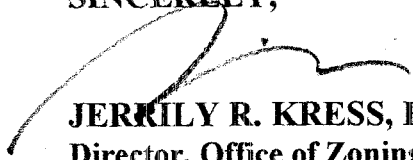
1. A copy of the written decision (permit, letter, etc.) of the administrative officer that you are appealing pursuant to BZA Appeal Form 125, Instruction 4.A.
2. A detailed statement explaining how the Appellant intends on proving the case pursuant to BZA Appeal Form 125, Instruction 4.B.
3. Architectural plans and plats needed to demonstrate your case pursuant to BZA Appeal Form 125, Instruction 4.C.
4. A certificate of service showing that all parties (including the owner of the subject property and the Zoning administrator) were served a copy of the appeal at the time of filing pursuant to BZA Appeal Form 125, Notation.

Please call Richard S. Nero, Jr., Deputy Director of Operations, at (202) 727-6311, if you have any questions relative to the foregoing.

BOARD OF ZONING ADJUSTMENT
District of Columbia

CASE NO. 17911
EXHIBIT NO. 4

SINCERELY,


JERRILY R. KRESS, FAIA
Director, Office of Zoning

rsn

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