

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Board of Zoning Adjustment



October 22, 2007

Maureen Gallagher
Reed Cook Neighborhood Association
P.O. Box 21700
Washington, D.C. 20009

Re: BZA Appeal No. 17746 (2351 Champlain Street, N.W.) Reed Cook
Neighborhood Association

Dear Ms. Gallagher:

The Office of Zoning received the above-cited appeal on October 19, 2007. In order to complete the filing process, including the timely scheduling of a public hearing in this matter, please supplement your appeal by submitting the following documentation:

1. Copy of the written decision, order, determination or refusal made by the administrative officer or body whose action you are appealing.
2. Statement outlining in specific detail each and every exception you have to the administrative decision and why it was in error with reference to 11 DCMR Zoning Regulations.
3. Relevant plats, plans and photographs to visually depict the above.

Please call Richard S. Nero, Jr., Deputy Director of Operations, at (202) 727-2806, if you have any questions relevant to the foregoing.

SINCERELY,

JERRILY R. KRESS, FAIA
Director, Office of Zoning

BOARD OF ZONING ADJUSTMENT
District of Columbia

CASE NO. 17746

EXHIBIT NO. 3

rsn

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Board of Zoning Adjustment
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CASE NO. 17746
EXHIBIT NO. 33