



**DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
OFFICE OF THE ZONING ADMINISTRATOR**

March 26, 2018

MEMORANDUM

TO: Board of Zoning Adjustment

FROM: Matthew Le Grant *m22*
Zoning Administrator

THROUGH: Shawn Gibbs
Zoning Technician

SUBJECT: **Conversion of a Single-Family Dwelling into a Community-Based Institutional Facility for Beyond Light, Inc. with eight (8) persons.**
Location: 4212 Livingston Road SE
Square, Suffix, Lot: Lot 0015 in Square 6219
Zone: RA-1
DCRA Certificate of Occupancy #: CO1801096

Review of the Certificate of Occupancy Application for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

1. Special exception pursuant to U, 420.1 (a) to convert an existing Single-Family Dwelling into a Community-Based Institutional Facility with eight persons (X, 901.2).

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo.